1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES
   A. Public Works Committee - Regular Meeting - Tuesday March 20th, 2018

5. CONSENT ITEMS
   A. Consent Item -- Knight E/A, Inc. - Contract Close
   B. Consent Item -- A&P Grease Trappers, Inc. - Contract Close
   C. Consent Item -- Graybar Electric Company, Inc - Contract Close
   D. Consent Item -- Nationwide Power Solutions, Inc - Contract Close
   E. Consent Item -- Williams Architects - Contract Close

6. CLAIMS REPORT
   A. Payment of Claims -- Public Works, Drainage, Facilities Management

7. JOINT PURCHASING AGREEMENT
   A. PW-P-0112-18 Recommendation for the approval of a contract purchase order to Johnson Controls Fire Protection LP., to furnish and install a fire protection system at the Southeast Regional Water Facility Filter Building, for Public Works, for a total contract amount not to exceed $51,764.00. Contract pursuant to the Intergovernmental Cooperation Act-National Joint Powers Association (NJPA)

8. LOW QUOTE
A. 2018-100 Recommendation for the approval of a contract purchase order to Sunbelt Rentals, for rental of four (4) Ding skidsteer loaders for ten 1-week periods for use at the Woodridge and Knollwood Treatment Facilities, covering the period of April 3, 2018 through November 30, 2018 for a contract total amount not to exceed $17,170.00, per low quote Q18-076-GV

9. BID AWARD

A. FM-P-0113-18 Recommendation for the approval of a contract purchase order to Alliance Window Cleaning, Inc., to provide window washing services for the County facilities, for Facilities Management, for the two year period April 11, 2018 through April 10, 2020, for a total contract amount not to exceed $29,990.00, per lowest responsible bid #18-049-GV

10. ACTION ITEMS

A. PW-CO-0003-18 PW-0033E-97 - Glen Ellyn Heights Water Tower Lease Agreement/Sprint

B. PW-CO-0004-18 PW-0032F-97 - Nordic Park Water Tower Lease Agreement/Sprint

C. PW-CO-0005-18 PW-0001B-08 - Steeple Run Water Tower Lease Agreement/T-Mobile

11. OLD BUSINESS

12. NEW BUSINESS

13. ADJOURNMENT
1. CALL TO ORDER

9:15 AM meeting was called to order by Chair James Healy at 9:15 AM.

2. ROLL CALL

PRESENT: Healy, Larsen, Noonan, Zay
ABSENT: Fichtner, Grant, Grasso

Motion by Chairman Healy, seconded by Member Noonan, to add Member Zay to the meeting for purposes of a quorum, on a voice vote, all members present voted aye. Motion carried.

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES

A. Public Works Committee - Regular Meeting - Mar 6, 2018 9:15 AM

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>ACCEPTED [UNANIMOUS]</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOVER:</td>
<td>Sean T Noonan, Vice Chair</td>
</tr>
<tr>
<td>SECONDER:</td>
<td>Robert L Larsen, District 6</td>
</tr>
<tr>
<td>AYES:</td>
<td>Healy, Larsen, Noonan, Zay</td>
</tr>
<tr>
<td>ABSENT:</td>
<td>Fichtner, Grant, Grasso</td>
</tr>
</tbody>
</table>

5. CLAIMS REPORT

The motion was to combine and approve the Claims Report as presented.
RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, Vice Chair
SECONDER: Robert L Larsen, District 6
AYES: Healy, Larsen, Noonan, Zay
ABSENT: Fichtner, Grant, Grasso

A. Payment of Claims -- Public Works, Drainage, Facilities Management

6. BID AWARD

A. PW-P-0083-18 Recommendation for the approval of a contract purchase order to Univar USA Inc., for Sodium Bisulfite for the Woodridge and Knollwood wastewater treatment facilities for Public Works, for the period April 1, 2018 through March 31, 2019, for a total contract amount not to exceed $31,836.00, per lowest responsible bid #18-031-JM

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, Vice Chair
SECONDER: Robert L Larsen, District 6
AYES: Healy, Larsen, Noonan, Zay
ABSENT: Fichtner, Grant, Grasso

B. PW-P-0084-18 Recommendation for the approval of a contract purchase order to Olin Chlor Alkali Products and Vinyls for Sodium hypochlorite for the Woodridge and Knollwood Treatment Facilities, for Public Works, for the period April 1, 2018 through March 31, 2019, for a total contract amount not to exceed $55,800, per lowest responsible bid #18-028-JM

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, Vice Chair
SECONDER: Robert L Larsen, District 6
AYES: Healy, Larsen, Noonan, Zay
ABSENT: Fichtner, Grant, Grasso

C. PW-P-0085-18 Recommendation for the approval of a contract purchase order to Kemira Water Solutions, Inc., for liquid ferric chloride for the Knollwood Wastewater Facility, for Public Works, for the period April 1, 2018 through March 31, 2019, for a total amount not to exceed $148,500.00, per lowest responsible bid #18-029-JM
D. PW-P-0086-18 Recommendation for the approval of a contract purchase order to Ozinga Ready Mix Concrete, Inc, for the purchase of Class SI Concrete, for Public Works and Facilities Management Departments for the period April 1, 2018 through March 31, 2019, for a total contract amount not to exceed $55,000.00, per lowest responsible bid #18-040-GV

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Sean T Noonan, Vice Chair
AYES: Healy, Larsen, Noonan, Zay
ABSENT: Fichtner, Grant, Grasso

E. PW-P-0087-18 Recommendation for the approval of a contract purchase order to Vulcan Construction Materials LLC, for the purchase of coarse and fine aggregates, for Public Works, for the period April 1, 2018 through March 31, 2019 for a total contract amount not to exceed $65,000.00 per lowest responsible bid #18-039-GV.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, Vice Chair
SECONDER: Robert L Larsen, District 6
AYES: Healy, Larsen, Noonan, Zay
ABSENT: Fichtner, Grant, Grasso

F. PW-P-0088-18 Recommendation for the approval of a contract purchase order to Alexander Chemical Corporation, to furnish and deliver Calcium Nitrate for the Knollwood Wastewater Treatment Facility, for the period April 1, 2018 through March 31, 2019, for a contract total amount not to exceed 38,340.00, per lowest responsible bid #18-030-JM
RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Sean T Noonan, Vice Chair
AYES: Healy, Larsen, Noonan, Zay
ABSENT: Fichtner, Grant, Grasso

G. 2018-89 Recommendation for the approval of a contract purchase order to Plote Construction, Inc., for bituminous paving materials for Public Works and Facilities Management Departments, for the period April 1, 2018 through March 31, 2019, for a total contract amount not to exceed $20,000.00, per lowest responsible bid #18-050-GV.

The motion was to combine and approve Items G through J as presented.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, Vice Chair
SECONDER: Robert L Larsen, District 6
AYES: Healy, Larsen, Noonan, Zay
ABSENT: Fichtner, Grant, Grasso

H. 2018-90 Recommendation for the approval of a contract purchase order to Route 66 Asphalt, for the purchase of bituminous paving material for the southern region of the County, for Public Works, for the period April 1, 2018 through March 31, 2019, for a total contract amount not to exceed $20,000.00, per lowest responsible bid #18-050-GV.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, Vice Chair
SECONDER: Robert L Larsen, District 6
AYES: Healy, Larsen, Noonan, Zay
ABSENT: Fichtner, Grant, Grasso

I. 2018-88 Recommendation for the approval of a contract purchase order to DuPage Materials Corp., to purchase bituminous paving materials for the central region of the County, for Public Works, for the period April 1, 2018 through March 31, 2019, for a total contract amount not to exceed $20,000.00, per lowest responsible bid #18-050-GV.
RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, Vice Chair
SECONDER: Robert L Larsen, District 6
AYES: Healy, Larsen, Noonan, Zay
ABSENT: Fichtner, Grant, Grasso

J. 2018-87 Recommendation for the approval of a contract purchase order to DuKane Asphalt Co., for the purchase of bituminous paving materials for the northeastern region of the County, for Public Works, for the period April 1, 2018 through March 31, 2019, for a total contract amount not to exceed $8,000.00, per lowest responsible bid #18-050-GV

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, Vice Chair
SECONDER: Robert L Larsen, District 6
AYES: Healy, Larsen, Noonan, Zay
ABSENT: Fichtner, Grant, Grasso

7. BID RENEWAL

A. FM-P-0089-18 Recommendation for the approval of a contract purchase order to Ashland Door Solutions, LLC., to provide door maintenance, door sales and installation, as needed for County facilities, for Facilities Management, for the period April 15, 2018 through April 14, 2019, for total contract amount not to exceed $45,690.00, per renewal option under bid award #15-054, third and final option to renew

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Sean T Noonan, Vice Chair
AYES: Healy, Larsen, Noonan, Zay
ABSENT: Fichtner, Grant, Grasso

8. ACTION ITEMS

A. DC-P-0082-18 Recommendation for approval of a contract purchase order to Harris Govern, for annual software maintenance and support services, as needed, for the period April 1, 2018 through March 31, 2019, for Building & Zoning - $17,584.32, Division of Transportation - $9,524.84, and Public Works - $3,663.40, for a contract total amount not to exceed $30,772.56; Per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids -Sole Source. (Support for Govern System)
RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Sean T Noonan, Vice Chair
AYES: Healy, Larsen, Noonan, Zay
ABSENT: Fichtner, Grant, Grasso

9. INFORMATIONAL
Staff updated the Committee on the 2018 Strategic Initiatives for Facilities Management, Drainage and Public Works.

A. Informational -- Strategic Initiative - Facilities Management
B. Informational -- Strategic Initiatives - Drainage
C. Informational -- Public Works

10. OLD BUSINESS

11. NEW BUSINESS
Staff updated the Committee on the previously approved emergency procurement regarding the sanitary sewer backup at 16W615 Honeysuckle Rose Units 24G and 24H in Willowbrook. Committee concurred with the emergency procurement of $40,000 to ServiceMaster and a $5,000 reimbursement to Community Services.

12. ADJOURNMENT
# Request for Change Order

**Procurement Services Division**

Attach copies of all prior Change Orders

<table>
<thead>
<tr>
<th>Purchase Order #: 1618-1 SERV</th>
<th>Original Purchase Order Date: Jan 13, 2016</th>
<th>Change Order #: 7</th>
<th>Department: Facilities Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor Name: Knight E/A, Inc.</td>
<td>Vendor #: 11046</td>
<td>Dept Contact: Katie Boffa</td>
<td></td>
</tr>
</tbody>
</table>

**Background and/or Reason for Change Order Request:**

Change order to decrease line 1 $7,004.00, line 4 $5,918.00, line 7 $130.00 and close contract.

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

### INCREASE/DECREASE

<table>
<thead>
<tr>
<th>A</th>
<th>Starting contract value</th>
<th>$210,000.00</th>
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<tbody>
<tr>
<td>B</td>
<td>Net $ change for previous Change Orders</td>
<td>$800.00</td>
</tr>
<tr>
<td>C</td>
<td>Current contract amount (A + B)</td>
<td>$210,800.00</td>
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<tr>
<td>D</td>
<td>Amount of this Change Order</td>
<td>Decrease</td>
</tr>
<tr>
<td>E</td>
<td>New contract amount (C + D)</td>
<td>$197,748.00</td>
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<tr>
<td>F</td>
<td>Percent of current contract value this Change Order represents (D / C)</td>
<td>-6.19%</td>
</tr>
<tr>
<td>G</td>
<td>Cumulative percent of all Change Orders (B+D/A), (60% maximum on construction contracts)</td>
<td>-5.83%</td>
</tr>
</tbody>
</table>

**DECISION MEMO NOT REQUIRED**

- □ Cancel entire order
- □ Close Contract
- □ Contract Extension (29 days)
- □ Consent Only
- □ Change budget code from: __________________________ to: __________________________
- □ Increase/Decrease quantity from: __________________________ to: __________________________
- □ Price shows: __________________________ should be: __________________________
- □ Decrease remaining encumbrance and close contract

**DECISION MEMO REQUIRED**

- □ Increase (greater than 29 days) contract expiration from: __________________________ to: __________________________
- □ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount
- □ Funding Source: __________________________
- □ OTHER – explain below: __________________________

---

**KB: 5695**

<table>
<thead>
<tr>
<th>Prepared By (Initials)</th>
<th>Phone Ext</th>
<th>Mar 21, 2018</th>
<th>Recommended for Approval (Initials)</th>
<th>Phone Ext</th>
<th>Date</th>
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<td>3-22-18</td>
<td>6818</td>
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**REVIEWED BY (Initials Only)**

<table>
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<tr>
<th>Buyer</th>
<th>Date</th>
<th>Procurement Officer</th>
<th>Date</th>
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<td>3-26-18 gm</td>
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<table>
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<tr>
<th>Chief Financial Officer (Decision Memos Over $25,000)</th>
<th>Date</th>
<th>Chairman's Office (Decision Memos Over $25,000)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

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**CONSENT AGENDA**

**APR 1 0 2010**

**Packet Pg. 9**
# Request for Change Order

**Procurement Services Division**

Attach copies of all prior Change Orders

<table>
<thead>
<tr>
<th>Purchase Order #:</th>
<th>2335-1 SERV</th>
<th>Original Purchase Order Date:</th>
<th>Jan 11, 2017</th>
<th>Change Order #:</th>
<th>1</th>
</tr>
</thead>
</table>

**Vendor Name:** A&P Grease Trappers, Inc.  
**Vendor #:** 12241  
**Dept Contact:** Katie Boffa

**Department:** Facilities Management

**Background and/or Reason for Change Order Request:** Change order to decrease line 1 $27,556.08, line 2 $476.84 and line 4 $4,445.58 and close contract.

## IN ACCORDANCE WITH 720 ILCS 5/33E-9

- [x] (A) Were not reasonably foreseeable as the time the contract was signed.
- [ ] (B) The change is germane to the original contract as signed.
- [ ] (C) Is in the best interest for the County of DuPage and authorized by law.

## INCREASE/DECREASE

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
</tr>
</thead>
<tbody>
<tr>
<td>Starting contract value</td>
<td>$70,765.00</td>
<td>$0.00</td>
<td>$70,765.00</td>
<td>($32,478.50)</td>
<td>-45.90%</td>
<td>-45.90%</td>
</tr>
</tbody>
</table>

### DECISION MEMO NOT REQUIRED

- [ ] Cancel entire order  
- [ ] Close Contract  
- [ ] Contract Extension (29 days)  
- [x] Consent Only

### DECISION MEMO REQUIRED

- [ ] Increase (greater than 29 days) contract expiration from:  
- [ ] Increase ≥ $2,500.00, or ≥ 10%, of current contract amount  
- [ ] Funding Source  
- [ ] OTHER - explain below:

**KB:** 5695  
**Prepared By (Initials):** [Signature]  
**Phone Ext:** 6818  
**Date:** March 20, 2018  
**Recommended for Approval (Initials):** [Signature]  
**Phone Ext:** 6818  
**Date:** 3-22-18

**Reviewed By (Initials Only):** [Signature]  
**Date:** 3/30/18  
**Procurement Officer:** [Signature]  
**Date:** 3-28-18

**Chief Financial Officer:** [Signature]  
**Date:** [Date]  
**Chairman's Office (Decision Memos Over $25,000):** [Signature]  
**Date:** [Date]

---

**CONSENT AGENDA**

**APR 0 2018**

**Packet Pg. 10**
## Request for Change Order

### Purchase Order #: 849-1 SERV

**Original Purchase Order Date:** Jan 28, 2015  
**Change Order #: 2**  
**Department:** Facilities Management  
**Vendor Name:** Graybar Electric Company, Inc.  
**Vendor #: 10124**  
**Dept Contact:** Katie Boffa

**Background and/or Reason for Change Order Request:** Change order to decrease line 1 $33,163.63 and close contract.

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**

- [X] (A) Were not reasonably foreseeable at the time the contract was signed.  
- [□] (B) The change is germane to the original contract as signed.  
- [□] (C) Is in the best interest for the County of DuPage and authorized by law.

### INCREASE/DECREASE

| A | Starting contract value | $75,000.00 |
| B | Net $ change for previous Change Orders | $0.00 |
| C | Current contract amount (A + B) | $75,000.00 |
| D | Amount of this Change Order | Decrease | $(33,163.63) |
| E | New contract amount (C + D) | $41,836.37 |
| F | Percent of current contract value this Change Order represents (D / C) | -44.22% |
| G | Cumulative percent of all Change Orders (B+D)/C; (60% maximum on construction contracts) | -44.22% |

### DECISION MEMO NOT REQUIRED

- [□] Cancel entire order  
- [□] Close Contract  
- [□] Contract Extension (29 days)  
- [X] Consent Only  
- [□] Change budget code from:  
- [□] Increase/Decrease quantity from:  
- [□] Price shows:  
- [□] Decrease remaining encumbrance and close contract  
- [□] Increase encumbrance and close contract  
- [□] Decrease encumbrance  
- [□] Increase encumbrance

### DECISION MEMO REQUIRED

- [□] Increase (greater than 29 days) contract expiration from:  
- [□] Increase ≥ $2,500.00, or ≥ 10%, of current contract amount  
- [□] Funding Source  
- [□] OTHER - explain below:

---

**KB**  
Prepared By (Initials)  
Phone Ext  
Date  
**KB**  
Recommended for Approval (Initials)  
Phone Ext  
Date

**REVIEWED BY (Initials Only)**  
Buyer  
Date  
Procurement Officer  
Date

Chief Financial Officer  
(Decision Memos Over $25,000)  
Date  
Chairman's Office  
(Decision Memos Over $25,000)  
Date

---

**CONSENT AGENDA**  
APR 10  
Packet Pg. 11
Request for Change Order
Procurement Services Division

Attach copies of all prior Change Orders

---

**Purchase Order #:** 2200-1 SERV  **Original Purchase Order Date:** Dec 1, 2016  **Change Order #:** 1  **Department:** Facilities Management

**Vendor Name:** Nationwide Power Solutions, Inc.  **Vendor #:** 10513  **Dept Contact:** Katie Boffa

**Background and/or Reason for Change Order Request:** Change order to decrease line 1 $7,611.00, line 2 $4,195.00 and close contract.

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

---

<table>
<thead>
<tr>
<th>INCREASE/DECREASE</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A Starting contract value</td>
<td>$32,978.00</td>
</tr>
<tr>
<td>B Net $ change for previous Change Orders</td>
<td>$0.00</td>
</tr>
<tr>
<td>C Current contract amount (A + B)</td>
<td>$32,978.00</td>
</tr>
<tr>
<td>D Amount of this Change Order</td>
<td>Decrease ($11,806.00)</td>
</tr>
<tr>
<td>E New contract amount (C + D)</td>
<td>$21,172.00</td>
</tr>
<tr>
<td>F Percent of current contract value this Change Order represents (D / C)</td>
<td>-35.80%</td>
</tr>
<tr>
<td>G Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)</td>
<td>-35.80%</td>
</tr>
</tbody>
</table>

---

**DECISION MEMO NOT REQUIRED**

- Cancel entire order
- Change budget code from:  to:
- Increase/Decrease quantity from:  to:  
- Price shows:  should be:  
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

---

**DECISION MEMO REQUIRED**

- Increase (greater than 29 days) contract expiration from:  to:  
- Increase ≥ $2,500.00, or ≥ 10%, of current contract amount
- Funding Source  
- OTHER - explain explain below:

---

<table>
<thead>
<tr>
<th>KB</th>
<th>Date</th>
<th>Phone Ext</th>
<th>Recommended for Approval</th>
<th>Phone Ext</th>
<th>Date</th>
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<tbody>
<tr>
<td>5695</td>
<td>Mar 20, 2018</td>
<td></td>
<td>x 6818</td>
<td></td>
<td>3-22-18</td>
</tr>
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**REVIEWED BY (Initials Only)**

<table>
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<th>Buyer</th>
<th>Date</th>
<th>Procurement Officer</th>
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<tr>
<td>3/26/18</td>
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<td>3-26-18</td>
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<th>Date</th>
<th>Chairman's Office (Decision Memos Over $25,000)</th>
<th>Date</th>
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</thead>
</table>

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**CONSENT AGENDA**

**Packet Pg. 12**

---

**Rev 1.6**

---

**FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER**

---

**Packet Pg. 12**
### Request for Change Order

**Procurement Services Division**

Attach copies of all prior Change Orders

**Purchase Order #: 237-1 SERV**  
**Original Purchase Order Date:** Sep 10, 2014  
**Change Order #: 3**  
**Department:** Facilities Management

**Vendor Name:** Williams Architects  
**Vendor #: 20756**  
**Dept Contact:** Katie Boffa

**Background and/or Reason for Change Order Request:**  
Change order to decrease line 1 $182,026.25, line 5 $3,900.50 and close contract.

---

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**

1. (A) Were not reasonably foreseeable at the time the contract was signed.
2. (B) The change is germane to the original contract as signed.
3. (C) Is in the best interest for the County of DuPage and authorized by law.

**INCREASE/DECREASE**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Starting contract value</td>
</tr>
<tr>
<td>B</td>
<td>Net $ change for previous Change Orders</td>
</tr>
<tr>
<td>C</td>
<td>Current contract amount (A + B)</td>
</tr>
<tr>
<td>D</td>
<td>Amount of this Change Order</td>
</tr>
<tr>
<td>E</td>
<td>New contract amount (C + D)</td>
</tr>
<tr>
<td>F</td>
<td>Percent of current contract value this Change Order represents (D / C)</td>
</tr>
<tr>
<td>G</td>
<td>Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)</td>
</tr>
</tbody>
</table>

---

**DECISION MEMO NOT REQUIRED**

- [ ] Cancel entire order  
- [ ] Close Contract  
- [ ] Contract Extension (29 days)  
- [ ] Consent Only

- [ ] Change budget code from:  
- [ ] Increase/Decrease quantity from:  
- [ ] Price shows:  
- [ ] Decrease remaining encumbrance and close contract

**DECISION MEMO REQUIRED**

- [ ] Increase (greater than 29 days) contract expiration from:  
- [ ] Increase ≥ $25,000.00, or ≥ 10%, of current contract amount  
- [ ] Funding Source

**OTHER - explain below:**

- [ ]

---

**KB 5695**  
**Mar 21, 2018**  
**3-22-18**  
**Date**  
**Phone Ext**

**Prepared By (Initials):**  
**Recommended for Approval (Initials):**

**Reviewed By (Initials Only):**

**Buyer:**  
**Date:**  
**Procurement Officer:**  
**Date:**

**Chief Financial Officer:**  
**Date:**  
**Chairman's Office:**  
**Date:**

---

**Agendas:**

**Finance:**

---

**Packet Pg. 13**
### Public Works

#### Schedule of Claims

**4/3/2018**

<table>
<thead>
<tr>
<th>Pay Vendor Name</th>
<th>Description</th>
<th>Check Date</th>
<th>Amount</th>
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<td>A T &amp; T</td>
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<td>MENARDS</td>
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**Total**                                                                 | **$330,329.55**
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# Schedule of Purchases Under $5,000

**April 3, 2018**

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<tr>
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Attachment: Claims 43 (17-18-440 : Claims 43)
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AWARDING RESOLUTION ISSUE
TO JOHNSON CONTROLS FIRE PROTECTION LP
TO FURNISH AND INSTALL A FIRE PROTECTION SYSTEM
IN THE SOUTHEAST REGIONAL WATER FACILITY (SERWF) FILTER BUILDING
(CONTRACT TOTAL AMOUNT $51,764.00)

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage
and the National Joint Powers Association (NJPA), the County of DuPage will contract with
Johnson Controls Fire Protection, LP; and

WHEREAS, the Public Works Committee recommends County Board approval for the
issuance of a contract purchase order to furnish and install a fire protection system in the
SERWF filter building, for the Public Works Department.

NOW, THEREFORE, BE IT RESOLVED, that County contract covering said, to furnish
and install a fire protection system in the SERWF filter building, for Public Works, be, and is
hereby approved for issuance of a contract purchase order by the Procurement Division to
Johnson Controls Fire Protection LP, 4700 Exchange Court, Suite 300, Boca Raton, Florida
33431, for a contract total amount of, $51,764.00.

Enacted and approved this 10th day of April, 2018 at Wheaton, Illinois.

________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _______________________________________
PAUL HINDS, COUNTY CLERK
## PROCUREMENT REVIEW CHECKLIST

### REQUISITION

This form must accompany all County Purchase Requisitions.

### NEW PURCHASE ORDER REQUEST

<table>
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<th>DATE SUBMITTED</th>
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### SOLICITATION METHOD FOR SOURCE SELECTION

**Decision Memo Required**: Per Cooperative Agreement

- **Angela Bendinelli**: Completed 03/22/2018 12:56 PM
- **Nick Kottmeyer**: Completed 03/26/2018 3:02 PM
- **Kathy Ostrowski**: Completed 03/26/2018 3:03 PM
- **James McGuire**: Completed 03/28/2018 3:20 PM
- **Paul Rafac**: Completed 03/28/2018 3:40 PM
- **Tom Cuculich**: Completed 03/28/2018 4:20 PM
- **Kathy Ostrowski**: Completed 03/29/2018 10:35 AM
- **Public Works Committee**: Pending 04/03/2018 9:15 AM
- **Finance Committee**: Pending 04/10/2018 8:00 AM
- **County Board**: Pending 04/10/2018 10:00 AM
## Procurement Review Checklist

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions

Attach Required Vendor Ethics Disclosure Statement

---

### Vendor Information
- **Vendor:** Johnson Controls Fire Protection LP
- **Vendor #:** 20614
- **Contract Term:** thru November 30, 2011
- **Contract Total:** $51,764.00

### Department and Contact Information
- **Dept:** Public Works
- **Contact:** Sean Reese
- **Phone:** 630-985-7400
- **Assigned Committee:** Public Works

### Description of Procurement/Scope of Work/Background
Furnish and install fire sprinkler at the Southeast Regional Water Facility per NJPA Contract #031517 in the amount of $51,764.

### Reason for Procurement
The decommissioned Southeast Regional Water Facility filter building was sold to the Darien Park District. At that time the Park District requested DuPage County Public Works manage various building capital improvements. The Park District has paid DuPage County $300,000 for the management and construction of the projects needed. The fire suppression system is one of the required projects before the Park District can take occupancy of the building.

### FUNDING SOURCE
- Procurement budgeted for (FY and budget code(s)): 2000-2640-54010

### DECISION MEMO NOT REQUIRED

- ☑ LOWEST RESPONSIBLE QUOTE # or BID # ___________________ (QUOTE < $25,000, BID > $25,000; attach Tabulation)
- ☑ RENEWAL, Enter Bid # ___________________ ☐ Intergovernmental Agreement
- ☑ SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)
- ☑ PER 55 ILCS 5/5-1022 "Competitive Bids" (d) IT/Telecom purchases under $35,000.00 ☑ Public Utility
- ☑ PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

### DECISION MEMO REQUIRED

- ☑ Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
- ☑ Per Coop (DPC4-107) select one below
  - NJPA National Joint Powers Alliance # 031517

### EXPLANATION OF REQUEST FOR PROPOSAL RFP # ___________________ (include Evaluation Summary if applicable)

### PREPARED BY AND APPROVAL(S) (Initials Only)

- **Prepared By:**
  - Date: 3/22/18

- **Recommended for Approval:**
  - Date: 3/22/18

- **IT Approval, if required:**
  - Date: 3/22/18

### REVIEWED BY (Initials Only)

- **Buyer:**
  - Date: 3/22/18

- **Procurement Officer:**
  - Date: 3/28/18

- **Chairman’s Office:**
  - Date: 3/28/18

---

**Packet Pg. 21**
Decision Memo
Procurement Services Division
This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

Date: Mar 21, 2018
MinuteTraq (IQM2) ID #: 12298
Department Requisition #: 18213027

Requesting Department: Public Works
Contact Email: Sean.Reese@dupageco.org
Vendor Name: Johnson Controls Fire Protection LP

Department Contact: Sean Reese
Contact Phone: 630-985-7400
Vendor #: 

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Furnish and install fire protection system in the Southeast Regional Water Facility filter building for a total cost of $51,764 through the NJPA Contract #031517.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The Southeast Regional Water Facility filter building was sold to the Darien Park District. The Park District requested DuPage County Public Works manage various building capital improvements. The Park District has paid DuPage County $300,000 for the management and construction of the projects. The fire suppression system is one of the required projects before the Park District can take occupancy of the building.

Strategic Impact

ACT Initiative
Select one of the five strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

The sale of the decommissioned SERWF filter building is a benefit to both DuPage County Public Works and the Darien Park District. The property has special use zoning that limits the marketability of the property. The property was not being used by DuPage County and was a great opportunity to fill a need of the Darien Park District to house their maintenance activities. In addition, the Park District has requested DuPage County staff to manage and implement various capital improvements to the property at a significant savings to the Park District due to the in-house capabilities of DuPage County staff.

Source Selection/Vetting Information - Describe method used to select source.

The NJPA contract was selected as it was the most cost effective option.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1) Have DuPage County use Johnson Control Fire Protection through the NJPA Contract #031517. Recommended as this is the most cost effective option for the Park District. It also enables the Park District to utilize County staff for in-house project management of the fire suppression system.
2) Require the Park District use another vendor. Not recommended as this would be more costly to the Park District and not allow for in-house project management by DuPage County as the Park District requested.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

$51,764.00 will removed from line 2000-2640-54010
SimplexGrinnell Quotation

TO:
DuPage County Public Works, Wo
7900 Route 53
WOODRIDGE, IL 60517-3277

Project: DuPage Co Equip StrgDry Darien
Customer Reference:
SimplexGrinnell Reference: 311484182
Data: 03/14/2018
Page 1 of 7

Items cited on this quote are products and services on the SimplexGrinnell NJPA contract 031517

SimplexGrinnell is pleased to offer for your consideration this quotation for the above project.

Sprinkler Commercial

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Net selling price for Sprinkler Commercial, $51,764.00

Pricing Schedule: National Joint Powers Alliance

Comments

DuPage County Equipment Storage Building - 9S271 Nantucket Drive, Darien, IL 60561
New Dry Pipe Fire Sprinkler System Installation in Existing Building

Grinnell Fire Protection Solutions (GFPS)/Johnson Controls, Inc. (JC) is pleased to provide our lump sum quotation of $51,764.00...Fifty-One Thousand Seven Hundred Sixty-Four and 00/100 Dollars (USD), for the Fire Sprinkler Work on the above referenced project. This FP Proposal encompasses all design, material, equipment, and labor necessary for one (1) complete dry pipe fire sprinkler system installation as per minimum requirements of NFPA 13, DuPage County (IL), the Village of Darien (as applicable), Tri-State Fire Protection District (as applicable), the "Bid Set" documents with 11/14/2017 border-stamp date, emailed to us by DuPage

THIS QUOTATION AND ANY RESULTING CONTRACT SHALL BE SUBJECT TO THE GENERAL TERMS AND CONDITIONS ATTACHED HERETO.

Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America
SimplexGrinnell Quotation

Comments (continued)

County Public Works on February 27, 2018, and as per our March 2, 2018 on-site meeting and walk-through with DuPage County personnel, as outlined below:

**Scope of Work Included (Fire Sprinkler):**

- GFPS/JCl Work to start at top of existing 12" underground water lead-in flange located approximately 12-inches above finished floor - existing 12" flange is not two-holed - underground flushing by others, with proper documentation as per NFPA 93 and NFPA 24 to be provided to Grinnell Fire Protection Solutions (Johnson Controls, Inc.) before connecting new aboveground dry pipe fire sprinkler system equipment to existing underground piping
- Furnish and install one (1) new 6" double check detector assembly (DCDA) - Note: Per Plans, the noted FEBCO Master Series 850ST is a discontinued product; therefore, we will provide an approved equal - one (1) each initial backflow certification provided on DCDA and metered by-pass double check detector
- Furnish and install one (1) new dry pipe valve, trim, alarm devices (wired by others), necessary air compressor (wired by others), and necessary drum drip assemblies (as applicable per NFPA 13)
- Furnish and install one (1) new 4" NPT by 6" Storz with 30 degree ell Fire Department Connection, 5" Storz cap & chain, "AUTO SPKR" red aluminum wall plate, standard "aluminum" finish Storz connection & Storz cap - due to dry pipe conditions, FDC check valve to be located in heated dry pipe valve room with "dry pipe" run out to new FDC location as shown on Sheet FP-101, U.O.N.
- Furnish and install one (1) new spare sprinkler head box and wrenches with sprinkler head type, temperature as per NFPA 13
- Provide one (1) new 10-inch electric alarm bell with waterproof electric back box, to be mounted by others on exterior above FDC, and one (1) new 6-inch electric alarm bell, to be mounted by others on interior wall in dry valve room/closet (both wired by others)
- Hydrant Flow Test Information provided per "Plans": Test Date: Unknown, Static: 63 psi, Residual: 60 psi, Flowing: 1,395 GPM at Hydrant at 9S271 Nantucket Drive, Gauge Hydrant 400-ft South - New flow test should be run if flow test is older than one year. Additional monies may be incurred if new flow test information is not equal to, or better than stated hydrant flow test information
- Design Criteria as per "Plans": Ordinary Hazard, Group 2, 0.20 gpm/sq. ft. over 1,950 sq. ft. (dry system), 250 gpm total hose allowance, 130 sq. ft. maximum spacing per sprinkler head
- All fire sprinkler system components to be UL Listed and/or FM Approved, as applicable
- New fire sprinkler heads in exposed structure areas to be quick response, standard spray, brass upright fed by new compliment of overhead dry pipe fire sprinkler system branch line outlets - sprinkler head temperature ratings as per NFPA 13
- All new piping to be Schedule 40 Galvanized steel pipe, grooved ends, with manufacturer-painted grooved fittings and couplings
- All new piping to be Schedule 40 Galvanized steel pipe, threaded ends, with cast iron and/or ductile iron black threaded fittings
- Hydrostatic testing: (1) Test included at the completion of all dry pipe fire sprinkler system installation - 200 psi for 2 hours
- Pneumatic testing: (1) Test included at the completion of all dry pipe fire sprinkler system installation - 40 psi for 24 hours
- Dry pipe valve trip test: (1) Test included at the completion of all dry pipe fire sprinkler system installation
- Inspector's Test Connection (dry pipe type) installed in West Storage Room in lieu of Electrical Room - No automatic sprinklers are being installed in the existing Electrical Room, as per "Plans" and NFPA 13 allowances for High Voltage Electrical Rooms
- All Work to be performed during standard working hours, Monday through Friday, 7:00 am to 3:30 pm, except Holidays
- Includes design survey/design, hydraulic calculations, submittal, shop drawings, fabrication, delivery, lift equipment, fire stopping of new wall penetrations only, and our One (1) Year Standard Warranty on workmanship
- Permit fees - ($1,000.00 Allowance - additional fees submitted to and paid by Owner)
Exclusions:

- Heat trace as shown on "Plans" - Note: Per NFPA 13, heat trace shall not be installed on a dry pipe system header or riser - a lighted, heated valve room, or closet, shall be provided (by others) - see NFPA 13, 2016 Ed., Section
- Demolition and removal of existing ceilings; cutting and patching of walls and ceilings; replacement, painting and refinishing of ceilings and walls due to damage from new installation; floor protection and furniture protection for new sprinkler work
- Painting of pipe, covering and/or removal of protective material for sprinkler head paint preparation, pipe identification, and valve tags
- Electrical work associated with wiring to fire alarm devices (i.e. flow switch, tamper switch, etc.), and fire alarm panels/devices is to be by Electrical Contractor (others)
- Additional layer of protective material (i.e. paint caps) for other trades (Protective plastic clips for semi-recessed pendant style sprinkler heads and/or caps for concealed pendant sprinkler heads are standard from the manufacturer)
- Clevis hangers and/or seismic bracing (Hanging methods shall be per NFPA 13)
- Third party plan review fees (i.e. FSCI, FM, etc.), P&P Bond, CCIP/CCIP, asbestos removal, and/or protocol
- Special Hazard fire protection systems (i.e. Pre-Action, Ansol, Inergen, Sapphire, FM200, etc.) for tenant specific requirements (i.e. computer rooms, kitchen equipment, kitchen exhaust hood, etc.)
- Replacement or repair of existing system components including, pipe and fittings, fire department connections, backflow preventers, fire pumps and jockey pumps, pump controllers, preaction and dry pipe valves and panels, test headers, control valves, flow and tamper switches, and drains not specifically identified on Plans as new, or in Scope of Work provided
- Draft curtains (required as per FM Global Property Loss Prevention Data Sheets)
- 3D coordination or BIM modeling
- PE-stamped drawings
- Technical submission
- Overtime/Double-time
- MBE and WBE participation
- Fire extinguishers and/or cabinets
- Fire hose valves and/or cabinets
- Temporary fire protection
- Fire watch
- Sales tax on materials - Tax Exempt - please provide Tax Exempt letter with signed Proposal/P.O.

Clarifications and Qualifications:

- Escalation of monies for future material increases and union labor wage adjustments have been anticipated through an approximate 3rd Quarter, June 30, 2018 end date - additional cost may be incurred if the Scope of Work is started after said date
- It is estimated that the fire sprinkler system will be shut, drained, and re-filled by Grinnell Fire Protection Solutions / Johnson Controls, Inc. during normal working hours, and in a reasonable time frame, coordinated between DuPage County personnel and Sprinkler Fitters on a daily/weekly basis, as required - see Testing requirements for drain/exhaust/flush sequencing
- Activities are to be completed off finished (concrete slab) unobstructed floor areas for lift, rolling scaffold, and/or ladder installation, as applicable - coordinating movement of stock product/materials for ease of installation to be between DuPage County personnel and GFPSJCI Sprinkler Fitters
- Special lift equipment (i.e. all terrain, boom, etc.) and/or platform scaffolding for combination use of other trades is also excluded
- Extra-large cylindrical "tank" and structure, and adjacent approximate 24-inch diameter vertical duct to be removed by others
- At time of hydrostatic testing, the Owner will need to maintain the inside building temperature (Heat) above 40 degrees
Fahrenheit (40°F) to prevent freezing of sprinkler piping and components, and maintain above 40°F thereafter, or we will perform hydrostatic test when weather permits - pneumatic test can be performed as per NFPA 13
- Owner to provide access to all Areas of Work in a timely manner, including access into facility and Fire Sprinkler Riser Room
- Owner to provide adequate piping and materials staging area in, or near, Areas of Work
- Electronic AutoCAD "CAD/.dwg" files to be issued to GFPS/JCI at no cost for our background and shop drawings use

Alternate Pricing:
- Alternate #1 - Provide Schedule 40 galvanized steel branch line pipe and Schedule 10 galvanized steel pipe in lieu of all Schedule 40 galvanized steel pipe noted on Sheet FP-001: < Deduct $3,000.00 >
- Alternate #2 - Provide Schedule 40 black steel pipe in lieu of all Schedule 40 galvanized steel pipe: < Deduct $3,500.00 >
- Alternate #3 - Provide Schedule 40 black steel branch line pipe and Schedule 10 black steel main pipe in lieu of all Sch. 40 galvanized steel pipe: < Deduct $5,000.00 >
- Alternate #4 - Each additional hydrostatic test, or pneumatic test, required over included: Add $1,100.00 each occurrence

The above proposal is valid for 30 days and we look forward to your favorable consideration of entering into a contract with Grinnell Fire Protection Solutions / Johnson Controls, Inc. (Legacy Tyco SimplexGrinnell).

If you should have any questions in regard to this proposal, please call my cell phone at your convenience to discuss. Thank you.

Sincerely,

GRINNELL FIRE PROTECTION SOLUTIONS / JOHNSON CONTROLS, INC.
91 N. Mitchell Court, Addison, IL 60101
Joseph M. Henk, CET - NICET III, #112634
Sprinkler Service Sales Executive
Joseph.Henk@jci.com (please note new email address)
Phone: 630-948-1145 | Fax: 630-948-1150 | Mobile: 630-638-0265

Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America
1. Payment. Payments shall be invoiced and due in accordance with the terms and conditions set forth above. Work performed on or after the date shall be at the then-prevailing Company rate for labor, material, and related items, except those performed after the time supplied under this Agreement. Company shall invoice Customer for progress payments to one hundred (100%) percent on approved invoices. Payment shall be made within thirty (30) days from the date of invoice. Company reserves the right to revoke or modify Customer’s credit at its sole discretion. The Customer’s failure to make payment when due is a material breach of this Agreement.

If Customer fails to make any payment when due, in addition to any other rights and remedies available, Company shall have the right to stop performing any Services, including but not limited to those to be performed or related to the System, and to stop performing any Services and/or withdraw further deliveries of materials, until the account is current. In the event payment is not received when due, Company may, at its discretion, assess late fees at the rate of 1.5% per month or the maximum rate allowed by law. Customer agrees to pay all costs of collection, including without limitation costs, fees, and attorneys’ fees. Customer’s failure to make payment when due is a material breach of this Agreement until the account is current.

2. Pricing. The pricing set forth in this Agreement is based on the number of devices to be installed and services to be performed as set forth in the Scope of Work ("Equipment and Services") if the actual number of devices installed or services to be performed is greater than that set forth in the Scope of Work, the price will be increased accordingly. If this Agreement extends beyond the initial term, Company shall review and adjust the scope of work and pricing to reflect any significant changes in the scope of work or pricing to reflect any significant changes in the scope of work or pricing.

3. Alarm Monitoring Services. Any reference to alarm monitoring services in this Agreement is included for pricing purposes only. Alarm monitoring services are performed pursuant to the terms and conditions of Company’s standard alarm monitoring services agreement.

4. Code Compliance. Company does not undertake an obligation to inspect for compliance with laws or regulations unless specifically stated in the Scope of Work. Customer acknowledges that the Authority Having Jurisdiction (e.g., Fire Marshall) may establish additional requirements for compliance with local codes. Any additional services or equipment required will be provided at an additional cost to the Customer.

5. Limitation of Liability; Limitations of Remedy. It is understood and agreed by the Customer that Company is not an insurer and that insurance coverage, if any, shall be obtained by the Customer and that amounts payable to company hereunder are based upon the value of the services and the scope of liability set forth in this Agreement and are unrelated to the value of the Customer’s property and the property of others located on the premises. Customer agrees to look exclusively to the Customer’s insurance, if any, for recovery for any loss or injury to the Customer or to the Customer’s property and waives all rights of recovery against Company arising by way of subrogation. Company makes no guaranty or warranty, including any implied warranty of merchantability or fitness for a particular purpose that equipment or services supplied by Company will detect or avert occurrences or the consequences therefrom that the equipment or service was designed to detect or avert.

It is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from failure on the part of Company to perform any of its obligations under this Agreement. Accordingly, Customer agrees that, in no event shall Company be liable for any loss, damage or injury arising directly or indirectly from occurrences, or the consequences therefrom, which the equipment or service was not designed to detect or avert. Should Company be found liable for any loss, damage or injury arising from a failure of the equipment or service in a specific case, where and the material and labor involved, the amount of the payment to be made shall be limited to the amount of the payments allocable to the site where the incident occurred.

6. Reciprocal Waiver of Claims (SAFETY ACT). Certain of SimplexGrinnell’s systems and services have received certification and/or designation as qualified anti-terrorism technologies ("QATT") under the Support Anti-terrorism by Fostering Effective Technologies Act of 2002, 6 U.S.C. §§ 441-444 (the "SAFETY ACT"). As required under 6 C.F.R. 25.5 (a), to the maximum extent permitted by law, SimplexGrinnell and Customer hereby agree to waive their right to make any claims against the other for business interruption losses, sustained by either party or their respective employees, resulting from an activity resulting from an Act of Terrorism as defined in 6 C.F.R. 25.5, when QATT have been deployed in defense against, response to, or recovery from such an Act of Terrorism.

7. General Provisions. Customer has selected the service level desired after considering and balancing various levels of protection afforded, and related costs. Customer agrees and acknowledges that this Agreement, unless specifically stated, does not undertake any obligation to maintain or render Customer’s system or equipment as Year 2000 compliant, which shall mean, capable of correctly handing the processing of calendar dates before or after December 31, 1999. All work to be performed by Company will be performed during normal working hours of normal working days (8:00 a.m. to 5:00 p.m., Monday through Friday, excluding Company holidays), as defined by Company, unless additional times are specifically described in this Agreement.

Company will perform the services described in the Scope of Work ("Services") for one or more system(s) or equipment as described in the Scope of Work section or the listed attachments ("Covered System(s)"). The Customer shall promptly notify Company of any malfunction in the Covered System(s) which comes to Customer’s attention. This Agreement assumes that the Covered System(s) are in operational and maintainable condition in any way. If, upon initial inspection, it is determined that repairs are required, repair charges will be submitted for approval prior to any work. Should such repair work be declined Company shall be relieved from any and all additional liability arising therefrom. UNLESS OTHERWISE SPECIFIED IN THIS AGREEMENT, ANY INSPECTION (AND, IF SPECIFIED, TESTING) PROVIDED UNDER THIS AGREEMENT DOES NOT INCLUDE ANY MAINTENANCE, REPAIRS, ALTERATIONS, REPLACEMENT OF PARTS OR ANY FIELD ADJUSTMENTS WHATSOEVER, NOR DOES IT INCLUDE THE CORRECTION OF ANY DEFICIENCIES IDENTIFIED BY THE CUSTOMER. CUSTOMER SHALL BE RESPONSIBLE FOR EQUIPMENT FAILURE OCCURRING WHILE COMPANY IS IN THE PROCESS OF FOLLOWING ITS INSPECTION TECHNIQUES, WHERE THE FAILURE ALSO RESULTS FROM THE AGE OR OBsolescence OF THE ITEM OR DUE TO NORMAL WEAR AND TEAR. THIS AGREEMENT DOES NOT COVER SYSTEMS, EQUIPMENT, COMPONENTS OR PARTS THAT ARE BELOW GRADE, BEHIND WALLS OR OTHER OBSTACLES OR EXTERIOR TO THE BUILDING, ELECTRICAL WIRING, AND PIPING.
Project: DuPage Co Equip StrgDry Darien
Customer Reference:
SimplexGrinnell Reference: 311484182
Date: 03/14/2018
Page 6 of 7

SALE AND INSTALLATION AGREEMENT

(continued)

7.A.c

Packet Pg. 28

Attachment: Johnson Controls quote (PW-P-0112-18 : PW Johnson Controls Fire Protection LP)

Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America
representatives as additional insureds on Customer's general liability and auto liability policies.
25. Termination. Any termination under the terms of this Agreement shall be made in writing. In the event Customer terminates this Agreement prior to completion for any reason not arising solely from Company's performance or failure to perform, Customer understands and agrees that Company will incur costs of administration and preparation that are difficult to estimate or determine. Accordingly, should Customer terminate this Agreement as described above, Customer agrees to pay all charges incurred for products and equipment installed and services performed, and in addition pay an amount equal to twenty (20%) percent of the price of products and equipment not yet delivered and Services not yet performed, return all products and equipment delivered and pay a restocking fee of twenty (20%) percent the price of products or equipment returned.

Company may terminate this Agreement immediately at its sole discretion upon the occurrence of any Event of Default as hereinafter defined. Company may also terminate this Agreement at its sole discretion upon notice to Customer if Company's performance or its obligations under this Agreement becomes impracticable due to obstruction of equipment at Customer's premises or unavailability of parts.

26. No Option to Sell. Customer shall not, directly or indirectly, on its own behalf or on behalf of any other person, business, corporation or entity, solicit or employ any Company employee, or induce any Company employee to leave his or her employment with Company, for a period of two years after the termination of this Agreement.

27. Default. An Event of Default shall be 1) failure of the Customer to pay any amount within ten (10) days after the amount is due and payable, 2) any breach of the System or the Equipment, 3) default, termination, disconnection, insolvency or business failure of Customer. Upon the occurrence of an Event of Default, Company may pursue any one or more of the following remedies: 1) discontinuing furnishing Services, 2) by written notice to Customer declare the balance of unpaid amounts due and to become due under the Agreement to be immediately due and payable, provided that all past due amounts shall bear interest at the rate of 1% per month (18% per year) or the highest amount permitted by law, 3) receive immediate possession of any equipment for which Customer has not paid, 4) proceed at law or equity to enforce performance by Customer or recover damages for breach of this Agreement, and 5) recover all costs and expenses, including without limitation reasonable attorneys' fees, in connection with enforcing or attempting to enforce this Agreement.

(Ren. 10/08)

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IMPORTANT NOTICE TO CUSTOMER

In accepting this Proposal, Customer agrees to the terms and conditions contained herein, including those on the following pages of this Agreement and any attachments or riders attached hereto that contain additional terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized in writing. ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS ON THE FOLLOWING PAGES. This Proposal shall be void if not accepted in writing within thirty (30) days from the date of the Proposal.

Offered By: SimplexGrinnell LP
Licenser IL FSC # 0388
91 N Mitchell CI
ADDITION, IL 60101-5609
Telephone: (630) 948 1100 Fax: (630) 948-1150
Representative: Joseph M. Henk, CET
Email: Joseph.Henk@lib.com (New Email Address)

Accepted By: (Customer)
Company:
Address:
Signature:
Title:
P.O.#:
Date:

Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America
**Purchase Requisition**

**Procurement Services Division**

---

**Send Purchase Order To:**
- **Vendor:** Johson Controls Fire Protection LP
- **Vendor #:** 28614
- **Attn:**
- **Email:**
- **Address:** 4700 Exchange Court, Suite 300
- **City:** Boca Raton
- **State:** FL
- **Zip:** 33431
- **Phone:**

**Send Invoices To:**
- **Dept:** DuPage County Public Works
- **Division:**
- **Attn:** Accounts Payable
- **Email:** pwaccountspayable@dupageco.org
- **Address:** 7900 S. Route 53
- **City:** Woodridge
- **State:** IL
- **Zip:** 60517
- **Phone:** 630-985-7400
- **Fax:** 630-985-4802

**Send Payments To:**
- **Vendor #:** 28614
- **Attn:**
- **Email:**
- **Address:**
- **City:**
- **State:** IL
- **Zip:**
- **Phone:**
- **Fax:**

**Payment Terms:** PER 50 ILCS 505/1

**Ship To:**
- **Dept:** SAME
- **Division:**
- **Attn:**
- **Email:**
- **Address:**
- **City:**
- **State:** IL
- **Zip:**
- **Phone:**
- **Fax:**

**F.O.B.:**

**PO 20 Delivery Date:**

**Requisitioner:**

**Contract Administrator:** Amy Arlowe

**Contract Start Date:** Nov 30, 2018

**Contract End Date:**

**Use for:** PO25 only

---

**Item List:**

<table>
<thead>
<tr>
<th>LN</th>
<th>Qty</th>
<th>UOM</th>
<th>Item Detail (Product #)</th>
<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acctg Unit</th>
<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
<th>Unit Price</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>EA</td>
<td>Furnish and install fire sprinkler per NJPA contract #031517</td>
<td></td>
<td>2000</td>
<td>2640</td>
<td>54010</td>
<td></td>
<td></td>
<td>51,764.00</td>
<td>51,764.00</td>
</tr>
</tbody>
</table>

**Requisition Total:** $51,764.00

---

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: Mar 19, 2018

Company Name: Johnson Controls
Company Contact: Linda Steck
Contact Phone: 630-948-1122
Contact Email: linda.lee.steck@jci.com

Bid/Contract/PO #: 

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

- **NONE** (check here) - If no contributions have been made

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

- **NONE** (check here) - If no contacts have been made

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Henk</td>
<td>630-948-1145</td>
<td><a href="mailto:joseph.henk@jci.com">joseph.henk@jci.com</a></td>
</tr>
<tr>
<td>John Hebert</td>
<td>630-948-1153</td>
<td><a href="mailto:john.hebert@jci.com">john.hebert@jci.com</a></td>
</tr>
</tbody>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

SIGNATURE ON FILE

Printed Name

John Hebert

Title

Operations Manager

Date

Mar 19, 2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____. (total number of pages)
Requisition under 25k dollars

2018-100
Requisition under 25k dollars

2018-100

PROCUREMENT REVIEW CHECKLIST
REQUISITION

This form must accompany all County Purchase Requisitions.

<table>
<thead>
<tr>
<th>DATE SUBMITTED</th>
<th>CONTRACT AMOUNT</th>
<th>CONTRACT TERM</th>
<th>REQUESTING DEPT.</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 22, 2018</td>
<td>$17,170.00</td>
<td>4/3/18 - 11/30/18</td>
<td>PUBLIC WORKS</td>
</tr>
</tbody>
</table>

SOLICITATION METHOD FOR SOURCE SELECTION

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angela Bendinelli</td>
<td>Completed</td>
<td>03/22/2018 1:01 PM</td>
</tr>
<tr>
<td>Nick Kottmeyer</td>
<td>Completed</td>
<td>03/22/2018 3:18 PM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>03/23/2018 4:26 PM</td>
</tr>
<tr>
<td>James McGuire</td>
<td>Completed</td>
<td>03/26/2018 5:06 PM</td>
</tr>
<tr>
<td>Paul Rafac</td>
<td>Completed</td>
<td>03/28/2018 9:44 AM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>03/28/2018 11:14 AM</td>
</tr>
<tr>
<td>Public Works Committee</td>
<td>Pending</td>
<td>04/03/2018 9:15 AM</td>
</tr>
</tbody>
</table>
# Procurement Review Checklist

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions

Attach Required Vendor Ethics Disclosure Statement

---

<table>
<thead>
<tr>
<th>Vendor: Sunbelt Rentals</th>
<th>Vendor #: 1308 /</th>
<th>Contract Term: 4/3/18 - 11/30/18</th>
<th>Contract Total: $17,170.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept: Public Works</td>
<td>Contact: Amy Arlowe</td>
<td>Phone: 630-985-7400</td>
<td>Assigned Committee: Public Works</td>
</tr>
</tbody>
</table>

**Description of Procurement/Scope of Work/Background**

Rental of four (4) Dingo gas track mini skid steer loaders for an estimated ten (10) 1-week periods to be used at the Woodridge and Knollwood Wastewater Treatment Facility in the amount of $17,170.00 per Quote #Q18-076-GV.

**Reason for Procurement**

The Dingo loaders will be used for cleaning aeration tanks #1, #2 and #3 at the Knollwood Wastewater Treatment Facility and aeration tank #1 at the Woodridge Wastewater Treatment Facility. The tanks need to be drained for cleaning and for the removal & replacement of the aeration panels within the tanks. The cleaning of Knollwood tanks will also allow us to install new process equipment for phosphorus removal to meet the new EPA phosphorous limit requirements.

**FUNDING SOURCE**

- Procurement budgeted for (FY and budget code(s)): 2000-2555-54030
- Budget Transfer (Date) ____________________ Add'l Information

---

**DECISION MEMO NOT REQUIRED**

- LOWEST RESPONSIBLE QUOTE # or Bid # Q16-076-GV (QUOTE < $25,000, Bid ≥ $25,000; attach Tabulation)
- RENEWAL, Enter Bid # ____________________ [Intergovernmental Agreement]
- SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(S) (attach Sole Source Justification form)
- PER 55 ILCS 5/5-1022 'Competitive Bids' (c) IT/Telecom purchases under $35,000.00
- PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

---

**DECISION MEMO REQUIRED**

- Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
- EXPLANATION OF REQUEST FOR PROPOSAL RFP # ____________________ (include Evaluation Summary if applicable)
- RENEWAL OF RFP # ____________________
- PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- OTHER THAN LOWEST RESPONSIBLE, BID # ____________________

---

**PREPARED BY AND APPROVAL(S) (Initials Only)**

<table>
<thead>
<tr>
<th>Prepared By</th>
<th>Date</th>
<th>Recommended for Approval</th>
<th>Date</th>
<th>IT Approval, if required</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Name]</td>
<td>3-22-18</td>
<td>[Name]</td>
<td>3-22-18</td>
<td>[Name]</td>
<td>3-22-18</td>
</tr>
</tbody>
</table>

**REVIEWED BY (Initials Only)**

<table>
<thead>
<tr>
<th>Buyer</th>
<th>Date</th>
<th>Procurement Officer</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Name]</td>
<td>3/26/18</td>
<td>[Name]</td>
<td>3-26-18</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Chief Financial Officer (Decision Memos Over $25,000)</th>
<th>Date</th>
<th>Chairman's Office (Decision Memos Over $25,000)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Name]</td>
<td>3-28-18</td>
<td>[Name]</td>
<td>3-28-18</td>
</tr>
</tbody>
</table>

---

FORM OPTIMIZED FOR ADOBE READER VERSION 9 OR LATER
QUOTE #Q18-076-GV
QUOTE OPENING DATE: MARCH 15, 2018
RENTAL OF 4 TORO TRACK DINGO LOADERS

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>TOTAL WEEKLY FOR 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>BURRIS EQUIPMENT</td>
<td>$2,700.00</td>
</tr>
<tr>
<td>RENTAL MAX</td>
<td>$2,018.20</td>
</tr>
<tr>
<td>HERC RENTALS</td>
<td>$1,776.00</td>
</tr>
<tr>
<td>SUNBELT RENTALS</td>
<td>$1,717.00</td>
</tr>
</tbody>
</table>

Glenda Vasak, Buyer II

NO QUOTE RESPONSES:

<table>
<thead>
<tr>
<th>INVITATIONS SENT</th>
<th>TOTAL DOCUMENTS REQUESTED</th>
<th>TOTAL RESPONSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>5</td>
<td>4</td>
</tr>
</tbody>
</table>
**Job Site:**
DUPAGE COUNTY FOREST PRSRV  
7800 SOUTH ROUTE 53  
WOODRIDGE, IL 60517-3277

C#: 630-985-7400  J#: 630-985-7400

**Customer:**
DUPAGE COUNTY PUBLIC WORKS  
7900 SOUTH ROUTE 53  
WOODRIDGE, IL 60517

---

### QUOTE

**Contract #:** 78913486  
**Contract dt:** 3/09/18  
**Date out:** 3/09/18  12:19 PM  
**Est return:** 3/16/18  12:19 PM  
**Job Loc:** 7900 SOUTH ROUTE 53, WOODRIDGE  
**Job No:** 1 - DUPAGE COUNTY FO  
**P.O. #:** 0  
**Ordered By:** GLENDA, VASAK  
**NET DUE UPON RECEIPT**

---

### EQUIPMENT

<table>
<thead>
<tr>
<th>QTY</th>
<th>EQUIPMENT #</th>
<th>Min</th>
<th>Day</th>
<th>Week</th>
<th>4 Week</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.00</td>
<td>500LB GAS TRACK MINI SKIDSTEER</td>
<td>100.00</td>
<td>150.00</td>
<td>425.00</td>
<td>1200.00</td>
<td>1700.00</td>
</tr>
<tr>
<td>4.00</td>
<td>SKIDSTEER LOADER BUCKET</td>
<td>0480020</td>
<td>N/C</td>
<td>N/C</td>
<td>N/C</td>
<td>N/C</td>
</tr>
</tbody>
</table>

**SALES ITEMS:**

<table>
<thead>
<tr>
<th>Qty</th>
<th>Item number</th>
<th>Unit</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>CSTAX</td>
<td>EA</td>
<td>17.00</td>
</tr>
<tr>
<td>1</td>
<td>COUNTRYSIDE RENTAL FEE 1%</td>
<td>EA</td>
<td>17.00</td>
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</table>

**Environmental:**

<table>
<thead>
<tr>
<th>Item number</th>
<th>Unit</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>EA</td>
<td>N/C</td>
</tr>
</tbody>
</table>

**Sub-total:** 1717.00  
**Total:** 1717.00

---

**All amounts are in USD**

---

**Customer:**  
DUPAGE COUNTY PUBLIC WORKS  
7900 SOUTH ROUTE 53  
WOODRIDGE, IL 60517

---

**Packet Pg. 36**

Attachment: Sunbelt Rentals Quote Tab and Quote (2018-100 : PW Sunbelt Rentals)
# Purchase Requisition

## Procurement Services Division

**Date:** Mar 16, 2018  
**MinuteTraq (IQM2) ID #:** 12268  
**Department Req #:** 18213  
**RFP, Bid or Quote #:**

### Send Purchase Order To:

<table>
<thead>
<tr>
<th>Vendor: Sunbelt Rentals</th>
<th>Vendor #:</th>
<th>Dept: DuPage County Public Works</th>
<th>Division:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn: Elie Karie</td>
<td>Email: <a href="mailto:Elie.Karie@sunbeltrentals.com">Elie.Karie@sunbeltrentals.com</a></td>
<td>Attn: Accounts Payable</td>
<td>Email: <a href="mailto:pwaccountspayable@dupageco.org">pwaccountspayable@dupageco.org</a></td>
</tr>
<tr>
<td>Address: 6260 Joliet Road</td>
<td>Address: 7900 S. Route 53</td>
<td>Room:</td>
<td></td>
</tr>
<tr>
<td>City: Countryside</td>
<td>State: IL</td>
<td>Zip: 60525</td>
<td></td>
</tr>
<tr>
<td>Phone: 708-354-2800</td>
<td>Fax:</td>
<td>Phone: 630-985-7400: Fax: 630-985-4802</td>
<td></td>
</tr>
</tbody>
</table>

### Send Invoices To:

<table>
<thead>
<tr>
<th>Dept: DuPage County Public Works</th>
<th>Division:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn: Accounts Payable</td>
<td>Email: <a href="mailto:pwaccountspayable@dupageco.org">pwaccountspayable@dupageco.org</a></td>
</tr>
<tr>
<td>Address: 7900 S. Route 53</td>
<td>Room:</td>
</tr>
<tr>
<td>City: Woodridge</td>
<td>State: IL</td>
</tr>
<tr>
<td>Phone: 630-985-7400</td>
<td>Fax:</td>
</tr>
</tbody>
</table>

### Send Payments To:

<table>
<thead>
<tr>
<th>Dept: SAME</th>
<th>Division:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn:</td>
<td>Email:</td>
</tr>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>City: State: IL Zip:</td>
<td></td>
</tr>
<tr>
<td>Phone: Fax:</td>
<td></td>
</tr>
</tbody>
</table>

### Payment Terms

<table>
<thead>
<tr>
<th>Use for</th>
<th>F.O.B.</th>
<th>PO 20 Delivery Date</th>
<th>Requisitioner</th>
</tr>
</thead>
<tbody>
<tr>
<td>PO25 only</td>
<td></td>
<td></td>
<td>Amy Arlowe</td>
</tr>
</tbody>
</table>

### Use for

<table>
<thead>
<tr>
<th>Contract Administrator</th>
<th>Contract Start Date</th>
<th>Contract End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Army Arlowe</td>
<td>Apr 3, 2018</td>
<td>Nov 30, 2018</td>
</tr>
</tbody>
</table>

### LN | Qty | UOM | Item Detail (Product #) | Description | FY | Dept # | Acctg Unit | Acct # | Sub-Accts and/or Activity # | Unit Price | Extensior |
<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>10</td>
<td>EA</td>
<td>Rental of 4 Dingos gas track mini skidsteers per Quote #Q18-076-GV</td>
<td>Rental of 4 Dingos gas track mini skidsteers per Quote #Q18-076-GV</td>
<td>2000</td>
<td>2555</td>
<td>54030</td>
<td>1,717.00</td>
<td>17,170.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Requisition Total** $ 17,170.00

### Header Comments (these comments will appear on the PO20 and PO25 Purchase Order):

### Special Instructions/Comments to Buyer or Approver (these comments will NOT appear on the Purchase Order):

### User Department Internal Notes (these comments will NOT appear on the Purchase Order):
## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

### Company Information
- **Company Name:** Sunbelt Rentals
- **Company Contact:** Elie Karic
  - **Contact Phone:** 708-354-7800
  - **Contact Email:** elie.karic@sunbeltrentals.com

### Disclosure Requirements

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change order to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount of $150,000 or in excess of $25,000, shall provide to Procurement Services Division written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, “contractor or vendor” includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contributing person or entity contributes.

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract bid and shall update such disclosure with any changes that may occur.

### Disclosures Table

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of been in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Continuing Disclosure

- Continuing disclosure is required, and agree to update this disclosure form as follows:
  - If information changes, within five (5) days of change, or prior to county action, whichever is sooner
  - 30 days prior to the optional renewal of any contract
  - Annual disclosure for multi-year contracts on the anniversary of said contract
  - With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at: https://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

**Authorized Signature:**

**Printed Name:**

**Title:** CSX

**Date:** 2/15/18

---

[Attachment: Sunbelt Rentals Vendor Ethics (2018-100 : PW : Sunbelt Rentals)]
AWARDING RESOLUTION
ISSUED TO ALLIANCE WINDOW CLEANING, INC.
TO PROVIDE WINDOW WASHING SERVICES
FOR COUNTY FACILITIES
FOR FACILITIES MANAGEMENT
(CONTRACT TOTAL NOT TO EXCEED $29,990.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract purchase order to Alliance Window Cleaning, Inc., to provide window washing services for the County facilities, for the period April 11, 2018 through April 10, 2020, for Facilities Management.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said to provide window washing services for the County facilities, for the period April 11, 2018 through April 10, 2020, for Facilities Management, be, and it is hereby approved for issuance of a contract purchase order by the Procurement Division to, Alliance Window Cleaning, Inc., 1817 East Fabian Parkway, West Chicago, IL 60185, for a total contract amount not to exceed $29,990.00, per lowest responsible bid #18-049-GV.

Enacted and approved this 10th day of April, 2018 at Wheaton, Illinois.

________________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
Requisition 25k and over

PROCUREMENT REVIEW CHECKLIST
REQUISITION
This form must accompany all County Purchase Requisitions.

<table>
<thead>
<tr>
<th>DATE SUBMITTED</th>
<th>CONTRACT TOTAL AMOUNT</th>
<th>CONTRACT TERM</th>
<th>REQUESTING DEPT.</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 22, 2018</td>
<td>$29,990</td>
<td>APRIL 11, 2018 THROUGH APRIL 10, 2020</td>
<td>FACILITIES MANAGEMENT</td>
</tr>
</tbody>
</table>

SOLICITATION METHOD FOR SOURCE SELECTION

No Decision Memo Required  Lowest Responsible Bidder - See attached tabulation

Laura Grobe  Completed  03/22/2018 10:08 AM
Tim Harbaugh  Completed  03/22/2018 11:02 AM
Nick Kottmeyer  Completed  03/22/2018 11:51 AM
Kathy Ostrowski  Completed  03/26/2018 8:16 AM
James McGuire  Completed  03/26/2018 5:05 PM
Paul Rafac  Completed  03/28/2018 9:43 AM
Kathy Ostrowski  Completed  03/28/2018 10:45 AM
Public Works Committee  Pending  04/03/2018 9:15 AM
Finance Committee  Pending  04/10/2018 8:00 AM
County Board  Pending  04/10/2018 10:00 AM
Procurement Review Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

<table>
<thead>
<tr>
<th>Vendor: Alliance Window Cleaning, Inc.</th>
<th>Vendor #: 20757</th>
<th>Contract: 04/11/18 through 04/10/20</th>
<th>Contract Total: $29,990.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept: Facilities Management</td>
<td>Contact: Tim Harbaugh</td>
<td>Phone: 630-407-5700</td>
<td>Assigned Committee: County Board: 04/10/18</td>
</tr>
<tr>
<td>Description of Procurement/Scope of Work/Background</td>
<td>Recommendation for the approval of a contract purchase order to provide window washing services for the County facilities, for Facilities Management, for a total contract amount not to exceed $29,990.00, per lowest responsible bid #18-049-GV.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reason for Procurement</td>
<td>Window washing services are necessary to remove accumulated dust, dirt and debris from the windows and to provide a clean appearance to the campus facilities.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FUNDING SOURCE
- [ ] Procurement budgeted for (FY and budget code(s)): 1000-1100-58310, 1100-1300-53810, 1200-2035-53810, 1500-3510-53810, 1500-3520-53810
- [ ] Budget Transfer (Date) __________________________ Add'l Information __________________________

DECISION MEMO NOT REQUIRED
- [ ] LOWEST RESPONSIBLE QUOTE # or BID # 18-049-GV (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)
- [ ] RENEWAL, Enter Bld # __________________________ Intergovernmental Agreement
- [ ] SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(S) (attach Sole Source Justification form)
- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00 Public Utility
- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below: __________________________

DECISION MEMO REQUIRED
- [ ] Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
- [ ] EXPLANATION OF REQUEST FOR PROPOSAL RFP # __________________________ (Include Evaluation Summary if applicable)
- [ ] RENEWAL OF RFP # __________________________
- [ ] PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- [ ] OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- [ ] REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- [ ] OTHER THAN LOWEST RESPONSIBLE, BID # __________________________

PREPARED BY AND APPROVAL(S) (Initials Only)

<table>
<thead>
<tr>
<th>Prepared By</th>
<th>Date</th>
<th>Recommended for Approval</th>
<th>Date</th>
<th>IT Approval, if required</th>
<th>Date</th>
</tr>
</thead>
</table>

REVIEWED BY (Initials Only)

<table>
<thead>
<tr>
<th>Buyer</th>
<th>Date</th>
<th>Procurement Officer</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3/26/18</td>
<td></td>
<td>3-26-18</td>
</tr>
</tbody>
</table>

Chief Financial Officer
(Decision Memos Over $25,000)

<table>
<thead>
<tr>
<th>Date</th>
<th>Chairman's Office</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>3-28-18</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FUNDING SOURCE

FORM OPTIMIZED FOR ADOBE READER VERSION 9 OR LATER

Packet Pg. 41
COUNTY OF DU PAGE, ILLINOIS
PROCUREMENT SERVICES DIVISION
BID TABULATION ADVISE

BID #18-049-GV
WINDOW WASHING SERVICES FOR DUPAGE COUNTY COMPLEX FOR A TWO (2)
YEAR PERIOD
BID OPENING DATE: MARCH 13, 2018
1:00 P.M.

This Solicitation required attendance at a MANDATORY Pre-Proposal Conference.

<table>
<thead>
<tr>
<th>RESPONSIBLE BIDS:</th>
<th>TOTAL BID AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALL WINDOW CLEANING SERVICE, INC</td>
<td>$30,270.00</td>
</tr>
<tr>
<td>PROGRAM ONE PROFESSIONAL BUILDING SERVICES</td>
<td>$32,650.00*</td>
</tr>
<tr>
<td>SHINE ON GROUP, INC</td>
<td>$94,130.00*</td>
</tr>
<tr>
<td>CORPORATE CLEANING SERVICES, INC</td>
<td>$64,000.00</td>
</tr>
<tr>
<td>ALLIANCE WINDOW CLEANING, INC</td>
<td>$29,990.00</td>
</tr>
</tbody>
</table>

*CORRECTED TOTALS

NON-RESPONSIBLE BIDS:

NO BID RESPONSES:

BID OPENING ATTENDED BY:

Glenda Vasak, DuPage County Buyer
Catlyn Hicks, Division Assistant

THIS BID HAS A TENTATIVE AWARD DATE OF: APRIL 24, 2018

INVITATIONS SENT: 37
POTENTIAL BIDDERS REQUESTING BID DOCUMENTS: 13
TOTAL BID RESPONSES RECEIVED: 5
## Purchase Requisition

**Procurement Services Division**

### Send Purchase Order To:
- **Vendor:** Alliance Window Cleaning, Inc.
- **Vendor #:**
- **Dept:** Facilities Management
- **Division:**
- **Attn:** James Devine
- **Email:** office@alliancecleaning.net
- **Address:** 1817 East Fabian Parkway
- **City:** West Chicago
- **State:** IL
- **Zip:** 60185
- **Phone:** 630-876-8292
- **Fax:** 331-248-0421

### Send Invoices To:
- **Dept:** Facilities Management
- **Division:**
- **Attn:** Tim Harbaugh
- **Email:** mary.ventrella@dupageco.org
- **Address:** 421 N. County Farm Road
- **City:** Wheaton
- **State:** IL
- **Zip:** 60187
- **Phone:** 630-407-5700
- **Fax:** 630-407-5701

### Send Payments To:
- **Vendor:** Alliance Window Cleaning, Inc.
- **Vendor #:**
- **Dept:** Facilities Management
- **Division:**
- **Attn:**
- **Email:**
- **Address:** 1817 East Fabian Parkway
- **City:** West Chicago
- **State:** IL
- **Zip:** 60185
- **Phone:**
- **Fax:**

### Ship To:
- **Dept:** Facilities Management
- **Division:**
- **Attn:**
- **Email:**
- **Address:** various locations
- **City:** Wheaton
- **State:** IL
- **Zip:** 60187
- **Phone:**
- **Fax:**

### Payment Terms
- **F.O.B.**
- **PO 20 Delivery Date**
- **Requisitioner**
- **PO50 ILCS 505/1**
- **Destination**
- **Use for Contract Administrator**
- **Contract Start Date**
- **Contract End Date**
- **Use for PO25 only**
- **Mary Ventrella**

<table>
<thead>
<tr>
<th>LN</th>
<th>Qty</th>
<th>UOM</th>
<th>Item Detail (Product #)</th>
<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acctg Unit</th>
<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
<th>Unit Price</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>LO</td>
<td>Sections 1,3,4,5,6,7,8,9,10,11,12 - Facilities Management</td>
<td></td>
<td></td>
<td>1000</td>
<td>1100</td>
<td>53810</td>
<td></td>
<td>24,450.00</td>
<td>24,450.00</td>
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<tr>
<td>2</td>
<td>1</td>
<td>LO</td>
<td>Section 2 - Care Center</td>
<td></td>
<td></td>
<td>1200</td>
<td>2035</td>
<td>53810</td>
<td></td>
<td>4,000.00</td>
<td>4,000.00</td>
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<tr>
<td>3</td>
<td>1</td>
<td>LO</td>
<td>Section 7 - Animal Control</td>
<td></td>
<td></td>
<td>1100</td>
<td>1300</td>
<td>53810</td>
<td></td>
<td>40.00</td>
<td>40.00</td>
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<tr>
<td>4</td>
<td>1</td>
<td>LO</td>
<td>Section 13 - DOT #14</td>
<td></td>
<td></td>
<td>1500</td>
<td>3510</td>
<td>53810</td>
<td></td>
<td>750.00</td>
<td>750.00</td>
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<tr>
<td>5</td>
<td>1</td>
<td>LO</td>
<td>Section 13 - DOT #28</td>
<td></td>
<td></td>
<td>1500</td>
<td>3520</td>
<td>53810</td>
<td></td>
<td>150.00</td>
<td>150.00</td>
</tr>
<tr>
<td>6</td>
<td>1</td>
<td>LO</td>
<td>Additional Call-out as needed</td>
<td></td>
<td></td>
<td>1000</td>
<td>1100</td>
<td>53810</td>
<td></td>
<td>600.00</td>
<td>600.00</td>
</tr>
</tbody>
</table>

### Requisition Total
- $29,990.00

**Header Comments**
- Provide window washing services for the County facilities, for Facilities Management.

**Special Instructions/Comments to Buyer or Approver**

**User Department Internal Notes**

Public Works Committee: 04/03/18 County Board: 04/10/18
Required Vendor Ethics Disclosure Statement

Company Name: Alliance Window Cleaning
Company Contact: James O'Sullivan
Bid/Contract/ PO: 18-049-GV
Contact Phone: 630 876 8292

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, “contractor or vendor” includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

I have made the following campaign contributions within the current and previous calendar year:

If no contributions have been made enter “NONE” below:

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g., cash, type of item, in-kind service, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Attach additional sheets if necessary. Sign each added sheet and number each page ___ (9) of ___ (total pages).

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid and shall update such disclosure with any changes that may occur.

<table>
<thead>
<tr>
<th>Lobbyists, Agents And Representatives And All Individuals Who Are Or Will Be Having Contact With County Officers Or Employees In Relation To The Contract Or Bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the county’s ethics and procurement policies and ordinances are available at http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature
Printed Name
Title
Date

Page 1 of 1 Failure to complete and return this form may result in delay or cancellation of the County’s Contractual Obligation.

BID #18-049-GV
Page 26 of 31
WHEREAS, pursuant to authority granted by the Illinois General Assembly at 55 ILCS 5/5-15007,(1992), the County of DuPage ("COUNTY") owns and operates a waterworks and water tower known as the Glen Ellyn Heights DuPage County Water Tower; and

WHEREAS, the DuPage County Board previously approved a lease with Sprint Nextel, a Kansas Corporation ("TENANT") by Resolution PW-0033-97; and

WHEREAS, Sprint, has requested a renewal of the lease of the Glen Ellyn Heights Water Tower pursuant to the renewal terms provided for in said lease; and

WHEREAS, the Public Works Committee of the DuPage County Board has reviewed and recommends approval of a five year renewal term from June 1, 2018 through June 1, 2023, for the Glen Ellyn Heights Water Tower Lease Agreement between the COUNTY and TENANT with a monthly rental amount of $4,360.11. Rent shall be increased on each annual anniversary of the Commencement Date by an amount equal to five percent (5%) of the rent for the previous year.

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that the Glen Ellyn Heights Tower Lease Agreement is hereby approved and renewed, and that the Chairman of the County Board is hereby authorized and directed to execute any documents necessary for said renewal on behalf of the County of DuPage.

BE IT FURTHER RESOLVED that the DuPage County Clerk be directed to transmit certified copies of this Resolution to Sprint, 6391 Sprint Parkway Overland Park, KS 66251-2650 Attn: Property Services, Anthony E. Hayman, State's Attorney's Office; Susan Snow, 7900 Route 53, Woodridge IL 60517.

Enacted and approved this 10th day of April, 2018 at Wheaton, Illinois.

__________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _______________________________________
PAUL HINDS, COUNTY CLERK
# Sprint 5 Year Renewal June 1, 2018

*Glen Ellyn Heights Water Tower 5% Annual Escalations*

<table>
<thead>
<tr>
<th>Date</th>
<th>Monthly</th>
<th>Annual</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/1/2018</td>
<td>$4,360.11</td>
<td>$52,321.37</td>
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<tr>
<td>6/1/2019</td>
<td>$4,578.12</td>
<td>$54,937.44</td>
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<tr>
<td>6/1/2020</td>
<td>$4,807.03</td>
<td>$57,684.31</td>
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<tr>
<td>6/1/2021</td>
<td>$5,047.38</td>
<td>$60,568.53</td>
</tr>
<tr>
<td>6/1/2022</td>
<td>$5,299.75</td>
<td>$63,596.96</td>
</tr>
<tr>
<td>6/1/2023</td>
<td>$5,564.73</td>
<td>$66,776.80</td>
</tr>
</tbody>
</table>
February 26, 2018

DuPage County Public Works
Attn: Superintendent of Public Works
421 N. County Farm Road
Wheaton, IL 60187

Re: Renewal of Standard Water Tower Lease Agreement ("Agreement") dated November 12, 1997
   Lessor: DuPage County, Illinois
   Lessee ("Sprint"): SprintCom, Inc.
   Sprint Site ID: CH03XC568-A
   Lessor Site ID: Glen Ellyn Heights Water Tower
   Site Address: 21 W. 744 St. Charles, Glen Ellyn, IL 60137

Dear Superintendent:

This letter serves as notice to DuPage County that Sprint is exercising its option to renew the above-referenced Agreement. The Agreement remains in full force and effect with the renewal term commencing on June 1, 2018 and ending on May 31, 2023, subject to any additional renewal options that Sprint may have pursuant to the Agreement.

We appreciate your cooperation in this matter. Should you have any questions regarding this renewal, please do not hesitate to contact our toll-free number at 800-357-7641. When calling, please have the Sprint Site ID (above) available for reference.

Sincerely,

Amanda K. Herman
Manager, Real Estate
WHEREAS, pursuant to authority granted by the Illinois General Assembly at 55 ILCS 5/5-15007, (1992), the County of DuPage ("COUNTY") owns and operates a waterworks and water tower known as the Nordic Park DuPage County Water Tower; and

WHEREAS, the DuPage County Board previously approved a lease with Sprint, a Kansas Corporation ("TENANT") by Resolution PW-0032-97; and

WHEREAS, Sprint, has requested a renewal of the lease of the Nordic Park Water Tower pursuant to the renewal terms provided for in said lease; and

WHEREAS, the Public Works Committee of the DuPage County Board has reviewed and recommends approval of a five year renewal term from May 1, 2018 through May 1, 2023, for the Nordic Park Water Tower Lease Agreement between the COUNTY and TENANT with a monthly rental amount of $4,186.00. Rent shall be increased on each annual anniversary of the Commencement Date by an amount equal to five percent (5%) of the rent for the previous year.

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that the Nordic Park Tower Lease Agreement is hereby approved and renewed, and that the Chairman of the County Board is hereby authorized and directed to execute any documents necessary for said renewal on behalf of the County of DuPage.

BE IT FURTHER RESOLVED that the DuPage County Clerk be directed to transmit certified copies of this Resolution to Sprint, 6391 Sprint Parkway Overland Park, KS 66251-2650 Attn: Property Services, Anthony E. Hayman, State's Attorney's Office; Susan Snow, 7900 Route 53, Woodridge IL 60517.

Enacted and approved this 10th day of April, 2018 at Wheaton, Illinois.

_________________________________________________________
DANIEL J. CRONIN, CHAIRMAN
DUPAGE COUNTY BOARD

Attest: _____________________________________________
PAUL HINDS, COUNTY CLERK
January 25, 2018

DuPage County Public Works
Attn: Superintendent of Public Works
421 N. County Farm Road
Wheaton, IL 60187

Re: Renewal of Standard Water Tower Lease Agreement ("Agreement") dated November 12, 1997
Lessor: DuPage County, Illinois
Lessee ("Sprint"): SprintCom, Inc.
Sprint Site ID: CH03XCS49-C
Lessor Site ID: Nordic Park Water Tower
Site Address: 21 W. 061 Tew Lane, Itasca, IL 60143

Dear Superintendent:

This letter serves as notice to Lessor that Sprint is exercising its option to renew the above-referenced Agreement. The Agreement remains in full force and effect with the renewal term commencing on May 1, 2018 and ending on April 20, 2023, subject to any additional renewal options that Sprint may have pursuant to the Agreement.

We appreciate your cooperation in this matter. Should you have any questions regarding this renewal, please do not hesitate to contact our toll-free number at 800-357-7641. When calling, please have the Sprint Site ID (above) available for reference.

Sincerely,

Amanda K. Herman
Manager, Real Estate
### Sprint 5 Year Renewal May 1, 2018

**Nordic Park Water Tower 5% Annual Escalations**

<table>
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<tr>
<th>Date</th>
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<th>Annual</th>
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WHEREAS, pursuant to authority granted by the Illinois General Assembly at 55 ILCS 5/5-15007, (1992), the County of DuPage ("COUNTY") owns and operates a waterworks and water tower known as the Steeple Run DuPage County Water Tower; and

WHEREAS, the DuPage County Board previously approved a lease with T-Mobile ("TENANT") by Resolution PW-0001-08, and amended and/or renewed by subsequent County Board resolutions: and

WHEREAS, T-Mobile, has requested a renewal of the lease of the Steeple Run Water Tower pursuant to the renewal terms provided for in said lease; and

WHEREAS, the Public Works Committee of the DuPage County Board has reviewed and recommends approval of a five year renewal term from May 22, 2018 through May 22, 2023, for the Steeple Run Water Tower Lease Agreement between the COUNTY and TENANT with a monthly rental amount of $4,112.96. Rent shall be increased on each annual anniversary of the Commencement Date by an amount equal to five percent (5%) of the rent for the previous year.

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that the Steeple Run Water Tower Lease Agreement is hereby approved and renewed, and that the Chairman of the County Board is hereby authorized and directed to execute any documents necessary for said renewal on behalf of the County of DuPage.

BE IT FURTHER RESOLVED that the DuPage County Clerk be directed to transmit certified copies of this Resolution to T-Mobile USA, Inc., Attn: Lease Compliance, 12920 SE 38th Street, Bellevue, Washington 98006, Anthony E. Hayman, State's Attorney's Office; Susan Snow, 7900 Route 53, Woodridge IL 60517.

Enacted and approved this 10th day of April, 2018 at Wheaton, Illinois.

______________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD
Change Order with Resolution

PW-CO-0005-18

Attest: _________________________________

PAUL HINDS, COUNTY CLERK
1/19/18

County of DuPage, Illinois
C/O Attn: Director of Public Works
421 N. County Farm Road
Wheaton, IL 60187

Re: Lease Renewal Notice
Site Address: 6S050 Steeple Run Drive, Naperville, DuPage Illinois
T-Mobile Site No.: CH55327B

To Whom It May Concern:

This letter shall serve as T-Mobile’s notice to renew the agreement for another term, effective 5/22/18.

T-Mobile appreciates the opportunity to continue leasing space from you.

T-Mobile’s preferred method of payment is direct deposit using an electronic funds transfer (EFT) service. Please go to www.paymode.com/t-mobile to enroll, or call Paymode-X toll free at 1-866-252-7366. We strongly encourage you to take advantage of this free electronic service.

To process any further requests in a timely manner please include the Site number on all communications. The Site number can be found on all T-Mobile correspondence.

Should you have any questions or comments, Property Management can be contacted via email or telephone as noted above.

Sincerely,

T-Mobile, Lease Management Team

cc:

T-Mobile USA, Inc., Attn: Lease Compliance, 12920 SE 38th Street, Bellevue, Washington 98006
T-Mobile 5 Year Renewal May 22, 2018

Steeple Run Water Tower 5% Annual Escalations

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