1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
   A. Economic Development Committee - Regular Meeting - Tuesday February 20th, 2018
4. CHAIRMAN'S REMARKS
5. PUBLIC COMMENT
6. INCUMBENT WORKER TRAINING
   A. Ballco Incumbent Worker Training
   B. BBS Automation - Incumbent Worker Training
   C. Pepperidge Farm - Incumbent Worker Training
   D. Pioneer - Incumbent Worker Training
7. BUDGET TRANSFER
   A. Budget Transfers -- Request transfer of funds: $15,000 from account 5000-2840 Regular Salaries (Beginning Balance $3,881,529.83, Ending Balance $3,886,529.88) to account 5000-2840-51000 Benefits Payments (Beginning Balance $.98, Ending Balance $15,000.98).
8. RESOLUTIONS
   A. FI-R-0100-18 RESOLUTION -- Financial Support for the DuPage Convention and Visitor's Bureau Activities in the amount of $50,000
   B. ED-R-0113-18 RESOLUTION -- DuPage Convention and Visitors Bureau Designation of Representation for Grant Purposes
9. DUPAGE CONVENTION & VISITORS BUREAU UPDATE
10. CHOOSE DUPAGE - UPDATE
A. John Carpenter will update the Committee on the Chicago Regional Growth Corporation Launch.

11. WORKNET - UPDATE

12. OLD BUSINESS

13. NEW BUSINESS

14. ADJOURNMENT
1. CALL TO ORDER

8:45 AM meeting was called to order by Chair Tonia Khouri at 9:05 AM.

2. ROLL CALL

PRESENT: DiCianni, Eckhoff, Khouri, Krajewski, Wiley
ABSENT: Fichtner

Greg Hart and Amy Grant (Ms. Grant left the meeting at 9:15AM) were also present for this meeting.

3. APPROVAL OF MINUTES

A. Economic Development Committee - Regular Meeting - Jan 16, 2018 8:45 AM

<table>
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<th>RESULT:</th>
<th>ACCEPTED [UNANIMOUS]</th>
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<tbody>
<tr>
<td>MOVER:</td>
<td>Brian J Krajewski, District 3</td>
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<tr>
<td>SECONDER:</td>
<td>Peter DiCianni, Vice Chair</td>
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<tr>
<td>AYES:</td>
<td>DiCianni, Eckhoff, Khouri, Krajewski, Wiley</td>
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<tr>
<td>ABSENT:</td>
<td>Fichtner</td>
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4. CHAIRMAN'S REMARKS

Chairwoman Khouri reminded the members about the College & Career Readiness Roundtable being held at the workNet Career Center on February 20th. Chairman Cronin, multiple County Board Members, Superintendents, and Employers would all be in attendance to discuss Career Readiness Initiatives in DuPage Schools, Local Hiring Projections and Demand Occupations, and how Employers and Educators can collaborate.

5. PUBLIC COMMENT

None

6. INFORMATION ONLY
RESULT: APPROVED [UNANIMOUS]
MOVER: Brian J Krajewski, District 3
SECONDER: Kevin Wiley, District 6
AYES: DiCianni, Eckhoff, Khouri, Krajewski, Wiley
ABSENT: Fichtner

A. Incumbent Worker Training - Spytek
B. Incumbent Worker Training - DPI Specialty Foods
C. Incumbent Worker Training - Kormex

7. RESOLUTIONS

A. ED-R-0077-18 RESOLUTION -- Support of Partnerships Between DuPage Business & Educators and of College and Career Readiness Programs in DuPage County Schools

RESULT: APPROVED [UNANIMOUS]
MOVER: Brian J Krajewski, District 3
SECONDER: Kevin Wiley, District 6
AYES: DiCianni, Eckhoff, Khouri, Krajewski, Wiley
ABSENT: Fichtner

B. ED-R-0078-18 RESOLUTION -- Amendment to the Agreement between the County of Dupage, Illinois and Western DuPage Chamber of Commerce for Professional Services Operating a One Stop American Job Center

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Brian J Krajewski, District 3
AYES: DiCianni, Eckhoff, Khouri, Krajewski, Wiley
ABSENT: Fichtner

8. CHOOSE DUPAGE - UPDATE

A. John Carpenter will be presenting the Economic Indicators Report.

John Carpenter and Lisa Miceli presented the 2017 Economic Indicators Report for Choose DuPage. Topics covered in this report include Employment Trends, Cost of Living Index, Job Opportunities, Top Real Estate Transactions, and an Industry Sector Breakdown. Ms. Miceli also updated the Committee on the 2017 Scorecard for DuPage New Development for the categories of Business Expansion, Attraction, and retention.
9. **WORKNET - UPDATE**

Ms. Schvach also followed up on the re-entry program for ex-offenders she has been researching. She has followed up with multiple departments hoping to get a pilot program started.

Ms. Schvach also commented on the "Make Your Way My Way" program run through the Youth Department. A Cohort is scheduled in Addison, this will be the first on-site event being held in the community to try and combat the transportation issue that many youth face trying to attend these events. After the four-week session, they are matched with an area employer to do a paid internship. Once this is finalized the Committee will be updated.

10. **OLD BUSINESS**

None

11. **NEW BUSINESS**

Member Krajewski requested a report comparing Indiana to Illinois regarding jobs created with the "Right to Work" law being upheld by the Indiana Supreme Court.

12. **ADJOURNMENT**

Without objection this meeting was adjourned at 9:58 AM.
Memo

Date: 3/9/2018
To: Economic Development Committee
From: Lisa Schvach, Director, DuPage Workforce Development Division
RE: Incumbent Worker Training Application - Ballco Manufacturing

Ballco Manufacturing has been in business for 30 years and currently employs 100 people. They machine precision parts for multiple industries including oil, rail, aerospace, and defense. They schedule production across 70 CNC machines to guarantee on-time delivery.

Ballco needs their Preventative Maintenance (PM) Technicians to be able to function better independently so that Machine Operators can stay on task. One aspect of Preventative Maintenance involves cutting a part on different machines and controls to assure the machine geometries are accurate. To complete more PMs yearly, the Technicians need to boost their CNC programming, setup, and operation skills. More PMs performed guarantee more accurate and precise parts, which means less waste and more customer satisfaction. Productivity will also be enhanced as Machine Operators won’t need to assist or take time out to facilitate PMs.

CNC skills are very marketable industry-wide, so this training will clearly benefit the trainees. Additionally, each employee is evaluated on their anniversary date, and the three trainees in this project will have increased likelihood of increased pay and/or promotion because of their added value to the company.

Notes:
* Ballco Manufacturing—100 employees
* Located in Aurora
* Number of Incumbent Workers to be Trained: 3
* Total Amount Approved: $20,850
BBS Automation in Bartlett has been in business for 53 years and currently employs 109 people. The company conceptualizes, designs, manufactures, and installs custom automation machines for a wide variety of industries. The location in Bartlett is expanding and growing into the medical device market. They are working with medical device customers to bring new and/or improved treatments to the market. After a careful competitive analysis, the company has determined that very few automation companies who work in the Life Science segment hold the ISO 13485:2016 certification. ISO 13485:2016 specifies requirements for a quality management system where an organization needs to demonstrate its ability to provide medical devices and related services that consistently meet customer and applicable regulatory requirements. Training that will allow for attainment of this certification and ongoing maintenance of it through compliance reviews and audits will give BBS Automation a significant competitive advantage due to the assurance of the quality of the products it provides. They anticipate being able to successfully bid on an increased volume of projects from some of the world’s largest medical treatment manufacturers. They also anticipate increased repeat business due to improved cost, product quality, and scheduling. BBS Automation will start to realize a projected annual 30% growth in business starting in 2019 as a result of certification completion. Without certification, planned growth will not be realized which impacts creation of new jobs and retention of existing.

Notes:
* BBS Automation—109 employees
* Located in Bartlett
* Number of Incumbent Workers to be Trained: 6
* Total Amount Approved: $9,300
Memo

Date: 3/9/2018
To: Economic Development Committee
From: Lisa Schvach, Director, DuPage Workforce Development Division
RE: Incumbent Worker Training Application - Pepperidge Farm

Pepperidge Farm in Downers Grove has been in business for 64 years and currently employs 295 people. The bakery produces bread, buns, and rolls. They have seen an increase in the number of retirements of senior associates in the past few years, particularly in the high skilled areas of the operation like maintenance. Because the bakery has equipment and technology that spans 64+ years, and because it is difficult to find talent with maintenance skills even without the challenge of having such a wide range of equipment, Pepperidge Farm has experienced cuts resulting from the lack of skills among their workforce. This past November, they lost 3 shifts of production to locations in other states that could make product at a lower cost. They were able to absorb the 20 full time positions that were eliminated by moving people into other work areas. However, that has exacerbated efficiency and downtime issues.

By providing training (Troubleshooting Mechanical Power Systems and PLCs) for Maintenance Trainees/Apprentices and other maintenance staff, Pepperidge Farm is anticipating improved preventative maintenance leading to fewer equipment failures, a reduction in duration of equipment downtime when a failure occurs, and increased line efficiency. If training is not implemented and Pepperidge Farm does not address the skills gaps that are hindering their operation, a continued decrease in line efficiency and an increase in downtime are likely. Both those outcomes mean the company will not be able to meet customer demand, which will lead to even more production being moved to other out-of-state facilities that can produce the products on time and at a lower cost.

Notes:
* Pepperidge Farm—295 employees
* Located in Downers Grove
* Number of Incumbent Workers to be Trained: 8
* Total Amount Approved: $17,900
Pioneer Service in Addison has been in business for 28 years and currently employs 31 people full-time. It is a privately held, Woman-Owned Small Business (WOSB) certified, precision machine shop that provides Swiss Screw Machine products, CNC turned parts, and centerless grinding services. Like many manufacturers, Pioneer Service has lost business to China. In the last 5 years, they have invested heavily in replacing most of their old manual machines that made simple parts with new state-of-the-art Swiss machines that produce much more complex, precise parts. Products derived from these machines will replace the 90% of business that was lost.

The new machining equipment (and the more precise and complex parts being made with it) require more advanced skill set to ensure that parts are made to print and can pass quality metrics. The Fundamentals of Geometric Dimensioning & Tolerancing (GD&T) course that will be covered through this grant will bridge the skills gap that exists currently. Trainees will be able to better read and understand blueprints and how to set-up and machine the components. Training will help Pioneer maximize the capabilities of their cutting edge (and expensive) investment in new equipment, while providing trainees with extremely marketable skills.

Pioneer also needs to become certified to the 2015 standard of ISO (they are currently only certified 2008) as well as AS9100RevD. ISO 2015 is largely required to take on new business from a wide swath of the industry, and AS9100RevD will allow Pioneer to move into the aerospace industry sector. Compliance and certification to both of these standards should allow Pioneer to grow their business and increase revenue, which are enhancements that allow for stronger job security for all.

Notes:
* Pioneer Service—31 employees
* Located in Addison
* Number of Incumbent Workers to be Trained: 25
* Total Amount Approved: $24,425
DuPage County, Illinois
BUDGET ADJUSTMENT
Effective September 21, 2015

From: 5000
Company #

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Total $15,000.00

To: 5000
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Total $15,000.00

Reason for Request:
To provide funds for FY17 compensated abs. accrual.

Activity (optional)

***Please sign in blue ink on the original form***

Finance Department Use Only

Fiscal Year 2017 Budget Journal # Acctg Period
Entered By/Date Released By/Date Posted By/Date
Resolution
FI-R-0100-18

FINANCIAL SUPPORT FOR THE DUPAGE CONVENTION
AND VISITOR’S BUREAU ACTIVITIES
IN THE AMOUNT OF $50,000

WHEREAS, DuPage Convention and Visitors Bureau works to promote economic
development and tourism for all DuPage County residents and local governments; and

WHEREAS, the DuPage County Board feels that the promotion of this type of activity,
and the support of the DuPage Convention and Visitors Bureau, is key to current and future
economic and tourism development for the County as a method to infuse taxable revenues into
the County that will benefit government services and the taxpayers.

NOW, THEREFORE BE IT RESOLVED that the County of DuPage supports the
DuPage Convention and Visitors Bureau with a $50,000 (FIFTY THOUSAND AND NO/100
DOLLARS) payment to promote economic and tourism development activity, and to bolster the
Bureau’s mission of bringing additional meetings and events to DuPage, thereby increasing state,
local and county tax receipts; and

BE IT FURTHER RESOLVED that the County, for this payment, reserves the right to
audit financial documents related to the ultimate expenditure of dollars; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this
resolution to Beth Marchetti, Executive Director, DuPage Convention & Visitors Bureau, 915
Harger Road, Suite 240, Oak Brook, Illinois 60523.

Enacted and approved this 27th day of March, 2018 at Wheaton, Illinois.

________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: ______________________
_________________________
PAUL HINDS, COUNTY CLERK
WHEREAS, in 1987 the DuPage County Board adopted Resolution CA-1-87 establishing the DuPage Convention & Visitors Bureau; and

WHEREAS, in June of 1989 the DuPage Convention & Visitors Bureau was formally certified by the State of Illinois to represent all areas of the County of DuPage in the promotion of tourism for this County on the local, state, national and international level; and

WHEREAS, a requirement of this Grant Program is the adoption by the County Board of a resolution designating the DuPage Convention & Visitors Bureau’s area of representation.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the DuPage Convention & Visitors Bureau shall continue to be designated as the only authorized convention bureau to represent all areas of the County of DuPage within its jurisdictional boundaries; and

BE IT FURTHER RESOLVED, that the County Clerk transmit a certified copy of this resolution to, Beth Marchetti, Executive Director, DuPage Convention & Visitors Bureau, 915 Harger Road, Suite 240, Oak Brook, Illinois 60523.

Enacted and approved this 27th day of March, 2018 at Wheaton, Illinois.

________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _______________________________
PAUL HINDS, COUNTY CLERK
February 20, 2018

Mr. Thomas Cuculich, Chief of Staff
DuPage County Board
421 N. County Farm Road
Wheaton, Illinois 60187

Dear Tom:

The DuPage Convention & Visitors Bureau, (DCVB) will soon be applying to the State of Illinois Department of Commerce and Economic Opportunity/Office of Tourism for recertification for fiscal year 2019. Applications are due in March. To qualify for continued funding from the state, a resolution must be adopted by the DuPage County Board in writing and included in our application materials.

As the official, certified bureau for DuPage County, we are respectfuuly asking the DuPage County Board to adopt a resolution as you have done in past years:

(1) To designate the DuPage Convention & Visitors Bureau as the only authorized bureau to represent the County of DuPage. For your reference, I have enclosed a copy of last year’s certification resolution.

(2) To renew your commitment to providing DuPage CVB with $50,000 for funding support which will qualify us to receive matching funds from the state’s grant to aid economic and tourism development in DuPage, and bolster the Bureau’s mission of bringing additional meetings and events to the county.

In addition, the economic development committee has directed the DuPage CVB to bring to their attention the need for matching funds for significant bid fees for large meetings and tournaments. We will be requesting dollars to host 2021 USBC Women’s Championship.

The travel industry continues to mean jobs for DuPage County, which ranks second only to Cook County for total hotel rooms (16,000), overall tourism expenditures ($2.5 billion), industry payrolls supporting 23,000 jobs (over $688 million), and state ($146.23 million) and local ($45 million) tax revenues according to the U.S. Travel Association. On average, travelers to DuPage spend over $262 per day in hotel stays, meals, shopping, gasoline purchases and more. In fact, every Illinois household would pay an additional $1,300 in taxes if not for the hospitality industry.
By providing the necessary resolution again this year, your support will help the DuPage CVB to continue promoting DuPage as a destination of choice for meetings and visitors, providing strong economic impact for our county and all of its communities. Thank you for your support to DuMore for DuPage.

Sincerely,

Beth Marchetti  
Executive Director  
DuPage Convention and Visitors Bureau

Larry Forssberg  
Chairman of the Board  
Westmont Chamber of Commerce & Tourism Bureau