1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES
   A. Economic Development Committee - Regular Meeting - Tuesday January 16th, 2018

4. CHAIRMAN'S REMARKS

5. PUBLIC COMMENT

6. INFORMATION ONLY
   A. Incumbent Worker Training - Spytek
   B. Incumbent Worker Training - DPI Specialty Foods
   C. Incumbent Worker Training - Kormex

7. RESOLUTIONS
   A. ED-R-0077-18 RESOLUTION -- Support of Partnerships Between DuPage Business & Educators and of College and Career Readiness Programs in DuPage County Schools
   B. ED-R-0078-18 RESOLUTION -- Amendment to the Agreement between the County of Dupage, Illinois and Western DuPage Chamber of Commerce for Professional Services Operating a One Stop American Job Center

8. CHOOSE DUPAGE - UPDATE
   A. John Carpenter will be presenting the Economic Indicators Report.

9. WORKNET - UPDATE

10. OLD BUSINESS

11. NEW BUSINESS

12. ADJOURNMENT
1. CALL TO ORDER

8:45 AM meeting was called to order by Chair Tonia Khouri at 8:55 AM.

2. ROLL CALL

PRESENT: DiCianni, Eckhoff, Khouri, Krajewski, Wiley
ABSENT: Fichtner

Member Eckhoff arrived after his JPS Committee meeting was adjourned.

3. APPROVAL OF MINUTES

A. Economic Development Committee - Regular Meeting - Nov 21, 2017 8:45 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Peter DiCianni, Vice Chair
SECONDER: Kevin Wiley, District 6
AYES: DiCianni, Eckhoff, Khouri, Krajewski, Wiley
ABSENT: Fichtner

4. CHAIRWOMAN'S REMARKS

Chairwoman Khouri presented three new laws to the Committee that became effective January 1, 2018. The Entrepreneurial Curriculum in Schools (Public Act 100-174, House Bill 3368), the High-Skilled Manufacturing Curriculum in Schools (Public Act 100-175, House Bill 3369), and the Angel Investment Credit (Public Act 100-328, Senate Bill 2012). The Chairwoman will be following all three of these Bills closely but made a special note on the High-Skilled Manufacturing Curriculum in Schools, where the State Board of Education will make resources available to high schools and vocational education programs for the purpose of teaching high-skills manufacturing curriculum.

5. PUBLIC COMMENT

6. INFORMATION ONLY
RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Peter DiCianni, Vice Chair
AYES: DiCianni, Eckhoff, Khouri, Krajewski, Wiley
ABSENT: Fichtner

A. Incumbent Worker Training- Associated

B. Incumbent Worker Training Application - Simmons Knife & Saw

7. RESOLUTIONS

RESULT: APPROVED [UNANIMOUS]
MOVER: Peter DiCianni, Vice Chair
SECONDER: Kevin Wiley, District 6
AYES: DiCianni, Eckhoff, Khouri, Krajewski, Wiley
ABSENT: Fichtner

A. FI-R-0048-18 RESOLUTION -- Acceptance and Appropriation of Additional Funding for the Illinois Department of Commerce and Economic Opportunity Trade Adjustment Assistance Grant PY16 Agreement No. 16-661006 Company 5000 - Accounting Unit 2840 $610,026

B. FI-R-0049-18 RESOLUTION -- Acceptance and Appropriation of Additional Funding for the Illinois Department of Commerce and Economic Opportunity WIOA Rapid Response Layoffs and Closing Grant PY17 Inter-Governmental Agreement NO. 17-651006 Company 5000 - Accounting Unit 2840 $56,337

C. FI-R-0050-18 RESOLUTION -- Acceptance and Appropriation of Additional Funding for the Workforce Innovation and Opportunity Act (WIOA) Grant PY2016 Agreement No. 16-681006 Company 5000 - Accounting Unit 2840 $25,000

D. FI-R-0051-18 RESOLUTION -- Acceptance and Appropriation of Additional Funding for the Illinois Department of Commerce and Economic Opportunity Trade Adjustment Assistance Grant PY15 Agreement No. 15-661006 Company 5000 - Accounting Unit 2840 $3,737

E. Action Items

A. Budget Transfers -- Request transfer of funds: $78,000 from multiple accounts. To close account Vacation Sold and Retention Sold because they are no longer in use in the Payroll system, and to provide funds for Benefit Payments, IT equipment, and wireless communications.

8. AUTHORIZATION TO TRAVEL
RESULT: APPROVED [UNANIMOUS]
MOVER: Peter DiCianni, Vice Chair
SECONDER: Kevin Wiley, District 6
AYES: DiCianni, Eckhoff, Khouri, Krajewski, Wiley
ABSENT: Fichtner

1. Authorization for Overnight Travel -- Workforce Board Coordinator to travel to East Peoria, IL from May 2, 2018 through May 4, 2018, to attend Illinois Department of Commerce and Economic Opportunity monthly meetings to discuss Federal and State policies, allocations, & other issues pertaining to the Workforce Innovation & Opportunity Act. Grant Funded. Expenses to include transportation, lodging and meals for an approximate total of $458.35.

2. Authorization for Overnight Travel -- Workforce Board Coordinator to travel to Springfield, IL from September 12, 2018 through September 13, 2018, to attend Illinois Department of Commerce and Economic Opportunity monthly meetings to discuss Federal and State policies, allocations, & other issues pertaining to the Workforce Innovation & Opportunity Act. Grant Funded. Expenses to include transportation, lodging and meals for an approximate total of $349.99.

3. Authorization for Overnight Travel -- Workforce Board Coordinator to travel to Springfield, IL from April 11, 2018 through April 12, 2018, to attend Illinois Department of Commerce and Economic Opportunity monthly meetings to discuss Federal and State policies, allocations, & other issues pertaining to the Workforce Innovation & Opportunity Act. Grant Funded. Expenses to include transportation, lodging and meals for an approximate total of $349.99.

4. Authorization for Overnight Travel -- Workforce Board Coordinator to travel to Springfield, IL from January 31, 2018 through February 2, 2018, to attend Illinois Department of Commerce and Economic Opportunity monthly meetings to discuss Federal and State policies, allocations, & other issues pertaining to the Workforce Innovation & Opportunity Act. Grant Funded. Expenses to include transportation, lodging and meals for an approximate total of $490.99.

5. Authorization for Overnight Travel -- Director, DuPage Workforce Development to travel to Springfield, IL from September 12, 2018 through September 13, 2018, to attend Illinois Department of Commerce and Economic Opportunity monthly meetings to discuss Federal and State policies, allocations, & other issues pertaining to the Workforce Innovation & Opportunity Act. Grant Funded. Expenses to include transportation, lodging and meals for an approximate total of $354.35

6. Authorization for Overnight Travel -- Director, DuPage Workforce Development to travel to East Peoria, IL from May 2, 2018 through May 4, 2018, to attend Illinois Department of Commerce and Economic Opportunity monthly meetings to discuss Federal and State policies, allocations, & other issues pertaining to the Workforce Innovation & Opportunity Act. Grant Funded. Expenses to include transportation, lodging and meals for an approximate total of $462.65.
7. Authorization for Overnight Travel -- Director, DuPage Workforce Development to travel to Springfield, IL from April 11, 2018 through April 12, 2018, to attend Illinois Department of Commerce and Economic Opportunity monthly meetings to discuss Federal and State policies, allocations, & other issues pertaining to the Workforce Innovation & Opportunity Act. Grant Funded. Expenses to include transportation, lodging and meals for an approximate total of $354.35.

8. Authorization for Overnight Travel -- Director, DuPage Workforce Development to travel to Springfield, IL from January 31, 2018 through February 2, 2018, to attend Illinois Department of Commerce and Economic Opportunity monthly meetings to discuss Federal and State policies, allocations, & other issues pertaining to the Workforce Innovation & Opportunity Act. Grant Funded. Expenses to include transportation, lodging and meals for an approximate total of $495.35.

9. CHOOSE DUPAGE - UPDATE
The Choose DuPage update was re-scheduled to February 20th, 2018.

10. WORKNET - UPDATE
Ms. Schvach, Director of Workforce Development, discussed the Closing of Sam's Club in Naperville and how workNet will be participating in Rapid Response to help those workers affected by this lay off.

Ms. Schvach also updated the Committee about a potential Youth Resolution for Career Tech Education in High Schools that was discussed in the November Committee Meeting. A meeting is being arranged with Superintendents and Employers for discussion. The Superintendents would speak to the efforts under way in their respective Districts and the employers could express their needs for hiring, training, and education.

Ms. Schvach is exploring a pilot program to help individuals with substance abuse problems who are currently incarcerated. This would be an incentive program to prepare incarcerated individuals for re-entry into the community and give them an opportunity to learn basic manufacturing skills. This training could be started prior to their release so they could start on site training with manufacturers upon release.

11. OLD BUSINESS
Committee Members received their requested information including how much individuals will need to pay in additional taxes after the 32% income tax increase, estimated revenue cuts per municipalities due to the state of Illinois' newly implemented administration fee, and DuPage communities involved with Sister Cities International.

12. NEW BUSINESS
None

13. ADJOURNMENT
Without objection this meeting was adjourned at 9:21 AM.
Memo

Date: 1/22/2018
To: Economic Development Committee
From: Lisa Schvach, Director, DuPage Workforce Development Division
RE: Incumbent Worker Training Application- Spytek Aerospace Corporation

Spytek Aerospace in Bensenville is a small family-owned manufacturer and R&D company with five full-time employees. The company started off 25 years ago as a machine shop specializing in production of difficult alloy parts (Titanium, Inconel, Hast-X, etc.) As that industry shifted, Spytek used their engineering assets and production skills to develop a small 500 lb thrust gas turbine engine. Their research has since developed five other engines, and Spytek has started taking on government contracts. Their largest customer is the Army for whom they are developing a small gas turbine engine for VTOL flight under a Phase I SBIR program. They also have a Phase III SBIR program with the Air Force for whom they are working on a Fan Tip Generator, and an additional project with Northrop Grumman.

Although they can currently get some government contracts, overall, they are difficult to acquire and sustain without AS9001 certification. Once Spytek is certified, they anticipate a doubling of sales in addition to retention of existing contracts and customers. To give an example, Rolls Royce has started ordering pre-production hardware, but will not place production orders without the training in this proposal. Another example: NKX bid 50 part numbers for $300,000, but withdrew the offer since Spytek did not have the ISO training.

In addition to new work and increased sales revenue, Spytek anticipates experience a cost savings in terms of reduced scrap rate and greater productions efficiency. Currently, scrap rate and production inefficiencies on average is 6% ($18K on 300K sales). The training will cut this rate to 2% ($6K on $300K sales) since the training will focus on bringing consistency and accountability to the production process. Spytek also anticipates hiring new employees due to the expected growth resulting from certification and potential pay increases for those who have gone through training.

Notes:
* Spytek Aerospace—5 employees
* Located in Bensenville
* Number of Incumbent Workers to be Trained: 5
* Total Amount Approved: $9,405
Memo

Date: 2/2/2018
To: Economic Development Committee
From: Lisa Schvach, Director, DuPage Workforce Development Division
RE: Incumbent Worker Training Application - DPI Specialty Foods

DPI Specialty Foods is a dedicated logistics company that provides the deliveries of perishable and non-perishable food items to all Starbucks retail stores in the Midwest. A portion of DPI’s business was outsourced to a competitor, and layoffs would have resulted for workers in that business segment. Instead, DPI has chosen to put the affected workers through CDL A training and promote them. The workers are non-CDL A drivers currently. The skill upgrade will represent an increase in earning potential for them. Training will lead to direct layoff aversion, promotion and skills upgrade for the trainees, and a highly skilled CDL A workforce boost for DPI. It is challenging currently for employers to recruit enough CDL A Drivers, and DPI will now expand their ranks with individuals who they know fit their company culture, display good work ethic, and have earned the opportunity.

They will train a total of 10 workers at College of DuPage’s CDL A program for $4,500 per student. We will reimburse $25,000 of those costs, and DPI will match over 50% ($20,000.)
Memo

Date: 1/30/2018
To: Economic Development Committee
From: Lisa Schvach, Director, DuPage Workforce Development Division
RE: Incumbent Worker Training Application - Kormex Metal Craft

Kormex Metal Craft in Lombard has been in business for 32 years and currently employs 25 full-time workers. They are a custom sheet metal fabricator/manufacturer of a wide variety of items primarily made of ferrous or non-ferrous metals. Their products can be seen on stage lighting at concerts, escalators, pinball/gaming machines, and many other recognizable products and machines.

As with all other manufacturers, Kormex needs ISO 9001 certification to be fully competitive and to foster ongoing growth. Without certification, Kormex fears they will continue to fall behind competitors and will eventually lose sales and potentially staff.

Kormex expects training and resulting certification to allow for retention of their current customer base, an increase in sales through expansion into new markets, a more productive and efficient workplace, and a stronger, more skilled workforce. Specifically, Kormex expects a $500,000-$1,000,000 increase in new business due to expanded reach into the medical field as well as the pharmaceutical field (especially in terms of packaging and shipment protection products.) Kormex expects to save about $50,000/year resulting from a reduction in quality issues and improved efficiency running their machinery. Incumbent worker trainees, which will consist of 23 of the 25 to employees, will gain quality skills that are in demand throughout the industry, and they will be in consideration for future raises and job promotions. Kormex also anticipates hiring 2-3 more full-time employees to meet demand as the business expands.

Notes:
* Kormex Metal Craft—25 employees
* Located in Lombard
* Number of Incumbent Workers to be Trained: 23
* Total Amount Approved: $13,210
Resolution
ED-R-0077-18

SUPPORT OF PARTNERSHIPS BETWEEN DUPAGE BUSINESS & EDUCATORS AND OF COLLEGE AND CAREER READINESS PROGRAMS IN DUPAGE COUNTY SCHOOLS

WHEREAS, education is the cornerstone of a strong economy; and

WHEREAS, a sustained commitment to educational opportunity and student success can bring about fundamental improvement in the quality of life of all DuPage County residents; and

WHEREAS, DuPage County recognizes that a college and career readiness gap exist between students and certain employment sectors; and

WHEREAS, DuPage County is committed to the equitable and continuous growth and development of DuPage County students; and

WHEREAS, DuPage County recognizes that our students are the future drivers and influencers of our economy and economic health; and

WHEREAS, DuPage County, in partnership with DuPage County’s business community, the DuPage County Regional Office of Education, workNet DuPage, and Choose DuPage, desire to better equip students for their educational and professional futures; and

WHEREAS, the parties above recognize that technical and vocational education and training are critical to the personal and professional development of DuPage County students; and

WHEREAS, the parties above further desire to create and foster an environment for students to achieve productive and long-term job employment and self-sufficiency;

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Board, DuPage County Regional Office of Education, workNet DuPage, and Choose DuPage support and advocate for: 1) the inclusion of applied math and science courses, that prepare students for the business challenges of today and tomorrow, for all high school juniors and seniors; 2) business internships and job shadowing opportunities that partner students with local entrepreneurs and provide both with meaningful experiences; 3) the successful student transition from high school to college and or careers; and 4) the ongoing communication and model of collaboration between educators and employers to address the needs of both students and businesses.

Enacted and approved this 27th day of February, 2018 at Wheaton, Illinois.

________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE COUNTY OF DUPAGE ILLINOIS AND WESTERN DUPAGE CHAMBER OF COMMERCE FOR PROFESSIONAL SERVICES OPERATING A ONE STOP AMERICAN JOB CENTER

WHEREAS, the County of DuPage ("COUNTY"), through its Workforce Development Division, entered into a contract with the Western DuPage Chamber of Commerce ("CONSULTANT") to set forth the CONSULTANT’S role as the One-Stop-Operator (OSO) at the COUNTY’S workNet DuPage Career Center; and

WHEREAS, the Illinois Department of Commerce and Economic Opportunity (IDCEO) recently issued a Training, and Education Guidance Letter (TEGL) setting forth additional OSO contract requirements for Illinois workforce agencies; and

WHEREAS, the IDCEO requested that the COUNTY’S OSO contract be amended to designate the CONSULTANT’S status as a sub recipient of Federal funds; and

WHEREAS, the COUNTY and CONSULTANT desire to amend the OSO contract consistent with the IDCEO audit.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the FIRST AMENDMENT TO THE AGREEMENT between the COUNTY and WESTERN DUPAGE CHAMBER OF COMMERCE is hereby accepted and approved and that the Chairman of the DuPage County Board is hereby authorized and directed to execute the FIRST AMENDMENT on behalf of the COUNTY.

BE IT FURTHER RESOLVED that the DuPage County Clerk be directed to transmit certified copies of this Resolution and the attached FIRST AMENDMENT to Western DuPage Chamber of Commerce, 306 Main Street, West Chicago, IL 60185; DuPage Workforce Board/Economic Development Committee; Anthony Hayman, State's Attorney’s Office; and the DuPage County Human Resources Department.

Enacted and approved this 27th day of February, 2018 at Wheaton, Illinois.

________________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
Attachment

THIS FIRST AMENDMENT TO THE AGREEMENT, made this 27th day of February, 2018, between COUNTY OF DUPAGE a body politic and corporate with offices at 421 North County Farm Road, Wheaton, Illinois (hereinafter referred to as the COUNTY) and the WESTERN DUPAGE CHAMBER OF COMMERCE ("CONSULTANT"), licensed to do business in the State of Illinois, with offices at 306 Main Street, West Chicago, Illinois 60185.

RECITALS

WHEREAS, the County of DuPage ("COUNTY"), through its Workforce Development Division, entered into a contract with the WESTERN DUPAGE CHAMBER OF COMMERCE to set forth the CONSULTANT’S role as the One-Stop-Operator (OSO) at the COUNTY’S workNet DuPage Career Center; and

WHEREAS, the Illinois Department of Commerce and Economic Opportunity (IDCEO) recently issued a Training, and Education Guidance Letter (TEGL) setting forth additional OSO contract requirements for Illinois workforce agencies; and

WHEREAS, the IDCEO requested that the COUNTY’S OSO contract be amended to designate the OSO status as a sub recipient of Federal funds per Section 10 of the TEGL; and

WHEREAS, the COUNTY and the CONSULTANT both desire to amend the OSO contract consistent with the TEGL Section 10.

NOW, THEREFORE, in consideration of the premises, the mutual covenants and agreements herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

1. **Incorporation of Recitals:** The matters recited above are hereby incorporated into and made a part of this Agreement.

2. **Agreement Remain In Effect:** The Agreement remains in full force and effect except to the extent that the provisions of this First Amendment conflict with the terms of the Agreement in that case the provisions of this First Amendment shall control.

3. **Amendments to the Agreement:**

   3.1 The Agreement, first paragraph at page 1, is hereby amended to state: “The One-Stop Operator (OSO), Western DuPage Chamber Of Commerce, as a Workforce Investment Opportunity Act (WIOA) sub-recipient of Federal funds for the period of July 1, 2017 through September 30, 2019.”
3.2 The Agreement at Section 8, page 2, shall be further amended to add the following language at the end of the current provision: "including compliance with all Federal and State laws, regulations, rules, executive orders, the Uniform Guidance at 2 CFR part 200 (including the contractual provisions in 2 CFR 200.326 and 2 CFR part 2900) and the County’s ethics/conflict of interest/gift ban ordinances and policies as applicable to its independent contractors."

3.3 The Agreement at Section 11, page 3, shall be amended to add the following language as a new sub-part 11.6: "11.6 As a condition of its sub-recipient status, and the award of financial assistance under WIOA from the Department of Labor, Individual, with respect to operation of the WIOA-funded program or activity and all agreements or arrangements to carry out the WIOA-funded program or activity, that it will comply fully with the Workforce Innovation and Opportunity Act, including the nondiscrimination and equal opportunity provisions; the Nontraditional Employment for Women Act of 1991; Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975, as amended; Title IX of the Educations Amendments of 1972, as amended; and with all applicable requirements imposed by or pursuant to regulations implementing those laws, including but not limited to 29 CRF part 34. Individual acknowledges that the United States has the right to seek judicial enforcement of this assurance.”

IN WITNESS WHEREOF, the parties set their hands and seals as of the date first written above.

COUNTY OF DUPAGE

BY: ____________________________
   DANIEL CRONIN, CHAIRMAN
   DUPAGE COUNTY BOARD

ATTEST:

BY: ____________________________
   PAUL HINDS, COUNTY CLERK

WESTERN DUPAGE CHAMBER OF COMMERCE

BY: ____________________________
   Name: David J. Sahetlyn
   Title: President / CEO