1. CALL TO ORDER

2. ROLL CALL

3. CHAIRMAN'S REMARKS

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES
   A. Technology Committee - Regular Meeting - Tuesday January 9th, 2018

6. ACTION ITEMS
   A. TE-R-0056-18 RESOLUTION -- Intergovernmental Agreement between the County of DuPage and the Village of Lisle to permit County staff to compile geospatial data from the Village of Lisle, update existing geospatial data, and support the Village of Lisle’s current ESRI software applications.

   B. TE-P-0033-18 Recommendation for the approval of a contract purchase order to CDWG, Inc., for a Microsoft Premier Support Agreement for the period of January 30, 2018 through January 29, 2019, for Information Technology, for a contract total of $79,788.15, per procurement authorized by the Governmental Joint Purchasing Act.

   C. TE-P-0032-18 Recommendation for the approval of a contract purchase order to Environmental Systems Research Institute, Inc. (ESRI), to provide maintenance and technical support for the County's enterprise GIS software, for Information Technology, GIS Division. This contract covers the period of March 9, 2018 through March 8, 2019, for a contract total amount of $111,909.00. Per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids - Sole Source. This product and service is only available from the manufacturer, ESRI, Inc.

   D. 2018-52 Recommendation for the approval of a contract purchase order to Alphagraphics, Inc. to furnish and deliver printed letterhead and documents for DuPage County departments, for the period of February 1, 2018 through January 31, 2019, for a contract total amount of $7,000.00. This is a twelve (12) month contract, the first of three (3) additional twelve month renewals per low quote Q16-248-GV.

7. INFORMATIONAL ITEMS
A. Informational -- Ratification of an emergency procurement with Kronos, Inc., to reconfigure settings and reports to conform with new Centers for Medicare and Medicaid Services (CMS) requirements for the Payroll Based Journal reports for the DuPage Care Center, for Information Technology, for a contract total amount of $5,400.00.

B. 2018-45 Recommendation for the approval of a contract purchase order to CDW Government for HPE management module and power supply to replace the current core switch for the Sheriff’s Office for a contract total not to exceed $8,762.62. Contract let pursuant to the Intergovernmental Cooperation Act (National IPA)

8. PRESENTATION

A. Election Commission - Election Night Reporting Demo

9. OLD BUSINESS

10. NEW BUSINESS

11. ADJOURNMENT
January 9, 2018

Regular Meeting

9:00 AM

COUNTY BOARD ROOM

421 N. COUNTY FARM ROAD
WHEATON, IL 60187

1. CALL TO ORDER

9:00 AM meeting was called to order by Chairman Kevin Wiley at 9:00 AM.

2. ROLL CALL

PRESENT: Anderson, Berlin, Chaplin, Elliott, Fichtner, Grogan, Henry, Kachiroubas, Krajewski, Wiley,
Zaruba
ABSENT: Bucholz

Conor McCarthy was present as a representative for Member Robert Berlin, State's Attorney.
Iwan Dimidik was present as a representative for Member John Zaruba, County Sheriff.

3. CHAIRMAN'S REMARKS

Chairman Wiley noted that the Election Commission will give a presentation at the next Technology Committee meeting. He also noted that the Plante Moran RFP was awarded and the kick-off meeting will be held soon.

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

A. Technology Committee - Regular Meeting - Dec 12, 2017 9:00 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Brian J Krajewski, District 3
SECONDER: Elizabeth Chaplin, District 2
AYES: Anderson, Berlin, Chaplin, Elliott, Fichtner, Grogan, Henry, Kachiroubas,
Krajewski, Wiley, Zaruba
ABSENT: Bucholz

6. ACTION ITEMS
A. TE-P-0026-18 Recommendation for the approval of a contract purchase order to Imaging Systems, Inc., d/b/a Integrated Document Technologies (IDT) for the annual Hyland Software Assurance maintenance for imaging systems for various departments, for the period of January 1, 2018 through January 31, 2019, for Information Technology, for a contract total amount of $41,567.10, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids – Sole Source. IDT is the OnBase approved provider for their products.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Chris Kachiroubas, Circuit Court Clerk
ABSENT: Bucholz

B. Change Order -- TE-P-0212B-17 - Amendment to Resolution TE-P-0212-17 (County Contract 2642-0001-SERV), issued to CDW Government, Inc. for Azure Cloud Services for ArcGIS and SQL Servers, for Information Technology - GIS Division, to increase the contract amount by $4,223.96 order to cover the amount accrued during a change in our subscription usage dates, resulting in an amended contract total of $151,653.00, an increase of 2.87%.

RESULT: APPROVED [UNANIMOUS]
MOVER: Brian J Krajewski, District 3
SECONDER: Gwen Henry, Ex-Officio - Treasurer
ABSENT: Bucholz

C. 2018-43 Recommendation for the approval of a contract purchase order to Carahsoft Technology Corp. for high-definition streaming services for the Agenda Meeting Management System for Information Technology. This contract covers the period of February 13, 2018 through October 31, 2018, for a contract total amount of $6,933.60, per 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: Brian J Krajewski, District 3
SECONDER: Elizabeth Chaplin, District 2
ABSENT: Bucholz
7. INFORMATIONAL ITEMS
Member Grogan moved, seconded by Member Krajewski, to place on file item 7A. All ayes. Motion carried.

A. HHS-P-0020-18 Recommendation for the approval of a contract purchase order to Bowman Systems L.L.C. a Mediware Company, for the annual renewal of the ServicePoint contract and licenses and for Bowman Systems L.L.C. a Mediware Company, to provide onsite training, for the period November 1, 2017 through October 31, 2018, for Community Services, for a contract total not to exceed $44,703.33, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids-Sole Source. (Provision and use of a Homeless Management Information System and training). Grant funded

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert Grogan, County Auditor
SECONDER: Brian J Krajewski, District 3
ABSENT: Bucholz

8. OLD BUSINESS
None.

9. NEW BUSINESS
Member Chaplin asked the committee if they feel DuPage County should take a position on the net neutrality issue. Chairman Wiley responded that that topic might be more appropriate for the Legislative Committee to discuss. Member Fichtner added that the legislation was already passed so there is no need for the County to weigh in on it.

Member Henry commended the IT department for processing real estate payments quickly and efficiently. In turn, Member Wiley commended Treasurer Henry and her staff as well.

10. ADJOURNMENT
With no further business, the meeting was adjourned.
Resolution  
TE-R-0056-18  

INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE VILLAGE OF LISLE AND  
THE COUNTY OF DU PAGE FOR  
SHARED GEOGRAPHICAL INFORMATION SYSTEM (GIS) SERVICES

WHEREAS, the Village of Lisle ("VILLAGE") and County of DuPage ("COUNTY") are public agencies within the meaning of the Illinois “Intergovernmental Cooperation Act”, as specified in the Illinois Statute, 5 ILCS 220/1 et seq., and as authorized by Article 7, Section 10 of the Constitution of the State of Illinois; and

WHEREAS, the purpose of the “Intergovernmental Cooperation Act” and Article 7 of the Constitution of the State of Illinois include fostering cooperation among governmental bodies; and

WHEREAS, the COUNTY and VILLAGE have entered into an Intergovernmental Agreement ("AGREEMENT") to permit County staff to compile geospatial data from the Village of Lisle, update existing geo-spatial data, and support the Village of Lisle’s current ESRI software applications, as specified in the AGREEMENT attached hereto; and

WHEREAS, the Technology Committee has reviewed and recommends County Board approval of the attached AGREEMENT.

NOW, THEREFORE BE IT RESOLVED, by the DuPage County Board that the attached AGREEMENT between the VILLAGE and the COUNTY is hereby accepted and approved, and that the Chairman of the DuPage County Board is hereby authorized and directed to execute the AGREEMENT on behalf of the County; and

BE IT FURTHER RESOLVED, that the County Clerk be directed to transmit certified copies of this Resolution and attached to the Village Clerk, Village of Lisle, 925 Burlington Avenue, Lisle, IL 60532, and Conor McCarthy, State’s Attorney’s office.

Enacted and approved this 23rd day of January, 2018 at Wheaton, Illinois.

__________________________________  
DANIEL J. CRONIN, CHAIRMAN  
DU PAGE COUNTY BOARD

Attest: ____________________________________  
PAUL HINDS, COUNTY CLERK
Intergovernmental Agreement
Shared GIS Services

This INTERGOVERNMENTAL AGREEMENT (IGA) is entered into by and between the County of DuPage (County), Illinois, a body corporate and politic and the Village of Lisle (Village), a municipal corporation, (collectively “the Parties”).

Recitals

WHEREAS, the Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/ et. seq) authorize units of local government, including counties and municipalities, to contract or otherwise associate among themselves in any manner not prohibited by law and to jointly exercise any power, privilege, or authority conferred upon them by law; and

WHEREAS, the County regularly performs geospatial data compilation for the County’s GIS system; and

WHEREAS, the County’s GIS system would be more accurate and complete with the inclusion of geospatial data from the Village of Lisle; and

WHEREAS, the Parties have entered into this IGA to conserve resources, reduce costs, and to improve the accuracy, efficiency, and economy of developing geospatial data and inputting geospatial data into the County’s GIS system; and

WHEREAS, this IGA permits County staff to compile geospatial data from the Village of Lisle, update existing geospatial data, and support the Village of Lisle’s current ESRI software applications; and

WHEREAS, this IGA eliminates duplication of effort, facilitates the sharing of expensive materials and services, and reduces the total cost of said materials.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties hereto hereby agree as follows:

Section 1 – Incorporation of the Recitals & Definitions

Section 1.1 – Recitals Incorporated. The recitals set forth above are incorporated in this Agreement by reference and made a part of this IGA.
Section 1.2 – Definitions.
A. “County” or “The County” shall refer to the County of DuPage.
B. “Village” or “The Village” shall refer to the Village of Lisle.
C. “Work” shall refer to the compilation of geospatial data or other such tasks of similar variety referenced within the scope of work provided by the parties.
D. “On-Site” shall refer to work performed at a location provided by the Village.
E. “Off-Site” shall refer to work performed at a location other than that provided by the Village.

Section 2 – Obligations of the County

Section 2.1 – Generally. The County, by and through its Information Technology Department, shall perform geospatial data compilation for the Village. The County will provide to the Village periodic updates to geospatial data. The County will support current and future hard copy map production using current map templates to design and support such maps as District Maps and Village Street Maps. New maps will be created as time permits. The County will provide software support for the Village’s ERSI products, including ArcGIS, Geodatabase, Shapefiles, and Map Rest Services. The County will assist the Village’s staff in making recommendations regarding procurement or budgeting decisions. County Staff will work with various Village departments and officials in utilizing the Village geospatial data in analysis efforts. County staff will respond to Village staff and officials’ needs and provide necessary and understandable data summaries and reports to aide in the Village’s review of geospatial data.

Section 2.2 – On-Site Work. The County shall provide an employee to perform certain services relating to data compilation, entry and analysis. The employee shall be on-site at the location provided by the Village for no more than two (2) business days during a standard work week. The employee time and schedule is subject to change provided the County and Village mutually agree on such modifications.

Section 2.3 – Off-Site Work. The County at times may be requested to assist the Village with on-site work beyond the schedule described in Section 2.2. This additional work may be completed Off-Site at County facilities. This work may require additional hours outside of the (2) business days noted above. Any additional hours will be charged at the hourly work rate noted in Section 3.2.

Section 2.4 – Scope of Work Memorandum. The Scope of Work Memorandum is hereby incorporated into this agreement by reference, and is attached hereto as Exhibit A.

Section 2.5 – No Further Obligations. The County shall have no obligations under this IGA with the Village of Lisle, beyond providing the Services referenced in Part 2 of this Agreement.
Section 2.6 – Indemnity. The County shall hold harmless and indemnify the Village, its elected and appointed officials, attorneys, employees, volunteers, and representatives against any and all losses, expenses, claims, costs, causes, and damages, for any accident, injury, or death to persons or loss or damage to property arising out of, or otherwise related to, the County’s performance of work under this Agreement.

The Village shall hold harmless and indemnify the County, its elected and appointed officials, employees, volunteers, and representatives against any and all losses, expenses, claims, costs, causes, and damages, for any loss or damage to property arising out of or otherwise related to, the Village’s performance of any duties under this contract.

The Parties agree that the exclusive remedy limitation applicable to workers’ compensation claims shall apply to any injuries suffered by the Party’s respective employees.

Section 2.7 – Insurance. Prior to commencing work, the County will provide the Village an ISO CG 20 10 or 20 26 insurance policy endorsement and name the Village of Lisle as an additional insured on a primary and non-contributory basis.

Section 3 – Obligations of the Village of Lisle

Section 3.1 – Generally. The Village shall cooperate with the County in all aspects of the data collection, input, and analysis, including making data or files accessible to the County. The Village shall provide appropriate office space and support for on-site GIS support services, including, a personal computer, file storage space, cabling, or any other required incidental materials.

Section 3.2 – Payment. The Village agrees to reimburse the County for the staff time involving the services provided under this Agreement at the hourly work rate described in Exhibit B, attached hereto and incorporated by reference. If the work rate is modified, the County shall notify the Village no less than sixty (60) days prior to the change and offer the Village an opportunity to cancel this Intergovernmental Agreement prior to the effective date of the rate change.

Section 4 – Misc. Provisions

Section 4.1 – No Joint Venture. This IGA shall not be construed in such a way that either Party is deemed to be the representative, agent, employee, partner, or joint venture of the other. The Parties shall not have the authority to enter into any other Agreement, or to assume any liability, on behalf of the other Party, or to bind or commit the other Party in any manner, except as expressly provided herein.

Section 4.2 – Entire Agreement. This IGA constitutes the entire Agreement of the Parties with respect to the subject matter hereof and supersedes all other prior and contemporary Agreements,
understandings, representations, negotiations, and commitments between the Parties with respect to the subject matter hereof.

**Section 4.3 – Verification of Expenses.** The Village shall retain the right to verify all costs associated with services and expenses billed pursuant to Section 2 and Section 3 of this Agreement. This shall include the right to request a current total of outstanding charges that have been provided by the County which have not yet been submitted to the Village for reimbursement. In no case does this verification process allow the Village to refuse to pay the undisputed portion of an invoice in accordance with the provisions of the Local Government Prompt Payment Act.

**Section 4.4 – Representations.** Each Party represents that it has the authority to enter into this IGA and undertake the duties and obligations contemplated by this IGA and that it has taken or caused to be taken all necessary action to authorize the execution and delivery of this IGA.

**Section 4.5 – Unenforceable Provisions/ Severability.** In the event that any provision of this Agreement held to be unenforceable by any court or tribunal having jurisdiction over the Parties and, or, subject matter, the Parties agree that all other provisions of this IGA continue to have their full force and effect and shall not be affected thereby.

**Section 4.6 – Confidentiality.** In the performance of this agreement the County may have access to or receive certain information in the possession of the Village that is not generally known to the members of the public (“Confidential Information”). The County acknowledges that Confidential Information includes, but is not limited to, proprietary information, copyrighted material, educational records, employee data, financial information, information relating to health records, resident account information, and other information of a personal nature. The County shall not use or disclose any Confidential Information without the written consent of the Village and shall use appropriate administrative, technical, and physical safeguards to prevent the improper use or disclosure of any Confidential Information received from or on behalf of the Village. Upon the expiration or termination of this contract, the County shall promptly cease using and shall return or destroy (and certify in writing destruction of) all Confidential Information furnished by the Village along with copies thereof in its possession including copies stored in any computer memory or storage medium. The term “Confidential Information” does not include information that (a) is or becomes generally available to the public other than as a result of a breach of this agreement by the County; (b) was in the County’s possession on a non-confidential basis from any source other that the Village, which source, to the knowledge of the County, is entitled to disclose such information without breach of any obligation of confidentiality; or (c) is independently developed by the County without the use of or reference to, in whole or in part, any Confidential Information.
4.7 – Notice. The parties shall provide notice via the following addresses:

To the Village of Lisle:                      To the County of DuPage
Village of Lisle                              County of DuPage
 c/o Village Clerk                          c/o County Clerk
925 Burlington Ave                          421 N. County Farm Road
Lisle, IL 60532                              Wheaton, IL 60187

Section 5 – Term

Section 5.1 – Term of Agreement. This IGA shall become effective upon ratification by the Parties’ respective corporate authority and shall remain in effect until or unless terminated in accordance with Section 5.2, or upon material renegotiation.

Section 5.2 – Termination of Agreement. Either Party may cancel this IGA at any time upon thirty (30) days’ written notice of such, authorized by the corporate authorities of the cancelling Party, directed to the presiding officer of the other Party. The Village may terminate for any reason, including changes in the County’s work rate, and may do so upon written notice of such, authorized by the corporate authorities of the cancelling Party and directed to the presiding officer.

Section 5.3 – Termination by Operation of Law. This IGA shall cease to be effective upon the enactment of any federal or state statute, rule, or regulation that materially impairs the ability of one or both parties to perform their obligations under the IGA.

WHEREFORE, the Parties have signed and executed this IGA as of the date written below in the County of DuPage, State of Illinois.

[Signature Page to Follow]
COUNTY OF DUPAGE:

Daniel J. Cronin
DuPage County Board Chairman

Attest: ______________________
Paul Hinds
DuPage County Clerk

Date: ______________________

VILLAGE OF LISLE:

Christopher Pecak
Mayor, Village of Lisle

Attest: ______________________
Kimberly Brondyke
Village Clerk

Date: ______________________

4839-5594-3000, v. 2
AWARDING RESOLUTION TO
CDWG, INC., FOR
MICROSOFT PREMIER SUPPORT AGREEMENT
(Contract Total Amount: $79,788.15)

WHEREAS, pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2, the County of DuPage will contract with CDWG, Inc.; and

WHEREAS, the Technology Committee recommends County Board approval for issuance of a contract purchase order to CDWG, Inc., for the renewal of the Microsoft Premier Support Agreement for the period of January 30, 2018 through January 29, 2019, for Information Technology.

NOW, THEREFORE BE IT RESOLVED, that County Requisition, covering said, to enter into a Microsoft Premier Support Agreement, be, and it is hereby approved for issuance of a contract purchase order by the Procurement Division to CDWG, Inc., 230 N. Milwaukee Ave., Vernon Hills, IL 60061, for a contract total amount of $79,788.15, per procurement authorized by the Governmental Joint Purchasing Act.

Enacted and approved this 23rd day of January, 2018 at Wheaton, Illinois.

__________________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
## PROCUREMENT REVIEW CHECKLIST

### REQUISITION

This form must accompany all County Purchase Requisitions.

<table>
<thead>
<tr>
<th>Date Submitted</th>
<th>Contract Term</th>
<th>Contract Total Amount</th>
<th>Requesting Dept.</th>
<th>Solicitation Method for Source Selection</th>
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<td>December 27, 2017</td>
<td>01/30/2018 TO 01/29/2019</td>
<td>$79,788.15</td>
<td>INFORMATION SYSTEMS</td>
<td>Per Cooperative Agreement</td>
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</table>

**Decision Memo Required**

- **Completed**
  - Sarah Godzicki 01/09/2018 3:50 PM
  - Deborah Hanson 01/09/2018 4:09 PM
  - Donald Carlsen 01/10/2018 9:20 AM
  - Kathy Ostrowski 01/10/2018 2:28 PM
  - James McGuire 01/11/2018 3:13 PM
  - Paul Rafac 01/16/2018 6:33 PM
  - Tom Cuculich 01/17/2018 8:23 AM
  - Kathy Ostrowski 01/17/2018 1:14 PM
  - Finance Committee 01/23/2018 8:00 AM
  - Technology Committee 01/23/2018 9:00 AM
  - County Board 01/23/2018 10:00 AM

- **Pending**
  - Finance Committee 01/23/2018 8:00 AM
  - Technology Committee 01/23/2018 9:00 AM
  - County Board 01/23/2018 10:00 AM
# Procurement Review Checklist

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions

Attach Required Vendor Ethics Disclosure Statement

---

**Vendor:** CDW Government, Inc.  
**Vendor #:** 10667  
**Contract Term:** 01/30/2018 - 01/29/2019  
**Contract Total:** $79,788.15

**Dept:** Information Technology  
**Contact:** Wendi Wagner  
**Phone:** 630-407-5064  
**Assigned Committee:** Technology

---

**Description of Procurement/Scope of Work/Background:** Approval of contract to Microsoft for Premier Support

**Reason for Procurement:** This support agreement provides DuPage County with a dedicated Microsoft Technical Account Manager who will assist us with resolving technical issues, receiving technical guidance and advice on Microsoft technologies and obtaining training for those technologies. It allows DuPage County to more fully leverage the technologies that are part of our Enterprise Agreement.

---

**FUNDING SOURCE**

- Procurement budgeted for (FY and budget code(s)): FY18 - 1000-1110-53020

---

**DECISION MEMO NOT REQUIRED**

- LOWEST RESPONSIBLE QUOTE # or BID #

- RENEWAL, Enter Bid #

- SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)

- PER 55 ILCS 5/5-1022 ‘Competitive Bids’ (d) IT/Telecom purchases under $35,000.00

- PER 55 ILCS 5/5-1022 ‘Competitive Bids’ (c) not suitable for competitive bidding. Explain below:

---

**DECISION MEMO REQUIRED**

- Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS23)

- Under Government Joint Purchasing Act (30ILCS23) select one below

  - State of Illinois - Master Contracts #

  - EXPLANATION OF REQUEST FOR PROPOSAL RFP #

  - RENEWAL OF RFP #

  - PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)

  - OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)

  - REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)

  - OTHER THAN LOWEST RESPONSIBLE, BID #

---

**PREPARED BY AND APPROVAL(S) (Initials Only)**

<table>
<thead>
<tr>
<th>S/JG</th>
<th>Jan 9, 2018</th>
<th>DAH</th>
<th>Recommended for Approval</th>
<th>Date</th>
<th>IT Approval, if required</th>
<th>Date</th>
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<tbody>
<tr>
<td>Prepared By</td>
<td>Date</td>
<td>Recommended for Approval</td>
<td>Date</td>
<td>IT Approval, if required</td>
<td>Date</td>
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</tr>
</tbody>
</table>

**REVIEWED BY (Initials Only)**

- Buyer

- Chief Financial Officer (Decision Memos Over $25,000)

- Procurement Office

- Chairman’s Office (Decision Memos Over $25,000)

---

**Attachment:** CDWG - Checklist - Premier Support (TE-P-0033-18 : CDWG - Microsoft Premier Support Agreement)
**Purchase Requisition**

**Procurement Services Division**

**Send Purchase Order To:**
Vendor: CDW Government, Inc.  
Vendor #: 10667  
Attn: Jennifer Lagoni  
Email: jennandmeagan@cdwg.com  
Address: 230 N. Milwaukee Ave  
City: Vernon Hills  
State: IL  
Zip: 60061  
Phone: 312-705-9093  
Fax: 312-705-9193

**Send Invoices To:**
Vendor: CDW Government, Inc.  
Vendor #: 10667  
Attn: Sarah Godzicki  
Email: sarah.godzicki@dupageco.org  
Address: 421 N. County Farm Road  
City: Wheaton  
State: IL  
Zip: 60187  
Phone: 630-407-5000  
Fax: 630-407-5001

**Send Payments To:**
Vendor: CDW Government, Inc.  
Vendor #: 10667  
Attn:  
Email:  
Address: 75 Remittance Drive  
City: Chicago  
State: IL  
Zip: 60675  
Phone:  
Fax: 

**Ship To:**
Dept: Information Technology  
Division:  
Attn: Sarah Godzicki  
Email: sarah.godzicki@dupageco.org  
Address: 421 N. County Farm Road  
City: Wheaton  
State: IL  
Zip: 60187  
Phone: 630-407-5000  
Fax: 630-407-5001

**Payment Terms**
PO 20 Delivery Date
Requisitioner

**F.O.B.**

**Destination**

**Use for PO20 only**
Contract Administrator
Wendi Wagner
Jan 30, 2018  
Jan 29, 2019

**LN** | **Qty** | **UOM** | **Item Detail (Product #)** | **Description** | **FY** | **Dept #** | **Acctg Unit** | **Acct #** | **Sub-Accts and/or Activity #** | **Unit Price** | **Extension** |
--- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
1 | 1 | EA | MS EA Premier Support Services | 18 | 1000 | 1110 | 53020 | 79,788.15 | 79,788

**Requisition Total** $79,788

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

**Special Instructions/Comments to Buyer or Approver** (these comments will **NOT** appear on the Purchase Order):

**User Department Internal Notes** (these comments will **NOT** appear on the Purchase Order):
Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

Date: Jan 9, 2018

MinuteTraq (IQM2) ID #: 11641

Department Requisition #: 

Requesting Department: Information Technology

Contact Email: wendi.wagner@dupageco.org

Vendor Name: CDW Government, Inc.

Department Contact: Wendi Wagner

Contact Phone: 630-407-5064

Vendor #: 10667

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Approval of contract to Microsoft for Premier Support.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

This support agreement provides DuPage County with a dedicated Microsoft Technical Account Manager who will assist us with resolving technical issues by providing access to premier level technical support with Microsoft, receiving technical guidance and advice on Microsoft technologies and obtaining training for those technologies. It allows DuPage County to more fully leverage the technologies that are part of our Enterprise Agreement.

Strategic Impact - Select one of the five strategic imperatives in the County’s Strategic Plan this action will most impact and provide a brief explanation.

Customer Service

By entering into this agreement, DuPage County has direct access to top level technical support at Microsoft. This allows IT to shorten the downtime for staff when accessing Microsoft products and systems.

Source Selection/Vetting Information - Describe method used to select source.

This pricing was bid by the State of Illinois. This is the same agreement that is used for our Microsoft Enterprise Agreement licensing.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Staff recommends entering into this agreement which allows for direct access to Microsoft Premier level technical support. Without this agreement, we would engage IT consultants for major system failures, which could lead to extended downtime.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

FY18 - 1000-1110-53020: $79,788.15
DEAR WENDI WAGNER,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. Click here to convert your quote to an order.

<table>
<thead>
<tr>
<th>QUOTE #</th>
<th>QUOTE DATE</th>
<th>QUOTE REFERENCE</th>
<th>CUSTOMER #</th>
<th>GRAND TOTAL</th>
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<td>JJZX977</td>
<td>11/8/2017</td>
<td>MS PREMIER</td>
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<td>$79,788.15</td>
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**QUOTE DETAILS**

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<th>ITEM</th>
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<th>CDW#</th>
<th>UNIT PRICE</th>
<th>EXT. PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>MS EA PREMIER SUPPORT</td>
<td>1</td>
<td>2435357</td>
<td>$79,788.15</td>
<td>$79,788.15</td>
</tr>
</tbody>
</table>

**PURCHASER BILLING INFO**

**SUBTOTAL** $79,788.15

**SHIPPING** $0.00

**GRAND TOTAL** $79,788.15

**DELIVER TO**

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

Please remit payments to:

**Payment Terms**: Net 30 Days-Govt State/Local

Need Assistance? CDW•G SALES CONTACT INFORMATION

| CDWG Account Team - Jen and Meagan | (866) 339-7925 | jennandmeagan@cdwg.com |

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at [http://www.cdwg.com/content/terms-conditions/product-sales.aspx](http://www.cdwg.com/content/terms-conditions/product-sales.aspx)

For more information, contact a CDW account manager

© 2017 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239
Microsoft Premier Support Services Description Schedule:
Fee and Named Contacts

This Schedule is made pursuant to the Microsoft Premier Support Services Description identified above (the “Services Description”). The terms of the Services Description and applicable Exhibits are incorporated herein by this reference and by accepting Our performance of Services under this Schedule You agree to be bound by these terms. Any terms not otherwise defined herein will assume the meanings set forth in the Agreement and the Services Description. Regardless of any terms and conditions contained in any purchase order, the terms of this Schedule apply.

By signing below the parties acknowledge and agree to be bound to the terms of the Services Description.

<table>
<thead>
<tr>
<th>Customer</th>
<th>Microsoft Affiliate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Customer (please print)</td>
<td>Name</td>
</tr>
<tr>
<td>CDW Government Inc. (IL-County of DuPage)</td>
<td>Microsoft Corporation</td>
</tr>
<tr>
<td>Signature</td>
<td>Signature</td>
</tr>
<tr>
<td>Name of person signing (please print)</td>
<td>Name of person signing (please print)</td>
</tr>
<tr>
<td>Date</td>
<td>Date</td>
</tr>
</tbody>
</table>

Term
This Schedule will commence on 01/30/2018 (the “Commencement Date”) and will expire on 01/29/2019 (the “Expiration Date”).

1. PREMIER SUPPORT SERVICES AND FEES. The quantities listed in the table below represent the amount of Services that You have pre-purchased for use during the term of this Schedule and applicable fees.

a. Fee Summary

<table>
<thead>
<tr>
<th>Services Summary</th>
<th>Total Price (US$)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Country: United States</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Amount Due</td>
<td></td>
</tr>
</tbody>
</table>

(Renumbered)
b. Services by Support Location

<table>
<thead>
<tr>
<th>Country: United States (Premier Standard)</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Support Account Management (estimated at <strong>140</strong>)</td>
</tr>
<tr>
<td>• Up to <strong>100</strong> hours for Support Assistance*</td>
</tr>
<tr>
<td>• Up to <strong>90</strong> hours for Problem Resolution Support</td>
</tr>
<tr>
<td>• Unlimited Access to Premier Online Services</td>
</tr>
</tbody>
</table>

* All registration requirements for Workshops and Events must be completed by You no later than 60 days prior to the expiration date of this Fee and Named Contacts Schedule(s).

2. MICROSOFT CONTACT

**Microsoft Contact:** Contact for questions and notices about this Schedule and the Services Description:

<table>
<thead>
<tr>
<th>Microsoft Contact Name: Chelsea Bode</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address: Microsoft Corporation</td>
</tr>
<tr>
<td>10900 Stonelake Blvd., Ste. 225</td>
</tr>
<tr>
<td>Austin, TX 78759</td>
</tr>
<tr>
<td><a href="mailto:chbode@microsoft.com">chbode@microsoft.com</a></td>
</tr>
<tr>
<td>Phone: 512-578-6848</td>
</tr>
<tr>
<td>Fax: 425-708-7929</td>
</tr>
</tbody>
</table>

3. CUSTOMER NAMED CONTACTS

Existing contacts will be carried forward from the previous Term.
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Company Name: CDW Government LLC
Contact Phone: 1-866-339-7925
Company Contact: Jenn Lagoni & Meagan McKone
Contact Email: jennandmeagan@cdwg.com

Bid/Contract/PO #: 

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

- NONE (check here) - If no contributions have been made

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract bid and shall update such disclosure with any changes that may occur.

- NONE (check here) - If no contacts have been made

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
https://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: 

Printed Name: Matt Flood
Title: Proposals Supervisor
Date: Aug 24, 2017

Attach additional sheets if necessary. Sign each sheet and number each page. Page ______ of _______ (total number of pages)
AWARDING RESOLUTION TO
ESRI, INC. FOR
MAINTENANCE AND TECHNICAL SUPPORT
(CONTRACT TOTAL AMOUNT: $111,909.00)

WHEREAS, an agreement has been negotiated in accordance with County Board policy; and

WHEREAS, the Technology Committee recommends County Board approval for the issuance of a contract purchase order to ESRI, Inc., for maintenance and technical support for the County’s enterprise GIS software, for Information Technology, GIS Division.

NOW, THEREFORE BE IT RESOLVED, that County contract covering said, for maintenance and technical support for the County’s enterprise GIS software, for the period of March 9, 2018 through March 8, 2019, for Information Technology, GIS Division, be, and it is hereby approved for issuance of a contract purchase order by the Procurement Division to Environmental Systems Research Institute, Inc., 380 New York Street, Redlands, California 92373, for a contract total amount of $111,909.00.

Enacted and approved this 23rd day of January, 2018 at Wheaton, Illinois.

______________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
## PROCUREMENT REVIEW CHECKLIST

**REQUISITION**

This form must accompany all County Purchase Requisitions.

### NEW PURCHASE ORDER REQUEST

<table>
<thead>
<tr>
<th>DATE SUBMITTED</th>
<th>CONTRACT TOTAL AMOUNT</th>
<th>CONTRACT TERM</th>
<th>REQUESTING DEPT.</th>
<th>INFORMATION SYSTEMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 9, 2018</td>
<td>$111,909.00</td>
<td>3/9/18 - 3/8/19</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### SOLICITATION METHOD FOR SOURCE SELECTION

**No Decision Memo Required**  Sole Source - Attach Sole Source Justification

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
<th>Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarah Godzicki</td>
<td>Completed</td>
<td>01/09/2018 4:15 PM</td>
</tr>
<tr>
<td>Deborah Hanson</td>
<td>Completed</td>
<td>01/09/2018 4:18 PM</td>
</tr>
<tr>
<td>Donald Carlsen</td>
<td>Completed</td>
<td>01/10/2018 9:18 AM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>01/10/2018 2:40 PM</td>
</tr>
<tr>
<td>James McGuire</td>
<td>Completed</td>
<td>01/11/2018 3:17 PM</td>
</tr>
<tr>
<td>Paul Rafac</td>
<td>Completed</td>
<td>01/16/2018 6:29 PM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>01/17/2018 12:47 PM</td>
</tr>
<tr>
<td>Finance Committee</td>
<td>Pending</td>
<td>01/23/2018 8:00 AM</td>
</tr>
<tr>
<td>Technology Committee</td>
<td>Pending</td>
<td>01/23/2018 9:00 AM</td>
</tr>
<tr>
<td>County Board</td>
<td>Pending</td>
<td>01/23/2018 10:00 AM</td>
</tr>
</tbody>
</table>
**Procurement Review Checklist**

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions

Attach Required Vendor Ethics Disclosure Statement

<table>
<thead>
<tr>
<th>Vendor: Environmental Systems Research Institute, Inc. (ESRI)</th>
<th>Contract Total: $111,509.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept: IT/GIS</td>
<td>Contact: Tom Ricker</td>
</tr>
<tr>
<td>Phone: 630-407-5062</td>
<td>Assigned Committee: IT</td>
</tr>
</tbody>
</table>

**Description of Procurement/Scope of Work/Background**

This contract is for maintenance and technical support from ESRI for the County's enterprise GIS software.

**Reason for Procurement**

This software is required for mission critical mapping operations for GIS, Office of Homeland Security and Emergency Management, Law Enforcement, Real Estate Assessment, Regulatory Stormwater, Public Works, Building and Zoning, Election Commission, and Department of Transportation.

**FUNDING SOURCE**

- [x] Procurement budgeted for (FY and budget code(s)): FY18 - 1100-2900-53807

- [ ] Budget Transfer (Date)  

**DECISION MEMO NOT REQUIRED**

- [x] LOWEST RESPONSIBLE QUOTE # or BID # __________________ (QUOTE < $25,000; BID > $25,000; attach Tabulation)

- [ ] RENEWAL, Enter Bid and/or PO# __________________

- [x] SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)

- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00

- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

**BASIS OF DECISION MEMO (attach Decision Memo)**

- [ ] EXEMPT FROM BIDDING PER ILLINOIS COMPILED STATUTES

- [ ] EXPLANATION OF REQUEST FOR PROPOSAL RFP # __________________

- [ ] PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)

- [ ] OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)

- [ ] REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)

- [ ] OTHER THAN LOWEST RESPONSIBLE, BID # __________________

**PREPARED BY AND APPROVAL(S) (Initials Only)**

<table>
<thead>
<tr>
<th>Prepared By</th>
<th>Jan 9, 2018</th>
<th>Recommended for Approval</th>
<th>Date</th>
<th>IT Approval, if required</th>
<th>Date</th>
</tr>
</thead>
</table>

**REVIEWED BY (Initials Only)**

<table>
<thead>
<tr>
<th>Buyer</th>
<th>Date</th>
<th>Procurement Officer</th>
<th>Date</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Chief Financial Officer</th>
<th>(Decision Memos Over $25,000)</th>
<th>Date</th>
<th>Chairman's Office</th>
<th>(Decision Memos Over $25,000)</th>
<th>Date</th>
</tr>
</thead>
</table>

**Date:** Jan 9, 2018

**MinuteTraq (IQM2) ID #:** 11726
**Send Purchase Order To:**

Vendor: ESRI Inc.  
Vendor #:  
Dept: IT  
Division: GIS  
Attn: Shannon Robertson  
Email: srobertson@esri.com  
Address: 380 New York Street  
City: Redlands  
State: CA  
Zip: 92373  
Phone: 888-377-4575 Ext. 1533  
Fax: 909-307-3083

Vendor #:  
Dept: IT  
Division: GIS  
Attn: Tom Ricker  
Email: tom.ricker@dupageco.org  
Address: 380 New York Street  
City: Redlands  
State: CA  
Zip: 92373  
Phone: 888-377-4575 Ext. 1533  
Fax: 909-307-3083

**Send Invoices To:**

Vendor: ESRI Inc.  
Vendor #:  
Attn: Shannon Robertson  
Email: srobertson@esri.com  
Address: 380 New York Street  
City: Redlands  
State: CA  
Zip: 92373  
Phone: 888-377-4575 Ext. 1533  
Fax: 909-307-3083

Dept: IT  
Division: GIS  
Attn: Tom Ricker  
Email: tom.ricker@dupageco.org  
Address: 421 N County Farm Road  
City: Wheaton  
State: IL  
Zip: 60187  
Phone: 630-407-5062  
Fax: 630-407-5555

**Send Payments To:**

Vendor: ESRI Inc.  
Vendor #:  
Attn: Shannon Robertson  
Email: srobertson@esri.com  
Address: 380 New York Street  
City: Redlands  
State: CA  
Zip: 92373  
Phone: 888-377-4575 Ext. 1533  
Fax: 909-307-3083

Dept: IT  
Division: GIS  
Attn: Tom Ricker  
Email: tom.ricker@dupageco.org  
Address: 421 N County Farm Road  
City: Wheaton  
State: IL  
Zip: 60187  
Phone: 630-407-5062  
Fax: 630-407-5555

**Ship To:**

Dept: IT  
Division: GIS  
Attn: Tom Ricker  
Email: tom.ricker@dupageco.org  
Address: 421 N County Farm Road  
City: Wheaton  
State: IL  
Zip: 60187  
Phone: 630-407-5062  
Fax: 630-407-5555

**Payment Terms**

PER 50 ILCS 505/1  
F.O.B. Destination  
PO 20 Delivery Date  
Requisitioner  
Mar 9, 2018  
3/8/19  
3/8/19

<table>
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<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acct #</th>
<th>Unit Price</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
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<td>18 1100 2900 53807</td>
<td>104,350.00</td>
<td>104,350</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>1</td>
<td>EA</td>
<td>Software Maintenance Stormwater Div</td>
<td>18 1100 2900 53807</td>
<td>5,959.00</td>
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<tr>
<td>3</td>
<td>1</td>
<td>EA</td>
<td>Software Maintenance Public Works</td>
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<td>1,600.00</td>
<td>1,600</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

**Requisition Total**: $111,909.00

**Header Comments**: (these comments will appear on the PO20 and PO25 Purchase Order) :

**Special Instructions/Comments to Buyer or Approver**: (these comments will NOT appear on the Purchase Order) :

**User Department Internal Notes**: (these comments will NOT appear on the Purchase Order) :
# JUSTIFICATION FOR SOLE SOURCE

(PLEASE COMPLETE AND ATTACH TO PURCHASE REQUISITION)

<table>
<thead>
<tr>
<th>REQUISITION #</th>
<th>IQM2 #11726</th>
<th>DEPARTMENT</th>
<th>IT/GIS</th>
</tr>
</thead>
<tbody>
<tr>
<td>MANUFACTURER</td>
<td>ESRI Inc.</td>
<td>PRODUCT #</td>
<td></td>
</tr>
</tbody>
</table>

**DESCRIBE ITEM BEING JUSTIFIED AND ITS FUNCTION:**

Annual software maintenance contract for DuPage County enterprise GIS software.

**THIS IS A SOLE SOURCE BECAUSE VENDOR IS:**

- [ ] sole provider of a licensed or patented good or service
- [ ] sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
- [ ] sole provider of factory-authorized warranty service
- [x] sole authorized distributor – manufacturer has established territories (e.g. Caterpillar parts) (Please attach letter from the manufacturer)
- [ ] the manufacturer (please detail below or attach information regarding why only this manufacturer's product can be used)
- [x] the software manufacturer (and sole maintenance/update provider)
- [ ] other – (please detail below or in an attachment)

**REQUESTED SOURCE**

<table>
<thead>
<tr>
<th>ESRI Inc.</th>
</tr>
</thead>
</table>

**CONTACT**

Shannon Robertson

**PHONE**

888-377-4575 Ext. 1533

**WEBSITE**

www.esri.com

**WHAT NECESSARY AND UNIQUE FEATURES DOES THIS VENDOR'S PRODUCT OR SERVICE PROVIDE WHICH ARE NOT AVAILABLE FROM OTHER VENDORS? (Please be specific)**

This software maintenance agreement provides technical support and updates for the ESRI GIS software. The ESRI software is used by GIS, OHHSEM, Law Enforcement, Real Estate Assessment, Regulatory Stormwater, Public Works, Building and Zoning, Election Commission, and Department of Transportation.

**HAS THE MARKET BEEN TESTED LATELY (LAST 12 MONTHS) ON THE APPLICABILITY OF SOLE SOURCE? (If not, why not?)**

This product and service is only available from the manufacturer.

**WHAT STEPS WERE TAKEN TO VERIFY THAT THESE FEATURES ARE NOT AVAILABLE ELSEWHERE? WERE OTHER BRANDS/MANUFACTURERS EXAMINED? (Please list other products or services examined – include names & phone numbers of people contacted)**

This product and service is only available from the manufacturer.

**Signature on File**

**DEPARTMENT APPROVAL**

[Signature]

[Date]

[Signature]

[Date]

[Signature]

[Date]

[Signature]

[Date]
Subject: Renewal Quotation

Date: 12/11/2017
To: Tom Ricker
Organization: County of Du Page
             Information Technology Dept
Fax #: 630-407-5001    Phone #: 630-407-5062
From: Shannon Robertson
Fax #: 909-307-3083    Phone #: 888-377-4575 Ext. 1533
Email: srobertson@esri.com

Number of pages transmitted (including this cover sheet): 5
Quotation #25823609
Document Date: 12/11/2017

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level:

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit:

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.
<table>
<thead>
<tr>
<th>Item</th>
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<th>Material#</th>
<th>Unit Price</th>
<th>Extended Price</th>
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<td>87232</td>
<td>500.00</td>
<td>500.00</td>
</tr>
</tbody>
</table>

**Quotation is valid for 90 days from document date.**

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization’s budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state’s taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

**Issued By:** Shannon Robertson  **Ext:** 1533

To expedite your order, please reference your customer number and this quotation number on your purchase order.
## ArcGIS Spatial Analyst for Desktop Concurrent Use Primary Maintenance
Start Date: 03/09/2018  
End Date: 03/08/2019

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
<th>Material#</th>
<th>Unit Price</th>
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<tbody>
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<td>87233</td>
<td>200.00</td>
<td>200.00</td>
</tr>
</tbody>
</table>

## ArcGIS Spatial Analyst for Desktop Concurrent Use Secondary Maintenance
Start Date: 03/09/2018  
End Date: 03/08/2019

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
<th>Material#</th>
<th>Unit Price</th>
<th>Extended Price</th>
</tr>
</thead>
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<tr>
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<td>1</td>
<td>87233</td>
<td>200.00</td>
<td>200.00</td>
</tr>
</tbody>
</table>

## ArcGIS 3D Analyst for Desktop Concurrent Use Primary Maintenance
Start Date: 03/09/2018  
End Date: 03/08/2019

<table>
<thead>
<tr>
<th>Item</th>
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<th>Material#</th>
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## ArcGIS 3D Analyst for Desktop Concurrent Use Secondary Maintenance
Start Date: 03/09/2018  
End Date: 03/08/2019

<table>
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## ArcGIS Desktop Basic Single Use Primary Maintenance
Start Date: 03/09/2018  
End Date: 03/08/2019

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<tr>
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## ArcGIS Desktop Basic Single Use Secondary Maintenance
Start Date: 03/09/2018  
End Date: 03/08/2019

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## ArcGIS Network Analyst for Desktop Concurrent Use Primary Maintenance
Start Date: 03/09/2018  
End Date: 03/08/2019

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Start Date: 03/09/2018  
End Date: 03/08/2019

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## ArcPad Maintenance
Start Date: 03/09/2018  
End Date: 03/08/2019

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## ArcGIS Desktop Basic Single Use Secondary Maintenance
Start Date: 03/09/2018  
End Date: 03/08/2019

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ArcGIS Online Named User Level 2 Term License (Pre 4.4 Pricing)
Start Date: 03/09/2018
End Date: 03/08/2019

ArcGIS Enterprise Advanced Up to Four Cores Maintenance
Start Date: 03/09/2018
End Date: 03/08/2019

ArcGIS Image Server Up to Four Cores Maintenance
Start Date: 03/09/2018
End Date: 03/08/2019

Item Subtotal: 104,350.00
Estimated Tax: 0.00
Total: USD 104,350.00
IF YOU WOULD LIKE TO RECEIVE AN INVOICE FOR THIS MAINTENANCE QUOTE YOU MAY DO ONE OF THE FOLLOWING:

- RESPOND TO THIS EMAIL WITH YOUR AUTHORIZATION TO INVOICE
- SIGN BELOW AND FAX TO 909-307-3083
- FAX YOUR PURCHASE ORDER TO 909-307-3083
- EMAIL YOUR PURCHASE ORDER TO Service@esri.com

REQUESTS VIA EMAIL OR SIGNED QUOTE INDICATE THAT YOU ARE AUTHORIZED TO OBLIGATE FUNDS FOR YOUR ORGANIZATION AND THAT YOUR ORGANIZATION DOES NOT REQUIRE A PURCHASE ORDER.

If there are any changes required to your quotation, please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

The items on this quotation are subject to the terms of this quotation and of your signed agreement with Esri, if applicable. No such agreement covers any item, then Esri’s standard terms and conditions found at http://www.esri.com/legal/software-license apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri’s GSA Federal Supply Schedule. Acceptance of this quotation is limited to the terms of this quotation. State and local government entities in California or Maryland buying under the State Contract are also subject to the terms and conditions found at http://www.esri.com/legal/supplemental-terms-and-conditions. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri’s offerings.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy, GSA, BPA) on your ordering document.

By signing below, you are authorizing Esri to issue a software support invoice in the amount of USD__________________ plus sales tax, if applicable.

Please check one of the following:

_____ I agree to pay any applicable sales tax.

_____ I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

_____________________________________________  ______________
Signature of Authorized Representative  Date

_____________________________________________  __________________
Name (Please Print)  Title
Subject: Renewal Quotation

Date: 12/11/2017
To: Bob Liljegren
Organization: County of Du Page
Public Works Dept
Fax #: 630-407-6701 Phone #: 630-407-6806
From: Shannon Robertson
Fax #: 909-307-3083 Phone #: 888-377-4575 Ext. 1533
Email: srobertson@esri.com

Number of pages transmitted (including this cover sheet): 3

Quotation #25823610 Document Date: 12/11/2017

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level:

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit:

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.
County of Du Page  
Public Works Dept  
7900 S Rt 53  
Woodridge IL  60517  
Attn: Bob Liljegren

Customer Number: 102464  
For questions regarding this document, please contact Customer Service at 888-377-4575.

<table>
<thead>
<tr>
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<th>Extended Price</th>
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  |     | ArcGIS Desktop Advanced Concurrent Use Secondary Maintenance  
  |     | Start Date: 03/09/2018  
  |     | End Date: 03/08/2019 |
| 1010 | 1   | 87192     | 400.00     | 400.00         |
  |     | ArcGIS Desktop Basic Single Use Primary Maintenance  
  |     | Start Date: 03/09/2018  
  |     | End Date: 03/08/2019 |

Item Subtotal: 1,600.00  
Estimated Tax: 0.00  
Total: USD 1,600.00

DUNS/CEC: 06-313-4175  CAGE: 0AMS3

Quotation is valid for 90 days from document date.

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization’s budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state’s taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

Issued By: Shannon Robertson  
Ext: 1533

To expedite your order, please reference your customer number and this quotation number on your purchase order.
IF YOU WOULD LIKE TO RECEIVE AN INVOICE FOR THIS MAINTENANCE QUOTE YOU MAY DO ONE OF THE FOLLOWING:

- RESPOND TO THIS EMAIL WITH YOUR AUTHORIZATION TO INVOICE
- SIGN BELOW AND FAX TO 909-307-3083
- FAX YOUR PURCHASE ORDER TO 909-307-3083
- EMAIL YOUR PURCHASE ORDER TO Service@esri.com

REQUESTS VIA EMAIL OR SIGNED QUOTE INDICATE THAT YOU ARE AUTHORIZED TO OBLIGATE FUNDS FOR YOUR ORGANIZATION AND THAT YOUR ORGANIZATION DOES NOT REQUIRE A PURCHASE ORDER.

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The items on this quotation are subject to the terms of this quotation and of your signed agreement with Esri, if applicable. No such agreement covers any item, then Esri’s standard terms and conditions found at http://www.esri.com/legal/software-license apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri’s GSA Federal Supply Schedule. Acceptance of this quotation is limited to the terms of this quotation. State and local government entities in California or Maryland buying under the State Contract are also subject to the terms and conditions found at http://www.esri.com/legal/supplemental-terms-and-conditions. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri’s offerings.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy, GSA, BPA) on your ordering document.

By signing below, you are authorizing Esri to issue a software support invoice in the amount of USD__________________ plus sales tax, if applicable.

Please check one of the following:

_____ I agree to pay any applicable sales tax.

_____ I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

_________________________________________  ________________________
Signature of Authorized Representative           Date

_________________________________________  ________________________
Name (Please Print)                             Title
Subject: Renewal Quotation

Date: 12/11/2017
To: Tom Ricker
Organization: County of Du Page
Stormwater Management Div
Fax #: 630-407-5001   Phone #: 630-407-5062

From: Shannon Robertson
Fax #: 909-307-3083   Phone #: 888-377-4575 Ext. 1533
Email: srobertson@esri.com

Number of pages transmitted (including this cover sheet): 3
Quotation #25823611
Document Date: 12/11/2017

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level

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For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.
Date: 12/11/2017  Quotation Number: 25823611  Contract Number: 2011MPA3795

Send Purchase Orders To:
Environmental Systems Research Institute, Inc. (ESRI)
380 New York Street
Redlands, CA 92373-8100
Attn: Shannon Robertson

Please include the following remittance address on your Purchase Order:
Environmental Systems Research Institute, Inc.
P.O. Box 741076
Los Angeles, CA 90074-1076

---

County of Du Page
Stormwater Management Div
2nd Fl
421 N County Farm Rd
Wheaton IL  60187
Attn: Tom Ricker
Customer Number: 350670
For questions regarding this document, please contact Customer Service at 888-377-4575.

<table>
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<td></td>
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Item Subtotal 5,959.00
Estimated Tax 0.00
Total USD 5,959.00

DUNS/CEC: 06-313-4175  CAGE: 0AMS3

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Quotation is valid for 90 days from document date.

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Issued By: Shannon Robertson  Ext: 1533

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By signing below, you are authorizing Esri to issue a software support invoice in the amount of USD__________________ plus sales tax, if applicable.

Please check one of the following:

_____ I agree to pay any applicable sales tax.

_____ I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

_________________________________ __________________________
Signature of Authorized Representative Date

_________________________________ __________________________
Name (Please Print) Title
The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

**NONE (check here) - If no contributions have been made**

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

**NONE (check here) - If no contacts have been made**

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

**Continuing disclosure is required, and I agree to update this disclosure form as follows:**

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

**The full text for the county's ethics and procurement policies and ordinances are available at:**
http://www.dupageco.org/CountyBoard/Policies/

**I hereby acknowledge that I have received, have read, and understand these requirements.**

**Signature on File**

Authorized Signature: ______________________

Printed Name: William C. Fleming

Title: Managing Business Attorney

Date: Jan 12, 2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page ______ of _______ (total number of pages)
Requisition under 25k dollars

2018-52
# PROCUREMENT REVIEW CHECKLIST REQUISITION

This form must accompany all County Purchase Requisitions.

## NEW PURCHASE ORDER REQUEST

<table>
<thead>
<tr>
<th>Date Submitted</th>
<th>Contract Term</th>
<th>Contract Total Amount</th>
<th>Requesting Dept.</th>
<th>Solicitation Method for Source Selection</th>
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<td>$7,000.00</td>
<td>INFORMATION SYSTEMS</td>
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### Solicitation Method for Source Selection

- **Sarah Godzicki**: Completed 01/09/2018 3:30 PM
- **Deborah Hanson**: Completed 01/09/2018 4:06 PM
- **Donald Carlsen**: Completed 01/10/2018 9:20 AM
- **Kathy Ostrowski**: Completed 01/10/2018 2:19 PM
- **James McGuire**: Completed 01/11/2018 3:31 PM
- **Paul Rafac**: Completed 01/16/2018 7:15 PM
- **Kathy Ostrowski**: Completed 01/17/2018 10:13 AM
- **Technology Committee**: Pending 01/23/2018 9:00 AM
Procurement Review Checklist

Procurement Services Division

This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

Vendor: Alphagraphics, Inc.  Vendor #: 10671

Contract:

Term: 02/01/2018 - 01/31/2019

Contract

Total: $7,000.00

Assigned

Committee: Technology

Dept: Information Technology

Contact: Greg Smith

Phone: 630.407.5023

Description of

Procurement/ Scope of Work/ Background

Renew contract to furnish and deliver printed letterhead and documents for DuPage County departments. This is a twelve (12) month contract, first of three (3) twelve month renewals per low quote Q16-248-GV.

Reason for Procurement

Current PO expires on 01/31/2018 and this renewal replaces it.

FUNDING SOURCE

☐ Procurement budgeted for (FY and budget code(s)): FY18 - 1000-1110-53800

☐ Budget Transfer (Date) Add'l Information

DECISION MEMO NOT REQUIRED

☐ LOWEST RESPONSIBLE QUOTE # or BID # Q16-248-GV

QUOTE < $25,000, BID = $25,000; attach Tabulation)

☐ RENEWAL, Enter Bid # Intergovernmental Agreement

☐ SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-10215 (attach Sole Source Justification form)

☐ PER SS ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00 Public Utility

☐ PER SS ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

DECISION MEMO REQUIRED

☐ Cooperative Procurement (CPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)

☐ EXPLANATION OF REQUEST FOR PROPOSAL RFP # (Include Evaluation Summary if applicable)

☐ RENEWAL OF RFP #

☐ PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)

☐ OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)

☐ REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)

☐ OTHER THAN LOWEST RESPONSIBLE, BID #

PREPARED BY AND APPROVAL(S) (Initials Only)

gs Jan 2, 2018

Prepared By Recommended for Approval Date IT Approval, if required Date

REVIEWED BY (Initials Only)

Buyer 1/10/18 Procurement Officer 1-11-18

Chief Financial Officer 1/16/18 Chairman's Office (Decision Memos Over $25,000)

Date Date
**Purchase Requisition**

**Procurement Services Division**

---

<table>
<thead>
<tr>
<th><strong>Send Purchase Order To:</strong></th>
<th><strong>Send Invoices To:</strong></th>
<th><strong>Send Payments To:</strong></th>
<th><strong>Ship To:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Vendor:</strong> Alphagraphics, Inc.</td>
<td><strong>Vendor #:</strong> 10671</td>
<td><strong>Dept:</strong> Information Technology</td>
<td><strong>Dept:</strong> Information Technology</td>
</tr>
<tr>
<td><strong>Attn:</strong> Christine Fenne</td>
<td><strong>Email:</strong> <a href="mailto:cfenne@alphagraphics.com">cfenne@alphagraphics.com</a></td>
<td><strong>Attn:</strong> Greg Smith</td>
<td><strong>Email:</strong> <a href="mailto:greg.smith@dupageco.org">greg.smith@dupageco.org</a></td>
</tr>
<tr>
<td><strong>Address:</strong> 128 N. Main Street</td>
<td><strong>City:</strong> Wheaton</td>
<td><strong>Address:</strong> 421 N. County Farm Road</td>
<td><strong>City:</strong> Wheaton</td>
</tr>
<tr>
<td><strong>State:</strong> IL</td>
<td><strong>Country:</strong> IL</td>
<td><strong>Room:</strong> L400B</td>
<td><strong>Zip:</strong> 60187</td>
</tr>
<tr>
<td><strong>Phone:</strong> 630.653.2442</td>
<td><strong>Fax:</strong> 630.653.2485</td>
<td><strong>Phone:</strong> 630.407.5023</td>
<td><strong>Fax:</strong> 630.407.5001</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th><strong>Send Payments To:</strong></th>
<th><strong>Ship To:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Vendor:</strong> Alphagraphics, Inc.</td>
<td><strong>Vendor #:</strong> 10671</td>
</tr>
<tr>
<td><strong>Attn:</strong> Christine Fenne</td>
<td><strong>Email:</strong> <a href="mailto:cfenne@alphagraphics.com">cfenne@alphagraphics.com</a></td>
</tr>
<tr>
<td><strong>Address:</strong> 128 N. Main Street</td>
<td><strong>City:</strong> Wheaton</td>
</tr>
<tr>
<td><strong>State:</strong> IL</td>
<td><strong>Zip:</strong> 60187</td>
</tr>
<tr>
<td><strong>Phone:</strong> 630.653.2442</td>
<td><strong>Fax:</strong> 630.653.2485</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th><strong>Payment Terms</strong></th>
<th><strong>F.O.B.</strong></th>
<th><strong>PO 20 Delivery Date</strong></th>
<th><strong>Requisitioner</strong></th>
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</thead>
<tbody>
<tr>
<td><strong>PER 50 ILCS 505/1</strong></td>
<td><strong>Destination</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Use for PO25 only</td>
<td>Contract Administrator</td>
<td>Contract Start Date</td>
<td>Contract End Date</td>
</tr>
<tr>
<td></td>
<td>Sarah Godzicki</td>
<td>Feb 1, 2018</td>
<td>Jan 31, 2019</td>
</tr>
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<th><strong>Description</strong></th>
<th><strong>FY</strong></th>
<th><strong>Dept #</strong></th>
<th><strong>Acct #</strong></th>
<th><strong>Sub-Accts and/or Activity #</strong></th>
<th><strong>Unit Price</strong></th>
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<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>EA</td>
<td></td>
<td>Renew contract to furnish &amp; deliver printed letterhead and documents for DuPage County departments per low quote Q16-248-GV.</td>
<td>18</td>
<td>1000</td>
<td>1110</td>
<td>53800</td>
<td>7,000.00</td>
<td>7,000</td>
</tr>
</tbody>
</table>

**Requisition Total:** $7,000

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

Renew contract to furnish & deliver printed letterhead and documents for DuPage County departments per low quote Q16-248-GV. This is a twelve (12) month contract, first of three (3) additional twelve month renewals per low quote Q16-248-GV. All orders to be placed on an as needed basis according to individual department requirements. All orders to be delivered per contract delivery schedule/requirements.

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

When emailing vendor, please "cc" Greg Smith on PO notification correspondences.

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):
COUNTY OF DU PAGE, ILLINOIS
OPTION TO RENEW CONTRACT

This agreement, made and entered into by the County of DuPage, Department of Finance, Procurement Services Division, 421 North County Farm Road, Wheaton, Illinois hereinafter called the "County" and Alphagraphics, Inc. of 128 N. Main Street, Wheaton, IL 60187, hereinafter called the "Contractor", witnesseth;

The County and the Contractor have previously entered into a Contract, pursuant to Quote Q16-248-GV which became effective February 1, 2017, and which will expire January 31, 2018. The contract is subject to a first option to renew for a twelve (12) month period.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

The contract renewal becomes effective February 1, 2018 and expires January 31, 2019 contingent upon any applicable Parent Committee and County Board approval.

Alphagraphics, Inc
Signature on File 1/4/18
Signature on File 1/4/18

COUNTY OF DU PAGE, ILLINOIS

Glenda Vasak
Buyer II

Primec R. Kohout
Primec R. Kohout

PRINTED NAME
PRINTED TITLE
SIGNATURE DATE
SIGNATURE DATE
## COUNTY OF DU PAGE, ILLINOIS
### PROCUREMENT SERVICES DIVISION
#### QUOTE TABULATION ADVICE

**QUOTE Q16-248-GV**  
**QUOTE OPENING DATE:** NOVEMBER 14, 2016

### PRINTED LETTERHEAD

<table>
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<tr>
<th>VENDOR GROUP 1</th>
<th>QTY 500</th>
<th>QTY 1,000</th>
<th>QTY 2,500</th>
<th>QTY 5,000</th>
<th>QTY 10,000</th>
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<tbody>
<tr>
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<td>$130.00</td>
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<th>QTY 2,500</th>
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<tr>
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<td>$360.00</td>
<td>$493.00</td>
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<td><strong>TOTAL</strong></td>
<td><strong>$238.00</strong></td>
<td><strong>$275.00</strong></td>
<td><strong>$360.00</strong></td>
<td><strong>$493.00</strong></td>
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<tr>
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<td>$161.38</td>
<td>$395.85</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$83.23</strong></td>
<td><strong>$161.38</strong></td>
<td><strong>$395.85</strong></td>
<td><strong>$786.63</strong></td>
<td><strong>$1568.18</strong></td>
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<th>QTY 2,500</th>
<th>QTY 5,000</th>
<th>QTY 10,000</th>
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<tbody>
<tr>
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<tr>
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<td>$191.00</td>
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</thead>
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<tr>
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<td>$83.00</td>
<td>$95.00</td>
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<td><strong>$149.00</strong></td>
<td><strong>$187.00</strong></td>
<td><strong>$352.00</strong></td>
</tr>
</tbody>
</table>

---

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 1/4/18

Company Name: Alphagraphics
Contact Phone: 630-253-2444
Company Contact: CHRISTINE PENNE
Contact Email: C.PENNE@ALPHAGRAPHICS.COM

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change order to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount of or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

\[Table\]

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
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</thead>
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2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

\[Table\]

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county’s ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Signature on File

Authorized Signature

Printed Name: FRANK E KNOTT
Title: OWNER
Date: 1/4/18

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)
**Purchase Requisition**

**Procurement Services Division**

**Date:** Jan 10, 2018

**MinuteTraq (IQM2) ID #:** 11732

**Department Req #:**

**RFP, Bid or Quote #:**

---

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<tr>
<td>Vendor: Kronos Incorporated</td>
<td>Dept: Information Technology</td>
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<tr>
<td>Vendor #: 11850</td>
<td>Division:</td>
</tr>
<tr>
<td>Attn:</td>
<td>Attn: Sarah Godzicki</td>
</tr>
<tr>
<td>Email:</td>
<td>Email: <a href="mailto:Sarah.Godzicki@dupageco.org">Sarah.Godzicki@dupageco.org</a></td>
</tr>
<tr>
<td>Address: 900 Chelmsford St</td>
<td>Address: 421 N. County Farm Road</td>
</tr>
<tr>
<td>City: Lowell</td>
<td>City: Wheaton</td>
</tr>
<tr>
<td>State: MA</td>
<td>State: IL</td>
</tr>
<tr>
<td>Zip: 01851</td>
<td>Zip: 60187</td>
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<tr>
<td>Phone:</td>
<td>Phone: 630-407-5037</td>
</tr>
<tr>
<td>Fax:</td>
<td>Fax: 630-407-5001</td>
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</table>

<table>
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<th>Ship To:</th>
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</thead>
<tbody>
<tr>
<td>Vendor: Kronos Incorporated</td>
<td>Dept: Information Technology</td>
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<tr>
<td>Vendor #: 11850</td>
<td>Division:</td>
</tr>
<tr>
<td>Attn:</td>
<td>Attn: Donald Carlsen</td>
</tr>
<tr>
<td>Email:</td>
<td>Email: <a href="mailto:donald.carlsen@dupageco.org">donald.carlsen@dupageco.org</a></td>
</tr>
<tr>
<td>Address: 900 Chelmsford St</td>
<td>Address: 421 N. County Farm Road</td>
</tr>
<tr>
<td>City: Lowell</td>
<td>City: Wheaton</td>
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<tr>
<td>State: MA</td>
<td>State: IL</td>
</tr>
<tr>
<td>Zip: 01851</td>
<td>Zip: 60187</td>
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<td>Phone:</td>
<td>Phone: 630-407-5000</td>
</tr>
<tr>
<td>Fax:</td>
<td>Fax: 630-407-5001</td>
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**Payment Terms**

- **F.O.B.**
- **PO 20 Delivery Date**
- **Requisitioner**

**PER 50 ILC5 505/1**

**Use for**

- **PO20 only**
- **PO25 only**

**Contract Administrator**

- **PO20 only**
- **PO25 only**

**Contract Start Date**

- **Jan 23, 2018**

**Contract End Date**

- **Nov 30, 2018**

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<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acctg Unit</th>
<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
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<td>2</td>
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<td>Integration Consultant Services</td>
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<td>53020</td>
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**Requisition Total:** $5,400

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):
Decision Memo
Procurement Services Division
This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

Date: Jan 10, 2018
MinuteTraq (IQM2) ID #: 11732
Department Requisition #:

Requesting Department: IT
Contact Email: sandy.modesitt@dupageco.org
Vendor Name: Kronos Incorporated

Department Contact: Sandy Modesitt
Contact Phone: x5051
Vendor #: 11850

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.
Contract with Kronos Professional Services to reconfigure settings and reports to conform with new Centers for Medicare and Medicaid Services (CMS) requirements for the Payroll Based Journal (PBJ) reports.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.
The Kronos system keeps track of all Care Center time and accounting. The Payroll Based Journal reports are summaries of Care Center direct care hours. They are required to be submitted quarterly by CMS. The recent changes to the reporting requirements involve reworking employee setup and changing the reports to conform to these new requirements.

Strategic Impact
Customer Service Select one of the five strategic imperatives in the County’s Strategic Plan this action will most impact and provide a brief explanation.
The PBJ reports required by CMS demonstrate that adequate coverage is provided and proven for Care Center residents. This ensures a high level of customer service to Care Center residents.

Source Selection/Vetting Information - Describe method used to select source.
Kronos Professional Services implemented the PBJ reports at the Care Center. As such, they are familiar with the setup of the reports and can complete these changes in the most timely manner.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.
There are no alternative ways to make changes to the Kronos reports required by CMS and due to the short time frame to complete these changes, it is imperative to get the changes done quickly.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.
Kronos Professional Services total $5,400 out of FY18 - 1000-1110-53020. No further costs to be incurred.
PROJECT CHANGE ORDER FORM

Customer Name: DUPAGE COUNTY C/O CONVALESCENT CENTER  
Solution ID: 6011264

Bill-to: 6011264 
DUPAGE COUNTY C/O CONVALESCENT CENTER  
400 N COUNTY FARM RD  
WHEATON IL 60187  
US  

Ship-to: 6011264  
DUPAGE COUNTY C/O CONVALESCENT CENTER  
400 N COUNTY FARM RD  
WHEATON IL 60187  
US  

Customer Contact: ANITA RAJAGOPAL  
Phone: 630-784-4200  
Email: Anita.Rajagopal@dupageco.org

Payment Terms: Net 30 Days  
Customer Purchase Order: N/A

Kronos Practice: PS Healthcare 20609  
Sales Person: Jason Roy

Project #: 34278  
Operating Unit / Currency: KRONOS US OU / USD

New Task Required: Yes  
New Order Required: No

---

**Project Budget Impact**

<table>
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<tr>
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<th>Item</th>
<th>UOM</th>
<th>Contract Type</th>
<th>Previous Order #</th>
<th>Qty Minus Decreases</th>
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<td>Estimate</td>
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<td>24</td>
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<td>Integration Consultant</td>
<td>9990002-ONL</td>
<td>HR</td>
<td>Estimate</td>
<td></td>
<td>4</td>
<td>180.00</td>
<td>720.00</td>
</tr>
<tr>
<td>Project Manager</td>
<td>9990002-ONL</td>
<td>HR</td>
<td>Estimate</td>
<td></td>
<td>2</td>
<td>180.00</td>
<td>360.00</td>
</tr>
</tbody>
</table>

**Totals** 30.00  
5,400.00

Amounts exclude tax

---

**Authorization Signatures**

(I authorize the change to the Kronos Project Budget, as described above, and I authorize Kronos to invoice for the amount applicable.)
Comments

These hours provide an estimate for removing meal breaks from the payroll based journal (PBJ) and making the required updates to the payroll export to support these changes. These hours will be billed on a time and materials basis.

Order Management Internal Use Only

If Change Order processed please check box

Date

Attachment: PBJ Order 34278 (17-18-163 : Kronos Incorporated (PBJ Reconfiguration))
# Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

**Company Name:** Kronos Incorporated  
**Company Contact:** Jason Roy  
**Contact Phone:** 978-947-7756  
**Contact Email:** JASON.ROY@KRONOS.COM

---

**The DuPage County Procurement Ordinance requires the following written disclosures prior to award:**

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chair, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters, counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

| NONE (check here) - If no contributions have been made |
|---|---|---|---|
| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

<table>
<thead>
<tr>
<th>NONE (check here) - If no contacts have been made</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</td>
</tr>
<tr>
<td>Telephone</td>
</tr>
<tr>
<td>Jason Roy</td>
</tr>
</tbody>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

**Continuing disclosure is required, and I agree to update this disclosure form as follows:**

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at: [http://www.dupageco.org/CountyBoard/Policies/](http://www.dupageco.org/CountyBoard/Policies/)

I hereby acknowledge that I have received, have read, and understand these requirements.

**Authorized Signature**

**Signature on File**

**Printed Name**

**Title**

**Date**

Jan 18, 2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)
EMERGENCY PROCUREMENT
DECISION MEMO

This form must be notarized and filed with the Procurement Officer by the close of business the next business day following the emergency.

EMERGENCY CONTACT INFORMATION

<table>
<thead>
<tr>
<th>Department</th>
<th>Information Technology</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact</td>
<td>Deborah Hanson</td>
</tr>
<tr>
<td>Address</td>
<td>421 N. County Farm Road</td>
</tr>
<tr>
<td>Room</td>
<td></td>
</tr>
<tr>
<td>City, ST Zip</td>
<td>Wheaton, IL 60187</td>
</tr>
<tr>
<td>Phone</td>
<td>630-407-5036</td>
</tr>
<tr>
<td>Fax</td>
<td>630-407-0001</td>
</tr>
<tr>
<td>Email</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Kronos Inc.</td>
</tr>
<tr>
<td></td>
<td>900 Chalmersford Street</td>
</tr>
<tr>
<td></td>
<td>Lowell, MA 01851</td>
</tr>
<tr>
<td></td>
<td>800-223-1501</td>
</tr>
<tr>
<td></td>
<td>Austin Ambrose</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:Austin.Ambrose@kronos.com">Austin.Ambrose@kronos.com</a></td>
</tr>
</tbody>
</table>

Signature on File

Deborah A. Hanson, being sworn, solemnly affirm that:

☐ I am ________ of the DuPage County Information Technology ________

☐ I have authorized the expenditure of funds for an emergency. This expenditure is justified as:

☐ An emergency involving public health.

☐ An emergency involving public safety.

☐ Necessary to prevent or minimize serious disruption in County services.

☐ The condition and circumstances requiring this emergency expenditure are:

Need to comply with Payroll Based Journal (PBJ) requirements.

☐ Indicate impact if not done as an emergency procurement:

We would be out of compliance.

☐ That the amount of this expenditure is $5,400.00

☐ Actual or ☐ Estimated

(If an estimated cost is provided, the actual cost must be provided to the Procurement Officer as soon as it is known.)

☐ County Board Chairman's approval (If approval was obtained via email, please attach a copy of email):

Date: 1-11-18 Time: 3:59 PM

☐ Parent Committee Chair Notification (If notification was via email, please attach a copy of email):

Date: 01/11/2018 (verbal) Time: 3:40 PM

☐ This affidavit is made pursuant to and in fulfillment of the emergency procurement affidavit provisions of the DuPage County Procurement Ordinance OFI-005F-99.

I know and understand the contents of this affidavit, and all statements herein are true and current.

Signature on File

Subscribed and sworn before me this _______ day of _______.

Notary Public

My Commission expires:

Reviewed:

Procurement Officer

01-783-7627004 - 09/26/2016

Packet Pg. 51

Attachment: Kronos (PBJ) - Emergency Procurement Decision Memo (17-18-163 : Kronos Incorporated (PBJ Reconfiguration))
Requisition under 25k dollars

2018-45
Requisition under 25k dollars

PROCUREMENT REVIEW CHECKLIST
REQUISITION

This form must accompany all County Purchase Requisitions.

<table>
<thead>
<tr>
<th>NEW PURCHASE ORDER REQUEST</th>
<th>DATE SUBMITTED</th>
<th>CONTRACT TERM</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>December 20, 2017</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CONTRACT TOTAL AMOUNT</th>
<th>REQUESTING DEPT.</th>
<th>SHERIFF'S OFFICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>$8,762.62</td>
<td>SHERIFF'S OFFICE</td>
<td>SHERIFF'S OFFICE</td>
</tr>
</tbody>
</table>

SOLICITATION METHOD FOR SOURCE SELECTION

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
<th>Date and Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bernadette Mason</td>
<td>Completed</td>
<td>12/21/2017 10:13 AM</td>
</tr>
<tr>
<td>Colleen Zbilski</td>
<td>Completed</td>
<td>12/21/2017 10:40 AM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>12/29/2017 4:04 PM</td>
</tr>
<tr>
<td>Donald Carlsen</td>
<td>Completed</td>
<td>01/02/2018 7:48 AM</td>
</tr>
<tr>
<td>Wendi Wagner</td>
<td>Completed</td>
<td>01/04/2018 2:37 PM</td>
</tr>
<tr>
<td>Jennifer A. Sinn</td>
<td>Completed</td>
<td>01/05/2018 6:10 PM</td>
</tr>
<tr>
<td>James McGuire</td>
<td>Completed</td>
<td>01/09/2018 9:36 AM</td>
</tr>
<tr>
<td>Paul Rafac</td>
<td>Completed</td>
<td>01/09/2018 10:05 AM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>01/09/2018 11:21 AM</td>
</tr>
<tr>
<td>Judicial/Public Safety Committee</td>
<td>Completed</td>
<td>01/16/2018 8:15 AM</td>
</tr>
<tr>
<td>Technology Committee</td>
<td>Pending</td>
<td>01/23/2018 9:00 AM</td>
</tr>
</tbody>
</table>
### Purchase Requisition
#### Procurement Services Division

<table>
<thead>
<tr>
<th>LN</th>
<th>Qty</th>
<th>UOM</th>
<th>Item Detail (Product #)</th>
<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acct #</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>EA</td>
<td>J9827A</td>
<td>HPE MANAGEMENT MODULE</td>
<td>18</td>
<td>1000</td>
<td>54100</td>
<td>1,079.03</td>
</tr>
<tr>
<td>2</td>
<td>2</td>
<td>EA</td>
<td>J9828A#ABA</td>
<td>HPE POWER SUPPLY</td>
<td>18</td>
<td>1000</td>
<td>54100</td>
<td>344.99</td>
</tr>
<tr>
<td>3</td>
<td>2</td>
<td>EA</td>
<td>J9987A</td>
<td>HPE EXPANSION MODULE</td>
<td>18</td>
<td>1000</td>
<td>54100</td>
<td>1,424.46</td>
</tr>
<tr>
<td>4</td>
<td>1</td>
<td>EA</td>
<td>JL095A</td>
<td>ARLBA 5406R</td>
<td>18</td>
<td>1000</td>
<td>54100</td>
<td>4,144.69</td>
</tr>
</tbody>
</table>

**Requisition Total:** $8,762.62

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):
Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

WE ARE LOOKING TO PROCURE A REPLACEMENT CORE SWITCH FOR OUR NETWORK. CDW GAVE IN WITH THE LOWEST QUOTE FOR A TOTAL OF $8,762.62

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

THIS CORE SWITCH IS NECESSARY TO REPLACE AN OLDER SWITCH THAT HAD TO BE USED AS A BACKUP WHEN THE PRIMARY FAILED.

Strategic Impact

INTENTIONALLY LEFT BLANK.

Source Selection/Vetting Information - Describe method used to select source.

QUOTES WERE REQUESTED FROM THREE VENDORS; CDW, PCM, AND ITSAVVY. ITSAVVY RESPONDED WITH A TOTAL COST OF $15,011.24. ITSAVVY DIDN'T REMOVE TAX. WITH TAX REMOVED IT WOULD COME TO $13,893.30. CDW RESPONDED WITH A TOTAL COST OF $8,762.62. PCM DID NOT SUBMIT A QUOTE. QUOTES FROM BOTH RESPONDENTS ARE INCLUDED IN THIS PAPERWORK.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

THERE ARE NO OTHER WAYS TO ACCOMPLISH WHAT WE NEED. WE NEED A CORE SWITCH TO REPLACE THE OUTDATED MODEL WE ARE RUNNING ON.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

COST WILL BE $8,762.62.
# Required Vendor Ethics Disclosure Statement

**Company Name:** CDW Government LLC  
**Company Contact:** Jennifer Lagori, Executive Account Manager  
**Contact Phone:** (866) 339-7925  
**Bid/Contract No.:** Quote JFVS905  
**Contact Email:** JennandMeagan@cdwg.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by each contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under control of the contracting person, and political action committees to which the contracting person has made contributions.

   I have made the following campaign contributions within the current and previous calendar year:

   
   **Recipient** | **Donor** | **Description (e.g., cash, type of item, in-kind service, etc.)** | **Amount/Value** | **Date Made**
   --- | --- | --- | --- | ---
   None | | | |

   *Attach additional sheets if necessary. Sign each added sheet and number each page (of _ _ total pages).*

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents, and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid and shall update such disclosure with any changes that may occur.

   **Lobbyists, Agents, And Representatives And All Individuals Who Are Or Will Be Having Contact With County Officers Or Employees In Relation To The Contract Or Bid:**

   **Telephone** | **Email**
   --- | ---
   None | |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county election, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments.

The full text of the county's ethics and procurement policies and ordinances are available at [http://www.dupageco.org/CountyBoardPolicies](http://www.dupageco.org/CountyBoardPolicies)

I hereby acknowledge that I have received, have read, and understand these requirements.

**Authorized Signature:**

**Printed Name:** Matt Flood  
**Title:** Proposals Supervisor  
**Date:** 12/5/2017

Page 1 of 10

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

10/30/2017
DEAR AARON JACOBS,

Thank you for considering CDW*G for your computing needs. The details of your quote are below. Click here to convert your quote to an order.

<table>
<thead>
<tr>
<th>QUOTE #</th>
<th>QUOTE DATE</th>
<th>QUOTE REFERENCE</th>
<th>CUSTOMER #</th>
<th>GRAND TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>JMT13B</td>
<td>12/12/2017</td>
<td>ARUBA</td>
<td>4431326</td>
<td>$8,762.62</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>QUOTE DETAILS</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITEM</td>
</tr>
<tr>
<td>---------------</td>
</tr>
<tr>
<td>HPE Management Module - network management device</td>
</tr>
<tr>
<td>Mfg. Part #: J9627A</td>
</tr>
<tr>
<td>UNSPSC: 43222634</td>
</tr>
<tr>
<td>Contract: National IPA Technology Solutions (130733)</td>
</tr>
<tr>
<td>HPE - power supply - 700 Watt</td>
</tr>
<tr>
<td>Mfg. Part #: J98268-ABA</td>
</tr>
<tr>
<td>UNSPSC: 59121004</td>
</tr>
<tr>
<td>Contract: National IPA Technology Solutions (130733)</td>
</tr>
<tr>
<td>HPE - expansion module</td>
</tr>
<tr>
<td>Mfg. Part #: J9987A</td>
</tr>
<tr>
<td>UNSPSC: 43201404</td>
</tr>
<tr>
<td>Contract: National IPA Technology Solutions (130733)</td>
</tr>
<tr>
<td>Aruba 5406R 16-port SFP+ (No PSU) v3 e/2 - switch - 16 ports - management - ra</td>
</tr>
<tr>
<td>Mfg. Part #: 3L995A</td>
</tr>
<tr>
<td>UNSPSC: 43222612</td>
</tr>
<tr>
<td>Contract: National IPA Technology Solutions (130733)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PURCHASER BILLING INFO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Billing Address:</td>
</tr>
<tr>
<td>DUPAGE COUNTY SHERIFF</td>
</tr>
<tr>
<td>ACCTS PAYABLE</td>
</tr>
<tr>
<td>501 N COUNTY FARM RD</td>
</tr>
<tr>
<td>WHEATON, IL 60187-3966</td>
</tr>
<tr>
<td>Phone: (630) 682-6693</td>
</tr>
<tr>
<td>Payment Terms: Net 30 Days-Govt State/Local</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DELIVER TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shipping Address:</td>
</tr>
<tr>
<td>DUPAGE COUNTY SHERIFF</td>
</tr>
<tr>
<td>AARON JACOBS</td>
</tr>
<tr>
<td>501 N COUNTY FARM RD</td>
</tr>
<tr>
<td>WHEATON, IL 60187-3966</td>
</tr>
<tr>
<td>Phone: (630) 682-6693</td>
</tr>
<tr>
<td>Shipping Method: DROP SHIP-GROUND</td>
</tr>
</tbody>
</table>

| SUBTOTAL | $8,762.62 |
| SHIPPING | $0.00    |
| GRAND TOTAL | $8,762.62 |

Please remit payments to:

CDW Government
7F Remittance Drive
Suite 1513
Chicago, IL 60675-1513

CDWG Account Team - Jan and Meagan
(866) 339-7925
jennandimeagan@cdwg.com

Page 1 of 2
## Description: Aruba Switch

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Part #</th>
<th>Tax</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Aruba 5406R z12 Switch - managed - rack-mountable - PoE+</td>
<td>16048300</td>
<td>Y</td>
<td>1</td>
<td>$1,417.65</td>
<td>$1,417.65</td>
</tr>
<tr>
<td>Manufacturer Part #: J9827A</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. HPE Power supply (plug-in module) - 1100 Watt - United States - for Aruba 5406R z12, 5412R, 5412R z12</td>
<td>16059192</td>
<td>Y</td>
<td>2</td>
<td>$720.25</td>
<td>$1,440.50</td>
</tr>
<tr>
<td>Manufacturer Part #: J9829A#ABA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. HPE Management Module Network management device - plug-in module</td>
<td>16048306</td>
<td>Y</td>
<td>1</td>
<td>$1,464.53</td>
<td>$1,464.53</td>
</tr>
<tr>
<td>Manufacturer Part #: J9827A</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. HPE Expansion module - Gigabit Ethernet x 24 - for Aruba 5406R z12, 5406R-44G-PoE+ /2SFP+ v2, 5406R-44G-PoE+4SFP v2, 5406R-8XGT/8SFP+ v2</td>
<td>16485076</td>
<td>Y</td>
<td>2</td>
<td>$1,933.37</td>
<td>$3,866.74</td>
</tr>
<tr>
<td>Manufacturer Part #: J9897A</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. HPE Expansion module - Gigabit Ethernet / 10 Gigabit SFP+ x 8 - for Aruba 5406R z12, 5406R-44G-PoE+2SFP+ v2, 5406R-44G-PoE+4SFP v2, 5406R-8XGT/8SFP+ v2</td>
<td>16485062</td>
<td>Y</td>
<td>2</td>
<td>$2,812.44</td>
<td>$5,624.88</td>
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<tr>
<td>Manufacturer Part #: J9993A</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. or more server hardware inserts</td>
<td>20683225</td>
<td>Y</td>
<td>1</td>
<td>$85.00</td>
<td>$85.00</td>
</tr>
<tr>
<td>Manufacturer Part #: ULTDSVRHARWARESVC</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Subtotal: $13,899.30
Shipping: $0.00
Tax (9.00%): $1,111.94
TOTAL: $15,011.24

ITsavvy is always looking to deliver the lowest cost possible to our clients. This results in fluctuating prices that you will find are lower more often than not. However, prices are subject to increases without notice in the event of a manufacturer or distributor price increase. Available inventory is subject to change without notice. This document is a quotation only and is not an order or offer to sell.

We do accept credit cards for payment. However, if the credit card is provided after the order has been invoiced there will be a charge of 3% of the total purchase.

Unless specifically listed above, these prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material.

All non-recurring services are 50% due upon signing of contract, 40% due upon delivery of equipment, balance due upon install.

ITsavvy’s General Terms and Conditions of Sale, which can be found at www.ITsavvy.com/termsandconditions, shall apply to and are incorporated into all agreements with Client, including all Orders.

Printed Name: ___________________________  Title: ___________________________
Authorized Signature: ___________________  Date: ___________________________
## Procurement Review Checklist

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

<table>
<thead>
<tr>
<th>Vendor: CDW GOVERNMENT</th>
<th>Vendor #:</th>
<th>Contract Term:</th>
<th>Contract Total: $8,762.62</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept: SHERIFF'S OFFICE</td>
<td>Contact: AARON JACOBS</td>
<td>Phone: 630-407-2072</td>
<td>Assigned Committee: JPS</td>
</tr>
</tbody>
</table>

### Description of Procurement

WE ARE LOOKING TO REPLACE THE CURRENT CORE SWITCH DOWN IN OUR NETWORKING CLOSET, THAT WILL SERVE AS THE BACKBONE OF OUR NETWORK.

### Reason for Procurement

THE OLD CORE SWITCH HAS EXPERIENCED PROBLEMS WITH STABILITY AND WE WOULD LIKE TO GET IT REPLACED.

### Funding Source

- [x] Procurement budgeted for (FY and budget code(s)): $4100

### Decision Memo Not Required

- [x] LOWEST RESPONSIBLE QUOTE # or BID: 1000 - 1160 - 54100 - 4100

### Decision Memo Required

- [x] Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)

  - National IPA/TCPM #: 130733

- [ ] EXPLANATION OF REQUEST FOR PROPOSAL (RFP) #

- [ ] RENEWAL OF RFP #

- [ ] PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)

- [ ] OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)

- [ ] REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)

- [ ] OTHER THAN LOWEST RESPONSIBLE, BID #

## Prepared By and Approval(s) (Initials Only)

<table>
<thead>
<tr>
<th>AARON JACOBS</th>
<th>Dec 13, 2017</th>
<th>12-13-17</th>
<th>12-30-18</th>
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<tbody>
<tr>
<td>Prepared By</td>
<td>Date</td>
<td>Recommended for Approval</td>
<td>IT Approval, if required</td>
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## Reviewed By (Initials Only)

<table>
<thead>
<tr>
<th>Buyer</th>
<th>12-22-17</th>
<th>Procurement Officer</th>
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<tr>
<th>Chief Financial Officer</th>
<th>12-27-17</th>
<th>Chairman's Office</th>
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<tbody>
<tr>
<td>Date</td>
<td></td>
<td>(Decision Memos Over $25,000)</td>
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