1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES
   A. Public Works Committee - Regular Meeting - Tuesday April 17th, 2018

5. BUDGET TRANSFERS
   A. Budget Transfers -- Budget Transfer - Public Works - $20,225.00 - Transfer is needed for miscellaneous supplies, tire repair, and to properly code joint purchase of 2 Goodwin pumps as fixed assets.
   B. Budget Transfers -- Budget Transfer - Public Works - $5,800.00 - Transfer needed for flex benefits for staff, new locks for SERF building and disposal of spoils.
   C. Budget Transfers -- Budget Transfer - Public Works - $106,000.00 - Transfer needed for repairs due to sewer back-up, sampling of spoils, large workers comp claims, and lab and meter reading equipment repairs.

6. CONSENT ITEMS
   A. Consent Item -- Ashland Door Solutions - Contract Close
   B. Consent Item -- RB Construction, Inc. - Contract Close
   C. Consent Item -- Village of Addison - Contract Close
   D. Consent Item -- Pest Management Services, Inc. - Contract Close
   E. Consent Item -- Metropolitan Industries, Inc. - Contract Close

7. CLAIMS REPORT
   A. Payment of Claims -- Public Works, Drainage, Facilities Management

8. INTERGOVERNMENTAL AGREEMENTS
A. SM-R-0155-18 RESOLUTION -- Intergovernmental Agreement Between the Village of Lisle and the County of DuPage, Illinois (Stormwater Management Department and Public Works Department) for the Implementation of the National Pollutant Discharge Elimination System Program in the East Branch and West Branch DuPage River Watershed

9. LOW QUOTE

A. 2018-122 Recommendation for the approval of a contract purchase order to LAI, Ltd., for purchase of ABB Variable Frequency Drives for replacement at the Woodridge Greene Valley Treatment Facility, for Public Works, for a contract total amount not to exceed $9,970.00, per low quote #Q18-082-JM

10. SOLE SOURCE

A. PW-P-0139-18 Recommendation for the approval of a contract purchase order Fairbanks Morse Engine, for parts, labor, and maintenance on an as needed basis to repair and provide yearly maintenance on the engine generator at the Woodridge Greene Valley Treatment Facility, for Public Works, for the period April 1, 2018 through March 31, 2022, for a contract total amount not to exceed $150,000.00, per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids - Sole Source. Maintenance on the engine generator

11. BID AWARD

A. FM-P-0140-18 Recommendation for the approval of a contract purchase order to Boelter, LLC, to provide the replacement of the dish machine at the Jail, for Facilities Management, for the period through November 30, 2018, for a total contract amount not to exceed $117,826.95, per lowest responsible bid #18-077-GV

12. BID RENEWAL

A. FM-P-0141-18 Recommendation for the approval of a contract purchase order to Interboro Packaging Corporation, to furnish and deliver plastic trash and recycling can liners, as needed for County facilities, for Facilities Management, for the period May 17, 2018 through May 16, 2019, for a total contract amount not to exceed $42,223.20, per renewal option under bid award #17-045-JM, first option to renew

13. ACTION ITEMS

A. DR-R-0156-18 RESOLUTION -- Acceptance of Permanent Drainage and Temporary Construction Easement - Camacho - $1.00

B. DR-R-0157-18 RESOLUTION -- Acceptance of Permanent Drainage and Temporary Construction Easement - Lagro - $1.00
C. FM-P-0142-18 Recommendation for the approval of a contract purchase order to Advent Systems, Inc., to provide replacement of the security system for Work Release, for Facilities Management, for the period through November 30, 2018, for a total contract amount not to exceed $397,418.00, per most qualified offer on proposal 17-242-LG

D. PW-R-0158-18 RESOLUTION -- First Amendment to the Intergovernmental Agreement Between the Highland Hills Sanitary District, the Flagg Creek Water Reclamation District and the County of DuPage, Illinois for Review of Accounts and Operations in Preparation for Dissolution

14. INFORMATIONAL

A. PW-P-0143-18 Ratification of an Emergency Procurement to ServiceMaster DSI for emergency restoration services due to sanitary sewer back-up, for a total contract amount not to exceed $39,936.11. Emergency Procurement per 55 ILCS 5-1022 based upon being necessary to ensure public health and safety to the residences.

15. OLD BUSINESS

16. NEW BUSINESS

17. ADJOURNMENT
1. CALL TO ORDER

9:15 AM meeting was called to order by Chair James Healy at 9:15 AM.

2. ROLL CALL

PRESENT: Healy, Larsen, Tornatore, Zay
ABSENT: Fichtner, Grant, Grasso, Noonan

A motion was made by Chairman Healy, seconded by Member Larsen to make County
Board Members Tornatore and Zay members of the Public Works Committee for the purpose
of a quorum. Motion carried.

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES

A. Public Works Committee - Regular Meeting - Apr 3, 2018 9:15 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
AYES: Healy, Larsen, Tornatore, Zay
ABSENT: Fichtner, Grant, Grasso, Noonan

5. CONSENT ITEMS

A. Consent Item -- Commercial Electronics Systems, Inc. - Contract Close
RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: James Zay, District 6
AYES: Healy, Larsen, Tornatore, Zay
ABSENT: Fichtner, Grant, Grasso, Noonan

6. CLAIMS REPORT

A. Payment of Claims -- Public Works, Drainage, Facilities Management

The motion was to combine and approved the Claims Reports as presented.

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Sam Tornatore, District 1
AYES: Healy, Larsen, Tornatore, Zay
ABSENT: Fichtner, Grant, Grasso, Noonan

7. BID AWARD

A. FM-P-0126-18 Recommendation for the approval of a contract purchase order to Atlas Copco Compressors, LLC, for preventive maintenance, service and repair parts as needed for two compressed air rotary compressors, for Facilities Management, for the two year period April 25, 2018 through April 24, 2020, for a total contract amount not to exceed $44,210.00, per lowest responsible bid #18-083-GV

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Sam Tornatore, District 1
AYES: Healy, Larsen, Tornatore, Zay
ABSENT: Fichtner, Grant, Grasso, Noonan

8. ACTION ITEMS

A. 2018-110 Recommendation for approval of a contract purchase order to Kronos Inc., for software support services for the Kronos automated time and attendance system for the Public Works and Facilities Management Departments, for the period June 29, 2018 through June 28, 2019, Exempt from bidding per 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases for a contract total not to exceed $6,474.73.
RESULT:  APPROVED [UNANIMOUS]
MOVER:  Robert L Larsen, District 6
SECONDER:  James Zay, District 6
AYES:  Healy, Larsen, Tornatore, Zay
ABSENT:  Fichtner, Grant, Grasso, Noonan

B. Action Item -- DT-R-0354A-17 – Amendment to Resolution DT-R-0354-17, issued to Meade, Inc., for the 2018-2019 Traffic Signal and Street Light Maintenance Program, Section 18-TSMTC-01-GM, to increase the funding in the amount of $74,836.00, resulting in an amended estimated County cost of $2,294,744.51, an increase of 3.37%

RESULT:  APPROVED [UNANIMOUS]
MOVER:  Robert L Larsen, District 6
SECONDER:  Sam Tornatore, District 1
AYES:  Healy, Larsen, Tornatore, Zay
ABSENT:  Fichtner, Grant, Grasso, Noonan

C. FM-P-0127-18 Recommendation for the approval of an Agreement between the County of DuPage and the Alexander Bradley Burns American Legion Post #80 (ABB Post 80), on behalf of the Eighteenth Judicial Court Circuit, for the lease of property for use as courtroom facilities, for Facilities Management, for the fifty-seven (57) month period, June 1, 2018 through February 28, 2023, for an estimated contract amount $551,095.00. Per 55 ILCS 5/5-1022 (c) (Not suitable for competitive bids)

RESULT:  APPROVED [UNANIMOUS]
MOVER:  Robert L Larsen, District 6
SECONDER:  Sam Tornatore, District 1
AYES:  Healy, Larsen, Tornatore, Zay
ABSENT:  Fichtner, Grant, Grasso, Noonan

9. INFORMATIONAL ONLY

A. Informational -- Enerwise Global Technologies, Inc. d/b/a CPower for participation in Demand Response Program (Revenue paid to County)

RESULT:  ACCEPTED AND PLACED ON FILE

10. OLD BUSINESS
11. NEW BUSINESS

12. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:20 AM
DuPage County, Illinois
BUDGET ADJUSTMENT
Effective June 20, 2016

From: 1000

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<tr>
<th>Accounting Unit</th>
<th>Account</th>
<th>Title</th>
<th>Amount</th>
<th>Prior to Transfer</th>
<th>After Transfer</th>
<th>Date of Balance</th>
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<td>23,614.46</td>
<td>23,414.46</td>
<td>4/35/18</td>
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<td>179,975</td>
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Total $20,225.00

To: 1000

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<th>Amount</th>
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<th>After Transfer</th>
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<tr>
<td>3200</td>
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<td>OPERATING SUPPLIES</td>
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Total $20,225.00

Finance Dept Use Only

Reason for Request:
Budget transfer for miscellaneous supplies, tire repair, and to properly code joint purchase of 2 Goodwin pumps as fixed assets.

**Please sign in blue ink on the original form**

Finance Department Use Only

Fiscal Year: 2018
Budget Journal #: __________
Acctg Period: __________
Entered By/Date: __________
Released By/Date: __________
Posted By/Date: __________

Packet Pg. 8
DuPage County, Illinois
BUDGET ADJUSTMENT
Effective June 20, 2015

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<th>From: 2000</th>
<th>To: 2000</th>
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**Public Works**
Company/Accounting Unit Name

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<th>Amount</th>
<th>Prior Transfer</th>
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<td>2640</td>
<td>53328</td>
<td>CONTINGENCIES</td>
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<td>44,200</td>
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**Total:** $5,800.00

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<td>52200</td>
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**Total:** $5,800.00

Reason for Request:
Budget transfer for flex benefits for staff, new locks for SERF building, and disposal of spools.

**Department Head**
Date: 4/25/2015

**Chief Financial Officer**
Date: 4/25/18

***Please sign in blue ink on the original form***

Finance Department Use Only

Fiscal Year: 2018
Budget Journal #: 
Acctg Period:

Entered By/Date: 
Released By/Date: 
Posted By/Date: 

Packet Pg. 9
DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective June 20, 2016

From: 2000

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Total $106,000.00

To: 2000

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Total $106,000.00

Reason for Request:
Budget transfer for repairs due to sewer back-up, sampling of apollos, large workers comp claims, and lab and meter reading equipment repairs.

Department Head: ___________________________  Date: 4/25/2018

Chief Financial Officer: ___________________  Date: 4/25/18

Finance Department Use Only

Fiscal Year: 2018  Budget Journal #: ______  Acctg Period: ______
Entered By/Date: ______  Released By/Date: ______  Posted By/Date: ______

Packet Pg. 10
**Request for Change Order**

**Procurement Services Division**

Attach copies of all prior Change Orders

<table>
<thead>
<tr>
<th>Purchase Order #: 2745-1 SERV</th>
<th>Original Purchase Order Date: Sep 12, 2017</th>
<th>Change Order #: 1</th>
<th>Department: Facilities Management</th>
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</thead>
<tbody>
<tr>
<td>Vendor Name: Ashland Door Solutions</td>
<td>Vendor #: 22435</td>
<td>Dept Contact: Katie Boffa</td>
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</tr>
</tbody>
</table>

**Background and/or Reason for Change Order Request:**
Change order to decrease line 1 $35,404.92 and close contract.

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

**INCREASE/DECREASE**

| A | Starting contract value | $90,000.00 |
| B | Net $ change for previous Change Orders | $0.00 |
| C | Current contract amount (A + B) | $90,000.00 |
| D | Amount of this Change Order | Decrease | ($35,404.92) |
| E | New contract amount (C + D) | $54,595.08 |
| F | Percent of current contract value this Change Order represents (D / C) | -39.34% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | -39.34% |

**DECISION MEMO NOT REQUIRED**

- [ ] Cancel entire order
- [ ] Close Contract
- [ ] Contract Extension (29 days)
- [X] Consent Only
- [ ] Change budget code from: ____________________________ to: ____________________________
- [ ] Increase/Decrease quantity from: ____________________________ to: ____________________________
- [ ] Price shows: ________________________________________________________________________
- [ ] Decrease remaining encumbrance and close contract
- [ ] Increase encumbrance and close contract
- [ ] Decrease encumbrance
- [ ] Increase encumbrance

**DECISION MEMO REQUIRED**

- [ ] Increase (greater than 29 days) contract expiration from: ____________________________ to: ____________________________
- [ ] Increase ≥ $2,500.00, or ≥ 10%, of current contract amount
- [ ] Funding Source
- [ ] OTHER - explain below: ________________________________________________________________________

---

**Prepared By (Initials): 5695**

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<tr>
<th>KB</th>
<th>5695</th>
<th>Date</th>
<th>Phone Ext</th>
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<td></td>
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<td>Apr 17, 2018</td>
<td>6818</td>
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**Recommended for Approval (Initials):** 4/18/2018

**REVIEWED BY (Initials Only):**

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<tr>
<th>Buyer</th>
<th>4-23-18</th>
<th>Procurement Officer</th>
<th>4-23-18</th>
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<th>Chief Financial Officer</th>
<th>Date</th>
<th>Chairman's Office</th>
<th>Date</th>
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<tbody>
<tr>
<td>(Decision Memos Over $25,000)</td>
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<td>(Decision Memos Over $25,000)</td>
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**CONSENT AGENDA**

**MAY 8 2018**

Packet Pg. 11

FORM OPTIMIZED FOR ADOBE READER VERSION 9 OR LATER
Request for Change Order
Procurement Services Division

Attach copies of all prior Change Orders

Purchase Order #: 2164-1 SERV
Original Purchase Order Date: Nov 14, 2016
Change Order #: 1
Department: Facilities Management

Vendor Name: R B Construction, Inc.
Vendor #: 13244
Dept Contact: Katie Bofoa

Background and/or Reason for Change Order Request:
Change order to decrease line 1 $91,584.75 and close contract.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

☐ (A) Were not reasonably foreseeable at the time the contract was signed.
☐ (B) The change is germane to the original contract as signed.
☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A Starting contract value: $702,149.75
B Net $ change for previous Change Orders
C Current contract amount (A + B): $702,149.75
D Amount of this Change Order: Decrease $91,584.75
E New contract amount (C + D): $610,565.00
F Percent of current contract value this Change Order represents (D / C): -13.04%
G Cumulative percent of all Change Orders (D / C): -13.04%

DECISION Memo NOT REQUIRED

☐ Cancel entire order
☐ Close Contract
☐ Contract Extension (29 days)
☒ Consent Only
☐ Change budget code from: ____________________________ to: ____________________________
☐ Increase/Decrease quantity from: ____________________________ to: ____________________________
☐ Price shows: ____________________________ should be: ____________________________
☒ Decrease remaining encumbrance and close contract
☐ Increase encumbrance and close contract
☐ Decrease encumbrance
☐ Increase encumbrance

DECISION Memo REQUIRED

☐ Increase (greater than 29 days) contract expiration from: ____________________________ to: ____________________________
☐ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount
☐ Funding Source ____________________________

☐ OTHER – explain below:

KB 5695 April 17, 2018
Prepared By (Initials) Phone Ext Date

6/06/18 4/18/18
6/06/18

REVIEWED BY (Initials Only)

Buyer: ____________________________ Date: 4-23-18
Procurement Officer: ____________________________ Date: 4-23-18

Chief Financial Officer:
(Decision Memos Over $25,000) Date:__________________________
Chairman’s Office:
(Decision Memos Over $25,000) Date:__________________________
Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Apr 9, 2018

Minutetraq (IQM2) ID #: 12436

Purchase Order #: 692-1 SERV

Original Purchase Order Date: Dec 3, 2013

Change Order #: 1

Department: Facilities Management

Vendor Name: Village of Addison

Vendor #: 10125

Dept Contact: Katie Boffa

Background and/or Reason for Change Order Request:
Change order to decrease line 1 $20,827.98 and close contract.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

☐ (A) Were not reasonably foreseeable at the time the contract was signed.
☐ (B) The change is germane to the original contract as signed.
☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

| A | Starting contract value | $255,360.00 |
| B | Net $ change for previous Change Orders | $0.00 |
| C | Current contract amount (A + B) | $255,360.00 |
| D | Amount of this Change Order | Decrease | ($20,827.98) |
| E | New contract amount (C + D) | $234,532.02 |
| F | Percent of current contract value this Change Order represents (D / C) | -8.16% |
| G | Cumulative percent of all Change Orders (B+D/A) (60% maximum on construction contracts) | -8.16% |

DECISION MEMO NOT REQUIRED

☐ Cancel entire order
☒ Close Contract
☐ Contract Extension (29 days)
☒ Consent Only
☐ Change budget code from: to:
☐ Increase/Decrease quantity from: to:
☐ Price shows: should be:
☒ Decrease remaining encumbrance and close contract
☐ Increase encumbrance and close contract
☐ Decrease encumbrance
☐ Increase encumbrance

DECISION MEMO REQUIRED

☐ Increase (greater than 29 days) contract expiration from: to:
☐ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount ☐ Funding Source
☐ OTHER - explain below:

KB 5695 5/18 4/9/18

Prepared By (Initials) Phone Ext Date Recommended for Approval (Initials) Phone Ext Date

REVIEWED BY (Initials Only)

Buyer Date Procurement Officer Date

Chief Financial Officer (Decision Memos Over $25,000) Date Chairman’s Office (Decision Memos Over $25,000) Date

18 APR 10 8.56

CONSENT AGENDA

May 8, 2018

Packet Pg. 13
Request for Change Order
Procurement Services Division
Attach copies of all prior Change Orders

<table>
<thead>
<tr>
<th>Purchase Order #: 1591-1 SERV</th>
<th>Original Purchase Order Date: Jan 25, 2016</th>
<th>Change Order #: 2</th>
<th>Department: Facilities Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor Name: Pest Management Services Inc</td>
<td>Vendor #: 24172</td>
<td>Dept Contact: Katie Boffa</td>
<td></td>
</tr>
</tbody>
</table>

Background and/or Reason for Change Order Request:
Change order to decrease line 1 $10,952.82, line 6 $1,920.00 and close contract.

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**

- [X] (A) Were not reasonably foreseeable at the time the contract was signed.
- [ ] (B) The change is germane to the original contract as signed.
- [ ] (C) Is in the best interest for the County of DuPage and authorized by law.

**INCREASE/DECREASE**

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
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</thead>
<tbody>
<tr>
<td>A Starting contract value</td>
<td>$33,810.00</td>
</tr>
<tr>
<td>B Net $ change for previous Change Orders</td>
<td>$0.00</td>
</tr>
<tr>
<td>C Current contract amount (A + B)</td>
<td>$33,810.00</td>
</tr>
<tr>
<td>D Amount of this Change Order</td>
<td>Decrease</td>
</tr>
<tr>
<td>E New contract amount (C + D)</td>
<td>$20,937.18</td>
</tr>
<tr>
<td>F Percent of current contract value this Change Order represents (D / C)</td>
<td>-38.07%</td>
</tr>
<tr>
<td>G Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)</td>
<td>-38.07%</td>
</tr>
</tbody>
</table>

**DECISION MEMO NOT REQUIRED**

- [ ] Cancel entire order
- [ ] Close Contract
- [X] Contract Extension (29 days)
- [X] Consent Only
- [ ] Change budget code from: ____________________________ to: ____________________________
- [ ] Increase/Decrease quantity from: ____________________________ to: ____________________________
- [ ] Price shows: ____________________________ should be: ____________________________
- [X] Decrease remaining encumbrance and close contract
- [ ] Increase encumbrance and close contract
- [ ] Decrease encumbrance
- [ ] Increase encumbrance

**DECISION MEMO REQUIRED**

- [ ] Increase (greater than 29 days) contract expiration from: ____________________________ to: ____________________________
- [ ] Increase ≥ $2,500.00, or ≥ 10%, of current contract amount
- [ ] Funding Source
- [ ] OTHER - explain below:

**KB 5695**

Prepared By (Initials) 
Phone Ext 
Date 
Recommended for Approval (Initials) 
Phone Ext 
Date 

**REVIEWED BY (Initials Only)**

Buyer 
Date 
Procurement Officer 
Date

Chief Financial Officer 
(Decision Memos Over $25,000) 
Date 
Chairman's Office 
(Decision Memos Over $25,000) 
Date

Date

18 APR 10 AM 8:56

FORM OPTIMIZED FOR ADOBE READER VERSION 9 OR LATER

Attachment: Pest Management - Decrease and Close (17-18-512: FM-Pest Management)

Packet Pg. 14
Request for Change Order
Procurement Services Division

Purchase Order #: 2398-1 SERV  Original Purchase Order Date: Mar 8, 2017  Change Order #: 1  Department: Facilities Management

Vendor Name: Metropolitan Industries, Inc.  Vendor #: 11012  Dept Contact: Katie Boffa

Background and/or Reason for Change Order Request:
Change order to decrease line 1 $7,678.47, line 2 $9,225.48, line 3 $1,500.00 and close contract.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

☐ (A) Were not reasonably foreseeable at the time the contract was signed.
☐ (B) The change is germane to the original contract as signed.
☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A  Starting contract value  $24,000.00
B  Net $ change for previous Change Orders  $0.00
C  Current contract amount (A + B)  $24,000.00
D  Amount of this Change Order  ☐ Increase  ☒ Decrease  ($18,403.95)
E  New contract amount (C + D)  $5,596.05
F  Percent of current contract value this Change Order represents (D / C)  -76.68%
G  Cumulative percent of all Change Orders (B+D/A) (60% maximum on construction contracts)  -76.68%

DECISION MEMO NOT REQUIRED

☐ Cancel entire order  ☐ Close Contract  ☐ Contract Extension (29 days)  ☒ Consent Only

☐ Change budget code from:  to:
☐ Increase/Decrease quantity from: to:
☐ Price shows: should be:

☐ Decrease remaining encumbrance and close contract  ☐ Increase encumbrance and close contract  ☐ Decrease encumbrance  ☐ Increase encumbrance

DECISION MEMO REQUIRED

☐ Increase (greater than 29 days) contract expiration from: to:
☐ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount  ☐ Funding Source
☐ OTHER - explain below:

KB  5695  Apr 4, 2018  x 6818  4/9/18
Prepared By (Initials)  Phone Ext  Date  Recommended for Approval (Initials)  Phone Ext  Date

REVIEWED BY (Initials Only)

Buyer  4/10/18  Procurement Officer  4-18-18
Date  Date

Chief Financial Officer  Date  Chairman's Office  Date
(Decision Memos Over $25,000)  (Decision Memos Over $25,000)
<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Description</th>
<th>Check Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A T &amp; T</td>
<td>Phone Service</td>
<td>4/13/2018</td>
<td>$455.68</td>
</tr>
<tr>
<td>ANSWER NATIONAL INC</td>
<td>Telemessaging</td>
<td>4/13/2018</td>
<td>$248.95</td>
</tr>
<tr>
<td>ANTARCTIC MECHANICAL SERVICES</td>
<td>Demolition &amp; piping</td>
<td>4/13/2018</td>
<td>$45,666.50</td>
</tr>
<tr>
<td>BAKER TILLY VIRCOW KRAUSE LLP</td>
<td>Audit</td>
<td>4/13/2018</td>
<td>$24,247.50</td>
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<tr>
<td>BARRETT HARDWARE &amp; INDUSTRIAL</td>
<td>Duct/elect tape, red/gray primer, paint brushes</td>
<td>4/13/2018</td>
<td>$411.25</td>
</tr>
<tr>
<td>MATERIAL SOLUTIONS LABORATORY</td>
<td>Phosphorus Removal</td>
<td>4/13/2018</td>
<td>$356.41</td>
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<tr>
<td>PATSON INC</td>
<td>Freightliner tractor fuel pump repair</td>
<td>4/13/2018</td>
<td>$11,688.78</td>
</tr>
<tr>
<td>POLYDYNE INC</td>
<td>Polymer CE1190</td>
<td>4/13/2018</td>
<td>$26,197.20</td>
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<tr>
<td>PORTER PIPE &amp; SUPPLY CO</td>
<td>6&quot; sch 10 ss pipe 304</td>
<td>4/13/2018</td>
<td>$685.80</td>
</tr>
<tr>
<td>PROTECTION CONTROLS INC</td>
<td>Ignition cable &amp; connectors</td>
<td>4/13/2018</td>
<td>$154.38</td>
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<td>RYDER TRANSPORTATION SERVICES</td>
<td>Truck rental</td>
<td>4/13/2018</td>
<td>$4,387.65</td>
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<td>USA BLUEBOOK</td>
<td>Chemical tank, caps</td>
<td>4/13/2018</td>
<td>$610.97</td>
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<td>VILLAGE OF WOODRIDGE</td>
<td>Water service</td>
<td>4/13/2018</td>
<td>$1,480.09</td>
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<tr>
<td>AUTOZONE INC</td>
<td>Automotive parts and accessories</td>
<td>4/17/2018</td>
<td>$296.43</td>
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<tr>
<td>BUTTREY RENTAL SERVICE INC</td>
<td>207 manlift</td>
<td>4/17/2018</td>
<td>$184.00</td>
</tr>
<tr>
<td>DUPAGE WATER COMMISSION</td>
<td>Operations &amp; Maintenance</td>
<td>4/17/2018</td>
<td>$55,734.48</td>
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<td>ELMHURST CHICAGO STONE CO</td>
<td>Spoils dump fee</td>
<td>4/17/2018</td>
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<tr>
<td>ENVIROTEST PERRY LABORATORIES</td>
<td>Coliform testing</td>
<td>4/17/2018</td>
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<td>FEDEX</td>
<td>Shipping</td>
<td>4/17/2018</td>
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<td>FIRESTONE COMPLETE AUTO CARE</td>
<td>Flat repair</td>
<td>4/17/2018</td>
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<td>GRAINGER INC</td>
<td>Arc flash labels</td>
<td>4/17/2018</td>
<td>$218.76</td>
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<tr>
<td>GRAPHIC EQUIPMENT CORP</td>
<td>Belt support wear bars</td>
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<td>MILLS, GARY</td>
<td>Refund of overpayment</td>
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<td>Utility billing</td>
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<td>POLYDYNE INC</td>
<td>Polymer C6257</td>
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<td>SHERWIN-WILLIAMS CO</td>
<td>Dura Plate 235</td>
<td>4/17/2018</td>
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<td>SINGH, VIJENDRA</td>
<td>Watercon conference</td>
<td>4/17/2018</td>
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<td>SRINIVAS, BATTOJI</td>
<td>Refund of overpayment</td>
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<td>STEWART SPREADING INC</td>
<td>Biosolid disposal</td>
<td>4/17/2018</td>
<td>$28,050.00</td>
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<td>TAMELING INDUSTRIES INC</td>
<td>Top soil</td>
<td>4/17/2018</td>
<td>$324.00</td>
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<td>TOSHIBA FINANCIAL SERVICES</td>
<td>Copier rental</td>
<td>4/17/2018</td>
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<td>UNITED STATES POSTAL</td>
<td>Replenish permit #110</td>
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<td>WILMAR</td>
<td>Floor tile</td>
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<td>A T &amp; T</td>
<td>Phone Service</td>
<td>4/20/2018</td>
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<td>ADVANCE AUTO PARTS</td>
<td>Auto parts</td>
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<td>AMAZON CAPITAL SERVICES</td>
<td>Laptop mount, power inverter</td>
<td>4/20/2018</td>
<td>$134.98</td>
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<td>AMERICAN WATER</td>
<td>Meter reads</td>
<td>4/20/2018</td>
<td>$1.95</td>
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<td>ANDERSON PEST SOLUTIONS</td>
<td>Preventive services</td>
<td>4/20/2018</td>
<td>$259.24</td>
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<td>AUTOZONE INC</td>
<td>Automotive parts and accessories</td>
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<td>$486.08</td>
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<td>BATTERY SERVICE CORPORATION</td>
<td>Battery</td>
<td>4/20/2018</td>
<td>$417.30</td>
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<td>BIO-TEK SERVICES INC</td>
<td>Calibration fees</td>
<td>4/20/2018</td>
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<td>CHICAGO PARTS &amp; SOUND LLC</td>
<td>Filters</td>
<td>4/20/2018</td>
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<td>CUMMINS NPOWER LLC</td>
<td>Dipstick</td>
<td>4/20/2018</td>
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<td>DUPAGE COUNTY PUBLIC WORKS</td>
<td>Billing refunds</td>
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<td>FASTENAL COMPANY</td>
<td>Threaded rod</td>
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<td>GRAINGER INC</td>
<td>Freon recovery tank</td>
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<td>HARRINGTON INDUSTRIAL PLASTICS</td>
<td>4&quot; blind flanges</td>
<td>4/20/2018</td>
<td>$320.64</td>
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<td>HAWK FORD</td>
<td>Fuel filter housing cap</td>
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<td>INDEPENDENT BEARING INC</td>
<td>Bearings</td>
<td>4/20/2018</td>
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<td>KELLER-HEARTT CO INC</td>
<td>V220 2 summer grease</td>
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<td>KIPP'S LAWNMOWER SALES &amp; SVC</td>
<td>Carb float and needle</td>
<td>4/20/2018</td>
<td>$15.70</td>
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<td>LAUNDERMAN</td>
<td>Laundry</td>
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<td>Setting pins, shackle</td>
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<td>MENARDS</td>
<td>Wood, shelf brackets</td>
<td>4/20/2018</td>
<td>$282.62</td>
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<td>NAPA AUTO PARTS</td>
<td>Air compressor oil</td>
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<td>NICOR GAS</td>
<td>Gas</td>
<td>4/20/2018</td>
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<td>Chesterton 150 seal</td>
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<td>PORTER PIPE &amp; SUPPLY CO</td>
<td>4&quot;x1/8 150# rubber full face gaskets</td>
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<td>SENSUS USA</td>
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<td>STANDARD EQUIPMENT COMPANY</td>
<td>Hose ends, debris hoses</td>
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<td>SUBURBAN DOOR CHECK &amp; LOCK SVC</td>
<td>Remove leaking closer</td>
<td>4/20/2018</td>
<td>$474.25</td>
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<td>TRANE US INC</td>
<td>Refrigerant R438A</td>
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<td>Security Services</td>
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<td>WASTEBOX INC</td>
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<td>4/20/2018</td>
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<td>ZIEBELL WATER SVC PRODUCTS INC</td>
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<td>---------</td>
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<tr>
<td>Autozone</td>
<td>Air/Oil/Cabin Filters</td>
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<td>Firestone</td>
<td>Tire Repair</td>
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<td>Hawk Ford</td>
<td>Brake light assembly</td>
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<td>ATT</td>
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<tr>
<td>ComEd</td>
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<tr>
<td>ComEd</td>
<td>Electric Service</td>
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<tr>
<td>DuPage County Stormwater</td>
<td>Labor for Drainage Projects</td>
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<td><strong>Total</strong></td>
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<td><strong>$1,136.81</strong></td>
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## Schedule of Purchases Under $5,000

**May 1, 2018**

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<thead>
<tr>
<th>VENDOR</th>
<th>DESCRIPTION</th>
<th>FUND</th>
<th>DEPT</th>
<th>ACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
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<td>18193</td>
<td>HP Products Corporation/Ferguson</td>
<td>Maintenance supplies</td>
<td>1000</td>
<td>1100</td>
<td>52270</td>
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<tr>
<td>18194</td>
<td>Kleef Brothers Inc.</td>
<td>Maintenance supplies</td>
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<td>1100</td>
<td>52270</td>
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<tr>
<td>18195</td>
<td>Amazon.com LLC</td>
<td>Operating supplies</td>
<td>1000</td>
<td>1100</td>
<td>52200</td>
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<tr>
<td>18196</td>
<td>South Side Control Supply Co.</td>
<td>Replacement parts</td>
<td>1000</td>
<td>1100</td>
<td>52250</td>
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<tr>
<td>18197</td>
<td>Amazon.com LLC</td>
<td>Operating supplies</td>
<td>1000</td>
<td>1100</td>
<td>52200</td>
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<tr>
<td>18198</td>
<td>Safety-Kleen</td>
<td>Repair and maintenance equipment</td>
<td>1000</td>
<td>1100</td>
<td>53370</td>
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<tr>
<td>18199</td>
<td>Illinois Office of the State Fire Marshal</td>
<td>Boiler Inspection Services</td>
<td>1000</td>
<td>1100</td>
<td>53300</td>
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<td>18200</td>
<td>Commercial Specialties, Inc.</td>
<td>Paper towel dispensers</td>
<td>1000</td>
<td>1100</td>
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<tr>
<td>18201</td>
<td>Global Industrial</td>
<td>Replacement parts</td>
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<td>McMaster-Carr</td>
<td>Maintenance supplies</td>
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<td>18203</td>
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<td>1100</td>
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<td>18204</td>
<td>Godling Electric Company</td>
<td>Small value mach/equip</td>
<td>1000</td>
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<td>52000</td>
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<tr>
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</tr>
<tr>
<td>18206</td>
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<tr>
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<td>Ashland Door Solutions</td>
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### Schedule of Other Payments

**May 1, 2016**

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<th>CONTRACT #</th>
<th>VENDOR</th>
<th>DESCRIPTION</th>
<th>Start</th>
<th>End</th>
<th>FUND</th>
<th>DEPT</th>
<th>ACCOUNT</th>
<th>AMOUNT</th>
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<td>2428-0001 SERV</td>
<td>All American Paper Co</td>
<td>Housekeeping supplies</td>
<td>03/23/17</td>
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<td>Maintenance supplies and building maintenance</td>
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<td>3072-0001 SERV</td>
<td>F.H. Peaschek, S.C., Nielsen &amp; Assoc., LLC</td>
<td>Building improvements</td>
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<td>Fox Valley Fire &amp; Safety</td>
<td>Alarm monitoring and building maintenance</td>
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<td>Annual Fire Extinguisher Inspection</td>
<td>02/01/18</td>
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<td>Grainger</td>
<td>Maintenance supplies</td>
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<td>Graybar Electric Company</td>
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<td>2974-0001 SERV</td>
<td>Groco, Inc.</td>
<td>Refuse and recycling services</td>
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<td>Home Depot</td>
<td>Drywall, operating supplies, maintenance supplies and cleaning supplies</td>
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<td>Professional Architectural and Engineering Services and Building Improvements</td>
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<td>Paper towels</td>
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<td>2536-0001 SERV</td>
<td>Laport, Inc.</td>
<td>Restroom tissue</td>
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<tr>
<td>2424-0001 SERV</td>
<td>The Sherwin-Williams Company</td>
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<td>2495-0001 SERV</td>
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<td>Chiller preventative/full service maintenance program</td>
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<td>Tri-Dim Filters Corporation</td>
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<td>09/26/18</td>
<td>1000</td>
<td>1100</td>
<td>52270</td>
<td>$580.20</td>
</tr>
</tbody>
</table>
Resolution
SM-R-0155-18

INTERGOVERNMENTAL AGREEMENT BETWEEN
THE VILLAGE OF LISLE
AND THE COUNTY OF DUPAGE, ILLINOIS
(STORMWATER MANAGEMENT DEPARTMENT AND
PUBLIC WORKS DEPARTMENT)
FOR THE IMPLEMENTATION OF THE
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PROGRAM IN
THE EAST BRANCH AND WEST BRANCH DUPAGE RIVER WATERSHED

WHEREAS, the County of DuPage (“County”) and Village of Lisle (“Municipality”) are public agencies within the meaning of Illinois Intergovernmental Corporation Act, 5 ILCS 220/1 et seq.; and

WHEREAS, the purpose of the Intergovernmental Cooperation Act and Article 7, Section 10 of the 1970 Constitution of the State of Illinois include fostering cooperation among units of local government in planning and providing services to their citizens; and

WHEREAS, the COUNTY has adopted the DuPage County Stormwater Management Plan which recognizes the reduction of stormwater runoff and improving water quality as an integral part of the proper management of storm and flood waters; and

WHEREAS, General National Pollutant Discharge Elimination System (“NPDES”) Permit No. ILR40 authorizes discharges from Small Municipal Separate Storm Sewer Systems (MS4s); and

WHEREAS, MS4s are defined in 40 CFR 122.26(b) (16) as designated for permit authorization pursuant to 40 CFR 122.32; and

WHEREAS, both the County and Municipality have submitted an Illinois MS4 Notice of Intent (“NOI”) to the Illinois Environmental Protection Agency (“IEPA”) for coverage under ILR40; and

WHEREAS, the General NPDES Permit No. ILR40 requires development, implementation, and enforcement of a storm water management program designed to reduce the discharge of pollutants from small municipal storm sewer systems to the maximum extent practicable to protect water quality, and to satisfy the appropriate water quality requirements of the Illinois Pollution Control Board Rules and Regulations (35 III. Adm. Code, Subtitle C, Chapter 1) and the Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.); and

WHEREAS, the storm water management program must include the minimum control measures described in the General NPDES Permit No. ILR 40, Part IV, Section B; and

WHEREAS, the Municipality and County Stormwater Management and Public Works Departments have each determined that they could realize cost savings by utilizing County equipment, vehicles and personnel to complete these minimum control measures, subject to the latter’s availability; and

WHEREAS, the General NPDES Permit No. ILR40 Part IV, Section D authorizes Sharing Responsibility; and
WHEREAS, in consideration of the premises and mutual covenants contained herein, and in the spirit of intergovernmental cooperation, the County and the Municipality have agreed to cooperate with each other in the area of NPDES compliance as set forth in the attached Intergovernmental Agreement.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the attached Intergovernmental Agreement between the County of DuPage and Village of Lisle, is hereby accepted and approved, and that the Chairman of the DuPage County Board is hereby authorized and directed to execute this Agreement on behalf of the County.

BE IT FURTHER RESOLVED that the DuPage County Clerk be directed to transmit certified copies of this Resolution and the attached Agreement to the Village of Lisle, 925 Burlington Avenue, Lisle 60532; and Anthony Hayman, State’s Attorney’s Office.

Enacted and approved this 8th day of May, 2018 at Wheaton, Illinois.

______________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
To: Stormwater Management Committee
From: Mary Beth Falsey, Stormwater Management
Subject: Countywide NPDES Permit IGAs
Date: April 23, 2018

DuPage County as well as over 40 municipalities and townships in the County are permitted to discharge stormwater through coverage under the IEPA’s NPDES General Permit ILR40 for Discharges from Small Municipal Separate Storm Sewer Systems (MS4). In order to avoid overlap of efforts, DuPage County partners with municipalities in completing many of the minimum control measures required by this permit. These measures include education & outreach on water quality impacts, public involvement, staff training, workshops, and illicit discharge inspections.

In order to further combine efforts and share services where possible, Stormwater Management staff has been working on establishing a Countywide Water Quality Program, referred to by the IEPA as a Qualifying Local Program. This will allow us to combine the efforts of the County and the municipalities on a watershed basis to provide the water quality measures required by the IEPA under one streamlined and more efficient program. At the November 2016, Municipal Engineers Group meeting, members voted to move forward with perusing a Qualifying Local Program to meet the NPDES requirements on a watershed basis. If the IGAs are approved, they will be forwarded to the IEPA as part of formal submittal for the Countywide permit.
AN INTERGOVERNMENTAL AGREEMENT BETWEEN
THE VILLAGE OF LISLE
AND THE COUNTY OF DUPAGE, ILLINOIS
FOR THE IMPLEMENTATION OF THE
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PROGRAM IN
THE EAST BRANCH AND WEST BRANCH DUPAGE RIVER WATERSHEDS AND
INFRASTRUCTURE SUPPORT SERVICES

THIS INTERGOVERNMENTAL AGREEMENT is entered into this ___ day of
________, 2018 between the Village of Lisle of DuPage County (hereinafter referred to as the
“Municipality”) a body corporate and politic, with offices at 925 Burlington Avenue, Lisle,
Illinois 60532 and the County of DuPage, Illinois (hereinafter referred to as the "County") a body
corporate and politic, with offices at 421 North County Farm Road, Wheaton, Illinois 60187-
3978.

RECITALS

WHEREAS, the Municipality and County are public agencies within the meaning of the
Illinois “Intergovernmental Cooperation Act” and as authorized by Article 7, Section 10 of the
Constitution of the State of Illinois; and

WHEREAS, the purposes of the "Intergovernmental Cooperation Act" and Article 7 of
the Constitution of the State of Illinois include fostering cooperation among governmental
bodies; and

WHEREAS, the Illinois General Assembly has granted the County authority to take
action to control flooding and to enter into Agreements for the purposes of stormwater
management and flood control (Illinois Compiled Statutes, Chapter 55 paragraphs 5/5-1062.3
and 5/5-15001 et. seq.); and

WHEREAS, General National Pollutant Discharge Elimination System (“NPDES”)
Permit No. ILR40 authorizes discharges from Small Municipal Separate Storm Sewer Systems
(MS4s); and

WHEREAS, MS4s are defined in 40 CFR 122.26(b) (16) as designated for permit
authorization pursuant to 40 CFR 122.32; and

WHEREAS, both the County and Municipality have submitted an Illinois MS4 Notice of
Intent (“NOI”) to the Illinois Environmental Protection Agency (“IEPA”) for coverage under
ILR40; and

WHEREAS, the General NPDES Permit No. ILR40 requires development,
implementation, and enforcement of a storm water management program designed to reduce the
discharge of pollutants from small municipal storm sewer systems to the maximum extent
practicable to protect water quality, and to satisfy the appropriate water quality requirements of
the Illinois Pollution Control Board Rules and Regulations (35 III. Adm. Code, Subtitle C,
Chapter 1) and the Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.); and
WHEREAS, the storm water management program must include the minimum control measures described in the General NPDES Permit No. ILR 40, Part IV, Section B; and

WHEREAS, the Municipality and County Stormwater Management and Public Works Departments have each determined that they could realize cost savings by utilizing County equipment, vehicles and personnel to complete these minimum control measures, subject to the latter’s availability; and

WHEREAS, the General NPDES Permit No. ILR40 Part IV, Section D authorizes Sharing Responsibility; and

WHEREAS, the County and the Municipality have determined that it is in their best interest to cooperate in fulfilling the ILR40 Permit requirements;

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

1.0 INCORPORATION AND CONSTRUCTION.

1.1 All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this Agreement.

1.2 The headings of the paragraphs and subparagraphs of this Agreement are inserted for convenience of reference only and shall not be deemed to constitute part of this Agreement or to affect the construction hereof.

1.3 The exhibits referenced in this Agreement shall be deemed incorporated herein and a part thereof.

2.0 PURPOSE OF AGREEMENT

2.1 The purpose of this Agreement is to set forth the duties, roles and responsibilities to be provided by the County and the Municipality with respect to compliance with the IEPA General National Pollutant Discharge Elimination System Permit No. ILR40 for Discharges from Small Municipal Separate Storm Sewer Systems in the East Branch and West Branch DuPage River Watersheds.

3.0 COUNTY RIGHTS AND RESPONSIBILITIES.

3.1 The County shall perform the tasks identified in the Scope of Work County Tasks, attached and incorporated hereto as Exhibit A.

3.2 The County shall be responsible for the scheduling and performance of County Tasks outlined in this Agreement. The County shall have full discretion as to the timing and manner of performance, and the assignment of County personnel to perform any task under this Agreement. Notwithstanding the foregoing, the County shall use reasonable efforts to perform such tasks on or before any dates or times requested by
the Municipality.

3.3 The County shall be responsible for including documentation related to the County’s performance of the tasks identified in Exhibit A in the Annual Report submitted to the IEPA. The County shall provide a copy of this report to the Municipality in a timely manner, which includes tasks identified in Exhibit A.

3.4 The Municipality may submit written requests (“work requests”) to the Director of Stormwater Management (“Director”), or his designee, for the periodic and temporary use of County-owned equipment and machinery, and, or, County-employed personnel (collectively “County assets”).

3.5 At the sole discretion of the Director, or his designee, the County may make County-assets available for use by the Municipality. The County, though, reserves the right to deny, delay, divert, limit the use of, recall, reschedule, revoke prior approvals for the use of, restrict the use of, or substitute County assets requested by, or provided to, the Municipality for any cause at any time. The parties acknowledge and agree that the Municipality use of County assets for any work request is, and shall be subordinate to the County’s use of County assets for the County’s own work. For the purpose of this provision, the term “County’s own work” shall be construed to include any work that County assets have been, or will be, allocated to another governmental unit or public utility. The parties further acknowledge and agree that in the event any County assets previously approved for a Municipality work request may subsequently become unavailable, and that under no circumstance shall the County be liable to the Municipality, or to any third party, for any loss, added cost, added expense, damage or delay arising out of, or related to, the County’s failure or inability to provide County assets as requested, or the County’s decision to recall from, reduce, substitute or terminate the use of County assets at the Municipality work site.

3.6 While County assets are mobilized at a Municipality work site, such County assets shall act under the direction, control and supervision of the Municipality, through the Municipality designated representatives. The above-arrangement shall not be construed to create an employment relationship between the Municipality and County personnel, or any form of Municipality ownership or possessory interest by the Municipality in or over any County-owned property. At all times the County shall retain its rights under Paragraph 3.5 above, in relation to County assets.

3.7 The Municipality shall be solely responsible for obtaining all necessary permits and, or, regulatory approvals for work requests, posting or requiring bonds (as applicable), coordination of all work items and deliveries, maintaining work site safety and security, post-work site restoration.
3.8 Nothing in this Agreement shall obligate the Municipality to utilize County assets, or any particular County asset, for any project or work task. In the event any particular County asset is unavailable, the Municipality shall be responsible for securing a suitable replacement, substitute or stand-in, at the Municipality expense.

4.0 MUNICIPALITY RIGHTS AND RESPONSIBILITIES

4.1 The Municipality shall perform the tasks identified in the Municipality Tasks Scope of Work, attached and incorporated hereto as Exhibit B.

5.0 MUTUAL OBLIGATIONS

5.1 The parties shall comply with all municipal, county, state and federal requirements now in force, or which may hereafter be in force, pertaining to this Agreement.

5.2 In the event either party (first party) is requested or required to provide the other party (second party) with the first party’s consent, approval, review or comment concerning any matter under this Agreement, such request shall not be unreasonably denied, delayed or conditioned.

6.0 COMPENSATION

6.1 For use of County owned equipment and machinery, the Municipality agrees to compensate the County for County assets delivered to the designated work site. Invoiced amounts shall be in accordance with the County’s schedule of fees and hourly rates incorporated hereto as Exhibits C and D. The County shall invoice time at half hour increments. The County may invoice labor rates to include reasonable travel time to and from a work site, time spent idle and, or, on a standby basis (if not caused by the County).

6.2 The County and Municipality may agree, in writing, that the County may submit quarterly invoices, for services rendered. In all other instances, the County shall submit its invoice no later than sixty (60) days following the completion of the County’s services at a work site. The County may bill for multiple work sites or tasks. Each County invoice shall summarize, as applicable, the man-hours and, or, equipment hours utilized, together with all applicable time, equipment and material fees charged and an identification of each work site and, or, task. The Municipality shall pay the County the amount(s) invoiced within thirty (30) days of receipt of each properly documented invoice for reimbursement.

6.3 The County may, from time-to-time, unilaterally amend its schedule of fees and hourly rates, and will provide its amended fees and rates to the Municipality with 60 days’ notice. A revised fee and, or, rate shall only be effective after such
written notice is provided. The fees and hourly rates in effect at the time a work request is submitted shall be the hourly rates and fees paid for that work.

6.4 Direct expenses may be invoiced to the Municipality at the rates stated in Exhibits C and D. The Municipality shall pay on an actual cost basis without any markup or multiplier.

6.4.1 For all direct expenses costing more than $25.00, the COUNTY shall include with its invoice to the Municipality, as documentation of such expenses, including copies of receipts, if any, from third-party vendors, suppliers or service providers indicating the price(s) paid by the County for such expensed materials and/or items.

6.4.2 County shall not include computer and vehicle mileage as direct expenses (but may include parking fees).

6.4.3 The County shall obtain a quote for the cost to perform lab testing of outfall samples prior to having such lab testing performed. The Municipality shall approve or deny the request to perform lab testing and, if approved, shall pay the County the amount charged.

6.4.4 The County shall obtain a quote for any work performed by third party vendors, including natural areas maintenance and beaver trapping. Work will be conducted in accordance with current contract provisions between the County and the vendor.

7.0 INDEMNIFICATION AND INSURANCE

7.1 Each party (as the “Indemnitor”) shall indemnify and hold harmless the other party, its officials, officers and employees (the “Indemnitee Class”) from and against all liability, claims, suits, demands, proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the Indemnitor’s negligent or willful acts, errors or omissions in its performance under this Agreement, except as hereafter provided for by Paragraph 7.2 below.

7.2 Only with respect to those County assets which are temporarily in the Municipality’s exclusive care and custody, and to the extent allowed by its insurer, the Municipality shall insure said County assets during the term of the Municipality’s possession thereof.

7.3 The parties do not waive or limit, by these indemnity requirements, any defenses or protections under the Local Government and Governmental Employees Tort Liability Act (745 ILCS 10/1 et seq.) or otherwise available to them. The
immunities or defenses of either party, or any statutory limitation on damages, shall further operate as a bar and, or, limitation of that party’s indemnification obligations under this Agreement. Any indemnity as provided in this Agreement shall not be limited by reason of a parties’ insurance coverage and such indemnification obligations shall survive the termination, or expiration, of this Agreement for a period of two (2) years.

8.0 MISCELLANEOUS TERMS

8.1 This Agreement may be modified or amended only by written instrument duly authorized and signed by both the County and the Municipality.

8.2 This Agreement contains the entire understanding of the County and the Municipality with respect to the subject matter hereof and supersedes all prior agreements and understandings with respect to such subject matter.

8.3 This Agreement shall be executed for and on behalf of the County and the Municipality pursuant to Resolutions or Ordinances approved by the legislative body of each of the parties.

8.4 This Agreement may be executed in multiple counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instruments.

8.5 Upon termination, the liabilities and obligations of the parties to this Agreement shall cease. However, the parties shall not be relieved of the duty to perform their obligations up to the date of termination and the Parties shall not be relieved of their respective obligation to pay the other Party for any services rendered prior to termination.

8.6 There are no other covenants, warranties, representations, promises, conditions or understandings, either oral or written, other than those contained herein.

8.7 In the event of a conflict between the terms or conditions of this Agreement and any term or condition found in any exhibit or attachment, the terms and conditions of this Agreement shall prevail.

8.8 Any required notice shall be sent to the following addresses and parties:

Village of Lisle
Department of Development Services
925 Burlington Avenue
Lisle, IL 60532
Attn: Development Services Director

DuPage County
Stormwater Management
421 N. County Farm Road
Wheaton, Illinois 60187
Attn: Director of Stormwater Management
8.9 The parties agree that the waiver of, or failure to enforce, any breach of this Agreement by the remaining party shall not be construed, or otherwise operate, as a waiver of any future breach of this Agreement. Further the failure to enforce any particular breach shall not bar or prevent the remaining party from enforcing this Agreement with respect to a different breach.

9.0 NOTICES REQUIRED UNDER THIS AGREEMENT

9.1 All notices required to be given under the terms of this Agreement shall be in writing and either (a) served personally during regular business hours; (b) served by facsimile transmission and e-mail during regular business hours; or (c) served by certified or registered mail, return receipt requested, properly addressed with postage prepaid. Notices served upon the Municipality shall be directed to:

Village of Lisle
Department of Development Services
Attn: Stormwater Administrator
925 Burlington Avenue
Lisle, IL 60532
Email: comdev@villageoflisle.org

Notices served upon the County shall be directed to:

DuPage County Stormwater Management Division
Attn: Director, Stormwater Management
421 N. County Farm Road
Wheaton, IL 60187-3978
E-mail: Water.Quality@dupageco.org

Notices served personally or by facsimile transmission and e-mail shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service. Each party may designate a new location for service of notices by serving notice thereof in accordance with the requirements of this paragraph.

10.0 TERM OF AGREEMENT

10.1 As will be used for staff and budget requirements, the County and the Municipality agree to not change enforcement status within the term of this Agreement.
10.2 The initial term of this Agreement shall become effective _____, 2018 and remain in full force and effect until March 31, 2023. On March 31, 2023, and on each subsequent anniversary date thereafter, this Agreement shall automatically renew for an additional five-year period. Either party may terminate this Agreement by giving written notice of said termination to the other party; a termination shall be effective immediately unless specific termination date has been agreed upon.

11.0 SEVERABILITY

11.1 In the event any provision of this Agreement shall be held to be unenforceable or void, such provision shall be deleted and all other provisions shall remain in full force and effect to the fullest extent allowed by law and equity.

12.0 GOVERNING LAW

12.1 This Agreement will be governed by the laws of the State of Illinois as to both interpretation and performance. The forum for resolving disputes concerning the party’s respective performance, or failure to perform, under this Agreement, will be the judicial circuit court for DuPage County.

IN WITNESS WHEREOF, the parties to this Agreement set their hands and seals as of the date first written above.

BY:  
Christopher Pecak  
Mayor  
Village of Lisle

ATTEST BY:  
Kim Brondyke  
Village Clerk

BY:  
Daniel Cronin  
Chairman  
DuPage County Board

ATTEST BY:  
Paul Hinds  
County Clerk
Exhibit A
Scope of Work
County Tasks

Public Education and Outreach on Storm Water Impact

The County will conduct public education and outreach activities within each major watershed on a multitude of topics, such as watershed planning efforts, water quality, and best management practices (BMPs) utilizing internal staff and/or contractors to provide additional education and outreach services pertaining to both technical and general education on stormwater impact topics.

The County will provide handouts and brochures pertaining to sources of pollutants in waterways and water quality BMPs for distribution at public events, at County and municipal offices, as well as online. Materials will be updated as needed to incorporate new information, including the effects of climate change on stormwater impacts.

The County will coordinate, host, and present at least one workshop or community event in each watershed per year on topics including water quality efforts for the watersheds, methods for pollutant reduction, during and after construction BMPs, native vegetation, and green infrastructure. Presentations will include information on the potential impacts and effects of stormwater discharge due to climate change as applicable.

The County will utilize technology to enhance outreach efforts detailing water quality trends and highlighting practices that can reduce the transport of pollutants into waterways. The County will promote informational outlets using a Stormwater Management monthly e-newsletter, direct media relations, press releases and advisories to promote seasonal BMPs, events, and other stormwater-related news.

The County will partner with schools and local educational organizations, on stormwater management and water quality education promoting water quality and environmental efforts using watershed models and other educational tools.

Public Involvement/Participation

The County will inform the public on watershed initiatives and engage a broad range of individuals regarding policies and projects related to the control and reduction of pollutants in stormwater runoff through technical trainings, stakeholder groups, volunteer opportunities, and public meetings. The County will identify environmental justice areas within the watershed planning jurisdictions in order to ensure prioritization of efforts in regards to public involvement and participation initiatives.

The County will support training initiatives throughout each watershed for the purpose of engaging local residents, organizations, and government agencies in pollution reduction practices and volunteer opportunities.
The County will host at least two regular water quality stakeholder meetings per year in each of the County's main watersheds in order to address matters pertaining to pollutant reduction on a watershed level. In addition, input on water quality impairments will be requested from stakeholders for incorporation into watershed planning efforts, which may cause the formation of separate stakeholder groups any given year.

The County will provide opportunity for public comment at annual hearings in order to reach all interested residents on the adequacy of its MS4 program, watershed plans, and projects. The County will publicize public comment periods in accordance with its education and outreach initiatives and include opportunities to comment online, in person, or by mail.

The County will coordinate educational and public involvement strategies. To gauge their effectiveness, the County will develop and distribute surveys via an email list, webpage, and on social media. These surveys measure citizen views, behaviors, and concerns pertaining to a variety of topics, including water quality, property management, flood perceptions, and residential pollutant control.

The County will sponsor a variety of volunteer opportunities, including: the Adopt-a-Stream program, the DuPage River Sweep, and the storm drain stenciling program.

**Illicit Discharge Detection and Elimination ("IDDE")**

The County agrees to undertake the monitoring of outfalls and tracing of illicit discharges within the municipal limits of the Municipality utilizing County personnel and equipment.

The County will provide the Municipality with the annual schedule for outfall monitoring by watershed.

The County agrees to prepare plans, processes, and procedures for the program meeting the requirements of the NPDES permit to monitor and trace illicit discharges into the MS4 on behalf of the Municipality.

The County agrees to obtain copies of the Notice of Intent (NOI) for each facility within the jurisdiction of the County and the Municipality having an individual NPDES permit to discharge storm water associated with industrial activity through the IEPA for the purposes of fair and accurate monitoring and tracing.

The County agrees to monitor MS4 outfalls within the jurisdiction of the Municipality, and to the extent it is so authorized, trace all discharges determined to be illicit with the objective of identifying the source of such illicit discharge.

The County agrees to notify the Municipality within a reasonable time prior to the County conducting dye testing as part of tracing procedures.
The County agrees to notify the Municipality within twenty-four (24) hours of detecting an illicit discharge within the municipal limits of the Municipality. Promptly upon completion of the County’s investigation, the County shall inform the Municipality of the location of the illicit discharge, the time(s) and date(s) of the discharge, and any additional information that would be necessary or prudent for the Municipality to have in order to carry out enforcement proceedings.

The County agrees to provide the Municipality with any information required for enforcement action and prosecution by the Municipality and produce County personnel in court, as necessary and upon adequate notice.

The County agrees to create and manage a countywide hotline for reporting illicit discharges.

**Construction Site Storm Water Runoff Control**

Construction Site Storm Water Runoff Control requirements are administered through the DuPage County Countywide Stormwater and Flood Plain Ordinance (“DCCSFPO”). The DCCSFPO establishes a minimum level of regulatory compliance that a development must meet. Pursuant to the DCCSFPO, any community that desires to enforce, either partially or completely, within its boundaries the Construction Site Storm Water Runoff Control provisions of the DCCSFPO shall provide the DuPage County Stormwater Management Planning Committee of the DuPage County Board written notice of that intent.

**Post Construction Storm Water Management in New Development and Redevelopment**

Post Construction Storm Water Management in New Development and Redevelopment requirements are administered through the DCCSFPO. The DCCSFPO establishes a minimum level of regulatory compliance that a development must meet. Pursuant to the DCCSFPO, any community that desires to enforce, either partially or completely, within its boundaries the Post Construction Storm Water Management in New Development and Redevelopment provisions of the DCCSFPO shall provide the DuPage County Stormwater Management Planning Committee of the DuPage County Board written notice of that intent.

**Pollution Prevention / Good Housekeeping for Municipal Operations**

The County will organize training in procedures and practices that will minimize the discharge of pollutants from municipal operations into the storm sewer system for staff from the County and Municipality on topics including automobile maintenance, hazardous material storage, landscaping and lawn care, Parking lot and street cleaning, pest control, pet waste collection, road salt application and storage, roadway and bridge maintenance, spill response and prevention, and storm drain system cleaning.
The County will create and update checklists and/or guidance materials to assist staff from the County and Municipality in following the good housekeeping measures outlined in the ILR40 permit.

The County will coordinate shared services to the Municipality, in regards to maintenance of BMPs and associated infrastructure. This may include vegetation management, storm sewer cleanout, street sweeping, and other maintenance activities. The shared services will be determined by the equipment and staff available from participating agencies and outlined in Exhibit D.

Monitoring

The County will be responsible for developing and implementing a monitoring and assessment program. This will include an evaluation of BMPs based on estimated effectiveness from published research accompanied by an inventory of the number and location of BMPs implemented as part of the NPDES program and an estimate of pollutant reduction resulting from the BMPs. The County will also support and contribute to the DuPage River Salt Creek Workgroup ambient monitoring of waterways which will be performed within 48 hours of a precipitation event greater than or equal to one quarter inch in a 24-hour period. At a minimum, analysis of storm water discharges or ambient water quality will include monitoring for total suspended solids, total nitrogen, total phosphorus, fecal coliform, chlorides, and oil and grease. In addition, monitoring will be performed for any other pollutants associated with storm water runoff for which the receiving water is considered impaired pursuant to the most recently approved list under Section 303(d) of the Clean Water Act.

Annual Reporting

The County agrees to prepare the countywide annual report on behalf of the Municipality and post the completed report on the County’s website. The annual report is required by the IEPA and is due by June 1st of each year in accordance with General NPDES Permit No. ILR40 (or a revised date as determined by the IEPA). The County will submit a copy of the annual report to both the IEPA and the Municipality.
Public Education and Outreach on Storm Water Impact

The Municipality will be responsible for promoting and advertising educational events and workshops within their jurisdictions. Municipalities are responsible for distributing educational materials to residents within the Municipality. The Municipality will also be responsible for ensuring their own staff attends workshops geared towards municipal staff on green infrastructure, good housekeeping, and other applicable topics to prevent and reduce the discharge of pollutants into waterways.

Public Involvement / Participation

The Municipality will be responsible for advertising and promoting meetings, hearings, and events online and within their jurisdictions. The Municipality will also be responsible for ensuring attendance by their own staff, as necessary.

Illicit Discharge Detection and Elimination

The Municipality agrees to provide the County with a current storm sewer atlas.

The Municipality agrees to provide annual updates of the storm sewer atlas to the County.

The Municipality agrees to assign to the County any rights of access to the storm drainage system under the jurisdiction of the Municipality as the County deems necessary.

The Municipality shall provide County staff with a copy of the most recent version of the Municipality’s MS4s atlas (system map) and a map/guide of all MS4 outlets within the Municipality’s municipal territory. The Municipality shall further make available for review and copying by the County, upon request, any additional Municipality records pertaining to the location of MS4 components and, or, any connections thereto, and, or, suspected illicit discharges, which review and copying by County staff shall be allowed in the same manner as Municipality staff. The Municipality shall further provide proof of the Municipality’s (and County’s) right to access any property owned or controlled by a third-party. The Municipality shall notify the County if and when new records are created and if additional parcels are annexed by the Municipality.

The Municipality shall grant the County access to all Municipality-owned parcels, Municipality right-of-ways, Municipality easements and license areas and all other areas where the Municipality has the right to access whenever such access by the County is necessary for, or prudent to, it’s performance of the work identified in Exhibit A. In the event the Municipality is
unable to obtain permission for the County to access and enter upon any property, the County shall be excused from performing the work that necessitated the need to access that property.

The Municipality shall be responsible for the enforcement of any violations of the Municipality’s IDDE ordinance within the municipal limits of the Municipality. In the event the Municipality wishes to use County staff as witnesses, or consulting experts, in any enforcement proceeding related to the County’s work pursuant to this Agreement, the parties agree that a separate Agreement shall be entered into for such purpose; and the parties acknowledge that the Scope of Work County Tasks (Exhibit A) and Hourly Rates (Exhibit C) do not contemplate IDDE ordinance enforcement activities.

The Municipality agrees to provide timely prosecution of any person found to be in violation of their ordinance that fail to come into compliance in accordance with the ordinance, provided that the Municipality receives timely notification from the County that a violation exists. Further, the County agrees to provide prosecution witnesses required without cost to the Municipality.

The Municipality shall provide the County with documentation of any enforcement action and prosecution from the previous one (1) year for inclusion in the annual report.

Construction Site Storm Water Runoff Control

As review assistance is required, the Municipality shall forward copies of permit submittals to the County in accordance with the DuPage County Countywide Stormwater and Flood Plain Ordinance (“DCCSFPO”).

Post Construction Storm Water Management in New Development and Redevelopment

As review assistance is required, the Municipality shall forward copies of permit submittals to the County in accordance with the DCCSFPO.

Pollution prevention/ good housekeeping for municipal operations

The Municipality will be responsible for ensuring that all applicable staff positions attend appropriate training for their duties to prevent and minimize the discharge of pollutants into waterways. The Municipality will also be responsible for ensuring their staff and procedures adhere to good housekeeping measures in order to minimize the discharge of pollutants from municipal properties, infrastructure, and operations. The Municipality may choose to partner with the County to share services for maintenance of BMPs and associated infrastructure.
Monitoring

The Municipality shall provide to the County locations and details on BMPs implemented as part of the NPDES program within their jurisdictions for inclusion in the BMP inventory.

Reporting

The Municipality will be responsible for ensuring that the County has all applicable documentation for inclusion in the annual report by May 1 of each year (or one month prior to the due date of the annual report as determined by the IEPA). Documentation shall include details on how the Municipality promoted education and outreach efforts within their jurisdiction. The Municipality will provide any documentation on IDDE enforcement. The Municipality will also be responsible for providing the County with current staff headcounts for recordkeeping and reporting of good housekeeping related training.

The Municipality will be responsible for posting the Annual Report on their website, or providing a link on their website to the Countywide Annual Report.
Exhibit C
Hourly Rates

DuPage County Stormwater Management Hourly Rates for completion of NPDES ILR40 maintenance tasks as requested by the Municipality. The Hourly Rates (Rates) listed below may be increased by the County up to two percent (2%) one time during each calendar year.

<table>
<thead>
<tr>
<th>Position</th>
<th>Direct Rate</th>
<th>Billing Rate (Direct Rate x 1.4)</th>
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</thead>
<tbody>
<tr>
<td>Intern</td>
<td>$10.00</td>
<td>$14.00</td>
</tr>
<tr>
<td>Environmental Technician</td>
<td>$23.00</td>
<td>$32.20</td>
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<tr>
<td>Senior Environmental Technician</td>
<td>$23.08</td>
<td>$32.31</td>
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<tr>
<td>Water Quality Specialist</td>
<td>$24.92</td>
<td>$34.89</td>
</tr>
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<td>Water Quality Supervisor</td>
<td>$32.59</td>
<td>$45.63</td>
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<tr>
<td>Communications Supervisor</td>
<td>$26.96</td>
<td>$37.74</td>
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<tr>
<td>Wetland Specialist</td>
<td>$24.00</td>
<td>$33.60</td>
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<tr>
<td>Wetland Supervisor</td>
<td>$33.00</td>
<td>$46.20</td>
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</table>

Labor Rates associated with use of County equipment are as follows:

Crew Leader $45/ hour
Senior Maintenance Worker $40/ hour
Maintenance Worker $35/hour
Exhibit D
Standard Rates

Equipment will be paid for on an hourly basis per Illinois Department of Transportation rates according to EquipmentWatch.com (formerly Rental Rate Blue Book) plus hourly rates for required staff according to Exhibit C. All equipment to be used will be agreed upon prior to the commencement of work. Rates are subject to change by providing 60 days written notice to the Municipality.
Requisition under 25k dollars

2018-122
## PROCUREMENT REVIEW CHECKLIST
### REQUISITION
This form must accompany all County Purchase Requisitions.

### NEW PURCHASE ORDER REQUEST

<table>
<thead>
<tr>
<th>DATE SUBMITTED</th>
<th>CONTRACT TOTAL AMOUNT</th>
<th>CONTRACT TERM</th>
<th>REQUESTING DEPT.</th>
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<tbody>
<tr>
<td>April 18, 2018</td>
<td>$9,970.00</td>
<td>N/A</td>
<td>PUBLIC WORKS</td>
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### SOLICITATION METHOD FOR SOURCE SELECTION

- Angela Bendinelli: Completed 04/18/2018 10:44 AM
- Nick Kottmeyer: Completed 04/20/2018 2:12 PM
- Kathy Ostrowski: Completed 04/20/2018 5:51 PM
- Paul Rafac: Completed 04/25/2018 9:21 AM
- Kathy Ostrowski: Completed 04/26/2018 8:48 AM
- Public Works Committee: Pending 05/01/2018 9:15 AM
Procurement Review Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

<table>
<thead>
<tr>
<th>Vendor: LAI, Ltd.</th>
<th>Vendor #:</th>
<th>Contract Term:</th>
<th>Contract Total:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>$9,970.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Dept: Public Works</th>
<th>Contact: Bill Bower</th>
<th>Phone: 630-985-7400</th>
<th>Assigned Committee: Public Works</th>
</tr>
</thead>
</table>

Description of Procurement/Scope of Work/Background
Purchase ABB variable frequency drives in the amount of $9,970 per Quote #18-082-JM. A Variable Frequency Drive (VFD) is a type of motor controller that drives an electric motor by varying the frequency and voltage supplied to the electric motor.

Reason for Procurement
Two of the ABB VFD's are to replace the 20 year drives that control the effluent pumps at the Woodridge Wastewater Treatment Facility. These units have worked past expectancy and need to be replaced so that the treated effluent water can be discharged from the plant. The third ABB VFD is for the belt press feed pump at the Woodridge Facility. The existing drive is 18 years old and is no longer reliable. The electronics in the drive have been failing due to the harsh environment that it is used in. This is used to control the amount of sludge that is sent to the belt press for de-watering of the sludge. There are also 3 RETA devices that are part of this purchase that are used to communicate between the VFD and the plant control system.

FUNDING SOURCE
☒ Procurement budgeted for (FY and budget code(s)): 2000-2555-52250
☐ Budget Transfer (Date) ____________ Add'l Information ____________________

DECISION MEMO NOT REQUIRED
☒ LOWEST RESPONSIBLE QUOTE # or BID # 18-082-JM (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)
☐ RENEWAL, Enter Bid # ___________________________ Intergovernmental Agreement
☐ SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(S) (attach Sole Source Justification form)
☐ PER SS ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00 ☐ Public Utility
☐ PER SS ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

DECISION MEMO REQUIRED
☐ Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
☐ EXPLANATION OF REQUEST FOR PROPOSAL RFP # ___________________________ (Include Evaluation Summary if applicable)
☐ RENEWAL OF RFP # ___________________________
☐ PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
☐ OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
☐ REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
☐ OTHER THAN LOWEST RESPONSIBLE, BID # ___________________________

PREPARED BY AND APPROVAL(S) (Initials Only)

<table>
<thead>
<tr>
<th>Prepared By</th>
<th>4/18/2017</th>
<th>Recommended for Approval</th>
<th>4/18/2017</th>
<th>IT Approval, if required</th>
<th>Date</th>
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<tbody>
<tr>
<td>MrK</td>
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<td></td>
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REVIEWED BY (Initials Only)

<table>
<thead>
<tr>
<th>Buyer</th>
<th>4/23/18</th>
<th>Procurement Officer</th>
<th>4/25/18</th>
<th>Chairman's Office</th>
<th>Date</th>
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<tbody>
<tr>
<td>MrK</td>
<td></td>
<td></td>
<td></td>
<td>(Decision Memos Over $25,000)</td>
<td></td>
</tr>
</tbody>
</table>

Form optimized for Acrobat and Adobe Reader Version 9 or Later
## COUNTY OF DU PAGE, ILLINOIS
**PROCUREMENT SERVICES DIVISION**
**QUOTE TABULATION**

**QUOTATION #18-082-JM**
**ABB VARIABLE FREQUENCY DRIVES**
**QUOTATION DUE DATE: 04/06/18**

<table>
<thead>
<tr>
<th>COMPANY NAME</th>
<th>QUOTE SUMMITAL</th>
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<tbody>
<tr>
<td>LAI, LTD.</td>
<td>$9,970.00</td>
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<tr>
<td>THE FLOLO CORPORATION</td>
<td>$11,773.89</td>
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<tr>
<td>ADDISON ELECTRIC</td>
<td>$13,116.00</td>
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<tr>
<td>APPLIED INDUSTRIAL TECHNOLOGIES</td>
<td>$17,191.14</td>
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**INVITATIONS SENT:** 18  **TOTAL QUOTES RECEIVED:** 4

---

Joan McAvoy  
DuPage County Buyer  
630-407-6181
# Purchase Requisition

**Procurement Services Division**

**Date:** Apr 13, 2018

**MinuteTraq (IQM2) ID #:** 12503

**Department Req #:** 18213

**RFP, Bid or Quote #:**

---

**Send Purchase Order To:**
- **Vendor:** LAI, Ltd.
- **Vendor #:**
- **Attn:** Peter Lynch
- **Email:** plynch@lai-ltd.com
- **Address:** 5400 Newport Drive, Suite 10
- **City:** Rolling Meadows
- **State:** IL
- **Zip:** 60008
- **Phone:** 847-392-0990

**Send Invoices To:**
- **Dept:** DuPage County Public Works
- **Division:**
- **Attn:** Accounts Payable
- **Email:** pwaccountspayable@dupageco.org
- **Address:** 7900 S. Route 53
- **City:** Woodridge
- **State:** IL
- **Zip:** 60517
- **Phone:** 630-985-7400

**Send Payments To:**
- **Vendor:** SAME
- **Vendor #:**
- **Attn:**
- **Email:**
- **Address:**
- **City:**
- **State:** IL
- **Zip:**
- **Phone:**
- **Fax:**

**Send Payments To:**
- **Vendor:** SAME
- **Vendor #:**
- **Attn:**
- **Email:**
- **Address:**
- **City:**
- **State:** IL
- **Zip:**
- **Phone:**
- **Fax:**

**Payment Terms**
- **F.O.B.**
- **PO 20 Delivery Date**
- **Requisitioner**

**Use for PO25 only**
- **Contract Administrator**
- **Contract Start Date**
- **Contract End Date**

---

**Ship To:**
- **Dept:** SAME
- **Division:**
- **Attn:**
- **Email:**
- **Address:**
- **City:**
- **State:** IL
- **Zip:**
- **Phone:**
- **Fax:**

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<th>UOM</th>
<th>Item Detail (Product #)</th>
<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acctg Unit</th>
<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
<th>Unit Price</th>
<th>Extension</th>
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</thead>
<tbody>
<tr>
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<td>EA</td>
<td>ABB variable frequency drives per Quote #18-082-JM</td>
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<td>2555</td>
<td>52250</td>
<td>9,970.00</td>
<td>9,970.00</td>
<td>Requisition Total</td>
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</tr>
</tbody>
</table>

---

**Requisition Total:** $9,970.00

---

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: April 6, 2018

Bid/Contract/PO #: 

<table>
<thead>
<tr>
<th>Company Name: LAI, Ltd.</th>
<th>Company Contact: Peter Lynch</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Phone: (847) 392 0990</td>
<td>Contact Email: <a href="mailto:PLynch@lai-ltd.com">PLynch@lai-ltd.com</a></td>
</tr>
</tbody>
</table>

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

**X** NONE (check here) - If no contributions have been made

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

**X** NONE (check here) - If no contacts have been made

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

SIGNATURE ON FILE

Printed Name: Peter Lynch
Title: Vice-President
Date: April 6, 2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page_______of_______(total number of pages)
Requisition 25k and over  
PW-P-0139-18

AWARDING RESOLUTION TO  
FAIRBANKS MORSE ENGINE DIVISION FOR  
PARTS, LABOR AND MAINTENANCE ON  
AN AS NEEDED BASIS TO REPAIR AND PROVIDE YEARLY MAINTENANCE ON THE ENGINE GENERATOR  
AT THE WOODRIDGE GREENE VALLEY TREATMENT FACILITY  
($150,000.00)

WHEREAS, an agreement has been negotiated in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract purchase order, to Fairbanks Morse Engine Division, for parts, labor and maintenance on an as needed basis to repair and provide yearly maintenance on the engine generator at the Woodridge Greene Valley Wastewater Treatment Facility, for a four-year period of April 1, 2018 through March 31, 2022, for the Public Works Department.

NOW, THEREFORE BE IT RESOLVED, that County contract covering said, for parts, labor and maintenance on an as needed basis to repair and provide yearly maintenance on the engine generator at the at the Woodridge Greene Valley Treatment Facility, for a four year period of April 1, 2018 through March 31, 2022, for the Public Works Division, be and it is hereby approved for issuance of a contract purchase order by the Procurement Division to, Fairbanks Morse Engine Division, 701 White Avenue, Beloit, WI 53571, for a total contract amount of $150,000.00, per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids - Sole Source

Enacted and approved this 8th day of May, 2018 at Wheaton, Illinois.

__________________________________________  
DANIEL J. CRONIN, CHAIRMAN  
DU PAGE COUNTY BOARD

Attest: _________________________________  
PAUL HINDS, COUNTY CLERK
PROCUREMENT REVIEW CHECKLIST
REQUISITION
This form must accompany all County Purchase Requisitions.

<table>
<thead>
<tr>
<th>DATE SUBMITTED</th>
<th>CONTRACT TOTAL AMOUNT</th>
<th>CONTRACT TERM</th>
<th>REQUESTING DEPT.</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 18, 2018</td>
<td>$150,000.00</td>
<td>APRIL 1, 2018 THROUGH MARCH 31, 2022</td>
<td>PUBLIC WORKS</td>
</tr>
</tbody>
</table>

SOLICITATION METHOD FOR SOURCE SELECTION

No Decision Memo Required  Sole Source - Attach Sole Source Justification

- Angela Bendinelli  Completed  04/18/2018 10:46 AM
- Nick Kottmeyer  Completed  04/20/2018 2:12 PM
- Kathy Ostrowski  Completed  04/20/2018 4:22 PM
- James McGuire  Completed  04/23/2018 10:25 AM
- Paul Rafac  Completed  04/25/2018 9:20 AM
- Kathy Ostrowski  Completed  04/26/2018 9:19 AM
- Public Works Committee  Pending  05/01/2018 9:15 AM
- Finance Committee  Pending  05/08/2018 8:00 AM
- County Board  Pending  05/08/2018 10:00 AM
Procurement Review Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

Vendor: Fairbanks Morse Engine
Vendor #: 11095

Contract: April 1, 2018 through March 31, 2022
Contract Total: $150,000.00

Dept: Public Works
Contact: Sean Reese
Phone: 630-985-7400
Assigned Committee: Public Works

Description of Procurement/Scope of Work/Background:
Parts and labor on an as needed basis to repair and provide yearly maintenance on the engine generator at the Woodridge Greene Valley Facility from 4/1/18 through 3/31/22 in the amount of $150,000.

Reason for Procurement:
Corrective and preventative maintenance is needed to maintain the operations of the engine generator. Fairbanks Morse is the manufacturer of the engine generator and their expertise and assistance is needed from time to time to assist Public Works maintenance staff with repair and maintenance of the generator.

FUNDING SOURCE

☐ Procurement budgeted for (FY and budget code(s)): 2000-2555-52250 / 2000-2555-53300
☐ Budget Transfer (Date) ______________ Add'l Information ___________________________

DEcision Memo Not Required

☐ LOWEST RESPONSIBLE QUOTE # or BID # ______________________________ (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)
☐ RENEWAL Enter Bid # ________________________________ Intergovernmental Agreement
☒ SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)
☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00 ☐ Public Utility
☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

DEcision Memo Required

☐ Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
☐ EXPLANATION OF REQUEST FOR PROPOSAL RFP # ______________________________ (Include Evaluation Summary if applicable)
☐ RENEWAL OF RFP # ______________________________
☐ PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
☐ OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
☐ REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
☐ OTHER THAN LOWEST RESPONSIBLE, BID # ______________________________

PREPARED BY AND APPROVAL(S) (Initials Only)

Prepared By: ______________________________ Date: 4/16/2018

Recommended for Approval: ______________________________ Date: 4/16/2018

IT Approval, if required: ______________________________ Date: ______________________________

REVIEWED BY (Initials Only)

Buyer: ______________________________ Date: 4/23/18

Procurement Officer: ______________________________ Date: 4-23-18

Chief Financial Officer (Decision Memos Over $25,000): ______________________________ Date: 4-25-18

Chairman's Office (Decision Memos Over $25,000): ______________________________ Date: ______________________________
**REQUISITION #** 18213024  
**DEPARTMENT** Public Works  
**MANUFACTURER** Fairbanks Morse Engine  
**PRODUCT #** N/A

**DETERMINE ITEM BEING JUSTIFIED AND ITS FUNCTION:**
As needed repair and maintenance of the engine generator at the Woodridge Greene Valley Facility.

**THIS IS A SOLE SOURCE BECAUSE VENDOR IS:**
- [x] sole provider of a licensed or patented good or service
- [ ] sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
- [ ] sole provider of factory-authorized warranty service
- [ ] sole authorized distributor – manufacturer has established territories (e.g. Caterpillar parts) (Please attach letter from the manufacturer)
- [x] the manufacturer (please detail below or attach information regarding why only this manufacturer's product can be used)
- [ ] the software manufacturer (and sole maintenance/update provider)
- [ ] other – (please detail below or in an attachment)

**REQUESTED SOURCE** Fairbanks Morse Engine  
**CONTACT** Misty Vetterli  
**PHONE** 608-364-8062  
**WEBSITE** www.fairbanksmorse.com

**WHAT NECESSARY AND UNIQUE FEATURES DOES THIS VENDOR'S PRODUCT OR SERVICE PROVIDE WHICH ARE NOT AVAILABLE FROM OTHER VENDORS? (Please be specific)**
Fairbanks Morse Engine is the manufacturer and maintains O&M, spare parts inventory, technical manuals and specifications to maintain and repair the engine generator. No other vendors are able to service or supply required parts for a Fairbanks Morse engine.

**HAS THE MARKET BEEN TESTED LATELY (LAST 12 MONTHS) ON THE APPLICABILITY OF SOLE SOURCE? (If not, why not?)**
No. Fairbanks Morse Engine is the only source known to provide the components and service at this time.

**WHAT STEPS WERE TAKEN TO VERIFY THAT THESE FEATURES ARE NOT AVAILABLE ELSEWHERE? WERE OTHER BRANDS/MANUFACTURERS EXAMINED? (Please list other products or services examined – include names & phone numbers of people contacted)**
None. Fairbanks Morse is the only source known to provide the components and service at this time.
April 4, 2018

DuPage County Public Works
7900 South Route 53
Woodridge Greene Valley WWTP
Woodridge, IL 60517

Subject: Fairbanks Morse purchase order for parts and service

All Parties,

Please be advised that Fairbanks Morse, LLC, an EnPro Industries company located in Beloit, WI is the Original Equipment Manufacturer (OEM) of the 6 cylinder, Model 38 ETDD 8 1/8 Fairbanks Morse Enviro-Design generator set rated 1580 Kw for power generation at the Greene Valley Waste Water Treatment Plant.

Fairbanks Morse LLC is the only authorized manufacturer of component parts for the aforementioned engine, as well as being the only authorized service provider for maintenance and/or repairs to the same.

Please feel free to contact me at your convenience if you have questions or concerns.

Best regards,

Gary Bennett
Sr. Service Supervisor
Central Region Service
**Purchase Requisition**  
**Procurement Services Division**

<table>
<thead>
<tr>
<th>Send Purchase Order To</th>
<th>Send Invoices To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor: Fairbanks Morse Engine</td>
<td>Dept: DuPage County Public Works</td>
</tr>
<tr>
<td>Attn: Misty Vetterli</td>
<td>Attn: Accounts Payable</td>
</tr>
<tr>
<td>Email: <a href="mailto:Misty.Vetterli@fairbanksmorse.com">Misty.Vetterli@fairbanksmorse.com</a></td>
<td>Email: <a href="mailto:pwaccountspayable@dupageco.org">pwaccountspayable@dupageco.org</a></td>
</tr>
<tr>
<td>Address: 701 White Avenue</td>
<td>Address: 7900 S. Route 53</td>
</tr>
<tr>
<td>City: Beloit</td>
<td>City: Woodridge</td>
</tr>
<tr>
<td>State: WI</td>
<td>State: IL</td>
</tr>
<tr>
<td>Zip: 53511</td>
<td>Zip: 60517</td>
</tr>
<tr>
<td>Phone: 608-364-8062</td>
<td>Phone: 630-985-7400</td>
</tr>
<tr>
<td>Fax: 608-364-8151</td>
<td>Fax: 630-985-4802</td>
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<table>
<thead>
<tr>
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<tbody>
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<tr>
<td>Attn:</td>
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<tr>
<td>Email:</td>
<td>Email:</td>
</tr>
<tr>
<td>Address:</td>
<td>Address:</td>
</tr>
<tr>
<td>City:</td>
<td>City:</td>
</tr>
<tr>
<td>State: IL</td>
<td>State: IL</td>
</tr>
<tr>
<td>Zip:</td>
<td>Zip:</td>
</tr>
<tr>
<td>Phone:</td>
<td>Phone:</td>
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<tr>
<td>Fax:</td>
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<table>
<thead>
<tr>
<th>LN</th>
<th>Qty</th>
<th>UOM</th>
<th>Item Detail (Product #)</th>
<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acctg Unit</th>
<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
<th>Unit Price</th>
<th>Extensor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>EA</td>
<td></td>
<td>Parts and labor on an as needed basis to repair the engine generator at the Woodridge Greene Valley Facility for the period 4/1/18 through 3/31/22.</td>
<td>2000</td>
<td>2555</td>
<td>52250</td>
<td></td>
<td></td>
<td>60,000.00</td>
<td>60,000</td>
</tr>
<tr>
<td>2</td>
<td>1</td>
<td>EA</td>
<td></td>
<td></td>
<td>2000</td>
<td>2555</td>
<td>53300</td>
<td></td>
<td></td>
<td>90,000.00</td>
<td>90,000</td>
</tr>
</tbody>
</table>

**Requisition Total**: $150,000

**Header Comments**:  
(These comments will appear on the PO20 and PO25 Purchase Order):

**Special Instructions/Comments to Buyer or Approver**:  
(These comments will NOT appear on the Purchase Order):

**User Department Internal Notes**:  
(These comments will NOT appear on the Purchase Order):
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County’s Contractual Obligation.

Date: Apr 4, 2018

Bid/Contract/PO #: 

<table>
<thead>
<tr>
<th>Company Name: Fairbanks Morse, LLC</th>
<th>Company Contact: Gary Bennett</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Phone: 800-499-3533, ext. 114, or 713-896-9455, ext. 114</td>
<td>Contact Email: <a href="mailto:gary.bennett@fairbanksmorse.com">gary.bennett@fairbanksmorse.com</a></td>
</tr>
</tbody>
</table>

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change order to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☐ NONE (check here) - If no contributions have been made

<table>
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<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
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2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☐ NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid

<table>
<thead>
<tr>
<th>Telephone</th>
<th>Email</th>
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A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county’s ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature  

SIGNATURE ON FILE 

Printed Name  

GARY BENNETT 

Title  

SR. SERVICE SUPERVISOR, CENTRAL REGION 

Date  

Apr 4, 2018 

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)
AWARDING RESOLUTION
ISSUED TO BOELTER, LLC
TO PROVIDE THE REPLACEMENT OF THE DISH MACHINE AT THE JAIL
FOR FACILITIES MANAGEMENT
(CONTRACT TOTAL NOT TO EXCEED $117,826.95)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract purchase order to Boelter, LLC, to provide the replacement of the dish machine at the Jail, for the period through November 30, 2018, for Facilities Management.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, to provide the replacement of the dish machine at the Jail, for the period through November 30, 2018, for Facilities Management, be, and it is hereby approved for issuance of a contract purchase order by the Procurement Division to, Boelter, LLC, N22 W23685 Ridgeview Parkway West, Waukesha, WI 53188-1013, for a total contract amount not to exceed $117,826.95, per lowest responsible bid #18-077-GV.

Enacted and approved this 8th day of May, 2018 at Wheaton, Illinois.

____________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _______________________________
PAUL HINDS, COUNTY CLERK
PROCUREMENT REVIEW CHECKLIST
REQUISITION

This form must accompany all County Purchase Requisitions.

<table>
<thead>
<tr>
<th>DATE SUBMITTED</th>
<th>CONTRACT TOTAL AMOUNT</th>
<th>CONTRACT TERM</th>
<th>REQUESTING DEPT.</th>
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<tbody>
<tr>
<td>April 17, 2018</td>
<td>$117,826.95</td>
<td>THROUGH NOVEMBER 30, 2018</td>
<td>FACILITIES MANAGEMENT</td>
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SOLICITATION METHOD FOR SOURCE SELECTION

No Decision Memo Required  Lowest Responsible Bidder - See attached tabulation

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
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<tr>
<td>Laura Grobe</td>
<td>Completed</td>
<td>04/17/2018 4:35 PM</td>
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<td>Tim Harbaugh</td>
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<td>Nick Kottmeyer</td>
<td>Completed</td>
<td>04/18/2018 10:01 AM</td>
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<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>04/20/2018 4:12 PM</td>
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<tr>
<td>James McGuire</td>
<td>Completed</td>
<td>04/23/2018 11:23 AM</td>
</tr>
<tr>
<td>Paul Rafac</td>
<td>Completed</td>
<td>04/25/2018 9:26 AM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>04/26/2018 9:27 AM</td>
</tr>
<tr>
<td>Public Works Committee</td>
<td>Pending</td>
<td>05/01/2018 9:15 AM</td>
</tr>
<tr>
<td>Finance Committee</td>
<td>Pending</td>
<td>05/08/2018 8:00 AM</td>
</tr>
<tr>
<td>County Board</td>
<td>Pending</td>
<td>05/08/2018 10:00 AM</td>
</tr>
</tbody>
</table>
## Procurement Review Checklist

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

<table>
<thead>
<tr>
<th>Vendor: Boelter, LLC</th>
<th>Vendor #: 23412</th>
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</thead>
<tbody>
<tr>
<td>Dept: Facilities Management</td>
<td>Contract Term: through 11/30/18</td>
</tr>
<tr>
<td>Contact: Mark Thomas</td>
<td>Contract Total: $117,826.95</td>
</tr>
<tr>
<td>Phone: 630-816-2979</td>
<td>Assigned PW 5/1/18</td>
</tr>
<tr>
<td>Committee: CB 5/8/18</td>
<td></td>
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</tbody>
</table>

### Description of Procurement
- Recommendation for the approval of a contract purchase order to provide the replacement of the dish machine at the Jail, for a total contract amount not to exceed $117,826.95.

### Reason for Procurement
- Existing dish machine is old and is frequently in need of repair and or parts. Replacing parts to keep unit operational will soon exceed replacement cost.

### FUNDING SOURCE

- Procurement budgeted for (FY and budget code(s)): 6000-1220-54110
- Budget Transfer (Date) ________ Add'l Information

### DECISION MEMO NOT REQUIRED

- LOWEST RESPONSIBLE QUOTE # or BID # 18-077-GV

### DECISION MEMO REQUIRED

- Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
- EXPLANATION OF REQUEST FOR PROPOSAL RFP # __________ (include Evaluation Summary if applicable)
- RENEWAL OF RFP # __________
- PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- OTHER THAN LOWEST RESPONSIBLE, BID # __________

### PREPARED BY AND APPROVAL(S) (Initials Only)

<table>
<thead>
<tr>
<th>Prepared By</th>
<th>Date</th>
<th>Recommended for Approval</th>
<th>Date</th>
<th>IT Approval, if required</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Signature]</td>
<td>[Date]</td>
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### REVIEWED BY (Initials Only)

<table>
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<tr>
<th>[Signature]</th>
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<th>[Signature]</th>
<th>[Date]</th>
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<tbody>
<tr>
<td>Buyer</td>
<td>[Date]</td>
<td>Procurement Officer</td>
<td>[Date]</td>
</tr>
<tr>
<td>Chief Financial Officer</td>
<td>[Date]</td>
<td>Chairman's Office</td>
<td>[Date]</td>
</tr>
</tbody>
</table>

---

**Attachment:** Boelter, LLC - Checklist (FM-P-0140-18 : FM Boelter, LLC)
BID #18-077-GV
JAIL DISH MACHINE REPLACEMENT
BID OPENING DATE: APRIL 11, 2018
1:00 P.M.

<table>
<thead>
<tr>
<th>RESPONSIBLE BIDS</th>
<th>BID AMOUNT</th>
<th>10% CONTINGENCY</th>
<th>TOTAL</th>
<th>ALTERNATE</th>
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</thead>
<tbody>
<tr>
<td>GREAT LAKES WEST</td>
<td>$155,679.00</td>
<td>$15,567.90*</td>
<td>$171,246.90*</td>
<td>NO BID</td>
</tr>
<tr>
<td>BHS FOOD SERVICE</td>
<td>$115,900.31</td>
<td>$11,590.03</td>
<td>$127,490.34</td>
<td>NO BID</td>
</tr>
<tr>
<td>SOLUTIONS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BOELTER, LLC</td>
<td>$107,115.41</td>
<td>$10,711.54</td>
<td>$117,826.95</td>
<td>NO BID</td>
</tr>
</tbody>
</table>

*CORRECTED TOTALS

NON-RESPONSIBLE BIDS:

NO BID RESPONSES:

BID OPENING ATTENDED BY:

Glenda Vasak, DuPage County Buyer
Catlyn Hicks, Division Assistant

<table>
<thead>
<tr>
<th>INVITATIONS SENT:</th>
<th>15</th>
</tr>
</thead>
<tbody>
<tr>
<td>POTENTIAL BIDDERS REQUESTING BID DOCUMENTS:</td>
<td>12</td>
</tr>
<tr>
<td>TOTAL BID RESPONSES RECEIVED:</td>
<td>3</td>
</tr>
</tbody>
</table>
**Purchase Requisition**

**Procurement Services Division**

**Date:** Apr 17, 2018

**MinuteTraq (IQM2) ID #:** 12484

**Department Req #:** 12484

**RFP, Bid or Quote #:** 18-077

---

### Send Purchase Order To:

<table>
<thead>
<tr>
<th>Vendor: Boelter, LLC</th>
<th>Dept: Facilities Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn: John Glavanovits</td>
<td>Attn: Tim Harbaugh</td>
</tr>
<tr>
<td>Email: <a href="mailto:jglavanovits@boelter.com">jglavanovits@boelter.com</a></td>
<td>Email: <a href="mailto:laura.grobe@dupageco.org">laura.grobe@dupageco.org</a></td>
</tr>
<tr>
<td>Address: N22 W23685 Ridgeview Parkway West</td>
<td>Address: 421 N. County Farm Road</td>
</tr>
<tr>
<td>City: Waukesha</td>
<td>City: Wheaton</td>
</tr>
<tr>
<td>State: WI</td>
<td>State: IL</td>
</tr>
<tr>
<td>Zip: 53188-1013</td>
<td>Zip: 60187</td>
</tr>
<tr>
<td>Phone: 244-315-7747</td>
<td>Phone: 630-407-5700</td>
</tr>
<tr>
<td>Fax: 847-675-0507</td>
<td>Fax: 630-407-5701</td>
</tr>
</tbody>
</table>

### Send Invoices To:

<table>
<thead>
<tr>
<th>Vendor:</th>
<th>Dept: Facilities Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn: John Glavanovits</td>
<td>Attn: Tim Harbaugh</td>
</tr>
<tr>
<td>Email: <a href="mailto:jglavanovits@boelter.com">jglavanovits@boelter.com</a></td>
<td>Email: <a href="mailto:laura.grobe@dupageco.org">laura.grobe@dupageco.org</a></td>
</tr>
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</tr>
<tr>
<td>Fax: 847-675-0507</td>
<td>Fax: 630-407-5701</td>
</tr>
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</table>

### Send Payments To:

<table>
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<tr>
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<th>Dept: Facilities Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn: John Glavanovits</td>
<td>Attn: Tim Harbaugh</td>
</tr>
<tr>
<td>Email: <a href="mailto:jglavanovits@boelter.com">jglavanovits@boelter.com</a></td>
<td>Email: <a href="mailto:laura.grobe@dupageco.org">laura.grobe@dupageco.org</a></td>
</tr>
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<td>Zip: 60187</td>
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<tr>
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</tr>
<tr>
<td>Fax: 847-675-0507</td>
<td>Fax: 630-407-5701</td>
</tr>
</tbody>
</table>

### Ship To:

<table>
<thead>
<tr>
<th>Department Req #:</th>
<th>Facility Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn: Tim Harbaugh</td>
<td>Email: <a href="mailto:laura.grobe@dupageco.org">laura.grobe@dupageco.org</a></td>
</tr>
<tr>
<td>Address: 421 N. County Farm Road</td>
<td>Room: 2-700</td>
</tr>
<tr>
<td>City: Wheaton</td>
<td>State: IL</td>
</tr>
<tr>
<td>Zip: 60187</td>
<td>Phone: 630-407-5700</td>
</tr>
</tbody>
</table>

### Payment Terms:

- **F.O.B.**
- **PO 20 Delivery Date**
- **Requisitioner**

<table>
<thead>
<tr>
<th>Use for</th>
<th>Contract Administrator</th>
<th>Contract Start Date</th>
<th>Contract End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>PO25 only</td>
<td>Laura Grobe</td>
<td>Nov 30, 2018</td>
<td></td>
</tr>
</tbody>
</table>

### LN | Qty | UOM | Item Detail (Product #) | Description | FY | Dept # | Acctg Unit | Acct # | Sub-Accts and/or Activity # | Unit Price | Extension |
<table>
<thead>
<tr>
<th></th>
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<th></th>
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<th></th>
<th></th>
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<th></th>
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<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>EA</td>
<td>Jail Dish Machine Replacement</td>
<td>6000</td>
<td>1220</td>
<td>54110</td>
<td>117,826.95</td>
<td>117,826</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Requisition Total $** 117,826

---

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order): Provide the replacement of the dish machine at the Jail.

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):

PW 5/1/18, CB 5/8/18 Job #1801929
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Company Name: Boelter LLC
Company Contact: Julian Mattox
Contact Phone: 773-404-7007
Contact Email: julianmattox@boelter.com

Date: 4/11/18
Bid/Contract/PO #: B18-077-GV

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change order to one (1) or more contracts, or any individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, “contractor or vendor” includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

<table>
<thead>
<tr>
<th>NONE (check here) - If no contributions have been made</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add Line</td>
</tr>
<tr>
<td>x</td>
</tr>
</tbody>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

<table>
<thead>
<tr>
<th>NONE (check here) - If no contacts have been made</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add Line</td>
</tr>
<tr>
<td>x</td>
</tr>
</tbody>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: Signature on file
Printed Name: MEGHANN CHEVERI
Title: CONTRACT MANAGER
Date: 4/11/18

Attach additional sheets if necessary. Sign each sheet and number each page. Page of (total number of pages)

FORM OPTIMIZED FOR ADOBE READER VERSION 9 OR LATER

Rev 1.0
4/1/16

BID #18-077-GV
Page 31 of 36

Packet Pg. 59
AWARDING RESOLUTION
ISSUED TO INTERBORO PACKAGING CORPORATION
TO FURNISH & DELIVER PLASTIC TRASH CAN & RECYCLING CAN LINERS
FOR FACILITIES MANAGEMENT
(CONTRACT TOTAL AMOUNT: $42,223.20)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract purchase order to Interboro Packaging Corporation, to furnish and deliver plastic trash can and recycling can liners, as needed for County facilities, for the period May 10, 2018 through May 9, 2019, for Facilities Management.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, to furnish and deliver plastic trash can and recycling can liners, as needed for County facilities, for the period May 10, 2018 through May 9, 2019, for Facilities Management, be, and it is hereby approved for issuance of a contract purchase order by the Procurement Division to, Interboro Packaging Corporation, 114 Bracken Road, Montgomery, NY 12549, for a contract total amount not to exceed $42,223.20, per renewal option under bid award #17-045-JM, first option to renew.

Enacted and approved this 8th day of May, 2018 at Wheaton, Illinois.

________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
PROCUREMENT REVIEW CHECKLIST

REQUISITION

This form must accompany all County Purchase Requisitions.

<table>
<thead>
<tr>
<th>DATE SUBMITTED</th>
<th>CONTRACT TOTAL AMOUNT</th>
<th>CONTRACT TERM</th>
<th>REQUESTING DEPT.</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 16, 2018</td>
<td>$42,223.20</td>
<td>MAY 17, 2018 THROUGH MAY 16, 2019</td>
<td>FACILITIES MANAGEMENT</td>
</tr>
</tbody>
</table>

SOLICITATION METHOD FOR SOURCE SELECTION

No Decision Memo Required  Lowest Responsible Bidder - See attached tabulation

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Grobe</td>
<td>Completed</td>
<td>04/16/2018 4:41 PM</td>
</tr>
<tr>
<td>Tim Harbaugh</td>
<td>Completed</td>
<td>04/17/2018 8:41 AM</td>
</tr>
<tr>
<td>Nick Kottmeyer</td>
<td>Completed</td>
<td>04/18/2018 9:46 AM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>04/18/2018 9:52 AM</td>
</tr>
<tr>
<td>James McGuire</td>
<td>Completed</td>
<td>04/19/2018 9:07 AM</td>
</tr>
<tr>
<td>Paul Rafac</td>
<td>Completed</td>
<td>04/25/2018 9:27 AM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>04/26/2018 9:08 AM</td>
</tr>
<tr>
<td>Public Works Committee</td>
<td>Pending</td>
<td>05/01/2018 9:15 AM</td>
</tr>
<tr>
<td>Finance Committee</td>
<td>Pending</td>
<td>05/08/2018 8:00 AM</td>
</tr>
<tr>
<td>County Board</td>
<td>Pending</td>
<td>05/08/2018 10:00 AM</td>
</tr>
</tbody>
</table>
Procurement Review Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

Vendor: Interboro Packaging Corporation  
Vendor #: 11379  
Dept: Facilities Management  
Contact: Tim Harbaugh  
Phone: 630-407-5700

Contract 05/17/18 through  
Term: 05/16/19  
Contract Total: $42,223.20  
Assigned Committee: County Board  
Public Works  
05/01/18  
05/08/18

Description of Procurement/Scope of Work/Background
Recommendation for the approval of a contract purchase order to furnish and deliver plastic trash can and recycling can liners, as needed for County facilities, for a total contract amount not to exceed $42,223.20, per renewal option under bid award #17-045-JM, first option to renew.

Reason for Procurement
Plastic trash can liners are needed for the disposal of trash and the collection of recyclables throughout the County facilities.

FUNDING SOURCE
☐ Procurement budgeted for (FY and budget code(s)): 1000-1100-52280
☐ Budget Transfer (Date) __________ Add'l Information __________

DECISION MEMO NOT REQUIRED
☐ LOWEST RESPONSIBLE QUOTE # or BID # ________________________________  (QUOTE < $25,000, BID > $25,000; attach Tabulation)
☐ RENEWAL, Enter Bid # 17-045-JM __________  ☐ Intergovernmental Agreement
☐ SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(S) (attach Sole Source Justification form)
☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00  ☐ Public Utility
☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

DECISION MEMO REQUIRED
☐ Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
☐ EXPLANATION OF REQUEST FOR PROPOSAL RFP # __________ (include Evaluation Summary if applicable)
☐ RENEWAL OF RFP # __________
☐ PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
☐ OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
☐ REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
☐ OTHER THAN LOWEST RESPONSIBLE, BID # ________________________________

PREPARED BY AND APPROVAL(S) (Initials Only)

Prepared By ________________________________  Recommended for Approval ________________________________  Date ________________________________  IT Approval, if required __________ Date __________

REVIEWED BY (Initials Only)

Buyer ________________________________  Date ________________________________  Procurement Officer ________________________________  Date 4-19-18

Chief Financial Officer ________________________________  Date 4-25-18  Chairman's Office  (Decision Memos Over $25,000) ________________________________  Date ________________________________

Attachment: Interboro Packaging - Checklist (FM-P-0141-18 : FM Interboro Packaging)

FORM OPTIMIZED FOR ACRONYM AND ADOBE READER VERSION 9 OR LATER
COUNTY OF DU PAGE, ILLINOIS
OPTION TO RENEW CONTRACT

This agreement, made and entered into by the County of DuPage, Department of Finance, Procurement Services Division, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "County" and Interboro Packaging, 114 Bracken Road, Montgomery, NY 12549, hereinafter called the "Contractor", witnesseth;

The County and the Contractor have previously entered into a Contract, pursuant to Bid #17-045-JM which became effective May 17, 2017 and which expires May 16, 2018. The contract is subject to an FIRST option to renew for a twelve (12) month period.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

The contract renewal becomes effective May 17, 2018 and expires May 16, 2019, contingent upon Parent Committee and County Board approval.

INTERBORO PACKAGING CORP.

Signature on file 04/09/2018
SIGNATURE
DATE

Chava Landau
PRINTED NAME

Secretary
PRINTED TITLE

COUNTY OF DU PAGE, ILLINOIS

Signature on file 4/10/18
SIGNATURE
DATE

Joan McAvoy
DuPage County Buyer
### Purchase Requisition

**Procurement Services Division**

**Date:** Apr 12, 2018  
**MinuteTraq (IQM2) ID #:** 12467  
**Department Req #:**  
**RFP, Bid or Quote #:** Bid#17-045

#### Send Purchase Order To:

<table>
<thead>
<tr>
<th>Vendor: Interboro Packaging Corporation</th>
<th>Vendor #: 11379</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn: Chonie Sihnitzer</td>
<td>Email: <a href="mailto:interboro@frontiernet.net">interboro@frontiernet.net</a></td>
</tr>
<tr>
<td>Address: 114 Bracken Road</td>
<td>State: NY Zip: 12549</td>
</tr>
<tr>
<td>City: Montgomery</td>
<td>Phone: 845-782-6800 Fax: 845-781-2450</td>
</tr>
</tbody>
</table>

#### Send Invoices To:

<table>
<thead>
<tr>
<th>Dept: Facilities Management Division:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn: Tim Harbaugh Email: <a href="mailto:mary.ventrella@dupageco.org">mary.ventrella@dupageco.org</a></td>
</tr>
<tr>
<td>Address: 421 N. County Farm Road Room: 2-700</td>
</tr>
<tr>
<td>City: Wheaton State: IL Zip: 60187 Phone: 630-407-5700 Fax: 630-407-5701</td>
</tr>
</tbody>
</table>

#### Send Payments To:

<table>
<thead>
<tr>
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<th>Vendor #: 11379</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn: Email:</td>
<td></td>
</tr>
<tr>
<td>Address: 114 Bracken Road</td>
<td>State: NY Zip: 12549</td>
</tr>
<tr>
<td>City: Montgomery</td>
<td>Phone:</td>
</tr>
<tr>
<td>Payment Terms</td>
<td>F.O.B.</td>
</tr>
<tr>
<td>PER 50 ILCS 505/1</td>
<td>Destination</td>
</tr>
<tr>
<td>Use for</td>
<td>Contract Administrator Contract Start Date May 17, 2018 Contract End Date May 16, 2019</td>
</tr>
</tbody>
</table>

#### Ship To:

<table>
<thead>
<tr>
<th>Dept: Facilities Management Division:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn: Email:</td>
</tr>
<tr>
<td>Address: various locations Room:</td>
</tr>
<tr>
<td>City: Wheaton State: IL Zip: 60187 Phone:</td>
</tr>
</tbody>
</table>

#### LN | Qty | UOM | Item Detail (Product #) | Description | FY | Dept # | Acctg Unit | Acct # | Sub-Accts and/or Activity # | Unit Price | Extension |
<table>
<thead>
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<th></th>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>LO</td>
<td>Trash Can and Recycling Can Liners</td>
<td></td>
<td>1000</td>
<td>1100</td>
<td>52280</td>
<td></td>
<td></td>
<td>42,223.20</td>
<td>42,223.20</td>
</tr>
</tbody>
</table>

**Requisition Total** $42,223.20

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

Furnish and deliver plastic trash can and recycling can liners, as needed for County facilities.

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):

Bid #170-45-JM was issued to furnish and deliver trash can and recycling can liners. Interboro Packaging Corporation has agreed to the first of three (3) one year options to renew the contract at the same 2017 unit costs. Public Works Committee: 05/01/18; County Board: 05/08/18
Required Vendor Ethics Disclosure Statement
Failure to complete and return this form may result in delay or cancellation of the
County’s Contractual Obligation.

Company Name: Interboro Packaging Corp.
Contact Phone: 845-782-6600
Company Contact: Abraham Jeremias
Contact Email: interboro@frontiernet.net

Bid/Contract/PO #: 27-045-JM
Date: 04/09/2018

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:
1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

X NONE (check here) - If no contributions have been made
<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contract with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

X NONE (check here) - If no contacts have been made
<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and agree to update this disclosure form as follows:
- if information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county’s ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name: Chava Landau
Title: Secretary
Date: 04/19/2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page _______ of __________ (total number of pages)
Resolution
DR-R-0156-18

ACCEPTANCE OF A
PERMANENT DRAINAGE EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT

WHEREAS, the County of DuPage, acting pursuant to authority granted by the Illinois General Assembly in Illinois Compiled Statutes, 55 ILCS 5/5-15001, et seq., currently plans to undertake a drainage project within the area of Pearl Avenue, Glen Ellyn, in order to improve local drainage (the “Pearl Avenue Creek Channel Improvements”); and

WHEREAS, where the County must enter onto private property to undertake the Pearl Avenue Creek Channel Improvements, and, therefore, the consent of the landowner is required; and

WHEREAS, the County requires a permanent drainage easement and temporary construction easement on the parcel commonly known by the Parcel Identification Number 02-34-411-012 for the purpose of allowing the County, and its contractors, access to private property as part of the aforesaid drainage project; and

WHEREAS, the Public Works Committee of the DuPage County Board has reviewed and recommends approval of the attached Permanent Drainage Easement and Temporary Construction Easement for the above-described purposes.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the attached Permanent Drainage Easement and Temporary Construction Easement is hereby accepted and approved, and the Chairman of the County Board is hereby authorized and directed to execute the Permanent Drainage Easement and Temporary Construction Easement on behalf of the County of DuPage; and

BE IT FURTHER RESOLVED that the County Clerk be directed to record this Permanent Drainage Easement and Temporary Construction Easement in the DuPage County Recorder of Deeds Office and to return the original to the DuPage County Department of Public Works for filing; and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to transmit certified copies of this Resolution and the attached Easement to Patricia Camacho, 2N164 Pearl Avenue, Glen Ellyn, IL 60137; Anthony Hayman, State’s Attorney’s Office.

Enacted and approved this 8th day of May, 2018 at Wheaton, Illinois.

______________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD
Resolution

DR-R-0156-18

Attest: _________________________________

PAUL HINDS, COUNTY CLERK
PERMANENT DRAINAGE

AND

TEMPORARY CONSTRUCTION

EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that Patricia Camacho, as property owner (hereinafter referred to collectively as "Grantor") for and in consideration of one dollar ($1.00) and other good and valuable consideration, receipt whereof is hereby acknowledged, hereby grant, convey and warrant to the County of DuPage, Illinois, a body politic and corporate existing under laws of the State of Illinois, with its principal offices at 421 N. County Farm Road, Wheaton, Illinois (hereinafter referred to as "Grantee"), and its successors and/or assigns, a permanent access easement ("permanent access easement") for drainage improvements and for accessing, both ingress and egress, and a temporary construction easement for the Pearl Ave Creek Channel Improvements.

The permanent drainage easement is shown on EXHIBIT A and legally described as:

THE SOUTH 5.00 FEET OF LOT 186 IN ROBERT BARTLETT’S GLEN ELLYN COUNTRYSIDE UNIT NO 2, BEING A SUBDIVISION OF PART OF THE SOUTH ½ OF SECTION 34, TOWNSHIP 40 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MARCH 14, 1951 AS DOCUMENT 618367, IN DUPAGE COUNTY, ILLINOIS.

And
The temporary construction easement is shown on EXHIBIT A and legally described as follows:

THE SOUTH 10.00 FEET OF LOT 186 IN ROBERT BARTLETT'S GLEN ELLYN COUNTRYSIDE UNIT NO 2, BEING A SUBDIVISION OF PART OF THE SOUTH ½ OF SECTION 34, TOWNSHIP 40 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MARCH 14, 1951 AS DOCUMENT NO. 618367, IN DUPAGE COUNTY, ILLINOIS.

Common Property Address: 02-34-411-012

Permanent Parcel Number: 2N164 Pearl Avenue, Glen Ellyn, Illinois 60137

Resolution number: ______________

Prepared by: DuPage County DEC
421 North County Farm Rd.
Wheaton, Illinois 60187

Return to: Janet Williams
DuPage County DEC
421 N. County Farm
Wheaton, IL 60187
This Grant is made by the Grantor and accepted by the Grantee under the following terms and conditions:

1. Definitions: The following terms shall be understood to have the meaning set forth herein:
   
a. “Easement Areas” shall mean the collective area comprised of the permanent easement and during its term and temporary construction easement(s), if any. After the termination of the temporary construction easement(s), “Easement Areas” shall refer solely to the area occupied by the permanent easement.
   
b. “Improvements” shall mean restoration and stabilizing of the creek channel and any additional improvements or appurtenances related thereto.
   
c. “Permanent Easement” shall be as legally described herein and depicted on an attached site plan. Said easement shall, notwithstanding any errors or discrepancies in said legal description, be a 5.0 foot area of land lying along the southern property line of the Grantor’s property.
   
d. “Routine Surface Maintenance” shall mean periodic lawn mowing, debris and litter clean-up and disposal and the eradication of noxious weeds.
   
e. “Temporary Construction Easement(s)” shall be as legally described herein and depicted on an attached site plan. Said easement(s) shall, notwithstanding any errors or discrepancies in said legal descriptions, be a 10.0 foot area of land lying along the southerly property line of the Grantor’s property.

2. Grantee’s Use: The following conditions shall apply to Grantee’s use of the Easement Areas:
   
a. The permanent easement is granted in perpetuity specifically for the purpose of allowing the Grantee ingress and egress onto, over, under, above and along the permanent easement area to install, construct, build, add to, relocate, repair, replace, inspect, maintain, use and operate a permanent creek channel improvement and any additional improvements or appurtenances related thereto.
   
b. The temporary construction easement is granted specifically for a two (2) year period from the date of recording of this easement document, for the purpose of allowing the Grantee temporary ingress and egress onto, over, under, above and along the temporary construction easement area to access the permanent easement and to use to install, construct, build, add
to, relocate, repair, replace, inspect the Improvements within the permanent easement.

c. Grantee may from time to time, perform inspections, maintenance, repairs, reconstruction, re-grading or other work on or within the permanent easement area and, or, to the Improvements located therein provided, however, that any work which alters the easement’s grading or the location of the Improvements shall first be approved in writing by the Grantor.

d. The rights and obligations of the Grantee shall extend to its employees, officers, agents, consultants, contractors, sub-contractors, assigns and successors.

e. Grantee may access the Easement Areas at any time, without notice to Grantor, for the purpose of conducting any type of inspection, testing or examination of the Easement Areas and, or, any Improvement located thereon and, or, observe the operations of said Improvements. Grantee may further access the Easement Areas at any time, without notice to Grantor, for the purpose of conducting any type of repairs, maintenance or upkeep to the Easement Areas or Improvements.

f. Grantee agrees that it will perform any work hereby authorized within the Easement Areas, or on the Improvements located therein, with reasonable care, skill and diligence. The Grantee will perform all work in such a way as to avoid harm to the Grantor’s real or personal property adjacent to said Easement Areas. Grantor acknowledges that emergency inspections and work may be undertaken in any manner deemed reasonable and prudent by the Grantee.

g. The Grantee shall obtain any required governmental permits, licenses or approvals prior to commencing any work, excepting such work necessary for the preparation of construction plans and, or, governmental submittals such as the performance of surveys, soil borings, environmental audits, etc. Upon written request, the Grantee shall provide Grantor with copies of any governmental permits, licenses, approval or submittals for said authorizations relating to Grantee’s work within the Easement Areas. The Grantee shall abide by and comply with every condition, term or covenant of said governmental permits, licenses or approvals and shall further do all work in accord with the applicable local, State and Federal laws, ordinances, rules and regulations.

h. Grantee shall require any contractor doing work in the Easement Areas to indemnify, defend and hold the Grantor harmless from and against any liability, claims, loss, liens or damages that may occur or arise on account of the contractor’s work within the easement area. Further, any such
contractor shall fully compensate the Grantor in the event any of Grantor’s real or personal property is negatively disturbed or damaged by the contractor. The Grantee shall, at its election, pay the Grantor for the costs of repairing, restoring or replacing the disturbed land or property, or undertake the repairs and restorations, for any land or property damaged by Grantee’s officers or employees. Repairs or restoration shall be to a condition as nearly as possible to the condition in which the land existed before the Grantee’s disturbance or damage thereto. The Grantee shall restore disturbed grass with seed or patch only.

i. The Grantee may store equipment and materials within the Easement Areas while performing any construction, maintenance, repairs, surveying, testing or installation in said easements. Grantee will promptly remove all such stored items upon its completion of the authorized work.

j. The easements granted herein shall be non-exclusive to the Grantee, subject to the qualifications and limitations on the respective parties for any subsequent use of the Easement Areas contained herein and further subject to any applicable laws or ordinance requiring that the Improvements be isolated, separated or otherwise protected from other improvements, activities or structures.

3. The Grantor’s retained rights and obligations shall be as follows:

a. Grantor shall have and retain all rights to the use, enjoyment and occupation of the aforesaid Easement Areas, including all obligations attendant thereto such as maintenance, as set forth below, and payment of real estate taxes, if any. Grantor may engage in any use provided that Grantor’s acts do not adversely affect the intended purposes for which the Easement Areas or the Improvements therein, have been designed or are intended to serve.

b. Grantor shall not construct any structures or improvements on or within the Easement Areas nor shall the Grantor alter, change, destroy or modify the grading of the Easement Areas in any manner that would affect the designed and intended use of said Easement Areas without having first received prior written approval of the Grantee.

c. Grantor may use and, or, cross the easement areas in the routing of other utilities, so long as such activity does not interfere with the intended and, or, designed use and, purposes, of the improvements within the easement area. Grantor shall do no act that affects the lateral or sub-lateral support for the easement areas, improvements located thereon, or that interferes with the operation of said improvements. Grantor may grant such other easements, licenses, rights of access or other permission to third parties for the use of Grantor’s property as it deems fit provided, however, no such
subsequent use, or change in existing uses, shall be permitted to interfere with or burden the Easement Area(s) or Improvements located therein or hamper, frustrate or increase the Grantee's cost of performing maintenance and repairs.

4. The easement herein granted shall run with the land and shall be binding on all lessees, successors, heirs, devisees, and assigns of the Grantor and the Grantee. The Grantee shall record this easement grant at its sole expense.

5. The Grantor shall be responsible for the routine surface maintenance of Permanent Easement Area(s) during such times that the Grantor is not engaged in work within said easement area(s). This provision is not intended to create any new of different obligation on the part of the Grantor than those obligations the Grantor would normally have under the law but, instead, is intended to ensure that the Grantor adequately mows and cleans up his/her/its property such that the Easement Area(s) and Improvements may be utilized and function as intended, (e.g., inlets do not become clogged, swales do not become overgrown, etc.). In the event the Grantor fails to adequately perform routine surface maintenance of Permanent Easement Area(s) the Grantee shall give notice to the Grantor identifying the required (or deficient) work and allowing Grantor not less than thirty (30) days to complete or remedy the requested maintenance. If the Grantor fails to properly remedy the complained of condition(s) within thirty (30) days the Grantee has the right, but not the obligation, to undertake the requested maintenance and to bill the Grantor for Grantee's expenses doing so.

6. Whenever any provision of this Easement Grant requires one party (the first party) to undertake any review or do any act or give its consent or approval to the other party (second party), the first party shall not unreasonably delay, withhold, condition or deny the act, review, consent or approval.
Dated this 24th day of April, 2018.

IN WITNESS WHEREOF, the parties hereto have caused this easement to be executed on the date written above.

GRANTORS:

By: 

Name: Patricia Camacho

STATE OF ILLINOIS
COUNTY OF DuPage

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, do hereby certify that Patricia Camacho personally known to me, to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary acts, for the uses and purposes therein set forth.

Given under my hand and official seal, this 24th day of April, 2018.

Notary Public

My commission expires: 

GRANTEE: COUNTY OF DUPAGE

By: 
Name: Daniel J. Cronin, Chairman
Title: DuPage County Board

Attest by:
Name: Paul Hinds
Title: County Clerk
02-34-411-012
Glen Ellyn Countryside
Unit 2 - Lot 186
2N164 Pearl Ave

02-34-411-013
Glen Ellyn Countryside
Unit 2 - Lot 185
2N150 Pearl Ave
Resolution
DR-R-0157-18

ACCEPTANCE OF A
PERMANENT DRAINAGE EASEMENT AND
TEMPORARY CONSTRUCTION EASEMENT

WHEREAS, the County of DuPage, acting pursuant to authority granted by the Illinois General Assembly in Illinois Compiled Statutes, 55 ILCS 5/5-15001, et seq., currently plans to undertake a drainage project within the area of Pearl Avenue, Glen Ellyn, in order to improve local drainage (the “Pearl Avenue Creek Channel Improvements’’); and

WHEREAS, where the County must enter onto private property to undertake the Pearl Avenue Creek Channel Improvements, and, therefore, the consent of the landowner is required; and

WHEREAS, the County requires a permanent drainage easement and temporary construction easement on the parcel commonly known by the Parcel Identification Number 02-34-411-013 for the purpose of allowing the County, and its contractors, access to private property as part of the aforesaid drainage project; and

WHEREAS, the Public Works Committee of the DuPage County Board has reviewed and recommends approval of the attached Permanent Drainage Easement and Temporary Construction Easement for the above-described purposes.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the attached Permanent Drainage Easement and Temporary Construction Easement is hereby accepted and approved, and the Chairman of the County Board is hereby authorized and directed to execute the Permanent Drainage Easement and Temporary Construction Easement on behalf of the County of DuPage; and

BE IT FURTHER RESOLVED that the County Clerk be directed to record this Permanent Drainage Easement and Temporary Construction Easement in the DuPage County Recorder of Deeds Office and to return the original to the DuPage County Department of Public Works for filing; and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to transmit certified copies of this Resolution and the attached Easement William and Colleen Lagro, 2N150 Pearl Avenue, Glen Ellyn, IL 60137; Anthony Hayman, State’s Attorney’s Office.

Enacted and approved this 8th day of May, 2018 at Wheaton, Illinois.

______________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD
Resolution
DR-R-0157-18

Attest: _________________________________

PAUL HINDS, COUNTY CLERK
PERMANENT DRAINAGE

AND

TEMPORARY CONSTRUCTION

EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that William M Lagro and Colleen A Lagro, as property owners (hereinafter referred to collectively as "Grantors") for and in consideration of one dollar ($1.00) and other good and valuable consideration, receipt whereof is hereby acknowledged, hereby grant, convey and warrant to the County of DuPage, Illinois, a body politic and corporate existing under laws of the State of Illinois, with its principal offices at 421 N. County Farm Road, Wheaton, Illinois (hereinafter referred to as "Grantee"), and its successors and/or assigns, a permanent access easement ("permanent access easement") for drainage improvements and for accessing, both ingress and egress, and a temporary construction easement for the Pearl Ave Creek Channel Improvements.

The permanent drainage easement is shown on EXHIBIT A and legally described as:

THE NORTH 15.00 FEET OF THE EAST 120.00 FEET (EXCEPT THAT PART FALLING WITHIN ANY STRUCTURES) IN LOT 185, IN ROBERT BARTLETT'S GLEN ELLYN COUNTRYSIDE UNIT NO 2, BEING A SUBDIVISION OF PART OF THE SOUTH 3/4 OF SECTION 34, TOWNSHIP 40 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MARCH 14, 1951 AS DOCUMENT 618367, IN DUPAGE COUNTY, ILLINOIS.

AND

THAT PART OF LOT 185 DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 185; THENCE WESTERLY ALONG THE NORTHERLY PROPERTY LINE OF SAID LOT 185, A DISTANCE OF 120.00 FEET, TO A POINT, FOR THE POINT OF BEGINNING; THENCE CONTINUING WESTERLY ALONG THE NORTHERLY PROPERTY LINE OF SAID LOT 185, TO THE NORTHWEST CORNER OF SAID LOT 185; THENCE SOUTHERLY ALONG THE WESTERLY PROPERTY LINE OF SAID LOT 185, A DISTANCE OF 25.00 FEET, TO A POINT; THENCE ALONG A LINE IN A NORTHEASTERLY DIRECTION TO A POINT, SAID POINT ON A LINE PARALLEL TO AND 120.00 FEET WESTERLY OF THE EASTERLY PROPERTY LINE OF SAID LOT 185 AND SAID POINT BEING 15.00 FEET SOUTHERLY OF THE NORTHERLY PROPERTY LINE OF SAID LOT 185; THENCE NORTHERLY ALONG SAID LINE PARALLEL TO AND 120.00 FEET WESTERLY OF THE EASTERLY PROPERTY LINE OF SAID LOT 185, A DISTANCE OF 15.00 FEET, TO THE POINT OF BEGINNING, ALL IN SAID LOT 185 OF ROBERT
BARTLETT'S GLEN ELLYN COUNTRYSIDE UNIT NO 2, BEING A SUBDIVISION OF PART OF THE SOUTH ½ OF SECTION 34, TOWNSHIP 40 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MARCH 14, 1951 AS DOCUMENT 618367, IN DUPage COUNTY, ILLINOIS.

AND

The temporary construction easement is shown on EXHIBIT A and legally described as follows:

THE SOUTH 5.00 FEET OF THE NORTH 20.00 FEET OF THE EAST 120.00 FEET (EXCEPT THAT PART FALLING WITHIN ANY STRUCTURES) OF LOT 185 IN ROBERT BARTLETT'S GLEN ELLYN COUNTRYSIDE UNIT NO 2, BEING A SUBDIVISION OF PART OF THE SOUTH ½ OF SECTION 34, TOWNSHIP 40 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MARCH 14, 1951 AS DOCUMENT 618367, IN DUPage COUNTY, ILLINOIS.

AND

THAT PART OF LOT 185 DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 185; THENCE WESTERLY ALONG THE NORTHERLY PROPERTY LINE OF SAID LOT 185, A DISTANCE OF 120.00 FEET, FOR THE POINT OF BEGINNING; THENCE CONTINUING WESTERLY ALONG THE NORTHERLY PROPERTY LINE OF SAID LOT 185, TO THE NORTHWEST CORNER OF SAID LOT 185; THENCE SOUTHERLY ALONG THE WESTERLY PROPERTY LINE OF SAID LOT 185, A DIATANCE OF 30.00 FEET, TO A POINT; THENCE ALONG A LINE IN A NORTHEASTERLY DIRECTION TO A POINT, SAID POINT ON A LINE PARALLEL TO AND 120.00 FEET WESTERLY OF THE EASTERLY PROPERTY LINE OF SAID LOT 185 AND SAID POINT BEING 20.00 FEET SOUTHERLY OF THE NORTHERLY PROPERTY LINE OF SAID LOT 185; THENCE NORTHERLY ALONG SAID LINE PARALLEL TO AND 120.00 FEET WESTERLY OF THE EASTERLY PROPERTY LINE OF SAID LOT 185, A DISTANCE OF 20.00 FEET, TO THE POINT OF BEGINNING, ALL IN SAID LOT 185 OF ROBERT BARTLETT'S GLEN ELLYN COUNTRYSIDE UNIT NO 2, BEING A SUBDIVISION OF PART OF THE SOUTH ½ OF SECTION 34, TOWNSHIP 40 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MARCH 14, 1951 AS DOCUMENT 618367, IN DUPage COUNTY, ILLINOIS.

Common Property Address: 02-34-411-013

Permanent Parcel Number: 2N150 Pearl Avenue, Glen Ellyn, Illinois 60137

Resolution number: ________________

Prepared by: DuPage County DEC
421 North County Farm Rd.
Wheaton, Illinois 60187

Return to: Janet Williams
DuPage County DEC
421 N. County Farm
Wheaton, IL 60187

Packet Pg. 79
This Grant is made by the Grantor and accepted by the Grantee under the following terms and conditions:

1. Definitions: The following terms shall be understood to have the meaning set forth herein:

   a. “Easement Areas” shall mean the collective area comprised of the permanent easement and during its term and temporary construction easement(s), if any. After the termination of the temporary construction easement(s), “Easement Areas” shall refer solely to the area occupied by the permanent easement.

   b. “Improvements” shall mean restoration and stabilizing of the creek channel and any additional improvements or appurtenances related thereto.

   c. “Permanent Easement” shall be as legally described herein and depicted on an attached site plan. Said easement shall, notwithstanding any errors or discrepancies in said legal description, be an easement 15.0 feet in width on the east and 25.0 feet in width on the west and is adjacent to the northerly property line of the Grantor’s property as shown on Exhibit A.

   d. “Routine Surface Maintenance” shall mean periodic lawn mowing, debris and litter clean-up and disposal and the eradication of noxious weeds.

   e. “Temporary Construction Easement(s)” shall be as legally described herein and depicted on an attached site plan. Said easement(s) shall, notwithstanding any errors or discrepancies in said legal descriptions, be 5.0 foot in width and lies south of and adjacent to the southerly line of the permanent easement that lies along the Grantor’s northerly property line.

2. Grantee’s Use: The following conditions shall apply to Grantee’s use of the Easement Areas:

   a. The permanent easement is granted in perpetuity specifically for the purpose of allowing the Grantee ingress and egress onto, over, under, above and along the permanent easement area to install, construct, build, add to, relocate, repair, replace, inspect, maintain, use and operate a permanent creek channel improvement and any additional improvements or appurtenances related thereto.

   b. The temporary construction easement is granted specifically for a two (2) year period from the date of recording of this easement document, for the purpose of allowing the Grantee temporary ingress and egress onto, over, under, above and along the temporary construction easement area to access the permanent easement and to use to install, construct, build, add
to, relocate, repair, replace, inspect the Improvements within the permanent easement.

c. Grantee may from time to time, perform inspections, maintenance, repairs, reconstruction, re-grading or other work on or within the permanent easement area and, or, to the Improvements located therein provided, however, that any work which alters the easement’s grading or the location of the Improvements shall first be approved in writing by the Grantor.

d. The rights and obligations of the Grantee shall extend to its employees, officers, agents, consultants, contractors, sub-contractors, assigns and successors.

e. Grantee may access the Easement Areas at any time, without notice to Grantor, for the purpose of conducting any type of inspection, testing or examination of the Easement Areas and, or, any Improvement located thereon and, or, observe the operations of said Improvements. Grantee may further access the Easement Areas at any time, without notice to Grantor, for the purpose of conducting any type of repairs, maintenance or upkeep to the Easement Areas or Improvements.

f. Grantee agrees that it will perform any work hereby authorized within the Easement Areas, or on the Improvements located therein, with reasonable care, skill and diligence. The Grantee will perform all work in such a way as to avoid harm to the Grantor’s real or personal property adjacent to said Easement Areas. Grantor acknowledges that emergency inspections and work may be undertaken in any manner deemed reasonable and prudent by the Grantee.

g. The Grantee shall obtain any required governmental permits, licenses or approvals prior to commencing any work, excepting such work necessary for the preparation of construction plans and, or, governmental submittals such as the performance of surveys, soil borings, environmental audits, etc. Upon written request, the Grantee shall provide Grantor with copies of any governmental permits, licenses, approval or submittals for said authorizations relating to Grantee’s work within the Easement Areas. The Grantee shall abide by and comply with every condition, term or covenant of said governmental permits, licenses or approvals and shall further do all work in accord with the applicable local, State and Federal laws, ordinances, rules and regulations.

h. Grantee shall require any contractor doing work in the Easement Areas to indemnify, defend and hold the Grantor harmless from and against any liability, claims, loss, liens or damages that may occur or arise on account of the contractor’s work within the easement area. Further, any such contractor shall fully compensate the Grantor in the event any of Grantor’s real or personal property is negatively disturbed or damaged by the
contractor. The Grantee shall, at its election, pay the Grantor for the costs of repairing, restoring or replacing the disturbed land or property, or undertake the repairs and restorations, for any land or property damaged by Grantee's officers or employees. Repairs or restoration shall be to a condition as nearly as possible to the condition in which the land existed before the Grantee's disturbance or damage thereto. The Grantee shall restore disturbed grass with seed or patch only.

i. The Grantee may store equipment and materials within the Easement Areas while performing any construction, maintenance, repairs, surveying, testing or installation in said easements. Grantee will promptly remove all such stored items upon its completion of the authorized work.

j. The easements granted herein shall be non-exclusive to the Grantee, subject to the qualifications and limitations on the respective parties for any subsequent use of the Easement Areas contained herein and further subject to any applicable laws or ordinance requiring that the Improvements be isolated, separated or otherwise protected from other improvements, activities or structures.

3. The Grantor's retained rights and obligations shall be as follows:

a. Grantor shall have and retain all rights to the use, enjoyment and occupation of the aforesaid Easement Areas, including all obligations attendant thereto such as maintenance, as set forth below, and payment of real estate taxes, if any. Grantor may engage in any use provided that Grantor's acts do not adversely affect the intended purposes for which the Easement Areas or the Improvements therein, have been designed or are intended to serve.

b. Grantor shall not construct any structures or improvements on or within the Easement Areas nor shall the Grantor alter, change, destroy or modify the grading of the Easement Areas in any manner that would affect the designed and intended use of said Easement Areas without having first received prior written approval of the Grantee.

c. Grantor may use and, or, cross the easement areas in the routing of other utilities, so long as such activity does not interfere with the intended and, or, designed use and, purposes, of the improvements within the easement area. Grantor shall do no act that affects the lateral or sub-lateral support for the easement areas, improvements located thereon, or that interferes with the operation of said improvements. Grantor may grant such other easements, licenses, rights of access or other permission to third parties for the use of Grantor's property as it deems fit provided, however, no such subsequent use, or change in existing uses, shall be permitted to interfere with or burden the Easement Area(s) or Improvements located therein or hamper, frustrate or increase the Grantee's cost of performing maintenance and repairs.
4. The easement herein granted shall run with the land and shall be binding on all lessees, successors, heirs, devisees, and assigns of the Grantor and the Grantee. The Grantee shall record this easement grant at its sole expense.

5. The Grantor shall be responsible for the routine surface maintenance of Permanent Easement Area(s) during such times that the Grantee is not engaged in work within said easement area(s). This provision is not intended to create any new of different obligation on the part of the Grantor than those obligations the Grantor would normally have under the law but, instead, is intended to ensure that the Grantor adequately mows and cleans up his/her/its property such that the Easement Area(s) and Improvements may be utilized and function as intended, (e.g., inlets do not become clogged, swales do not become overgrown, etc.). In the event the Grantor fails to adequately perform routine surface maintenance of Permanent Easement Area(s) the Grantee shall give notice to the Grantor identifying the required (or deficient) work and allowing Grantor not less than thirty (30) days to complete or remedy the requested maintenance. If the Grantor fails to properly remedy the complained of condition(s) within thirty (30) days the Grantee has the right, but not the obligation, to undertake the requested maintenance and to bill the Grantor for Grantee’s expenses doing so.

6. Whenever any provision of this Easement Grant requires one party (the first party) to undertake any review or do any act or give its consent or approval to the other party (second party), the first party shall not unreasonably delay, withhold, condition or deny the act, review, consent or approval.
Dated this 24th day of MARCH, 2018.

IN WITNESS WHEREOF, the parties hereto have caused this easement to be executed on the date written above.

GRANTORS:

By: William M Lagro  By: Colleen A Lagro
Name: William M Lagro  Name: Colleen A Lagro

STATE OF ILLINOIS  )
COUNTY OF DuPage  )

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, do hereby certify that William M. Lagro, personally known to me, to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary acts, for the uses and purposes therein set forth.

Given under my hand and official seal, this 24th day of MARCH, 2018.

Notary Public

My commission expires: 11/23/2021

GRANTEE: COUNTY OF DUPAGE

By: Daniel J. Cronin, Chairman
Title: DuPage County Board

Attest by:
Name: Paul Hinds
Title: County Clerk

*Excluding Structures*
Requisition 25k and over

FM-P-0142-18

AWARDING RESOLUTION
ISSUED TO ADVENT SYSTEMS, INC.
TO PROVIDE THE SECURITY SYSTEM REPLACEMENT FOR WORK RELEASE
FOR FACILITIES MANAGEMENT
(CONTRACT TOTAL NOT TO EXCEED $397,418.00)

WHEREAS, requests for proposals have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract purchase order to Advent Systems, Inc., to provide the security system replacement for Work Release, for the period through November 30, 2018, for Facilities Management.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, to provide the security system replacement for Work Release, for the period through November 30, 2018, for Facilities Management, be, and it is hereby approved for issuance of a contract purchase order by the Procurement Division to, Advent Systems, LLC, 435 W. Fullerton Avenue, Elmhurst, IL 60126, for a total contract amount not to exceed $397,418.00, per most qualified Offer per Proposal #17-242-LG.

Enacted and approved this 8th day of May, 2018 at Wheaton, Illinois.

______________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: ________________________________
PAUL HINDS, COUNTY CLERK
### PROCUREMENT REVIEW CHECKLIST

**REQUISITION**

This form must accompany all County Purchase Requisitions.

## NEW PURCHASE ORDER REQUEST

<table>
<thead>
<tr>
<th>DATE SUBMITTED</th>
<th>CONTRACT TOTAL AMOUNT</th>
<th>CONTRACT TERM</th>
<th>REQUESTING DEPT.</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 19, 2018</td>
<td>$397,418.00</td>
<td>THROUGH NOVEMBER 30, 2018</td>
<td>FACILITIES MANAGEMENT</td>
</tr>
</tbody>
</table>

### SOLICITATION METHOD FOR SOURCE SELECTION

**Decision Memo Required**  
Explanation of Request for Proposal (RFP) Instead of Bid - Most Qualified Offeror

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
<th>Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Grobe</td>
<td>Completed</td>
<td>04/19/2018 8:37 AM</td>
</tr>
<tr>
<td>Tim Harbaugh</td>
<td>Completed</td>
<td>04/19/2018 8:47 AM</td>
</tr>
<tr>
<td>Nick Kottmeyer</td>
<td>Completed</td>
<td>04/20/2018 2:11 PM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>04/20/2018 5:47 PM</td>
</tr>
<tr>
<td>James McGuire</td>
<td>Completed</td>
<td>04/24/2018 12:50 PM</td>
</tr>
<tr>
<td>Paul Rafac</td>
<td>Completed</td>
<td>04/25/2018 9:24 AM</td>
</tr>
<tr>
<td>Tom Cuculich</td>
<td>Completed</td>
<td>04/25/2018 9:26 AM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>04/26/2018 12:14 PM</td>
</tr>
<tr>
<td>Public Works Committee</td>
<td>Pending</td>
<td>05/01/2018 9:15 AM</td>
</tr>
<tr>
<td>Finance Committee</td>
<td>Pending</td>
<td>05/08/2018 8:00 AM</td>
</tr>
<tr>
<td>County Board</td>
<td>Pending</td>
<td>05/08/2018 10:00 AM</td>
</tr>
</tbody>
</table>
**Procurement Review Checklist**  
**Procurement Services Division**  
This form must accompany all Purchase Order Requisitions  
Attach Required Vendor Ethics Disclosure Statement

<table>
<thead>
<tr>
<th>Vendor: Advent Systems, Inc.</th>
<th>Vendor #: 10691</th>
<th>Contract Term: through 11/30/18</th>
<th>Contract Total: $397,418.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept: Facilities Management</td>
<td>Contact: Scott Otterman</td>
<td>Phone: 630-816-0103</td>
<td>Assigned PW 5/1/18 Committee: CB 5/8/18</td>
</tr>
</tbody>
</table>

**Description of Procurement/Scope of Work/Background**  
Recommendation for the approval of a contract purchase order to provide replacement of the security system for Work Release, for a total contract amount not to exceed $397,418.00.

**Reason for Procurement**  
The current security system which operates individual doors, intercoms and lighting controls was installed in 1995. The controllers that operate the system are obsolete.

**FUNDING SOURCE**  
- Procurement budgeted for (FY and budget code(s)): 6000-1220-54010
- Budget Transfer (Date) __________________ Add'l Information __________________

**DECISION MEMO NOT REQUIRED**

- LOWEST RESPONSIBLE QUOTE # or BID # __________________ (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)
- RENEWAL, Enter Bid # __________________ __________________ Intergovernmental Agreement
- SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(S) (attach Sole Source Justification form)
- PER 55 ILCS 5/5-1022 ‘Competitive Bids’ (d) IT/Telecom purchases under $35,000.00 Public Utility
- PER 55 ILCS 5/5-1022 ‘Competitive Bids’ (c) not suitable for competitive bidding. Explain below: __________________

**DECISION MEMO REQUIRED**

- Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
- EXPLANATION OF REQUEST FOR PROPOSAL RFP # 17-242-LG __________________ (include Evaluation Summary if applicable)
- RENEWAL OF RFP # __________________
- PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- OTHER THAN LOWEST RESPONSIBLE, BID # __________________

**PREPARED BY AND APPROVAL(S) (Initials Only)**

<table>
<thead>
<tr>
<th>Prepared By</th>
<th>Date</th>
<th>Recommended for Approval</th>
<th>Date</th>
<th>IT Approval, if required</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>LG</td>
<td>Apr 18, 2018</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**REVIEWED BY (Initials Only)**

<table>
<thead>
<tr>
<th>Buyer</th>
<th>Date</th>
<th>Procurement Officer</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Chief Financial Officer</th>
<th>Date</th>
<th>Chairman's Office</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Decision Memos Over $25,000)</td>
<td></td>
<td>(Decision Memos Over $25,000)</td>
<td></td>
</tr>
</tbody>
</table>
## Criteria Tabulation
### RFP 17-242-LG Security Replacement System

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Points</th>
<th>Advent Systems Inc. Elmhurst, IL</th>
<th>Broadway Electric Inc. Elk Grove Village, IL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Previous experience/qualifications</td>
<td>10</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>Installation</td>
<td>25</td>
<td>14</td>
<td>10</td>
</tr>
<tr>
<td>Project Approach and Plan</td>
<td>40</td>
<td>19</td>
<td>10</td>
</tr>
<tr>
<td>Pricing</td>
<td>25</td>
<td>24</td>
<td>25</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>100</strong></td>
<td><strong>63</strong></td>
<td><strong>48</strong></td>
</tr>
</tbody>
</table>

### Price
- **Advent Systems Inc.**
  - Price: $397,418
  - Awarded Price Points: 24
- **Broadway Electric Inc.**
  - Price: $387,000
  - Awarded Price Points: 25

NOTE: Midco was deemed nonresponsive when their Best and Final Price submission also changed the scope of services and goods.
**Decision Memo**

**Procurement Services Division**

This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

---

**Date:** Apr 18, 2018

**MinuteTraq (IQM2) ID #:** 12506

**Department Requisition #:**

---

**Requesting Department:** Facilities Management

**Department Contact:** Scott Otterman

**Contact Email:** scott.otterman@.dupageco.org

**Contact Phone:** 630-816-0103

**Vendor Name:** Advent Systems, Inc.

**Vendor #:** 10691

---

**Action Requested** - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Recommendation for the approval of a contract purchase order to provide replacement of the security system for Work Release, for a total contract amount not to exceed $397,418.00.

---

**Summary Explanation/Background** - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The current security system which operates individual doors, intercoms, cameras and lighting controls was installed in 1995. The controllers that operate the system are obsolete and the video quality and coverage of the camera system is insufficient. We currently can only find used controllers through third party providers on the internet; these do not come with a warranty or guarantee they will work.

---

**Strategic Impact**

Select one of the five strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

**Quality of Life**

Work Release inmates are locked in cells overnight. If a fire or medical emergency occurred, all cell doors would need to be manually keyed open. During the overnight shift, only one deputy is assigned to the building. With an average of 35 to 40 inmates, this could take an excessive amount of time to key individual day room and each cell door.

---

**Source Selection/Vetting Information** - Describe method used to select source.

Proposals were received from 3 vendors. Facilities Management staff reviewed each proposal taking into consideration the qualifications of the vendor and any sub-contractors, points were awarded for the following categories: previous experience/qualifications, installation, project approach and plan and pricing. Based on a comprehensive review of the proposals and points award scoring, staff determined that Advent Systems, Inc. provided the most qualified offer per proposal #17-242-LG. Midco, Inc. was deemed non-responsive when their Best and Final Price submission also changed the scope of services and goods.

---

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Staff recommends securing a contract purchase order with Advent Systems, Inc., to provide replacement of the security system for Work Release, per most qualified offer per proposal #17-242-LG.

The other option would be to send this item for bid; however staff does not recommend this option as it does not guarantee the quality of service will be equivalent or that prices will be lower.

---

**Fiscal Impact/Cost Summary** - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

Monies have been budgeted for this project in the 2018 Capital Budget 6000-1220-54010 FAC MGMT CTY INFRASTRUCTURE
## Purchase Requisition

**Procurement Services Division**

---

**Date:** Apr 18, 2018

**MinuteTraq (IQM2) ID #:** 12506

**Department Req #:** 17-242

**RFP, Bid or Quote #:**

---

**Send Purchase Order To:**

<table>
<thead>
<tr>
<th>Vendor: Advent Systems, Inc.</th>
<th>Vendor #: 10691</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn: John Lothrop</td>
<td>Email: <a href="mailto:John_L@adventsystems.com">John_L@adventsystems.com</a></td>
</tr>
<tr>
<td>Address: 435 W. Fullerton Avenue</td>
<td>Zip: 60126</td>
</tr>
<tr>
<td>City: Elmhurst</td>
<td>State: IL</td>
</tr>
<tr>
<td>Phone: 630-279-7171</td>
<td>Fax: 630-279-7676</td>
</tr>
</tbody>
</table>

**Send Invoices To:**

<table>
<thead>
<tr>
<th>Vendor: Advent Systems, Inc.</th>
<th>Vendor #: 10691</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn: Tim Harbaugh</td>
<td>Email: <a href="mailto:laura.grobe@dupageco.org">laura.grobe@dupageco.org</a></td>
</tr>
<tr>
<td>Address: 421 N. County Farm Road</td>
<td>Zip: 60187</td>
</tr>
<tr>
<td>City: Wheaton</td>
<td>State: IL</td>
</tr>
<tr>
<td>Phone: 630-407-5700</td>
<td>Fax: 630-407-5701</td>
</tr>
</tbody>
</table>

**Send Payments To:**

<table>
<thead>
<tr>
<th>Vendor: Advent Systems, Inc.</th>
<th>Vendor #: 10691</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn: Scott Otterman</td>
<td>Email: <a href="mailto:scott.otterman@dupageco.org">scott.otterman@dupageco.org</a></td>
</tr>
<tr>
<td>Address: 435 W. Fullerton Avenue</td>
<td>Zip: 60126</td>
</tr>
<tr>
<td>City: Elmhurst</td>
<td>State: IL</td>
</tr>
<tr>
<td>Phone:</td>
<td>Fax:</td>
</tr>
</tbody>
</table>

---

**Payment Terms:** PER 50 ILCS 505/1

**F.O.B.**

**PO 20 Delivery Date**

**Destination**

**Requisitioner**

Laura Grobe

---

**Use for**

PO25 only

---

**LN** | **Qty** | **UOM** | **Item Detail (Product #)** | **Description** | **FY** | **Dept #** | **Acctg Unit** | **Acct #** | **Sub-Accts and/or Activity #** | **Unit Price** | **Extension** |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>EA</td>
<td>Security System Replacement</td>
<td>6000</td>
<td>1220</td>
<td>54010</td>
<td>397,418.00</td>
<td></td>
<td></td>
<td>397,418.00</td>
<td></td>
</tr>
</tbody>
</table>

**Requisition Total:** $397,418.00

---

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

Provide replacement of the security system for Work Release.

---

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

---

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):

PW 5/1/18, CB 5/8/18  Job #1702602

---

**Packet Pg. 91**

13.C.d

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County’s Contractual Obligation.

Date: 3/23/18

BID/Contract/PO #: ___________________________

Company Name: Advent Systems, Inc.
Contact Person: John W. Lothrop
Contact Phone: 630-279-7171
Contact Email: john.L@ad ventsystems.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change order to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $15,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose contract the contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, “contractor or vendor” includes owners, officers, managers, lobbyists, agents, consultants, bond counsel, and any individual or entity under control of the contracting person, to which the contracting person has made contributions.

X NONE (check here) - If no contributions have been made

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of items, type of services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names of and contact information of any contractors, lobbyists, agents, and representatives of all individuals who are or will be having contact with county officers or employees in relation to the contract or bid and shall update such disclosure with any changes that may occur.

X NONE (check here) - If no contacts have been made

<table>
<thead>
<tr>
<th>Lobbyists, Agents, and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the county’s ethics and procurement policies and ordinances are available at:
http://www.dupageco.com/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: __________________________
Signature on file: __________________________
Printed Name: John W. Lothrop, CPP
Title: Vice President
Date: 3/23/18

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)
WHEREAS, the County of DuPage (hereinafter “COUNTY”), the Highland Hills Sanitary District, (hereinafter “HIGHLAND HILLS”), and the Flagg Creek Water Reclamation District, (hereinafter “FLAGG CREEK”), previously entered into an Intergovernmental Agreement (hereinafter the “AGREEMENT”) which provides, inter alia, for FLAGG CREEK’S and the COUNTY’S acquisition of HIGHLAND HILLS’ infrastructure; and

WHEREAS, the parties have since determined that it is necessary and prudent, and in their best interests, to amend the AGREEMENT in order to address new conditions and changed circumstances that have developed since its adoption; and

WHEREAS, the parties have agreed to amend the AGREEMENT as set forth in the attached FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE HIGHLAND HILLS SANITARY DISTRICT, THE FLAGG CREEK WATER RECLAMATION DISTRICT AND THE COUNTY OF DUPAGE, ILLINOIS; and

WHEREAS, the Public Works Committee of DuPage County Board has reviewed and recommends the County’s approval of the attached FIRST AMENDMENT.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the attached FIRST AMENDMENT between the COUNTY, HIGHLAND HILLS and FLAGG CREEK is hereby accepted and approved, and the Chairman of the DuPage County Board is hereby authorized and directed and executed the FIRST AMENDMENT on behalf of the COUNTY.

BE IT FURTHER RESOLVED that the Chairman of the DuPage County Board is hereby authorized and directed and executed, personally or through his designee and attorneys, such additional documents as necessary or prudent to effectuate the property transfers contemplated by such FIRST AMENDMENT; and

BE IT FURTHER RESOLVED that the County Clerk be directed to transmit certified copies of the this Resolution and the attached AGREEMENT to the Highland Hills Sanitary District, 566 13th Place, Lombard, Illinois 60148, Attn: James Worden; the Flagg Creek Water Reclamation District, 7001 N. Frontage Rd., Burr Ridge, Illinois 60527, ATTN: Thomas O’Connor; and Anthony Hayman/State’s Attorney’s Office

Enacted and approved this 8th day of May, 2018 at Wheaton, Illinois.

________________________________
DANIEL J. CRONIN, CHAIRMAN
Resolution
PW-R-0158-18

DU PAGE COUNTY BOARD

Attest: _________________________________

PAUL HINDS, COUNTY CLERK
FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT
BETWEEN THE HIGHLAND HILLS SANITARY DISTRICT, THE FLAGG CREEK
WATER RECLAMATION DISTRICT AND THE COUNTY OF DUPAGE, ILLINOIS
FOR REVIEW OF ACCOUNTS, AND OPERATIONS IN PREPARATION FOR
DISSOLUTION

THIS FIRST AMENDMENT to an Intergovernmental Agreement is made and
entered into this _____ day of __________ 2018, by and between the Flagg Creek Water
Reclamation District, (hereinafter referred to as "FLAGG CREEK"), the Highland Hills
Sanitary District, (hereinafter referred to as "HIGHLAND HILLS"), and the County of DuPage, Illinois, a body politic, (hereinafter referred to as the "COUNTY") (FLAGG CREEK, HIGHLAND HILLS, and the COUNTY are herein sometimes referred to
individually as a “PARTY” and collectively as “PARTIES”).

WHEREAS, the County of DuPage (hereinafter “COUNTY”), the Highland Hills
Sanitary District, (hereinafter “HIGHLAND HILLS”), and the Flagg Creek Water
Reclamation District, (hereinafter “FLAGG CREEK”), previously entered into an
Intergovernmental Agreement (hereinafter the “AGREEMENT”) which provides, inter
alia, for FLAGG CREEK’S and the COUNTY’S acquisition of HIGHLAND HILLS’
infrastructure; and

WHEREAS, the parties have since determined that it is necessary and prudent,
and in their best interests, to amend the AGREEMENT in order to address new
conditions and changed circumstances that have developed since its adoption; and

WHEREAS, more specifically, there is presently a proceeding before the Illinois
Pollution Control Board involving HIGHLAND HILLS, which matter the parties had
anticipated being concluded prior to the due date for the exchange of records under this
AGREEMENT; and

WHEREAS, in order to preserve privileged attorney-client communications and,
or, the confidentiality of attorney work products, HIGHLAND HILLS has requested that
the AGREEMENT be amended to expressly exclude from the parties production of
governmental records any materials pertaining to pending administrative proceedings or
litigation whenever such disclosure might constitute a waiver of HIGHLAND HILLS’
attorney-client relationship; and

WHEREAS, the COUNTY has also subsequently determined that the
AGREEMENT’S provision for title transfer of the HIGHLAND HILLS’ water
distribution system needs to be amended to comply with third-party requirements which
were not known to the Parties at the time of the AGREEMENT’S execution.
NOW, THEREFORE, in consideration of the premises and mutual covenants contained herein, and in the spirit of intergovernmental cooperation, the COUNTY, the HIGHLAND HILLS and FLAGG CREEK agree as follows:

1.0 RECITALS INCORPORATED.

1.1 The foregoing recitals are incorporated herein by reference as though fully set forth herein.

2.0 AGREEMENT REMAIN IN EFFECT

2.1 This AGREEMENT remains in full force and effect except to the extent that the provisions of this FIRST AMENDMENT conflict with the terms of the AGREEMENT, in which case the provisions of this FIRST AMENDMENT shall control.

3.0 AMENDMENTS TO THE AGREEMENT

3.1 Paragraph 2.1.1 shall be amended to state as follows:

“2.1.1 Except as previously disclosed by prior written communication, HIGHLAND HILLS has not received notice of any environmental, health, zoning, building code or other violation or pending special assessment, condemnation, rezoning, or annexation from any governmental body. In the event HIGHLAND HILLS subsequently receives notice of any of the foregoing matters, HIGHLAND HILLS shall notify the COUNTY and FLAGG CREEK of such matter(s) within three (3) business days.”

3.2 Paragraph 2.2 shall be amended to state as follows:

“2.2 Within thirty (30) days of the Effective Date of this Agreement First Amendment, and excepting any materials related to a pending matter which has been deemed to be an attorney/client communication and, or, attorney work product by the attorneys for HIGHLAND HILLS shall not be subject to production, HIGHLAND HILLS endeavors to provide the COUNTY and FLAGG CREEK with copies of, or otherwise make available to those parties for copying, the following materials, provided such materials are in the possession of HIGHLAND HILLS’ officials, officers, employees, agents or contractors:”

3.3 Paragraph 2.2.3 shall be amended to state as follows:

“2.2.3 Records pertaining to any liabilities and obligations of HIGHLAND HILLS, including but not limited to any flooding or
sewer back-up incident reports, suits, claims, demands, grievances, liens, lien notices, lien waivers, outstanding contracts, closed contracts for goods or services executed within the past ten (10) years, bills and invoices for any goods or services received or obtained by HIGHLAND HILLS during the past two (2) years, payroll and benefits records for all HIGHLAND HILLS’ employees, any pending court actions, and any court actions closed within the prior five years; and”

3.4 Paragraph 3.5 shall be amended by adding a new Paragraph 3.5.1 immediately thereafter. Paragraph 3.5.1 shall state as follows:

“3.5.1 In the event the County elects to transition the HIGHLAND HILLS water system from well water to Lake Michigan water; but following the issuance of all regulatory and governmental approvals, and prior to the Service Transition Date, upon the COUNTY’S written request HIGHLAND HILLS shall convey, transfer, deliver and assign all of HIGHLAND HILLS’ rights, title, ownership and interest in and to the Assets and Improvements to HIGHLAND HILLS’ Water system (hereafter the “Water System Transfer”). The Water System Transfer shall not include the transfer of ownership of real estate unless the COUNTY and HIGHLAND HILLS agree to the contrary. By April 1, 2018, HIGHLAND HILLS shall execute and deliver to the COUNTY a Bill of Sale, an Assignment of Property Interests and Access Rights in substantially the same form attached hereto as Exhibits A (Bill of Sale) and B (Assignment), and such additional documents as those Parties may deem necessary or prudent. Such documents may, or may not, include reverter language consistent with Paragraph 3.5.2 below, but the inclusion or exclusion of such provision shall not limit or restrict the COUNTY’S ability to cause a reversion of the Water System Transfer on account of a triggering event identified in Paragraph 3.5.2 below.”

3.5 Paragraph 3.5 shall be further amended to include a new Paragraph 3.5.2 immediately following the new Paragraph 3.5.1. Paragraph 3.5.2 shall state as follows:

“3.5.2 At the election of the COUNTY, the Water System Transfer shall be subject to a reversion of the transferred rights, title, ownership and interest back to HIGHLAND HILLS in the event of any of the following occurrences: i) any subsequent amendment to Federal or State law, or the DuPage Water Commission’s Charter or rules, which operate to prohibit the COUNTY from providing Lake Michigan-supplied water to that Water system; or ii) HIGHLAND
HI

HILLS has not dissolved as a governmental unit eighteen (18) months following the effective date of the Water System Transfer.”

3.6 Paragraph 3.6 shall be amended to read as follows:

“3.6 Concurrently with the Service Transition Date, HIGHLAND HILLS’ governing board shall adopt, by ordinance, a rate and fee schedule for potable water and sanitary sewer services matching the rates and fees charged by the COUNTY and FLAGG CREEK for such services, which rates and fees shall be effective on the date of Lake Michigan service transition. Such rates and fees for sanitary sewer service shall also include a capital recovery charge of $12.80 bi-monthly per bill charge, and the capital recovery charge will be billed until the costs of correction of deficiencies, capital improvements, and emergency work to the Sanitary Sewer System have been fully recaptured. A copy of said resolution shall be distributed to the other Parties and each of HIGHLAND HILLS’ customers. The COUNTY may retain the capital recovery charge and utilize proceeds therefrom to undertake maintenance, repairs and capital improvements to the HIGHLAND HILLS sanitary sewer system, but upon said sanitary sewer system’s transfer to FLAGG CREEK, the COUNTY shall turnover any unexpended funds to FLAGG CREEK.

3.7 Paragraph 3.7.1 shall be amended to state as follows:

“3.7.1 HIGHLAND HILLS shall make application, as required under Illinois law, to archive all crucial records and to dispose of any remaining records. This shall be completed in coordination with the COUNTY and FLAGG CREEK. Notwithstanding the foregoing to the contrary, any records relating to any matters currently pending before a court or administrative agency, board or commission, the records shall be maintained and not destroyed prior to five years from the termination of the litigation.”

3.8 Paragraph 3.7 shall be further amended to include a new Paragraph 3.7.6 immediately following Paragraph 3.7.5. Paragraph 3.7.6 shall state as follows:

“3.7.6 HIGHLAND HILLS shall assign and transfer all interest and rights of collection of its water service accounts receivables (including delinquent billings), liens for unpaid water service properly recorded against delinquent service addresses to the
COUNTY and shall promptly turnover any such monies subsequently paid or collected. At FLAGG CREEK’S request, HIGHLAND HILLS shall further assign and transfer all interest and rights of collection of its sanitary sewer service accounts receivables (including delinquent billings), liens for unpaid sanitary sewer service properly recorded against delinquent service addresses to FLAGG CREEK and, in the event of such assignment, shall thereafter promptly turnover any such monies subsequently paid or collected.”

3.9 Paragraph 3.9 shall be amended to state as follows:

“3.9 Prior to its dissolution, HIGHLAND HILLS shall settle, or otherwise permanently dispose of, all litigation, administrative proceedings and claims involving that Party, including specifically all tax rate objection cases, though the COUNTY may waive this requirement as to any or all matters then pending. This The resolution of tax rate objection cases shall be coordinated with the DuPage County States Attorney.”

3.10 A new Paragraph 4.6 shall be added stating as follows:

“4.6 Notwithstanding the language of Paragraph 4.4 of this Agreement, the COUNTY shall assume and bear all liability relating to and arising out of the operations of, the Water system following the Water System Transfer, except as modified by Paragraph 3.6, of this Agreement. The COUNTY does not assume or accept any liabilities related to the Water system arising or existing prior to the Water System Transfer. The COUNTY, FLAGG CREEK and HIGHLAND HILLS agree that the COUNTY will terminate water service for non-payment of HIGHLAND HILLS’, or FLAGG CREEK’S, sanitary service charges following the Water System Transfer subject to those parties entering into a separate shut-off agreement.

3.11 Paragraph 5.2 shall be amended to state as follows:

“5.2 After the COUNTY has completed its installations and/or replacements of meters for HIGHLAND HILLS’ customer, COUNTY-collected meter readings shall be promptly transmitted to both HIGHLAND HILLS and FLAGG CREEK in an agreed upon electronic format. HIGHLAND HILLS shall issue billings for its sanitary sewer customers using COUNTY-supplied meter-reading data until the Dissolution Date, unless an earlier billing transfer date is agreed upon by HIGHLAND HILLS and FLAGG CREEK. FLAGG CREEK shall immediately inform the COUNTY
and HIGHLAND HILLS in the event of any apparent discrepancy or error with said billings.”
IN WITNESS WHEREOF, the Parties set their hands and seals as of the date first written above.

HIGHLAND HILLS
SANITARY DISTRICT

By: _________________________
   James Worden
   President

Attest

By: _________________________
   Name:
   Title:

COUNTY of DUPAGE

By: _________________________
   Daniel Cronin
   County Board Chairman

Attest

By: _________________________
   Name:
   Title:

FLAGG CREEK WATER
RECLAMATION DISTRICT

By: _________________________
   Thomas O’Connor
   Executive Director

Attest

By: _________________________
   Thomas J. Walsh
   Trustee Clerk
WHEREAS, on DuPage County Public Works Department responded to a sewer backup on Honeysuckle Rose in Willowbrook. While performing maintenance to alleviate the back-up, two residential homes incurred severe wastewater damage directly related to the maintenance activity; and

WHEREAS, due to the critical nature of removing this sewage in a timely manner, ServiceMaster was authorized to clean and sanitize the two residences; and

WHEREAS, on March 16, 2018, DuPage County Chief of Staff, and Public Works Committee Chairman authorized an emergency procurement to clean and sanitize these residences due to the public health and safety of the residents, in accordance with the DuPage County Procurement Code, Section 2-300.4-106.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said emergency procurement to clean and sanitize these residences due to the public health and safety of the residents, for Public Works, be, and it hereby approved for issuance of a Contract Purchase Order by the Procurement Division to ServiceMaster DSI, 2400 Wisconsin Avenue, Downers Grove, IL 60515, for a total contract amount not to exceed thirty-nine thousand nine hundred and thirty six dollars and 11/100 cents ($39,936.11).

Enacted and approved this 8th day of May, 2018 at Wheaton, Illinois.

________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: ____________________________________
PAUL HINDS, COUNTY CLERK
PROCUREMENT REVIEW CHECKLIST
REQUISITION
This form must accompany all County Purchase Requisitions.

<table>
<thead>
<tr>
<th>DATE SUBMITTED</th>
<th>CONTRACT TERM</th>
<th>CONTRACT TOTAL AMOUNT</th>
<th>REQUESTING DEPT.</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 25, 2018</td>
<td>N/A</td>
<td>$39,936.11</td>
<td>PUBLIC WORKS</td>
</tr>
</tbody>
</table>

SOLICITATION METHOD FOR SOURCE SELECTION

**Decision Memo Required**  Radification of Emergency Procurement

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
<th>Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angela Bendinelli</td>
<td>Completed</td>
<td>04/25/2018 1:52 PM</td>
</tr>
<tr>
<td>Nick Kottmeyer</td>
<td>Completed</td>
<td>04/25/2018 2:13 PM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>04/25/2018 2:39 PM</td>
</tr>
<tr>
<td>James McGuire</td>
<td>Completed</td>
<td>04/26/2018 10:30 AM</td>
</tr>
<tr>
<td>Paul Rafac</td>
<td>Completed</td>
<td>04/26/2018 3:59 PM</td>
</tr>
<tr>
<td>Tom Cuculich</td>
<td>Completed</td>
<td>04/26/2018 4:02 PM</td>
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<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>04/26/2018 4:17 PM</td>
</tr>
<tr>
<td>Public Works Committee</td>
<td>Pending</td>
<td>05/01/2018 9:15 AM</td>
</tr>
<tr>
<td>Finance Committee</td>
<td>Pending</td>
<td>05/08/2018 8:00 AM</td>
</tr>
<tr>
<td>County Board</td>
<td>Pending</td>
<td>05/08/2018 10:00 AM</td>
</tr>
</tbody>
</table>
Procurement Review Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

Vendor: ServiceMaster DSI
Vendor #: N/A
Contract Term: N/A
Contract Total: $39,936.11
Dept: Public Works
Contact: Sean Reese
Phone: 630-985-7400
Assigned Committee: Public Works

Description of Procurement/Scope of Work/Background
Emergency restoration services for two condominium units at 16W615 Honeysuckle Rose in Willowbrook due to sewer back-ups in the amount of $39,936.11.

Reason for Procurement
On March 14, 2018 Public Works staff investigated a sewer backup in which the County flusher truck was used to relieve the blockage. During the course of flushing, two condominium units at 16W615 Honeysuckle Rose in Willowbrook experienced severe backups into their homes. Since the back-ups occurred due to the flushing, ServiceMaster was called to assess the damage and clean-up measures. Due to the critical nature of removing this sewage in a timely manner for the residents, ServiceMaster was authorized to clean and sanitize these residences.

FUNDING SOURCE
☒ Procurement budgeted for (FY and budget code(s)): 2000-2555-53830
☐ Budget Transfer (Date) ____________ Add’l Information ____________________

DECISION MEMO NOT REQUIRED
☐ LOWEST RESPONSIBLE QUOTE # or BID # ____________________ (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)
☐ RENEWAL, Enter Bid # ____________________ Intergovernmental Agreement
☐ SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)
☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00 ☐ Public Utility
☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

DECISION MEMO REQUIRED
☐ Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
☐ EXPLANATION OF REQUEST FOR PROPOSAL RFP # ____________________ (include Evaluation Summary if applicable)
☐ RENEWAL OF RFP # ____________________
☐ PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
☐ OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
☐ REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
☒ OTHER THAN LOWEST RESPONSIBLE, BID # Emergency Procurement

PREPARED BY AND APPROVAL(S) (Initials Only)

Prepared By: [Signature] Date: 4/25/2018
Recommended for Approval: [Signature] Date: 4/25/2018
IT Approval, if required: [Signature] Date: [Signature] Date: 4/25-18

REVIEWED BY (Initials Only)

Buyer: [Signature] Date: 4/25/18
Procurement Officer: [Signature] Date: 4/25-18
Chief Financial Officer (Decision Memos Over $25,000): [Signature] Date: 4/26-18
Chairman's Office (Decision Memos Over $25,000): [Signature] Date: 4/26-18

Attachment: ServiceMaster - Checklist (PW-P-0143-18 : PW ServiceMaster DSI - Emergency Ratification)
## Recap by Room

### Area: Unit G

<table>
<thead>
<tr>
<th>Area</th>
<th>Cost</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kitchen</td>
<td>4,135.40</td>
<td>22.44%</td>
</tr>
<tr>
<td>Bathroom</td>
<td>1,534.95</td>
<td>8.33%</td>
</tr>
<tr>
<td>LR/DR</td>
<td>1,930.06</td>
<td>10.47%</td>
</tr>
<tr>
<td>Stairs</td>
<td>480.09</td>
<td>2.60%</td>
</tr>
<tr>
<td>Basement</td>
<td>1,980.66</td>
<td>10.75%</td>
</tr>
</tbody>
</table>

**Area Subtotal: Unit G**

10,061.16  54.58%

### Area: Unit H

<table>
<thead>
<tr>
<th>Area</th>
<th>Cost</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kitchen</td>
<td>4,135.40</td>
<td>22.44%</td>
</tr>
<tr>
<td>Stairs</td>
<td>480.09</td>
<td>2.60%</td>
</tr>
<tr>
<td>LR/DR</td>
<td>1,930.06</td>
<td>10.47%</td>
</tr>
<tr>
<td>Bathroom</td>
<td>1,092.73</td>
<td>5.93%</td>
</tr>
<tr>
<td>Basement</td>
<td>596.73</td>
<td>3.24%</td>
</tr>
</tbody>
</table>

**Area Subtotal: Unit H**

8,235.01  44.68%

**Labor Minimums Applied**

136.27  0.74%

### Subtotal of Areas

18,432.44  100.00%

### Total

18,432.44  100.00%
## Recap by Category

<table>
<thead>
<tr>
<th>O&amp;P Items</th>
<th>Total</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>APPLIANCES</td>
<td>747.60</td>
<td>3.28%</td>
</tr>
<tr>
<td>CABINETRY</td>
<td>3,960.58</td>
<td>17.37%</td>
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<tr>
<td>CLEANING</td>
<td>417.34</td>
<td>1.83%</td>
</tr>
<tr>
<td>CONTENT MANIPULATION</td>
<td>378.00</td>
<td>1.66%</td>
</tr>
<tr>
<td>DRYWALL</td>
<td>1,266.93</td>
<td>5.56%</td>
</tr>
<tr>
<td>FLOOR COVERING - CARPET</td>
<td>4,115.88</td>
<td>18.05%</td>
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<tr>
<td>FLOOR COVERING - CERAMIC TILE</td>
<td>522.27</td>
<td>2.29%</td>
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<tr>
<td>FLOOR COVERING - VINYL</td>
<td>1,401.26</td>
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<tr>
<td>FINISH CARPENTRY / TRIMWORK</td>
<td>411.82</td>
<td>1.81%</td>
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<tr>
<td>INSULATION</td>
<td>227.57</td>
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<tr>
<td>PLUMBING</td>
<td>722.16</td>
<td>3.17%</td>
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<tr>
<td>PAINTING</td>
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<tr>
<td><strong>O&amp;P Items Subtotal</strong></td>
<td>18,432.44</td>
<td>80.84%</td>
</tr>
<tr>
<td>Material Sales Tax</td>
<td>568.24</td>
<td>2.49%</td>
</tr>
<tr>
<td>Overhead</td>
<td>1,900.14</td>
<td>8.33%</td>
</tr>
<tr>
<td>Profit</td>
<td>1,900.14</td>
<td>8.33%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>22,800.96</td>
<td>100.00%</td>
</tr>
</tbody>
</table>
ServiceMaster Restoration by DSI

2400 Wisconsin Ave
Downers Grove IL 60515
P: 800-954-9444 F:630-437-5591
TIN: 36-3711293

Recap by Room

<table>
<thead>
<tr>
<th>Area: Unit G</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Kitchen</td>
<td>Coverage: Dwelling</td>
<td>99.22% = 1,767.76</td>
</tr>
<tr>
<td></td>
<td>Bathroom</td>
<td>Coverage: Dwelling</td>
</tr>
<tr>
<td></td>
<td>LR/DR</td>
<td>Coverage: Dwelling</td>
</tr>
<tr>
<td></td>
<td>Stairs</td>
<td>Coverage: Dwelling</td>
</tr>
<tr>
<td></td>
<td>Basement</td>
<td>Coverage: Dwelling</td>
</tr>
<tr>
<td></td>
<td>Area Subtotal: Unit G</td>
<td>Coverage: Dwelling</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Area: Unit H</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Kitchen</td>
<td>Coverage: Dwelling</td>
<td>99.22% = 1,767.76</td>
</tr>
<tr>
<td></td>
<td>Stairs</td>
<td>Coverage: Dwelling</td>
</tr>
<tr>
<td></td>
<td>LR/DR</td>
<td>Coverage: Dwelling</td>
</tr>
<tr>
<td></td>
<td>Bathroom</td>
<td>Coverage: Dwelling</td>
</tr>
<tr>
<td></td>
<td>Basement</td>
<td>Coverage: Dwelling</td>
</tr>
<tr>
<td></td>
<td>Area Subtotal: Unit H</td>
<td>Coverage: Dwelling</td>
</tr>
<tr>
<td></td>
<td>Miscellaneous</td>
<td>Coverage: Dwelling</td>
</tr>
</tbody>
</table>

Subtotal of Areas

|                  | Coverage: Dwelling | 99.75% = 11,077.43 | Coverage: Contents | 0.25% = 27.70 |

01-05380-WTR

3/15/2018  Page: 15
<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>11,077.43</td>
<td>100.00%</td>
</tr>
</tbody>
</table>
### Purchase Requisition

#### Procurement Services Division

**Date:** Apr 19, 2018  
**MinuteTraq (IQM2) ID #:** 12563  
**Department Req #:** 18213  
**RFP, Bid or Quote #:**

#### Send Purchase Order To:

<table>
<thead>
<tr>
<th>Vendor: ServiceMaster DSI</th>
<th>Vendor #:</th>
<th>Dept: DuPage County Public Works</th>
<th>Division:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn:</td>
<td>Email:</td>
<td>Attn: Accounts Payable Email: <a href="mailto:pwaccountspayable@dupageco.org">pwaccountspayable@dupageco.org</a></td>
<td></td>
</tr>
<tr>
<td>Address: 2400 Wisconsin Avenue</td>
<td>Address: 7900 S. Route 53</td>
<td>Room:</td>
<td></td>
</tr>
<tr>
<td>Phone: 800-954-9444 Fax:</td>
<td>Phone: 630-985-7400 Fax: 630-985-4802</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Send Invoices To:

<table>
<thead>
<tr>
<th>Send Payments To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor: SAME Vendor #:</td>
</tr>
<tr>
<td>Attn: Email:</td>
</tr>
<tr>
<td>Address: Address: Room:</td>
</tr>
<tr>
<td>City: State: IL Zip:</td>
</tr>
<tr>
<td>Phone: Fax:</td>
</tr>
</tbody>
</table>

#### Payment Terms

<table>
<thead>
<tr>
<th>Use for</th>
<th>Contract Administrator</th>
<th>Contract Start Date</th>
<th>Contract End Date</th>
<th>Use for</th>
</tr>
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<tbody>
<tr>
<td>PO25 only</td>
<td></td>
<td></td>
<td></td>
<td>PO25 only</td>
</tr>
</tbody>
</table>

#### Ship To:

<table>
<thead>
<tr>
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<th>Vendor #:</th>
<th>Dept: DuPage County Public Works</th>
<th>Division:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn:</td>
<td>Email:</td>
<td>Attn: Accounts Payable Email: <a href="mailto:pwaccountspayable@dupageco.org">pwaccountspayable@dupageco.org</a></td>
<td></td>
</tr>
<tr>
<td>Address: 2400 Wisconsin Avenue</td>
<td>Address: 7900 S. Route 53</td>
<td>Room:</td>
<td></td>
</tr>
<tr>
<td>Phone: 800-954-9444 Fax:</td>
<td>Phone: 630-985-7400 Fax: 630-985-4802</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Send Payments To:

<table>
<thead>
<tr>
<th>Vendor: SAME Vendor #:</th>
<th>Dept: SAME Email:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attn: Email:</td>
<td></td>
</tr>
<tr>
<td>Address: Address: Room:</td>
<td></td>
</tr>
<tr>
<td>City: State: IL Zip:</td>
<td></td>
</tr>
<tr>
<td>Phone: Fax:</td>
<td></td>
</tr>
</tbody>
</table>

#### Payment Terms

<table>
<thead>
<tr>
<th>Use for</th>
<th>Contract Administrator</th>
<th>Contract Start Date</th>
<th>Contract End Date</th>
<th>Use for</th>
</tr>
</thead>
<tbody>
<tr>
<td>PO25 only</td>
<td></td>
<td></td>
<td></td>
<td>PO25 only</td>
</tr>
</tbody>
</table>

#### LN | Qty | UOM | Item Detail (Product #) | Description | FY | Dept # | Acctg Unit | Acct # | Sub-Accts and/or Activity # | Unit Price | Extension |
<table>
<thead>
<tr>
<th></th>
<th></th>
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<th></th>
<th></th>
<th></th>
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<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>EA</td>
<td>Emergency restoration services at 16W615 Honeysuckle Rose, Buildings 24, Unit G &amp; H in Willowbrook</td>
<td>2000</td>
<td>2555</td>
<td>53830</td>
<td>39,936.11</td>
<td>39,936.11</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Requisition Total

| $ | 39,936.11 |

#### Header Comments (these comments will appear on the PO20 and PO25 Purchase Order):

#### Special Instructions/Comments to Buyer or Approver (these comments will NOT appear on the Purchase Order):

#### User Department Internal Notes (these comments will NOT appear on the Purchase Order):

---

**Packet Pg. 109**
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 4/17/18

Bid/Contract/PO #:

<table>
<thead>
<tr>
<th>Company Name: DSI Holdings Corp. dba ServiceMaster DSI</th>
<th>Company Contact: Chris Veldman</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Phone: 800-954-9444</td>
<td>Contact Email: <a href="mailto:chris.veldman@smdsi.com">chris.veldman@smdsi.com</a></td>
</tr>
</tbody>
</table>

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

×NONE (check here) - If no contributions have been made

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

×NONE (check here) - If no contacts have been made

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows: If information changes, within five (5) days of change, or prior to county action, whichever is sooner!30 days prior to the optional renewal of any contract. Annual disclosure for multi-year contracts on the anniversary of said contract. With any request for change order except those issued by the county for administrative adjustments.

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

______________________________

SIGNATURE ON FILE

Printed Name

Chris Veldman

Title

CFO

Date

4/18/2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)
EMERGENCY PROCUREMENT
DECISION MEMO

REQUISITION # ____________

This form must be notarized and filed with the Procurement Officer by the close of business the next business day following the emergency.

Department: Public Works
Vendor: ServiceMaster DSI

Contact: Sean Reese
Vendor ERP #: John Santiago

Address: 7600 S. Route 63
Contact: 2400 Wisconsin Avenue

Room: Address: Downers Grove, IL 60515
Phone: 630-965-7400
City, ST Zip: Phone: 630-965-4802
Fax: 630-965-4802
Email: Sean.Reese@d DUPAGEGOV.ORG

State of Illinois: County of DuPage:

t Nick Kottmeyer, being sworn, solemnly affirm that:

☐ I am Director of the DuPage County Public Works Department

☐ I have authorized the expenditure of funds for an emergency. This expenditure is justified as:

☒ An emergency involving public health.
☒ An emergency involving public safety.
☐ Necessary to protect County property from further loss or damage.
☐ Necessary to prevent or minimize serious disruption in County services.
☐ Necessary to insure integrity of County records.

☒ The condition and circumstances requiring this emergency expenditure are:

On March 14, 2018 Public Works staff investigated a sewer backup in which the County flusher truck was used to relieve the blockage. During the course of flushing, two condominium units at 16-615 Honeycreek in Willowbrook experienced severe backups into their homes. Since the back-ups occurred due to the flushing, ServiceMaster was called to assess the damage and clean-up measures. Due to the critical nature of removing this sewage in a timely manner for the residents, ServiceMaster was authorized to clean and sanitize these residences.

☒ Indicate impact if not done as an emergency procurement:

Not having these homes cleaned correctly and in a timely manner would result in long term unsanitary living conditions for these residents.

☒ That the amount of this expenditure is $39,936.11
☐ Actual or ☐ Estimated

(If an estimated cost is provided, the actual cost must be provided to the Procurement Officer as soon as it is known.)

☒ County Board Chairman’s approval (if approval was obtained via email, please attach a copy of email):

Date: 3/16/18 per Tom Cuculich Time: 04:20 PM

☒ Parent Committee Chair Notification (If notification was via email, please attach a copy of email):

Date: 3/16/18 Time: 04:07 PM

☒ This affidavit is made pursuant to and in fulfillment of the emergency procurement affidavit provisions of the DuPage County Procurement Ordinance OFI-005-99.

I know and understand the contents of this affidavit, and all statements herein are true and correct:

Signature of Affiant

Signature on File

Subscribed and sworn before me this 24th day of April, 2018

Notary Public

My Commission expires: 07/18/20

Reviewed:

Packet Pg. 111