1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES

   A. Transportation Committee - Re-Scheduled - Tuesday July 10th, 2018

5. CONSENT ITEMS (3)

   A. Consent Item -- Aldridge Electric - 2304 SERV - Decrease/Close

   B. Consent Item -- HDR Engineering, Inc. - 519 SERV - Decrease/Close

   C. Consent Item -- JA Watts, Inc. - 171 SERV - Decrease/Close

6. ACTION ITEMS

   Budget Adjustments

   A. Budget Transfers -- $465,000.00 from 1500-3520-52260 (FUEL & LUBRICANTS) to 1500-3510-52270 (MAINTENANCE SUPPLIES); Insufficient funds for road maintenance materials due to increase of bulk rock salt de-icer used for the FY17-FY18 snow season

   B. Budget Transfers -- $6,275.00 from 1500-3510-51000 (BENEFIT PAYMENTS) to 1500-1101/3500/3510-51050 (FLEXIBLE BENEFIT EARNINGS); Insufficient funds to pay DOT Flexible Benefit Earnings for remainder of FY2018

   C. Budget Transfers -- $575,000.00 from 1500-3500-54199 (CAPITAL CONTINGENCY) to 1500-3500-53010 (ENGINEERING/ARCHITECTURAL SVC); Funding for Construction Engineering for the 2018 Pavement Maintenance North and South Projects
Contracts/Purchase Orders

D. 2018-178 Recommendation for the approval of a contract purchase order to Kipp’s Lawnmower Sales & Service, Inc., to furnish and deliver Stihl repair and replacement parts, as needed for the Division of Transportation, for the period August 7, 2018 through July 31, 2019, for a contract total not to exceed $15,000.00; Per low quote 18-155-GV

E. 2018-179 Recommendation for the approval of a contract purchase order to Tri-Angle Fabrication & Body Co., Inc., to furnish and deliver two (2) Force America Retrofit Kits for the Division of Transportation, for a contract total not to exceed $17,682.00; Per low quote 18-165-GV

F. 2018-180 Recommendation for the approval of a contract purchase order to Bonnell Industries, Inc., to furnish and deliver curb shoes for the Division of Transportation, for a contract total not to exceed $7,190.00; Per low quote 18-164-GV

G. 2018-181 Recommendation for the approval of a contract purchase order to Valk Manufacturing Company, to furnish and deliver plow blades for the Division of Transportation, for a contract total not to exceed $15,661.80; Per low quote 18-164-GV

H. DT-P-0209-18 Recommendation for the approval of a contract purchase order to Roland Machinery Exchange, d/b/a Roland Machinery Company, to furnish and deliver two (2) tandem rollers for the Division of Transportation, for a contract total not to exceed $168,310.00; Per lowest responsible bid 18-107-LG

I. DT-P-0210-18 Recommendation for the approval of a contract purchase order to Standard Equipment Company, to furnish and deliver one (1) Street Sweeper for the Division of Transportation, for a contract total not to exceed $326,574.00; Per lowest responsible bid 18-103-LG

Awarding Resolutions

J. DT-R-0364-18 RESOLUTION -- Awarding Resolution to A Lamp Concrete Contractors, Inc., for drainage improvements along CH 25/Meyers Road, from 16th Street to 18th Street, Section 18-00201-03-DR, for an estimated County cost of $139,288.85; Per low bid

K. DT-R-0365-18 RESOLUTION -- Awarding Resolution to Triggi Construction, Inc., for the 2018 Sidewalk Improvement Program, Section 17-SDWLK-03-SW, for an estimated County cost of $461,193.50; Per low bid
Amendments/Change Orders

L. Action Item -- DT-R-0355A-17 – Amendment to Resolution DT-R-0355-17, issued to Brothers Asphalt Paving, Inc., for the 2017 Downers Grove Township Road Resurfacing Program, Section 17-03000-01-GM, to decrease the funding in the amount of $3,465.39, resulting in a final County cost of $558,023.99, a decrease of 0.62%

M. Action Item -- DT-0008A-10 – Amendment to Resolution DT-0008-10, Intergovernmental Agreement between the County of DuPage and the Village of Glen Ellyn, for intersection improvements at CH 7/St. Charles Road at Riford Road, Section 03-00297-02-CH, to decrease the funding in the amount of $65,229.04, resulting in a final County cost of $287,860.96, a decrease of 18.47%

Intergovernmental Agreements

N. DT-R-0366-18 RESOLUTION -- Intergovernmental Agreement between the County of DuPage and the Downers Grove Township Road District for the 2018 Downers Grove Township Road Maintenance Program, Section 18-03000-01-GM (No County cost)

Ordinances

O. DT-O-0047-18 ORDINANCE -- Ordinance for the Alteration of Speed Limit along various streets located within Winfield Township, from 30 MPH to 25 MPH

7. REPORT FROM STATE'S ATTORNEY'S OFFICE

8. OLD BUSINESS

9. NEW BUSINESS

10. EXECUTIVE SESSION

A. Pursuant to Open Meetings Act 5 ILCS 120/2(c)(5) – purchase of real property for use by public body

11. ADJOURNMENT
1. CALL TO ORDER

10:00 AM meeting was called to order by Vice Chair James Healy at 10:16 AM.

2. ROLL CALL

PRESENT: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES

A. Transportation Committee - Regular Meeting - Jun 19, 2018 10:00 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Sean T Noonan, District 2
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay

5. ACTION ITEMS

Contracts/Purchase Orders

Motion to combine and approve Items 6A through 6I
RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Brian J Krajewski, District 3
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay

A. 2018-159 Recommendation for the approval of a contract purchase order to Patson Inc., d/b/a TransChicago Truck Group, to furnish and deliver Freightliner repair and replacement parts, as needed for the Division of Transportation, for the period September 1, 2018 through August 31, 2019, for a contract total not to exceed $12,600.00; Per low quote 18-143-GV

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Brian J Krajewski, District 3
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay

B. 2018-161 Recommendation for the approval of a contract purchase order to Award Machinery Enterprises, Inc., to furnish and deliver one (1) Roper Whitney Profab Radius Master for the Division of Transportation, for a contract total not to exceed $11,500.00; Per low quote 18-146-GV

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Brian J Krajewski, District 3
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay

C. DT-P-0196-18 Recommendation for the approval of a contract purchase order to Genuine Parts Company, d/b/a NAPA Auto Parts, to furnish and deliver automotive repair and replacement parts, as needed for the Division of Transportation, for the period July 21, 2018 through July 20, 2019, for a contract total not to exceed $125,000.00; Contract pursuant to the Intergovernmental Cooperation Act [NASPO]
RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Brian J Krajewski, District 3
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay

D. DT-P-0187-18 Recommendation for the approval of a contract purchase order to O’Leary’s Contractors Equipment & Supply Co., Inc., to furnish and deliver one (1) walk behind floor saw for the Division of Transportation, for a contract total not to exceed $34,185.00; Per lowest responsible bid 18-126-JM
RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Brian J Krajewski, District 3
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay

E. DT-P-0188-18 Recommendation for the approval of a contract purchase order to HCI Transportation Technologies, Inc., to furnish and deliver one (1) Semi Dump Trailer for the Division of Transportation, for a contract total not to exceed $49,675.00; Per lowest responsible bid 18-101-LG
RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Brian J Krajewski, District 3
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay

F. DT-P-0192-18 Recommendation for the approval of a contract purchase order to Knight E/A, Inc., for Professional Design (Phase II) Engineering Services for improvements along CH 34/31st Street, from Meyers Road to York Road, Section 14-00259-05-CH, for a contract total not to exceed $438,895.94; Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/et. seq.
RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Brian J Krajewski, District 3
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay

G. DT-P-0193-18 Recommendation for the approval of a contract purchase order to BLA Inc for Professional Design (Phase II) Engineering Services for improvements along CH 9/Lemont Road, from 83rd Street to 87th Street, Section 16-00232-00-CH, for a contract total not to exceed $441,447.92; Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/et. seq.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Brian J Krajewski, District 3
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay

H. DT-P-0194-18 Recommendation for the approval of a contract purchase order to Civiltech Engineering, Inc., for Professional Appraisal and Review Services, upon request of the Division of Transportation, Section 18-APPRL-01-LA, for a contract total not to exceed $90,000.00; Other Professional Services not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108(1)(b)

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Brian J Krajewski, District 3
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay
I. FM-P-0202-18 Recommendation for the approval of a contract purchase order to Builders Chicago Corporation, to provide preventive maintenance, service and repairs for overhead doors, roll-up shutters, gate operators, dock levelers and revolving doors, as needed for County facilities, for the period August 15, 2018 through August 14, 2019, for Facilities Management, for a contract total amount not to exceed $105,871.00, per renewal option under bid award #16-134-BF, second option to renew. (Facilities Management $59,010.00, Division of Transportation $31,861.00 and Public Works $15,000.00)

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Brian J Krajewski, District 3
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay

Amendments/Change Orders

J. Change Order -- DT-P-0077A-18 – Amendment to Resolution DT-P-0077-18, issued to DuPage Materials Company, LLC, to furnish and deliver bituminous paving materials, as needed for the Division of Transportation, to increase the funding in the amount of $13,000.00, resulting in an amended contract total amount of $43,000.00, an increase of 43.33%

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Brian J Krajewski, District 3
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay

K. Change Order -- DT-P-0079A-18 – Amendment to Resolution DT-P-0079-18, issued to DuKane Asphalt Company, to furnish and deliver bituminous paving materials, as needed for the Division of Transportation, to increase the funding in the amount of $30,000.00, resulting in an amended contract total amount of $57,000.00, an increase of 90.0%

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Sean T Noonan, District 2
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay
L. Action Item -- DT-R-0232B-14 – Amendment to Resolution DT-R-0232A-14, Local Agency Agreement between the County of DuPage and the Illinois Department of Transportation, for intersection improvements at CH 21/Fabyan Parkway and Illinois Route 38, Section 11-00210-04-CH, to decrease the funding in the amount of $306,000.00, resulting in an amended total amount of $1,592,660.00, a decrease of 16.12%

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Sean T Noonan, District 2
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay

M. Action Item -- DT-R-0186A-17 – Amendment to Resolution DT-R-0186-17, Local Public Agency Agreement between the County of DuPage and the Illinois Department of Transportation, for improvements along CH 43/County Farm Road, from US Route 20 to Schick Road, Section 14-00179-31-SP, to decrease the funding in the amount of $200,000.00, resulting in an amended total amount of $481,845.00, a decrease of 29.33%

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Brian J Krajewski, District 3
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay

General Resolutions

N. DT-R-0207-18 RESOLUTION -- Adopting recommended Land Use Assumptions in connection with amending the County’s Fair Share Transportation Impact Fee Ordinance ODT-021R-89

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Brian J Krajewski, District 3
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay
O. DT-R-0240-18 RESOLUTION -- Intergovernmental Agreement between the County of DuPage and the City of Naperville for the installation and future maintenance/energy responsibilities for a proposed traffic signal at CH 32/Mill Street on Commons Road/Nike Park, Section 18-00220-05-TL (County to be reimbursed 50% of future routine maintenance costs)

RESULT: APPROVED [UNANIMOUS]
MOVER: Brian J Krajewski, District 3
SECONDER: Tim Elliott, District 4
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay

Ordinance

P. DT-O-0045-18 ORDINANCE -- Ordinance for the alteration of speed limit along CH 31/Plainfield Road, from Lemont Road to Manning Road/Lakeview Drive, from 40 MPH to 35 MPH

RESULT: ADOPTED [UNANIMOUS]
MOVER: Brian J Krajewski, District 3
SECONDER: Tim Elliott, District 4
AYES: Elliott, Healy, Krajewski, Noonan
ABSENT: Puchalski, Zay

6. FY19 BUDGET PRESENTATION
Director Snyder presented the proposed FY19 budget for the Division of Transportation. He reviewed the budget and highlighted key aspects to the Committee. The Committee discussed the allocation of RTA sales tax revenues to the Division of Transportation.

7. REPORT FROM STATE’S ATTORNEY’S OFFICE

8. OLD BUSINESS

9. NEW BUSINESS
Member Krajewski inquired whether the DOT was aware of any movement by way of converting to a Vehicle Miles Traveled Tax to replace the current Motor Fuel Tax. Director Snyder advised bill(s) have been introduced to require IDOT to study. Pilot programs have been introduced/underway in other states, notably the State of Oregon. Vice Chairman Healy commented there continues to be opposition to such a tax for privacy purposes.

10. ADJOURNMENT
Request for Change Order
Procurement Services Division
Attach copies of all prior Change Orders

<table>
<thead>
<tr>
<th>Purchase Order #: 2304-SERV</th>
<th>Original Purchase Order Date:</th>
<th>Change Order #: 1</th>
<th>Department: Division of Transportation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor Name: Aldridge Electric</td>
<td>Vendor #: 22995</td>
<td></td>
<td>Dept Contact: Jodie Randell</td>
</tr>
</tbody>
</table>

**Background and/or Reason for Change Order Request:**
To furnish, supply, install and repair guardrails. Decrease remaining encumbrance and close contract. 02/01/17 - 01/31/18

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

<table>
<thead>
<tr>
<th>INCREASE/DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Starting contract value</td>
</tr>
<tr>
<td>B Net $ change for previous Change Orders</td>
</tr>
<tr>
<td>C Current contract amount (A + B)</td>
</tr>
<tr>
<td>D Amount of this Change Order</td>
</tr>
<tr>
<td>E New contract amount (C + D)</td>
</tr>
<tr>
<td>F Percent of current contract value this Change Order represents (D / C)</td>
</tr>
<tr>
<td>G Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)</td>
</tr>
</tbody>
</table>

**DECISION MEMO NOT REQUIRED**

- [ ] Cancel entire order
- [ ] Close Contract
- [ ] Contract Extension (29 days)
- [ ] Consent Only
- [ ] Change budget code from: [ ] to: [ ]
- [ ] Increase/Decrease quantity from: [ ] to: [ ]
- [ ] Price shows: [ ] should be: [ ]
- [ ] Decrease remaining encumbrance and close contract
- [ ] Increase encumbrance and close contract
- [ ] Decrease encumbrance
- [ ] Increase encumbrance

**DECISION MEMO REQUIRED**

- [ ] Increase (greater than 29 days) contract expiration from: [ ] to: [ ]
- [ ] Increase ≥ $2,500.00, or ≥ 10%, of current contract amount
- [ ] Funding Source
- [ ] OTHER - explain below:

---

**JVR**
Prepared By (Initials)
6911 Phone Ext
Jun 8, 2018 Date
Recommended for Approval (Initials)
Phone Ext
Date

**REVIEWED BY (Initials Only)**

Buyer
Date
Chief Financial Officer
(Decision Memos Over $25,000)
Date

---

**CONSENT AGENDA**

Packet Pg. 11
# Request for Change Order

**Procurement Services Division**

Attach copies of all prior Change Orders

<table>
<thead>
<tr>
<th>Purchase Order #:</th>
<th>Original Purchase Order Date:</th>
<th>Change Order #:</th>
<th>Department:</th>
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<tbody>
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<td>Division of Transportation</td>
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<tr>
<th>Vendor Name:</th>
<th>Vendor #:</th>
<th>Dept Contact:</th>
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<tbody>
<tr>
<td>HDR Engineering, Inc.</td>
<td>11047</td>
<td>Sarah Lobdell</td>
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</tbody>
</table>

**Background and/or Reason for Change Order Request:**

Elgin O'Hare Western Access Corridor Enhancement Project. Section 14-00245-05-EG

Decrease/Close

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**

- [ ] (A) Were not reasonably foreseeable at the time the contract was signed.
- [x] (B) The change is germane to the original contract as signed.
- [x] (C) Is in the best interest for the County of DuPage and authorized by law.

### INCREASE/DECREASE

| A | Starting contract value | $173,269.29 |
| B | Net $ change for previous Change Orders | |
| C | Current contract amount (A + B) | $173,269.29 |
| D | Amount of this Change Order | Decrease | $(54,891.23) |
| E | New contract amount (C + D) | | $118,378.06 |
| F | Percent of current contract value this Change Order represents (D / C) | -31.68% |
| G | Cumulative percent of all Change Orders (B+D/A) (60% maximum on construction contracts) | -31.68% |

### DECISION MEMO NOT REQUIRED

- [ ] Cancel entire order
- [ ] Change budget code from: to: 
- [ ] Increase/Decrease quantity from: to: 
- [x] Price shows: should be: 
- [x] Decrease remaining encumbrance and close contract

### DECISION MEMO REQUIRED

- [ ] Increase (greater than 29 days) Decrease contract expiration from: to: 
- [ ] Increase equal to or greater than $2,500.00, or equal to or greater than 10%, of current contract amount
- [ ] OTHER - explain below:

---

**SL**: 6900  
**Prepared By**:  
**Phone Ext**:  
**Date**: Jul 23, 2018

**Recommended for Approval**:  
**Phone Ext**:  
**Date**: 7/24/18

**REVIEWED BY**:  
**Buyer**:  
**Date**: 7-31-18

**Procurement Officer**:  
**Date**: 7-31-18

**Chief Financial Officer**:  
**Date**:  
**Chairman's Office**:  
**Date**:  

---

**CONSENT AGENDA**  
**AUG 14 2018**

**Packet Pg. 12**

---

FORM OPTIMIZED FOR ADOBE READER VERSION 9 OR LATER
Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Jul 17, 2018

MinuteTraq (IQM2) ID #: 13087

Purchase Order #: 171-0001-SERV
Original Purchase Order Date: Dec 9, 2014
Change Order #: 4
Department: Division of Transportation
Vendor Name: J.A. Watts, Inc.
Vendor #: 21476
Dept Contact: Sarah Lobdell

Background and/or Reason for Change Order Request:

Professional Construction Engineering Services upon request for the Division of Transportation, Section 14-CENGR-01-EG.
Decrease/Close

IN ACCORDANCE WITH 720 ILCS 5/33E-9

☐ (A) Were not reasonably foreseeable at the time the contract was signed.
☐ (B) The change is germane to the original contract as signed.
☒ (C) Is in the best interest of the County of DuPage and authorized by law.

INCREASE/DECREASE

| A | Starting contract value | $150,000.00 |
| B | Net $ change for previous Change Orders | |
| C | Current contract amount (A + B) | $150,000.00 |
| D | Amount of this Change Order | ☒ Decrease | ($46,624.17) |
| E | New contract amount (C + D) | $103,375.83 |
| F | Percent of current contract value this Change Order represents (D / C) | -31.08% |
| G | Cumulative percent of all Change Orders (B+D/A): (60% maximum on construction contracts) | -31.08% |

DECISION MEMO NOT REQUIRED

☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☒ Consent Only
☐ Change budget code from: to: ____________________________
☐ Increase/Decrease quantity from: to: ____________________________
☐ Price shows: ____________________________ should be: ____________________________
☒ Decrease remaining encumbrance and close contract
☐ Increase encumbrance and close contract
☐ Decrease encumbrance
☐ Increase encumbrance

DECISION MEMO REQUIRED

☐ Increase (greater than 29 days)/Decrease contract expiration from: to: ____________________________
☐ Increase equal to or greater than $2,500.00, or equal to or greater than 10%, of current contract amount
☐ OTHER - explain below:

Prepared By (Initials) 6900 Jul 17, 2018 Date Recommended for Approval (Initials) Phone Ext Date

Procurement Officer

Buyer

Chief Financial Officer (Decision Memos Over $25,000) Date

Chairman's Office (Decision Memos Over $25,000) Date

FINANCE RECEIVED

CONSENT AGENDA

AUG 14 2018
DuPage County, Illinois
BUDGET ADJUSTMENT
Effective September 21, 2016

From: 1500
Company/#

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<th>Account</th>
<th>Sub-Account</th>
<th>Title</th>
<th>Amount</th>
<th>Prior to Transfer</th>
<th>After Transfer</th>
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<td>411,495.22</td>
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Total $465,000.00

To: 1500
Company/#

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<th>Sub-Account</th>
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<th>Date of Balance</th>
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<td>MAINTENANCE SUPPLIES</td>
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<td>(115,361.82)</td>
<td>349,638.18</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total $465,000.00

Reason for Request:
Insufficient funds for road maintenance materials due to the increase of bulk rock salt de-icer used for the FY17-FY18 snow season.

Signature on File
7/20/18

Finance Department Use Only
Fiscal Year 2018 Budget Journal # Acctg Period
Entered By/Date Released By/Date Posted By/Date
DuPage County, Illinois
BUDGET ADJUSTMENT
Effective September 21, 2016

1500 - HIGHWAY, STREETS & BRIDGES

<table>
<thead>
<tr>
<th>Accounting Unit</th>
<th>Account</th>
<th>Sub-Account</th>
<th>Title</th>
<th>Amount</th>
<th>Prior to Transfer</th>
<th>After Transfer</th>
<th>Date of Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>3510</td>
<td>51000</td>
<td></td>
<td>BENEFIT PAYMENTS</td>
<td>$6,275.00</td>
<td>189,205.98</td>
<td>188,930.98</td>
<td>7/20/18</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Accounting Unit</th>
<th>Account</th>
<th>Sub-Account</th>
<th>Title</th>
<th>Amount</th>
<th>Prior to Transfer</th>
<th>After Transfer</th>
<th>Date of Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1101</td>
<td>2150</td>
<td></td>
<td>FLEXIBLE BENEFIT EARNINGS</td>
<td>$1,125.00</td>
<td>175 - 300 -</td>
<td>1135 - 1635 -</td>
<td>7/20/18</td>
</tr>
<tr>
<td>3500</td>
<td>51050</td>
<td></td>
<td>FLEXIBLE BENEFIT EARNINGS</td>
<td>$500.00</td>
<td>1135 - 1635 -</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3510</td>
<td>51050</td>
<td></td>
<td>FLEXIBLE BENEFIT EARNINGS</td>
<td>$5,650.00</td>
<td>1135 - 1635 -</td>
<td>(1240 - ) 4,390</td>
<td></td>
</tr>
</tbody>
</table>

Total $6,275.00

Reason for Request:

Insufficient funds to pay DOT Flexible Benefit Earnings for remainder of FY2018

Signature on File

Department Head

Signature on File

Chief Financial Officer

Activity

(Any applicable comments)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 2018

Budget Journal #

Acctg Period

Entered By/Date

Released By/Date

Posted By/Date

Trans 8/7

FW 8/14
**DuPage County, Illinois**  
**BUDGET ADJUSTMENT**  
**Effective September 21, 2016**

---

### From: 1500 - HIGHWAY, STREETS & BRIDGES  
Company/Accounting Unit Name

<table>
<thead>
<tr>
<th>Accounting Unit</th>
<th>Account</th>
<th>Sub-Account</th>
<th>Title</th>
<th>Amount</th>
<th>Prior to Transfer</th>
<th>After Transfer</th>
<th>Date of Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>3500</td>
<td>54199</td>
<td></td>
<td>CAPITAL CONTINGENCY</td>
<td>$575,000.00</td>
<td>2,384,998</td>
<td>1,809,998</td>
<td>7/24/18</td>
</tr>
</tbody>
</table>

Total $575,000.00

---

### To: 1500 - HIGHWAY, STREETS & BRIDGES  
Company/Accounting Unit Name

<table>
<thead>
<tr>
<th>Accounting Unit</th>
<th>Account</th>
<th>Sub-Account</th>
<th>Title</th>
<th>Amount</th>
<th>Prior to Transfer</th>
<th>After Transfer</th>
<th>Date of Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>3500</td>
<td>53010</td>
<td></td>
<td>ENGINEERING/ARCHITECTURAL SVC</td>
<td>$575,000.00</td>
<td>(13,491.38)</td>
<td>5,561,508.62</td>
<td>7/24/18</td>
</tr>
</tbody>
</table>

Total $575,000.00

---

**Reason for Request:**

To fund construction/engineering for 2018 Pavement Maintenance North & South.

---

**Signature on File**

---

**Finance Department Use Only**

- Fiscal Year: 2018
- Budget Journal #: 17-18-751
- Acctg Period: 7/24/18
- Entered By/Date: 8/7/18
- Released By/Date: 8/4/18
- Posted By/Date: 8/4/18

---

**Attachment: $575,000 (17-18-751 : Budget Adjustment: $575,000)**
Requisition under 25k dollars

2018-178
PROCUREMENT REVIEW CHECKLIST
REQUISITION
This form must accompany all County Purchase Requisitions.

<table>
<thead>
<tr>
<th>DATE SUBMITTED</th>
<th>CONTRACT TOTAL AMOUNT</th>
<th>CONTRACT TERM</th>
<th>REQUESTING DEPT.</th>
<th>TRANSPORTATION COMMITTEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 3, 2018</td>
<td>$15,000.00</td>
<td>08/07/18 - 07/31/19</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SOLICITATION METHOD FOR SOURCE SELECTION

- Eva Hitchcock          Completed 07/03/2018 12:06 PM
- Christopher Snyder    Completed 07/03/2018 1:15 PM
- Kathy Ostrowski       Completed 07/05/2018 8:50 AM
- James McGuire         Completed 07/09/2018 4:16 PM
- Paul Rafac            Completed 07/18/2018 11:59 AM
- Kathy Ostrowski       Completed 07/19/2018 5:00 PM
- Transportation Committee Pending 08/07/2018 10:00 AM
# Purchase Requisition

**Procurement Services Division**

**Send Purchase Order To:**
- **Vendor:** Kipps Lawnmower Sales and Service, Inc.  
  **Vendor #:** 10044
- **Attn:** Bill Zigmans  
  **Email:** kipps@ameritech.net
- **Address:** 2419 Ogden Ave.  
  **City:** Lisle, State: IL, Zip: 60532
  **Phone:** 630-355-3800  
  **Fax:** 630-355-3872

**Send Payments To:**
- **Vendor:** Kipps Lawnmower Sales and Service, Inc.  
  **Vendor #:** 10044
- **Attn:**  
  **Email:**
- **Address:** 2419 Ogden Ave.  
  **City:** Lisle, State: IL, Zip: 60532
  **Phone:** 630-355-3800  
  **Fax:**

**Send Invoices To:**
- **Dept:** Division of Transportation  
  **Division:** Various
- **Attn:** Kathy Curcio  
  **Email:** kathy.black@dupageco.org
- **Address:** 421 N. County Farm Road  
  **City:** Wheaton, State: IL, Zip: 60187
  **Phone:** 630-407-6892  
  **Fax:** 630-407-6921

**Ship To:**
- **Dept:** Division of Transportation  
  **Division:** Various
- **Sec 1 - Joe Bechtold**  
  **Attn:** Sec 2 - John Gavurnik  
  **Email:** joe.bechtold@dupageco.org  
  John.gavurnik@dupageco.org
- **Address:** 180 N. County Farm Road  
  **City:** Wheaton, State: IL, Zip: 60187
  **Phone:** 630-407-6931  
  **Fax:**

<table>
<thead>
<tr>
<th>Payment Terms</th>
<th>F.O.B.</th>
<th>PO 20 Delivery Date</th>
<th>Requisitioner</th>
</tr>
</thead>
<tbody>
<tr>
<td>PER 50 ILCS 505/1</td>
<td>Delivery</td>
<td>Aug 7, 2018</td>
<td>Darcie Garza, CPPB</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Use for PO25 only</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>LN</th>
<th>Qty</th>
<th>UOM</th>
<th>Item Detail (Product #)</th>
<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acct #</th>
<th>Sub-Acct and/or Activity #</th>
<th>Unit Price</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>EA</td>
<td>STIHL REPAIR PARTS</td>
<td></td>
<td></td>
<td>1500</td>
<td>3520</td>
<td>52250</td>
<td>10,000.00</td>
<td>10,000.00</td>
</tr>
<tr>
<td>2</td>
<td>1</td>
<td>EA</td>
<td>STIHL PROTECTIVE CLOTHING</td>
<td></td>
<td></td>
<td>1500</td>
<td>3510</td>
<td>52200</td>
<td>5,000.00</td>
<td>5,000.00</td>
</tr>
</tbody>
</table>

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

THIS CONTRACT PURCHASE ORDER IS TO FURNISH AND DELIVER STIHL REPAIR AND REPLACEMENT PARTS (SECTION 1) AND STIHL PROTECTIVE GEAR (SECTION 2) PER LOW QUOTE Q18-155-GV

SECTION 1 - REPAIR PARTS AT 10% DISCOUNT - ATTN: JOE BECHTOLD  
SECTION 2 - UNIT PRICING SUBMITTED - ATTN: JOHN GAVURNIK

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

SEND COMPLETED APPROVED PO TO BILL ZIGTERMAN

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):

18-1500-3520-52250 $5,000.00  
19-1500-3520-52250 $5,000.00  
18-1500-3510-52200 $4,750.00  
19-1500-3510-52200 $250.00

Transportation - 08/07/18

Attachment: Kipps Lawnmower Sales & Service - Requisition (2018-178 : Kipp's Lawnmower Sales & Service, Inc.)
Procurement Review Checklist

Procurement Services Division

This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

Vendor: Kipps Lawnmower Sales and Service, Inc.
Vendor #: 10044
Dept: Division of Transportation
Contact: Darcie Garza, CPPB
Contract Term: 8/7/2018 - 7/31/2019
Phone: 630-407-6906

Contract Total: $15,000.00
Assigned Committee: Transportation

Description of Procurement/Scope of Work/Background
To furnish and deliver Stihl Repair and Replacement Parts and Protective chainsaw clothing, for a contract total not to exceed $15,000.00

Reason for Procurement
To provide a contract to purchase Stihl Repair and Replacement Parts for the maintenance and repair of the County fleet of Stihl chainsaws and assorted power tools and protective gear for the equipment operators.

FUNDING SOURCE

☐ Procurement budgeted for (FY and budget code(s)): Section 1 - 1500 3520 52250  Section 2 - 1300 3510 52200

☐ Budget Transfer (Date) ___________ Add'l Information

DECISION MEMO NOT REQUIRED

☐ LOWEST RESPONSIBLE QUOTE # or BID # Q18-155-GV (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)

☐ RENEWAL, Enter Bid # ___________  Intergovernmental Agreement

☐ SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)

☐ PER 55 ILCS 5/5-1022 ‘Competitive Bids’ (d) IT/Telecom purchases under $35,000.00  Public Utility

☐ PER 55 ILCS 5/5-1022 ‘Competitive Bids’ (c) not suitable for competitive bidding. Explain below:


DECISION MEMO REQUIRED

☐ Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS25)

☐ EXPLANATION OF REQUEST FOR PROPOSAL RFP # ___________ (include Evaluation Summary if applicable)

☐ RENEWAL OF RFP # ___________

☐ PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)

☐ OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)

☐ REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)

☐ OTHER THAN LOWEST RESPONSIBLE, BID # ___________

PREPARED BY AND APPROVAL(S) (Initials Only)

DG, CPPB
Prepared By
Date: Jun 25, 2018
Recommended for Approval
Date: 7/1/18
IT Approval, if required
Date

REVIEWED BY (Initials Only)

Date: 7/9/18
Procurement Officer
Date: 7-9-18

Chief Financial Officer
(Decision Memos Over $25,000)
Date
Chairman's Office
(Decision Memos Over $25,000)
Date

Attachment: Kipps Lawnmower Sales & Service - Checklist (2018-178 : Kipp's Lawnmower Sales & Service, Inc.)

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER
## Packet Pg. 21

### Attachment: Kipps Lawnmower Sales & Service - Bid Tab (2018-178 : Kipp’s Lawnmower Sales & Service, Inc.)

<table>
<thead>
<tr>
<th>Description</th>
<th>STIHL &amp; REPLACEMENT PARTS</th>
<th>BURG &amp; SERVICE</th>
<th>RUSSO POWER EQUIPMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNIT PRICE</td>
<td>$714.296000</td>
<td>$714.296000</td>
<td>$714.296000</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$713,500.00</td>
<td>$715,000.00</td>
<td>$714,296.00</td>
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</tbody>
</table>

**NOTE:** OPENING DATE: 06/21/18 - 10:00 AM

**BID TABULATION**

THE COUNTY OF DUAPE
<table>
<thead>
<tr>
<th>Equipment</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kipp's Quoted</td>
<td>100</td>
<td>$20.95</td>
<td>$2,095.00</td>
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<tr>
<td>Total Section 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Section 2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Quote</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NOTES:**
- No quote response to Alexander
- Did not quote all items
- Kipp's Quoted equipment at wholesale prices.

---

**ATTACHMENT:**
Kipps Lawnmower Sales & Service - Bid Tab (2018-178: Kipp's Lawnmower Sales & Service, Inc.)
COUNTY OF DU PAGE, ILLINOIS

Required Vendor Ethics Disclosure Statement
Failure to complete and return this form may result in delay or cancellation of the
County’s Contractual Obligation.

Company/Name:kläk
Contact Phone:42
Company Contact:85
Contact Email:96

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:
1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or
more individual contracts with the county resulting in an aggregate amount of or in excess of $5,000, shall provide to Procurement Services
Division a written disclosure of all political campaign contributions made by such contractors, unions, or vendors within the current and previous
calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be
awarded will benefit. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to
any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, “contractor or vendor” includes
owners, officers, managers, lobbyists, agents, consultants, board counsel and underwriters counsel, subcontractors and corporate
titles under the control of the contracting person, and political action committees to which the contracting person has made contributions.

[Table: Contributions, Doners, Descriptions, Amounts, Dates]

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their
lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to
the contractor bid and shall update such disclosure with any changes that may occur.

[Table: Lobbyists, Agents, Representatives and Individuals]

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to,
the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:
• If information changes, within five (5) days of change, or prior to contract action, whichever is sooner
• 90 days prior to the optional renewal of any contract
• Annual disclosure for multi-year contracts on the anniversary of said contract
• With any request for change order except those issued by the county for administrative adjustments

The full text for the county’s ethics and procurement policies and ordinances are available at
http://www.dupageco.org/countyboard/policies/

I hereby acknowledge that I have read and understand all of the above requirements.

Authorized Signature
Printed Name
Title
Date

Attach additional sheets if necessary. Sign each sheet and number each page. Page
of 12 (total number of pages)

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Rev. 1.1
4/7/16
Requisition under 25k dollars

2018-179
PROCUREMENT REVIEW CHECKLIST

REQUISITION

This form must accompany all County Purchase Requisitions.

<table>
<thead>
<tr>
<th>DATE SUBMITTED</th>
<th>CONTRACT TERM</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACT TOTAL AMOUNT</td>
<td>$17,682.00</td>
</tr>
<tr>
<td>REQUESTING DEPT.</td>
<td>TRANSPORTATION COMMITTEE</td>
</tr>
</tbody>
</table>

SOLICITATION METHOD FOR SOURCE SELECTION

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
<th>Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eva Hitchcock</td>
<td>Completed</td>
<td>07/26/2018 7:49 AM</td>
</tr>
<tr>
<td>Christopher Snyder</td>
<td>Completed</td>
<td>07/26/2018 7:55 AM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>07/31/2018 9:39 AM</td>
</tr>
<tr>
<td>James McGuire</td>
<td>Completed</td>
<td>07/31/2018 2:14 PM</td>
</tr>
<tr>
<td>Paul Rafac</td>
<td>Completed</td>
<td>07/31/2018 5:41 PM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>08/02/2018 3:20 PM</td>
</tr>
<tr>
<td>Transportation Committee</td>
<td>Pending</td>
<td>08/07/2018 10:00 AM</td>
</tr>
</tbody>
</table>
**Purchase Requisition**  
**Procurement Services Division**

**Send Purchase Order To:**  
**Vendor:** Tri-Angle Fabrication and Body Co., Inc.  
**Vendor #:** 25554  
**Attn:** Brett Wise  
**Email:** brettwise@tri-anglefab.com  
**Address:** 1344 W 43rd St.  
**City:** Chicago  
**State:** IL  
**Zip:** 60609  
**Phone:** 773-523-0421  
**Fax:** 773-523-8802

**Send Invoices To:**  
**Dept:** Division of Transportation  
**Division:** Fleet Maintenance  
**Attn:** Kathy Curcio  
**Email:** kathy.black@dupageco.org  
**Address:** 421 N. County Farm Road  
**City:** Wheaton  
**State:** IL  
**Zip:** 60187  
**Phone:** 630-407-6892  
**Fax:**

**Send Payments To:**  
**Vendor:** Tri-Angle Fabrication and Body Co., Inc.  
**Vendor #:** 25554  
**Attn:**  
**Address:** 1344 W 43rd St.  
**City:** Chicago  
**State:** IL  
**Zip:** 60609  
**Phone:** 773-523-0421  
**Fax:**

**Payment Terms:** F.O.B.  
**Destination:**

**Ship To:**  
**Dept:** Division of Transportation  
**Division:** Fleet Maintenance  
**Attn:** Joe Bechtold  
**Email:** joe.bechtold@dupageco.org  
**Address:** 180 N. County Farm Road  
**City:** Wheaton  
**State:** IL  
**Zip:** 60187  
**Phone:**  
**Fax:**

**PO 20 Delivery Date:** Oct 2, 2018
**Requisitioner:** Darce Garza, CPPB

<table>
<thead>
<tr>
<th>LN</th>
<th>Qty</th>
<th>UOM</th>
<th>Item Detail (Product #)</th>
<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acct #</th>
<th>Unit Price</th>
<th>Extension</th>
</tr>
</thead>
</table>
| 1  | 2   | EA  | 1022175 CFG-042917      | Force America Hydraulic Control System Retrofit to a 6100 Patrol Commander Ultra Gen 5  
  1022175 CFG-042917  
  MPJC-6100-3-GENS-ULTRA-CFG-DUPAGE CO-Retrofit  
  6100 Ultra, Gen 5 quoted with seat mount, plow, wing, auger, spinner, prewet, feedback harnesses and switch functions for PTO, Plow lights, Vibrator, Low oil/High Temp | 1500 | 3520 | 52250 | 8,841.00 | 17,682.00 |

**Requisition Total:** $17,682.00

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

FURNISH AND DELIVER TWO (2) FORCE AMERICA HYDRAULIC CONTROL RETROFIT SYSTEMS PER LOW QUOTE 18-165-GV.

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

EMAIL COMPLETED APPROVED PO TO BRETT WISE

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):

Transportation - 08/07/18

---

**FORM OPTIMIZED FOR ADOBE READER VERSION 9 OR LATER**

**Packet Pg. 26**
### Procurement Review Checklist

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions

Attach Required Vendor Ethics Disclosure Statement

---

<table>
<thead>
<tr>
<th>Vendor:</th>
<th>Tri-Angle Fabrication and Body Co., Inc.</th>
<th>Vendor #:</th>
<th>25554</th>
<th>Contract Term:</th>
<th>One Time Delivery</th>
<th>Contract Total:</th>
<th>$17,682.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept:</td>
<td>Division of Transportation</td>
<td>Contact:</td>
<td>Joe Bechtold</td>
<td>Phone:</td>
<td>630-407-6906</td>
<td>Assigned Committee:</td>
<td>Transportation</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description of Procurement/Scope of Work/Background</th>
<th>To furnish and deliver two (2) Force America Retrofit kits for a contract total, not to exceed $17,682.00.</th>
</tr>
</thead>
</table>

| Reason for Procurement | To retrofit an old obsolete Monroe System to a Force America Hydraulic Control Unit. |

---

**FUNDING SOURCE**

- [x] Procurement budgeted for (FY and budget codes): 1500 3520 $2250
- [ ] Budget Transfer (Date) ____________ Add'l Information

---

**DECISION MEMO NOT REQUIRED**

- [x] LOWEST RESPONSIBLE QUOTE # or BID # 18-165-GV (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)
- [ ] RENEWAL, Enter Bid # ____________ Add'l Information
- [ ] Intergovernmental Agreement
- [ ] SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)
- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00
- [ ] Public Utility
- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

---

**DECISION MEMO REQUIRED**

- [ ] Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
- [ ] EXPLANATION OF REQUEST FOR PROPOSAL RFP # ____________ (include Evaluation Summary if applicable)
- [ ] RENEWAL OF RFP # ____________ Add'l Information
- [ ] PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- [ ] OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- [ ] REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- [ ] OTHER THAN LOWEST RESPONSIBLE, BID # ____________ Add'l Information

---

**PREPARED BY AND APPROVAL(S) (Initials Only)**

<table>
<thead>
<tr>
<th>Prepared By</th>
<th>Date</th>
<th>Recommended for Approval</th>
<th>Date</th>
<th>IT Approval, if required</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>DG, CPP8</td>
<td>Jul 17, 2018</td>
<td></td>
<td>7/24/18</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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**REVIEWED BY (Initials Only)**

<table>
<thead>
<tr>
<th>Buyer</th>
<th>Date</th>
<th>Procurement Officer</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>7/27/18</td>
<td></td>
<td>7-31-18</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Chief Financial Officer (Decision Memos Over $25,000)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>7-31-18</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Chairman's Office (Decision Memos Over $25,000)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>DESCRIPTION</td>
<td>QTY</td>
</tr>
<tr>
<td>------------------------------</td>
<td>-----</td>
</tr>
<tr>
<td>FORCE AMERICA RETRO FIT KITS</td>
<td>2</td>
</tr>
</tbody>
</table>

TOTAL: $17,682.00 $17,864.00 $18,684.68

INVITATIONS SENT: 15
POTENTIAL BIDDERS REQUESTING BID DOCUMENTS: 5
TOTAL BID RESPONSES RECEIVED: 3
BID OPENING ATTENDED BY: GV
Required Vendor Ethics Disclosure Statement
Failure to complete and return this form may result in delay or cancellation of the
County’s Contractual Obligation.

Company Name: [Company Name]
Company Email: [Company Email]
Company Address: [Company Address]

Date: [Date]

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is bidding or has previously obtained a contract in the aggregate amount of any contract of $25,000 shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar years, to any incumbent county board member, county board chairman, or countywide elected official whose office the contract is to be awarded will benefit. The contract union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any contract renewal, if renewal is approved by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters, counsel, subcontractors, and corporate entities under the control of the contracting person, and public and political action committees to which the contracting person has made contributions.

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g., cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of all contractors, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract bid and shall update such disclosure with any changes that may occur.

<table>
<thead>
<tr>
<th>Lobbyists, Agents, and Representatives and all individuals who are or will be having contact with county officers and employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and agree to update this disclosure form as follows:
- If information changes within the 30-day period allowed to county officers and employees.
- If changes prior to the optional renewal of any contract.
- Annual disclosure for multi-year contracts on the anniversary of said contract.
- With any request for change order except those issued by the county for administrative adjustments.

The full text for the county’s ethics and procurement policies and ordinances are available at:
http://www.dupagecounty.com/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: [Signature]
Printed Name: [Printed Name]
Title: [Title]
Date: [Date]

Attach additional sheets if necessary. Sign each sheet and number each page. Form 1 of 188 (total number of pages)
Requisition under 25k dollars

2018-180
**PROCUREMENT REVIEW CHECKLIST**

**REQUISITION**

This form must accompany all County Purchase Requisitions.

### NEW PURCHASE ORDER REQUEST

<table>
<thead>
<tr>
<th>REQUESTING DEPT.</th>
<th>TRANSPORTATION COMMITTEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>REQUESTED TOTAL AMOUNT</td>
<td>CONTRACT AMOUNT</td>
</tr>
<tr>
<td><strong>DATE SUBMITTED</strong></td>
<td><strong>CONTRACT TERM</strong></td>
</tr>
<tr>
<td>$7,190.00</td>
<td>$7,190.00</td>
</tr>
</tbody>
</table>

### SOLICITATION METHOD FOR SOURCE SELECTION

- Eva Hitchcock: Completed 07/26/2018 7:51 AM
- Christopher Snyder: Completed 07/26/2018 7:54 AM
- Kathy Ostrowski: Completed 07/26/2018 10:52 AM
- James McGuire: Completed 07/27/2018 4:47 PM
- Paul Rafac: Completed 07/31/2018 12:31 PM
- Kathy Ostrowski: Completed 08/02/2018 3:58 PM
- Transportation Committee: Pending 08/07/2018 10:00 AM
**Purchase Requisition**  
**Procurement Services Division**

<table>
<thead>
<tr>
<th>Send Purchase Order To:</th>
<th>Send Invoices To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor: Bonnell Industries</td>
<td>Dept: Division of Transportation</td>
</tr>
<tr>
<td>Vendor #: 10192</td>
<td>Division: Fleet Maintenance</td>
</tr>
<tr>
<td>Attn: Randy Good</td>
<td>Attn: Kathy Curcio</td>
</tr>
<tr>
<td>Email: <a href="mailto:Randyg@bonnell.com">Randyg@bonnell.com</a></td>
<td>Email: <a href="mailto:kathy.black@dupageco.org">kathy.black@dupageco.org</a></td>
</tr>
<tr>
<td>Address: 1385 Franklin Grove Road</td>
<td>Address: 421 N. County Farm Road</td>
</tr>
<tr>
<td>City: Dixon</td>
<td>Room:</td>
</tr>
<tr>
<td>State: IL</td>
<td>City: Wheaton</td>
</tr>
<tr>
<td>Zip: 61021</td>
<td>State: IL</td>
</tr>
<tr>
<td>Phone: 800-851-9664</td>
<td>Zip: 60187</td>
</tr>
<tr>
<td>Fax: 815-284-0512</td>
<td>Phone: 630-407-6892</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Send Payments To:</th>
<th>Ship To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor: Bonnell Industries</td>
<td>Dept: Division of Transportation</td>
</tr>
<tr>
<td>Vendor #: 10192</td>
<td>Division: Fleet Maintenance</td>
</tr>
<tr>
<td>Attn: Email:</td>
<td>Attn: Joe Bechtold</td>
</tr>
<tr>
<td>Address: 1385 Franklin Grove Road</td>
<td>Email: <a href="mailto:joseph.bechtold@dupageco.org">joseph.bechtold@dupageco.org</a></td>
</tr>
<tr>
<td>City: Dixon</td>
<td>Address: 180 N. County Farm Road</td>
</tr>
<tr>
<td>State: IL</td>
<td>Room:</td>
</tr>
<tr>
<td>Zip: 61021</td>
<td>City: Wheaton</td>
</tr>
<tr>
<td>Phone: 800-851-9664</td>
<td>State: IL</td>
</tr>
<tr>
<td>Fax: 815-284-0512</td>
<td>Zip: 60187</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Payment Terms</th>
<th>F.O.B.</th>
<th>PO 20 Delivery Date</th>
<th>Requisitioner</th>
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<tbody>
<tr>
<td>PER 50 ILCS 505/1</td>
<td>Destination</td>
<td>Oct 17, 2018</td>
<td>Darcie Garza, CPPB</td>
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</table>

<table>
<thead>
<tr>
<th>Use for</th>
<th>Contract Administrator</th>
<th>Contract Start Date</th>
<th>Contract End Date</th>
<th>Use for</th>
</tr>
</thead>
<tbody>
<tr>
<td>PO25 only</td>
<td></td>
<td></td>
<td></td>
<td>PO25 only</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LN</th>
<th>Qty</th>
<th>UOM</th>
<th>Item Detail (Product #)</th>
<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acctg Unit</th>
<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
<th>Unit Price</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>200</td>
<td>EA</td>
<td>Curb Shoes</td>
<td></td>
<td>1500</td>
<td>3520</td>
<td>52250</td>
<td></td>
<td></td>
<td>35.95</td>
<td>7,190.00</td>
</tr>
</tbody>
</table>

**Requisition Total**: $7,190.00

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

This contract Purchase Order is to furnish and deliver curb shoes, per low quote 18-164-GV (Curb shoes only)

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

Send completed approved PO to Dan Cribani

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):

18 1500 3520 52250 $7,190.00

Transportation - 08/07/18
**Procurement Review Checklist**

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions. Attach Required Vendor Ethics Disclosure Statement.

<table>
<thead>
<tr>
<th>Vendor: Bonnell Industries</th>
<th>Vendor #: 10192</th>
<th>Contract Term: One Time Delivery</th>
<th>Contract Total: $7,190.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept: Division of Transportation</td>
<td>Contact: Joe Bechtold</td>
<td>Phone: 630-407-6931</td>
<td>Assigned Committee: Transportation</td>
</tr>
</tbody>
</table>

**Description of Procurement/Scope of Work/Background**
To furnish and deliver curb shoes for a contract total not to exceed $7,190.00.

**Reason for Procurement**
To provide curb shoes for the plow trucks, operated and maintained by the Division of Transportation.

**FUNDING SOURCE**
- Procurement budgeted for (FY and budget code(s)): 1500 3520 52250
- Budget Transfer (Date) __________________ Add'l Information ________________

**DECISION MEMO NOT REQUIRED**
- LOWEST RESPONSIBLE QUOTE # or BID # 18-164-GV (QUOTE < $25,000, BID > $25,000; attach Tabulation)
- RENEWAL, Enter Bid # __________________ Intergovernmental Agreement
- SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)
- PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00 Public Utility
- PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

**DECISION MEMO REQUIRED**
- Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
- EXPLANATION OF REQUEST FOR PROPOSAL RFP # __________________ (include Evaluation Summary if applicable)
- RENEWAL OF RFP # __________________
- PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- OTHER THAN LOWEST RESPONSIBLE, BID # __________________

**PREPARED BY AND APPROVAL(S) (Initials Only)**

<table>
<thead>
<tr>
<th>Prepared By</th>
<th>Date</th>
<th>Recommended for Approval</th>
<th>Date</th>
<th>IT Approval, if required</th>
<th>Date</th>
</tr>
</thead>
</table>

**REVIEWED BY (Initials Only)**

<table>
<thead>
<tr>
<th>Buyer</th>
<th>Date</th>
<th>Procurement Officer</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Chief Financial Officer (Decision Memos Over $25,000)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Chairman's Office (Decision Memos Over $25,000)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### THE COUNTY OF DuPAGE

#18-164-GV PLOW BLADES & CURB SHOES

**QUOTE TABULATION**

QUOTE OPENING DATE: 07/18/18 - 10:00 A.M.

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>VALK MANUFACTURING COMPANY</th>
<th>BONNELL INDUSTRIES, INC</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>QTY</td>
<td>PRICE</td>
</tr>
<tr>
<td>WING PLOW BLADES</td>
<td>60</td>
<td>$95.47</td>
</tr>
<tr>
<td>STANDARD PUNCH PLOW BLADE</td>
<td>40</td>
<td>$248.34</td>
</tr>
<tr>
<td>CURB SHOES</td>
<td>200</td>
<td>$45.50</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$24,761.80</td>
</tr>
</tbody>
</table>

INVITATIONS SENT: 13

POTENTIAL BIDDERS REQUESTING BID DOCUMENTS: 4

TOTAL BID RESPONSES RECEIVED: 2

BID OPENING ATTENDED BY: GV
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Company Name: Bonnell Industries Inc
Company Contact: Marilyn M. Koster
Contact Phone: 630-384-3819
Contact Email: marilynK@bonnell.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change order to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel, and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

- NONE (check here) - if no contributions have been made

<table>
<thead>
<tr>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

- NONE (check here) - if no contacts have been made

<table>
<thead>
<tr>
<th>Contact Type</th>
<th>Description (e.g., cash, type of item, kind of services, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- Information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the county’s ethics and procurement policies and ordinances are available at:
https://www.dupageco.com/CountyBoard/Policies

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: [Signature on File]
Printed Name: Marilyn M. Koster
Title: Accounting
Date: 3/23/16

Attach additional sheets if necessary. Sign each sheet and number each page. Page 35 of 35 (total number of pages)
Requisition under 25k dollars

2018-181
**PROCUREMENT REVIEW CHECKLIST**

**REQUISITION**

This form must accompany all County Purchase Requisitions.

### NEW PURCHASE ORDER REQUEST

<table>
<thead>
<tr>
<th>DATE SUBMITTED</th>
<th>CONTRACT TERM</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CONTRACT TOTAL AMOUNT</strong> $15,661.80</td>
<td><strong>REQUESTING DEPT.</strong> TRANSPORTATION COMMITTEE</td>
</tr>
</tbody>
</table>

### SOLICITATION METHOD FOR SOURCE SELECTION

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
<th>Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eva Hitchcock</td>
<td>Completed</td>
<td>07/26/2018 7:53 AM</td>
</tr>
<tr>
<td>Christopher Snyder</td>
<td>Completed</td>
<td>07/26/2018 7:56 AM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>07/26/2018 10:52 AM</td>
</tr>
<tr>
<td>James McGuire</td>
<td>Completed</td>
<td>07/27/2018 4:48 PM</td>
</tr>
<tr>
<td>Paul Rafac</td>
<td>Completed</td>
<td>07/31/2018 12:30 PM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>08/02/2018 3:56 PM</td>
</tr>
<tr>
<td>Transportation Committee</td>
<td>Pending</td>
<td>08/07/2018 10:00 AM</td>
</tr>
</tbody>
</table>
**Purchase Requisition**  
**Procurement Services Division**

**Send Purchase Order To:**  
Vendor: Valk Manufacturing  
Vendor #: 22070  
Attn: Dan Cribari  
Email: plowsales@valkmfg.com  
Address: PO Box 428  
City: New Kingston  
State: PA  
Zip: 17072  
Phone: 717-766-0711  
Fax: 717-697-6297

**Send Invoices To:**  
Dept: Division of Transportation  
Division: Fleet Maintenance  
Attn: Kathy Curcio  
Email: kathy.black@dupageco.org  
Address: 421 N. County Farm Road  
City: Wheaton  
State: IL  
Zip: 60187  
Phone: 630-407-6892  
Fax:

**Send Payments To:**  
Vendor: Valk Manufacturing  
Vendor #: 22070  
Attn:  
Address: PO Box 428  
City: New Kingston  
State: PA  
Zip: 17072  
Phone: 717-766-0711  
Fax: 717-697-6297

**Ship To:**  
Dept: Division of Transportation  
Division: Fleet Maintenance  
Attn: Joe Bechtold  
Email: joseph.bechtold@dupageco.org  
Address: 180 N. County Farm Road  
City: Wheaton  
State: IL  
Zip: 60187  
Phone: 630-407-6931  
Fax: 630-407-6962

**Payment Terms:**  
PER 50 ILCS 505/1  
F.O.B.  
PO 20 Delivery Date: Oct 17, 2018  
Requisitioner: Darcie Garza, CPPB

**Use for PO25 only:**  
Contract Administrator  
Contract Start Date  
Contract End Date  
Use for PO25 only

<table>
<thead>
<tr>
<th>LN</th>
<th>Qty</th>
<th>UOM</th>
<th>Item Detail (Product #)</th>
<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
<th>Unit Price</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>60</td>
<td>EA</td>
<td>Wing Plow Blades</td>
<td></td>
<td>1500</td>
<td>3520</td>
<td>52250</td>
<td></td>
<td>95.47</td>
<td>5,728.2</td>
</tr>
<tr>
<td>2</td>
<td>40</td>
<td>EA</td>
<td>Standard Punch Plow Blade</td>
<td></td>
<td>1500</td>
<td>3520</td>
<td>52250</td>
<td></td>
<td>248.34</td>
<td>9,933.6</td>
</tr>
</tbody>
</table>

**Requisition Total:** $15,661.8

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

This contract Purchase Order is to furnish and deliver plow blades, per low quote 18-164-GV (Plow Blades)

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

Send completed approved PO to Dan Cribani

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):

18 1500 3520 52250 $15,661.80

Transportation - 08/07/18
**Procurement Review Checklist**

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

<table>
<thead>
<tr>
<th>Vendor: Valk Manufacturing</th>
<th>Vendor #: 22070</th>
<th>Contract Term: One Time Delivery</th>
<th>Contract Total: $15,661.80</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept: Division of Transportation</td>
<td>Contact: Joe Bechtold</td>
<td>Phone: 630-407-6931</td>
<td>Assigned Committee: Transportation</td>
</tr>
</tbody>
</table>

**Description of Procurement/Scope of Work/Background**
To furnish and deliver plow blades for a contract total not to exceed $15,661.80.

**Reason for Procurement**
To provide plow blades for the plow trucks, operated and maintained by the Division of Transportation.

**FUNDING SOURCE**
- [x] Procurement budgeted for (FY and budget code(s)): 1500 3520 52250
- [ ] Budget Transfer (Date) __________ Add'l Information

**DECISION MEMO NOT REQUIRED**
- [x] LOWEST RESPONSIBLE QUOTE # or BID # 18-164-GV (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)
- [ ] RENEWAL, Enter Bid # __________ Intergovernmental Agreement
- [ ] SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(3) (attach Sole Source Justification form)
- [ ] PER SS ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00 Public Utility
- [ ] PER SS ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

**DECISION MEMO REQUIRED**
- [ ] Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
- [ ] EXPLANATION OF REQUEST FOR PROPOSAL RFP # __________ (Include Evaluation Summary if applicable)
- [ ] RENEWAL OF RFP # __________
- [ ] PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- [ ] OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- [ ] REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- [ ] OTHER THAN LOWEST RESPONSIBLE, BID # __________

**PREPARED BY AND APPROVAL(S) (Initials Only)**

<table>
<thead>
<tr>
<th>DG, CPPB</th>
<th>Prepared By</th>
<th>Date</th>
<th>Recommended for Approval</th>
<th>Date</th>
<th>IT Approval, if required</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>7/24/18</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**REVIEWED BY (Initials Only)**

<table>
<thead>
<tr>
<th>Buyer</th>
<th>Date</th>
<th>Procurement Officer</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>7/27/18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chief Financial Officer</td>
<td>Date</td>
<td>Chairman's Office</td>
<td>Date</td>
</tr>
<tr>
<td>(Decision Memos Over $25,000)</td>
<td>7-31-18</td>
<td>(Decision Memos Over $25,000)</td>
<td></td>
</tr>
<tr>
<td>DESCRIPTION</td>
<td>VALK MANUFACTURING COMPANY</td>
<td>BONNELL INDUSTRIES, INC</td>
<td></td>
</tr>
<tr>
<td>-------------------------</td>
<td>-----------------------------</td>
<td>-------------------------</td>
<td></td>
</tr>
<tr>
<td></td>
<td>QTY</td>
<td>PRICE</td>
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<tr>
<td>WING PLOW BLADES</td>
<td>60</td>
<td>$95.47</td>
<td>$5,728.20</td>
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<tr>
<td>STANDARD PUNCH PLOW BLADE</td>
<td>40</td>
<td>$248.34</td>
<td>$9,933.60</td>
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<tr>
<td>CURB SHOES</td>
<td>200</td>
<td>$45.50</td>
<td>$9,100.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$24,761.80</td>
<td>$26,377.60</td>
</tr>
</tbody>
</table>

INVITATIONS SENT: 13
POTENTIAL BIDDERS REQUESTING BID DOCUMENTS: 4
TOTAL BID RESPONSES RECEIVED: 2
BID OPENING ATTENDED BY: GV
COUNTY OF DU PAGE, ILLINOIS

**Required Vendor Ethics Disclosure Statement**

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Valk Manufacturing Company</th>
<th>Company Contact</th>
<th>John G. Cahalan</th>
<th>Contact Email</th>
<th><a href="mailto:jloweales@valk-mfg.com">jloweales@valk-mfg.com</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Phone</td>
<td>773-766-0734, Ext.122</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, changes in one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $50,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters, counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officials or employees in relation to the contract or bid.

<table>
<thead>
<tr>
<th>NONE (check here) - If no contributions have been made</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Recipient</strong></td>
</tr>
<tr>
<td>1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NONE (check here) - If no contacts have been made</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officials or employees in relation to the contract or bid</strong></td>
</tr>
</tbody>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes within five (5) days of change, or prior to contract execution whenever sooner
- 90 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any requests for change order accepted by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecountyil.gov/about/corporate/ethics

I hereby acknowledge that I have received, have read, and understand these requirements.

**Authorized Signature**

<table>
<thead>
<tr>
<th>Printed Name</th>
<th>Valk Manufacturing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td>Controller</td>
</tr>
<tr>
<td>Date</td>
<td>7/17/18</td>
</tr>
</tbody>
</table>

Attach additional sheets if necessary. Sign each sheet and number each page.

Form optimized for Acrobat and Adobe Reader Version 9 or later
AWARDING RESOLUTION
ISSUED TO ROLAND MACHINERY EXCHANGE
D/B/A ROLAND MACHINERY COMPANY
TO FURNISH AND DELIVER TWO (2) TANDEM ROLLERS
FOR THE DIVISION OF TRANSPORTATION
(CONTACT TOTAL NOT TO EXCEED $168,310.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the lowest most responsible bidder has been designated and the Transportation Committee recommends County Board approval for the issuance of a contract to Roland Machinery Exchange, d/b/a Roland Machinery Company, to furnish and deliver two (2) tandem rollers for the Division of Transportation.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver two (2) tandem rollers for the Division of Transportation, is hereby approved for issuance to Roland Machinery Exchange, d/b/a Roland Machinery Company, 220 North East Frontage Road, Bolingbrook, Illinois 60440, for a contract total not to exceed $168,310.00; per lowest responsible bid 18-107-LG.

Enacted and approved this 14th day of August, 2018 at Wheaton, Illinois.

__________________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
**PROCUREMENT REVIEW CHECKLIST**

**REQUISITION**

This form must accompany all County Purchase Requisitions.

### NEW PURCHASE ORDER REQUEST

<table>
<thead>
<tr>
<th>DATE SUBMITTED</th>
<th>CONTRACT TERM</th>
<th>CONTRACT TOTAL AMOUNT</th>
<th>REQUESTING DEPT.</th>
<th>TRANSPORTATION COMMITTEE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$168,310.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### SOLICITATION METHOD FOR SOURCE SELECTION

**No Decision Memo Required**  Lowest Responsible Bidder - See attached tabulation

- Eva Hitchcock  
  Completed 07/26/2018 7:56 AM
- Christopher Snyder  
  Completed 07/26/2018 7:57 AM
- Kathy Ostrowski  
  Completed 07/26/2018 10:38 AM
- James McGuire  
  Completed 07/30/2018 3:42 PM
- Paul Rafac  
  Completed 07/31/2018 12:29 PM
- Kathy Ostrowski  
  Completed 08/02/2018 3:32 PM
- Transportation Committee  
  Pending 08/07/2018 10:00 AM
- Finance Committee  
  Pending 08/14/2018 8:00 AM
- County Board  
  Pending 08/14/2018 10:00 AM
## Purchase Requisition
### Procurement Services Division

### Send Purchase Order To:
- Vendor: Roland Machinery Exchange
- Vendor #: 10191
- Attn: Jim Klosowski
- Email: jklosowski@rolandmachinery.com
- Address: 220 N E Frontage Road
- City: Bolingbrook
- State: IL
- Zip: 60440
- Phone: 630-514-0420
- Fax: 630-739-9443

### Send Invoices To:
- Dept: Division of Transportation
- Division: Highway Maintenance
- Attn: Kathy Curcio
- Email: kathy.black@dupageco.org
- Address: 421 N. County Farm Road
- City: Wheaton
- State: IL
- Zip: 60187
- Phone: 630-407-6892
- Fax:

### Send Payments To:
- Vendor: Roland Machinery Exchange
- Vendor #: 10191
- Attn: 
- Email: 
- Address: 220 E Frontage Road
- City: Bolingbrook
- State: IL
- Zip: 60440
- Phone: 630-514-0420
- Fax: 630-739-9443

### Ship To:
- Dept: Division of Transportation
- Division: Highway Maintenance
- Attn: Joe Bechtold
- Email: joe.bechtold@dupageco.org
- Address: 180 N. County Farm Road
- City: Wheaton
- State: IL
- Zip: 60187
- Phone: 630-407-6931
- Fax: 630-407-6962

### Payment Terms:
- F.O.B.
- PO 20 Delivery Date: Requisitioner

### Requisition:
- PER 50 ILCS 505/1
- Use for: Contract Administrator
- Contract Start Date: Aug 15, 2018
- Contract End Date: Nov 30, 2018
- Use for: PO25 only

### Items and Specifications:

<table>
<thead>
<tr>
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<th>Item Detail (Product #)</th>
<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
<th>Unit Price</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>EA</td>
<td>HD10VO</td>
<td>WIRTGEN ROLLER MODEL HD10VO</td>
<td>1500</td>
<td>3510</td>
<td>54130</td>
<td></td>
<td>46,700.00</td>
<td>46,700.00</td>
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<tr>
<td>2</td>
<td>1</td>
<td>EA</td>
<td>HD+70VO</td>
<td>WIRTGEN ROLLER MODEL HD+70VO</td>
<td>1500</td>
<td>3510</td>
<td>54130</td>
<td></td>
<td>121,610.00</td>
<td>121,610.00</td>
</tr>
</tbody>
</table>

### Header Comments:
This contract purchase order is to furnish and deliver two (2) tandem rollers as outlined below:

ONE (1) WIRTGEN MODEL #HD10VO ROLLER $46,700.00 expected delivery by 11/18/18.
ONE (1) WIRTGEN MODEL #HD+70VO ROLLER $121,610.00 expected delivery by 8/30/18.

### Special Instructions/Comments to Buyer or Approver:
Email completed approved PO to Jim Klosowski.

### User Department Internal Notes:
Potential carryover of $121,610.

---

**Packet Pg. 44**

Attachment: Roland Machinery Exchange - Requisition (DT-P-0209-18; Roland Machinery Exchange, dba Roland Machinery Company)
## Procurement Review Checklist

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions. Attach Required Vendor Ethics Disclosure Statement.

### Vendor Information
- **Vendor:** Roland Machinery Exchange
- **Vendor #:** 10191
- **Dept:** Division of Transportation
- **Contact:** Joe Bechtold
- **Phone:** 630-407-6931
- **Contract #:** 85/18 - 11/30/18
- **Term:** 2 Deliveries
- **Contract Total:** $168,310.00
- **Assigned Committee:** Transportation

### Description of Procurement/Scope of Work/Background
- To furnish and deliver two (2) tandem rollers for a contract total not to exceed $168,310.00.

### Reason for Procurement
- A tandem roller is a compactor type engineering vehicle used to compact soil, gravel, concrete, or asphalt in the construction of roads, foundations and parking lots.

### FUNDING SOURCE
- [ ] Procurement budgeted for (FY and budget code(s)): 1500 3510 54130
- [ ] Budget Transfer (Date) ________________  Add'l information

### DECISION MEMO NOT REQUIRED
- [x] LOWEST RESPONSIBLE QUOTE # or BID # 18-107-LG
- [ ] QUALIFIED BIDDER (QUOTE < $25,000; BID ≥ $25,000; attach Tabulation)
- [ ] RENEWAL, Enter Bid # ________________  Intergovernmental Agreement
- [ ] SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)
- [ ] PER 55 ILCS 5/5-1022 ‘Competitive Bids’ (d) IT/Telecom purchases under $35,000.00
- [ ] Public Utility
- [ ] PER 55 ILCS 5/5-1022 ‘Competitive Bids’ (c) not suitable for competitive bidding. Explain below:

### DECISION MEMO REQUIRED
- [ ] Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS25)
- [ ] EXPLANATION OF REQUEST FOR PROPOSAL RFP # ________________  (Include Evaluation Summary if applicable)
- [ ] RENEWAL OF RFP # ________________
- [ ] PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- [ ] OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- [ ] REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- [ ] OTHER THAN LOWEST RESPONSIBLE, BID # ________________

### PREPARED BY AND APPROVAL(S) (Initials Only)

- **Prepared By:**
- **Date:** Jul 11, 2018
- **Recommended for Approval:**
- **Date:** 7/24/18
- **If Approval, if required:**
- **Date:**

### REVIEWED BY (Initials Only)

- **Buyer:**
- **Date:** 7/30/18
- **Procurement Officer:**
- **Date:** 7/30/18
- **Chief Financial Officer:**
- **Date:** 7/31/18
- **Chairman's Office:**
- **Date:**

---

**FORM OPTIMIZED FOR ADOBE READER VERSION 9 OR LATER**
### DUPAGE COUNTY PROCUREMENT SERVICES DIVISION
Bid # 18-107-LG
Tandem Rollers
Bid Tabulation
Opening 6/27/2018 1:30 PM

<table>
<thead>
<tr>
<th>Item</th>
<th>Roland Machinery</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Bolingbrook, IL</td>
</tr>
<tr>
<td>Wirtgen Roller Model #HD10vO or equivalent</td>
<td>$46,700</td>
</tr>
<tr>
<td>Wirtgen Roller Model #HD+70IVO or equivalent</td>
<td>$121,610</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$168,310</strong></td>
</tr>
</tbody>
</table>

**Note:**
1. McCann Industries was deemed non-responsive since their equipment did not meet the specification.
2. Patten Cat was deemed non-responsive since their equipment did not meet the specification.
3. Roland Machinery was contacted for NJPA pricing; Roland Machinery confirmed that they are more aggressive in a competitive bid event.

<table>
<thead>
<tr>
<th>Invitations Sent</th>
<th>Total Bidders Requesting Documents</th>
<th>Total Bid Responses Received</th>
<th>Bid Opening Attended by</th>
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<tbody>
<tr>
<td>3</td>
<td>3</td>
<td>3</td>
<td>CH, LG, JM</td>
</tr>
</tbody>
</table>
Required Vendor Ethics Disclosure Statement

Company Name: Roland Machinery Company
Company Contact: Matthew L. Roland
Contact Phone: 217-754-7211
Contact Email: mroland@rolandmachinery.com

Packet Pg. 47
Attachment: Roland Machinery Exchange - Ethics (DT-P-0209-18 : Roland Machinery Exchange, d/b/a Roland Machinery Company)

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contractor to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract;
- With any request for change order except those issued by the county for administrative adjustments.

The full text for the county's ethics and procurement policies and ordinances are available at:
https://www.dupageco.org/CountyBoard/Policies

I hereby acknowledge that the above information is true.

Authorized Signature

Printed Name: Matthew L. Roland
Title: President
Date: 6/25/18

Attach additional sheets if necessary. Sign each sheet and number each page. Page of (total number of pages)

FORM OPTIMIZED FOR ADOBE READER VERSION 9 OR LATER
Requisition 25k and over

DT-P-0210-18

AWARDING RESOLUTION
ISSUED TO STANDARD EQUIPMENT COMPANY
TO FURNISH AND DELIVER ONE (1) STREET SWEEPER
FOR THE DIVISION OF TRANSPORTATION
(CONTRACT TOTAL NOT TO EXCEED $326,574.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the lowest most responsible bidder has been designated and the Transportation Committee recommends County Board approval for the issuance of a contract to Standard Equipment Company, to furnish and deliver (1) Street Sweeper for the Division of Transportation.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver (1) Street Sweeper for the Division of Transportation, is hereby approved for issuance to Standard Equipment Company, 2033 West Walnut Street, Chicago, Illinois 60612 for a contract total not to exceed $326,574.00; per lowest responsible bid 18-103-LG.

Enacted and approved this 14th day of August, 2018 at Wheaton, Illinois.

__________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
**PROCUREMENT REVIEW CHECKLIST**

**REQUISITION**

This form must accompany all County Purchase Requisitions.

<table>
<thead>
<tr>
<th>DATE SUBMITTED</th>
<th>CONTRACT TERM</th>
<th>REQUESTING DEPT.</th>
<th>TRANSPORTATION COMMITTEE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CONTRACT TOTAL AMOUNT</strong></td>
<td>$326,574.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SOLICITATION METHOD FOR SOURCE SELECTION**

No Decision Memo Required  Lowest Responsible Bidder - See attached tabulation

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
<th>Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eva Hitchcock</td>
<td>Completed</td>
<td>07/26/2018 7:45 AM</td>
</tr>
<tr>
<td>Christopher Snyder</td>
<td>Completed</td>
<td>07/26/2018 8:00 AM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>07/26/2018 10:05 AM</td>
</tr>
<tr>
<td>James McGuire</td>
<td>Completed</td>
<td>07/27/2018 3:36 PM</td>
</tr>
<tr>
<td>Paul Rafac</td>
<td>Completed</td>
<td>07/31/2018 12:28 PM</td>
</tr>
<tr>
<td>Kathy Ostrowski</td>
<td>Completed</td>
<td>08/02/2018 3:51 PM</td>
</tr>
<tr>
<td>Transportation Committee</td>
<td>Pending</td>
<td>08/07/2018 10:00 AM</td>
</tr>
<tr>
<td>Finance Committee</td>
<td>Pending</td>
<td>08/14/2018 8:00 AM</td>
</tr>
<tr>
<td>County Board</td>
<td>Pending</td>
<td>08/14/2018 10:00 AM</td>
</tr>
</tbody>
</table>
## Purchase Requisition
### Procurement Services Division

**Send Purchase Order To:**
- **Vendor:** Standard Equipment Company  Vendor #: 10849
- **Attn:** Richard Bakken  Email: rbakken@standardequipment.com
- **Address:** 2033 West Walnut Street
- **City:** Chicago  State: IL  Zip: 60612  
  - **Phone:** 312-706-9682

**Send Invoices To:**
- **Dept:** Division of Transportation  Division: Highway Maintenance
- **Attn:** Kathy Curcio  Email: kathy.black@dupageco.org
- **Address:** 421 N. County Farm Road
- **City:** Wheaton  State: IL  Zip: 60187
  - **Phone:** 630-407-6892

**Send Payments To:**
- **Vendor:** Standard Equipment Company  Vendor #: 10849
- **Attn:** Email:
- **Address:** 2033 West Walnut Street
- **City:** Chicago  State: IL  Zip: 60612
  - **Phone:** Fax:

**Ship To:**
- **Dept:** Division of Transportation  Division: Highway Maintenance
- **Attn:** Joe Bechtold  Email: joseph.bechtold@dupageco.org
- **Address:** 180 N. County Farm Road
- **City:** Wheaton  State: IL  Zip: 60187
  - **Phone:** 630-407-6931

### Payment Terms
- **F.O.B.**
- **PO 20 Delivery Date:** May 30, 2019
- **Requisitioner:** Darcie Garza, CPPB
- **Use for:** Contract Administrator
- **Contract Start Date:**
- **Contract End Date:**

### LN  Qty  UOM  Item Detail (Product #)  Description  FY  Dept #  Acctg Unit  Acct #  Sub-Accts and/or Activity #  Unit Price  Extension

<table>
<thead>
<tr>
<th>LN</th>
<th>Qty</th>
<th>UOM</th>
<th>Item Detail (Product #)</th>
<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acctg Unit</th>
<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
<th>Unit Price</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>EA</td>
<td>chassis mounted street sweeper</td>
<td>1500  3510  54130</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>326,574.00</td>
<td>326,574.00</td>
</tr>
</tbody>
</table>

**Requisition Total** $326,574.00

---

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):
- This contract purchase order is to furnish and deliver one (1) chassis mounted street sweeper per low bid 18-103-LG

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):
- Email completed, approved PO to Richard Bakken

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):
- (Carryover)
  - DT-P-0210-18
  - Transportation - 08/07/18
  - County Board - 08/14/18
# Procurement Review Checklist

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions. Attach Required Vendor Ethics Disclosure Statement.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Vendor #:</th>
<th>Contract Term</th>
<th>Contract Total:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Equipment Company</td>
<td>10849</td>
<td>One Time Delivery</td>
<td>$326,574.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Dept:</th>
<th>Contact:</th>
<th>Phone:</th>
<th>Assigned Committee:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Division of Transportation</td>
<td>Joe Bechtold</td>
<td>630-407-6931</td>
<td>Transportation</td>
</tr>
</tbody>
</table>

**Description of Procurement/Scope of Work/Background**

To furnish and deliver one (1) new and unused Chassis Mounted Street Sweeper for a contract total, not to exceed $326,574.00.

**Reason for Procurement**

A street sweeper keeps the streets clean and free of debris, for safety, aesthetic, and health reasons. This is a replacement for E-83.

**FUNDING SOURCE**

- [x] Procurement budgeted for (FY and budget code(s)): 1500 3510 54130
- [ ] Budget Transfer (Date) __________ Add' Information

**DECISION MEMO NOT REQUIRED**

- [x] LOWEST RESPONSIBLE QUOTE # or BID # 18-103-LG ( hitting $25,000, BID ≥ $25,000; attach Tabulation)
- [ ] RENEWAL, Enter Bid # __________________________ Intergovernmental Agreement
- [ ] SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(S) (attach Sole Source Justification form)
- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00 [ ] Public Utility
- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

**DECISION MEMO REQUIRED**

- [ ] Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
- [ ] EXPLANATION OF REQUEST FOR PROPOSAL RFP # __________________________ (Include Evaluation Summary if applicable)
- [ ] RENEWAL OF RFP # __________________________
- [ ] PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- [ ] OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- [ ] REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- [ ] OTHER THAN LOWEST RESPONSIBLE, BID # __________________________

**PREPARED BY AND APPROVAL(S) (Initials Only)**

- **DG, CPPB**
  - Prepared By __________________________
  - Date __________
  - Recommended for Approval __________________________
  - Date __________
  - IT Approval, if required __________________________
  - Date __________

- **REVIEWED BY (Initials Only)**
  - Buyer __________________________
  - Date __________
  - Procurement Officer __________________________
  - Date __________
  - 7-27-18

- Chief Financial Officer (Decision Memos Over $25,000) __________________________
  - Date __________
  - Chairman's Office (Decision Memos Over $25,000) __________________________
  - Date __________
## DuPage County Procurement Services Division
### Bid Tabulation

#18-103-LG NEW and Unused Chassis Mounted Street Sweeper

<table>
<thead>
<tr>
<th>Firm</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Equipment Company</td>
<td>$326,574.00</td>
</tr>
</tbody>
</table>

**Notes:**
1. R.N.O.W., Inc. - bid did not meet specifications
2. Standard Equipment Company thru National IPA Cooperative Pricing - $326,933.80
3. Standard Equipment Company thru NJPA Cooperative Pricing - $326,933.80

<table>
<thead>
<tr>
<th>Invitations Sent</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Requesting Documents</td>
<td>3</td>
</tr>
<tr>
<td>Total Responses Received</td>
<td>2</td>
</tr>
<tr>
<td>Event Open Date</td>
<td>07/09/2018 @ 1:30 pm</td>
</tr>
<tr>
<td>Attended</td>
<td>JEM/CH</td>
</tr>
</tbody>
</table>
# Required VENDOR ETHICS Disclosure Statement

**Date:** 7/5/18

**Company Name:** STANDARD EQUIPMENT COMPANY  
**Company Contact:** GERALD W. DONLON  
**Contact Phone:** 312-829-1919  
**Contact Email:** JDONLON@STANDARDEQUIPMENT.COM

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

<table>
<thead>
<tr>
<th>Line</th>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
<tbody>
<tr>
<td>x</td>
<td>[Table Cell]</td>
<td>[Table Cell]</td>
<td>[Table Cell]</td>
<td>[Table Cell]</td>
<td>[Table Cell]</td>
</tr>
<tr>
<td>x</td>
<td>[Table Cell]</td>
<td>[Table Cell]</td>
<td>[Table Cell]</td>
<td>[Table Cell]</td>
<td>[Table Cell]</td>
</tr>
</tbody>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officials or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

<table>
<thead>
<tr>
<th>Line</th>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officials or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>x</td>
<td>[Table Cell]</td>
<td>[Table Cell]</td>
<td>[Table Cell]</td>
</tr>
<tr>
<td>x</td>
<td>[Table Cell]</td>
<td>[Table Cell]</td>
<td>[Table Cell]</td>
</tr>
</tbody>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:  
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have read, have read, and understood these requirements.

Authorized Signature

[Signature]

Printed Name  
GERALD W. DONLON

Title  
PRESIDENT

Date  
7/5/18

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)

FORM OPTIMIZED FOR ADOBE READER VERSION 9 OR LATER

The County of DuPage  
New and Unused Chassis Mounted Street Sweeper #18-103-LG  
Page 35 of 41
Resolution
DT-R-0364-18

AWARDING RESOLUTION
TO A LAMP CONCRETE CONTRACTORS, INC.
CH 25/MEYERS ROAD, FROM 16TH STREET TO 18TH STREET
DRAINAGE IMPROVEMENTS
SECTION 18-00201-03-DR
(COUNTY COST: $139,288.85)

WHEREAS, the County of DuPage is authorized and empowered to construct, repair, improve and maintain County and/or township roads, bridges, and appurtenances; and

WHEREAS, the County of DuPage has published a contract proposal for drainage improvements along CH 25/Meyers Road, from 16th Street to 18th Street, Section 18-00201-03-DR, setting forth the terms, conditions, and specification (a copy of which is incorporated herein by reference); and

WHEREAS, the budget for the 2018 fiscal year provides for the construction and maintenance of roads, bridges, and appurtenances; and

WHEREAS, the following bids were received in compliance with the contract proposal:

<table>
<thead>
<tr>
<th>NAME</th>
<th>BID AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Lamp Concrete Contractors, Inc.</td>
<td>$139,288.85</td>
</tr>
<tr>
<td>Martam Construction, Inc.</td>
<td>$143,248.50</td>
</tr>
<tr>
<td>Landmark Contractors, Inc.</td>
<td>$151,728.56</td>
</tr>
<tr>
<td>Copenhaver Construction, Inc.</td>
<td>$165,000.00</td>
</tr>
<tr>
<td>Alliance Contractors, Inc.</td>
<td>$167,073.10</td>
</tr>
</tbody>
</table>

; and

WHEREAS, it has been determined that it is in the best interest of the County of DuPage to award a contract to A Lamp Concrete Contractors, Inc. for their submission of the lowest, most responsible bid in the amount of $139,288.85.

NOW, THEREFORE, BE IT RESOLVED, that a contract in accordance with the terms, conditions, and specifications set forth in said contract proposal be, and is hereby awarded to A Lamp Concrete Contractors, Inc., 1900 Wright Boulevard, Schaumburg, Illinois 60193, for their bid of $139,288.85; and

BE IT FURTHER RESOLVED that monies be encumbered and set aside for the payment of said contract as follows:

<table>
<thead>
<tr>
<th>FUND</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1500-3500-54050</td>
<td>$139,288.85</td>
</tr>
</tbody>
</table>

; and
BE IT FURTHER RESOLVED, that this contract is subject to the Prevailing Wage Act (820 ILCS 130), and as such, not less than the prevailing rate of wages as found by the Illinois Department of Labor shall be paid to all laborers, workers, or mechanics performing work under this contract; and

BE IT FURTHER RESOLVED, that the Chairman and Clerk of the DuPage County Board are hereby authorized and directed to execute the aforesaid contract with A Lamp Concrete Contractors, Inc.

Enacted and approved this 14th day of August, 2018 at Wheaton, Illinois.

________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation. Date: July 31, 2018

Company Name: A Lamp Concrete Contractors, Inc. Company Contact: Jeff Moyer
Contact Phone: 847-891-6000 Contact Email: jmoyer@alampconcrete.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

X NONE (check here) - If no contributions have been made

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

X NONE (check here) - If no contacts have been made

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at: http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name

Adele Lampignano

Title

President

Date

July 31, 2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)
Resolution
DT-R-0365-18

AWARDING RESOLUTION
TO TRIGGI CONSTRUCTION, INC.
2018 SIDEWALK IMPROVEMENT PROGRAM
SECTION 17-SDWLK-03-SW
(COUNTY COST: $461,193.50)

WHEREAS, the County of DuPage is authorized and empowered to construct, repair, improve and maintain County and/or township roads, bridges, and appurtenances; and

WHEREAS, the County of DuPage has published a contract proposal for the 2018 Sidewalk Improvement Program, Section 17-SDWLK-03-SW, setting forth the terms, conditions, and specification (a copy of which is incorporated herein by reference); and

WHEREAS, the budget for the 2018 fiscal year provides for the construction and maintenance of roads, bridges, and appurtenances; and

WHEREAS, the following bids were received in compliance with the contract proposal:

<table>
<thead>
<tr>
<th>NAME</th>
<th>BID AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Triggi Construction, Inc.</td>
<td>$461,193.50</td>
</tr>
<tr>
<td>Martam Construction, Inc.</td>
<td>$464,069.00</td>
</tr>
<tr>
<td>A Lamp Concrete Contractors, Inc.</td>
<td>$464,990.35</td>
</tr>
<tr>
<td>Copenhaver Construction, Inc.</td>
<td>$482,354.50</td>
</tr>
<tr>
<td>Davis Concrete Construction Company</td>
<td>$498,453.11</td>
</tr>
<tr>
<td>Landmark Contractors, Inc.</td>
<td>$552,317.71</td>
</tr>
<tr>
<td>Alliance Contractors, Inc.</td>
<td>$561,545.55</td>
</tr>
<tr>
<td>Lorusso Cement Contractors, Inc.</td>
<td>$623,928.44</td>
</tr>
</tbody>
</table>

; and

WHEREAS, it has been determined that it is in the best interest of the County of DuPage to award a contract to Triggi Construction, Inc., for their submission of the lowest, most responsible bid in the amount of $461,193.50.

NOW, THEREFORE, BE IT RESOLVED, that a contract in accordance with the terms, conditions, and specifications set forth in said contract proposal be, and is hereby awarded to Triggi Construction, Inc., 1975 Powis Road, West Chicago, Illinois 60186-0235, for their bid of $461,193.50; and

BE IT FURTHER RESOLVED that monies be encumbered and set aside for the payment of said contract as follows:

<table>
<thead>
<tr>
<th>FUND</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1500-3500-54050</td>
<td>$461,193.50</td>
</tr>
</tbody>
</table>

; and
Resolution
DT-R-0365-18

BE IT FURTHER RESOLVED, that this contract is subject to the Prevailing Wage Act (820 ILCS 130), and as such, not less than the prevailing rate of wages as found by the Illinois Department of Labor shall be paid to all laborers, workers, or mechanics performing work under this contract; and

BE IT FURTHER RESOLVED, that the Chairman and Clerk of the DuPage County Board are hereby authorized and directed to execute the aforesaid contract with Triggi Construction, Inc.

Enacted and approved this 14th day of August, 2018 at Wheaton, Illinois.

________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 7/31/18

Company Name: Triggi Construction, Inc.
Contact Phone: 630/584-4490x1
Company Contact: Arthur Merkelz
Contact Email: amerkelz@triggiconstruction.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid

<table>
<thead>
<tr>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Signature on File

Authorized Signature

Printed Name: Giovanni Difruscolo
Title: President
Date: 07/31/18

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)
WHEREAS, the DuPage County Board heretofore adopted Resolution DT-R-0355-17 on August 22, 2017; and

WHEREAS, a contract was awarded by County Board Resolution DT-R-0355-17 to Brothers Asphalt Paving, Inc., for the 2017 Downers Grove Township Road Resurfacing Program, Section 17-03000-01-GM; and

WHEREAS, the current contract total amount is $561,489.38; and

WHEREAS, Brothers Asphalt Paving, Inc. has completed all obligations under the contract, and there are allocated and unexpended funds remaining under the contract; and

WHEREAS, it is in the best interest of the County to de-obligate the remaining funds and close out the contract, and said change is authorized by law.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Board hereby decreases the funding in the amount of $3,465.39, resulting in a final County cost of $558,023.99, a decrease of 0.62%.

Enacted and approved this 14th day of August, 2018 at Wheaton, Illinois.

________________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
WHEREAS, the DuPage County Board heretofore adopted Resolution DT-0008-10 which authorized the execution of an Intergovernmental Agreement between the County of DuPage (hereinafter referred to as COUNTY) and the Village of Glen Ellyn (hereinafter referred to as VILLAGE) for intersection improvements at CH 7/St. Charles Road at Riford Road, Section 03-00297-02-CH (hereinafter referred to as PROJECT); and

WHEREAS, the current cost of the PROJECT to the COUNTY, by and through the Division of Transportation is $353,090.00; and

WHEREAS, the PROJECT has been completed and there are allocated and unexpended COUNTY funds remaining under the above referenced Agreement; and

WHEREAS, it is in the best interest of the COUNTY to de-obligate the funds obligated per the above referenced Resolution, and said change is authorized by law.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the funds obligated per the Agreement between the COUNTY and the VILLAGE for the PROJECT are hereby decreased in the amount of $65,229.04, resulting in a final COUNTY cost of $287,860.96, a decrease of 18.47%.

Enacted and approved this 14th day of August, 2018 at Wheaton, Illinois.

____________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: ________________
PAUL HINDS, COUNTY CLERK
Resolution
DT-R-0366-18

INTERGOVERNMENTAL AGREEMENT
BETWEEN THE COUNTY OF DU PAGE AND
DOWNERS GROVE TOWNSHIP ROAD DISTRICT
2018 ROAD MAINTENANCE PROGRAM
SECTION 18-03000-01-GM
(NO COUNTY COST)

WHEREAS, the County of DuPage (hereinafter referred to as COUNTY) and the Downers Grove Township Road District (hereinafter referred to as the TOWNSHIP) are authorized by the 1970 Illinois Constitution, Article VII, Paragraph 10 and by the Intergovernmental Cooperation Act 5 ILCS 220/1 et seq. to enter into agreements with each other; and

WHEREAS, the COUNTY is required to hold on deposit Township Motor Fuel Tax funds, and when authorized by the TOWNSHIP with the approval of the Illinois Department of Transportation (hereinafter referred to as IDOT), enter into contracts for improvements to TOWNSHIP roads using said Township Motor Fuel Tax funds; and

WHEREAS, the COUNTY, on behalf of the TOWNSHIP, will publish a contract proposal for Section 18-03000-01-GM (hereinafter referred to as the PROJECT) setting forth the terms, conditions and specifications (a copy of which is incorporated herein by reference); and

WHEREAS, the estimated cost of said PROJECT is $569,410.62; and

WHEREAS, the COUNTY is holding on deposit $100,000.00 in TOWNSHIP Motor Fuel Tax funds which has been authorized by IDOT for use on the PROJECT; and

WHEREAS, it is necessary for the COUNTY to pay the remaining balance of the PROJECT cost with additional funds received from the TOWNSHIP; and

WHEREAS, an Agreement has been prepared and attached hereto which outlines the financial arrangement between the COUNTY and the TOWNSHIP; and

WHEREAS, said Agreement must be executed and funds received from the TOWNSHIP before the PROJECT may proceed.

NOW, THEREFORE, BE IT RESOLVED by the County Board of DuPage County that the Clerk and Chairman of the Board be hereby directed and authorized to execute the referenced Agreement with the TOWNSHIP; and

BE IT FURTHER RESOLVED that one (1) certified copy of this Resolution and one (1) duplicate original Agreement be sent to the Downers Grove Township Highway Commissioner, by and through the Division of Transportation.

Enacted and approved this 14th day of August, 2018 at Wheaton, Illinois.

________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _______________________________
Resolution

DT-R-0366-18

PAUL HINDS, COUNTY CLERK
This Intergovernmental Agreement (hereinafter referred to as the “AGREEMENT”) is entered into this _____ day of ________________, 2018, by and between the County of DuPage, a body corporate and politic of the State of Illinois (hereinafter referred to as the “COUNTY”) and Downers Grove Township Road District, the road district of Downers Grove Township in the County of DuPage, State of Illinois (hereinafter referred to as the “TOWNSHIP”). The COUNTY and the TOWNSHIP are hereinafter sometimes individually referred to as a “party” or together as the “parties.”

WITNESSETH

WHEREAS, the COUNTY and the TOWNSHIP are authorized by the 1970 Illinois Constitution, Article VII, Para. 10 and by the Intergovernmental Cooperation Act 5 ILCS 220/1 et seq., to enter into agreements with each other; and

WHEREAS, the COUNTY is required to hold on deposit Township Motor Fuel Tax Funds and when authorized by the TOWNSHIP with the approval of the Illinois Department of Transportation (IDOT), enter into contracts for improvements to township roads using said Township Motor Fuel Tax Funds; and

WHEREAS, the COUNTY will, on behalf of the TOWNSHIP, publish a contract proposal for the TOWNSHIP’s 2018 Road Maintenance Program, Section No. 18-03000-01-GM (hereinafter “PROJECT”) setting forth the terms, conditions and specifications (a copy of which is incorporated herein by reference); and

WHEREAS, the estimated construction cost of said PROJECT is $569,410.62; and

WHEREAS, the COUNTY is holding on deposit $100,000.00 in TOWNSHIP Motor Fuel Tax Funds which have been authorized by IDOT for use on the PROJECT; and

WHEREAS, it is necessary for the COUNTY to pay the balance of the PROJECT cost with additional funds received from the TOWNSHIP.
NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the COUNTY and the TOWNSHIP do hereby mutually covenant, promise and agree as follows:

1. All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this AGREEMENT.

2. The COUNTY agrees to advertise, let, award and finance the construction of the PROJECT utilizing TOWNSHIP funds.

3. The COUNTY agrees to pay a portion of the PROJECT costs with authorized TOWNSHIP Motor Fuel Tax Funds ($100,000.00) currently held on deposit with the COUNTY.

4. The TOWNSHIP agrees to provide the additional funds ($469,410.62) to the COUNTY, within thirty (30) days of receipt of an invoice from the COUNTY, to be deposited in the “Township Projects Reimbursement Fund” to pay the balance of PROJECT costs with the approval of the Downers Grove Township Highway Commissioner for expenses incurred under said PROJECT. The COUNTY will not award a contract for the PROJECT until said funds are available for disbursement in the COUNTY’s “Township Projects Reimbursement Fund.” The final PROJECT costs will be based upon receipt of documentation of the final construction costs and quantities.

5. The TOWNSHIP further agrees to provide to the COUNTY any additional funds necessary to pay for the construction of the PROJECT if the initial amount proves to be insufficient.

6. The TOWNSHIP agrees to be the lead agency for design and construction engineering and will be responsible for monitoring and inspecting the work of the contractor, ordering any required material testing, project documentation and close-out and processing of contractor pay estimates all in accordance with Motor Fuel Tax procedures.

7. The COUNTY agrees that upon completion of the PROJECT, if there are available unspent monies in the Township Projects Reimbursement Fund for the PROJECT, to reimburse the TOWNSHIP the difference upon receipt of an invoice from the TOWNSHIP.
BE IT FURTHER RESOLVED that this AGREEMENT shall become effective on the day on which both parties hereto have executed this document.

IN WITNESS WHEREOF, the parties hereto have each caused this AGREEMENT to be executed by their duly authorized officers and to be attested to and their corporate seals to be hereunder affixed.

COUNTY OF DU PAGE
Signed this ___ day of __________, 2018 at Wheaton, Illinois.

_______________________________________
Daniel J. Cronin, Chairman
DuPage County Board

ATTEST:
_______________________________________
Paul Hinds, County Clerk

DOWNERS GROVE TOWNSHIP ROAD DISTRICT
Signed this ___ day of __________, 2018, at Downers Grove, Illinois.

_______________________________________
Lawrence C. Anderson, Highway Commissioner
Downers Grove Township Road District

ATTEST:
_______________________________________
Lorraine Grimsby, Township Clerk
Ordinance

DT-O-0047-18

ALTERATION OF SPEED LIMIT
WINFIELD TOWNSHIP
VARIOUS STREETS
FROM 30 MPH TO 25 MPH

WHEREAS, at the request of the Winfield Township Highway Commissioner, an engineering and traffic investigation has been made to determine the reasonable and proper speed limit along various streets in the DuPage Highlands Subdivision within Winfield Township; and

WHEREAS, the basic statutory vehicular speed limit established by Section 625 ILCS 5/11-601 of the Illinois Compiled Statutes is greater than that considered reasonable and proper along said various streets in the DuPage Highlands Subdivision within Winfield Township, as noted in the following Schedule, for which the Winfield Township Highway Department has maintenance responsibility and which are not under the jurisdiction of the Illinois Department of Transportation.

SCHEDULE

<table>
<thead>
<tr>
<th>STREET</th>
<th>FROM</th>
<th>TO</th>
<th>LENGTH</th>
<th>PROPOSED SPEED LIMIT (MPH)</th>
<th>EXISTING SPEED LIMIT (MPH)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Center Ave</td>
<td>Hickory Lane</td>
<td>National Street</td>
<td>1784'</td>
<td>25</td>
<td>30</td>
</tr>
<tr>
<td>Ethel Street</td>
<td>Hickory Lane</td>
<td>S. Dead End</td>
<td>1285'</td>
<td>25</td>
<td>30</td>
</tr>
<tr>
<td>Gloria Ave</td>
<td>Hickory Lane</td>
<td>S. Dead End</td>
<td>1476'</td>
<td>25</td>
<td>30</td>
</tr>
<tr>
<td>Hickory Lane</td>
<td>County Farm Road</td>
<td>Ethel Street</td>
<td>1115'</td>
<td>25</td>
<td>30</td>
</tr>
<tr>
<td>James Ave</td>
<td>County Farm Road</td>
<td>E. Dead End</td>
<td>1309'</td>
<td>25</td>
<td>30</td>
</tr>
<tr>
<td>Ethel Street</td>
<td>Geneva Road</td>
<td>Grand Avenue</td>
<td>465'</td>
<td>25</td>
<td>30</td>
</tr>
<tr>
<td>Grand Ave</td>
<td>Ethel Street</td>
<td>Township Line</td>
<td>80’</td>
<td>25</td>
<td>30</td>
</tr>
</tbody>
</table>

NOW, THEREFORE, BE IT ORDAINED by the County Board of DuPage County, Illinois, that by virtue of Section 625 ILCS 5/11-604 of the Illinois Compiled Statutes, this Board determines and declares that reasonable and proper absolute maximum speed limit upon the above referenced streets shall be as stated therein; and

BE IT FURTHER ORDAINED, that upon approval of this Ordinance, signs giving notice thereof shall be erected in conformance with the standards and specifications contained in the Illinois Manual on Uniform Traffic Control Devices for Streets and Highways; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately after the erection of said signs giving notice of the maximum speed limit; and

BE IT FURTHER ORDAINED, that the County Clerk is hereby directed to forward two (2) certified copies of this Ordinance to the DuPage County Division of Transportation; and
Ordinance

DT-O-0047-18

BE IT FURTHER ORDAINED, that the DuPage County Clerk shall cause to be published a copy of this Ordinance in a newspaper of general circulation within the area.

Enacted and approved this 14th day of August, 2018 at Wheaton, Illinois.

________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: ______________________
PAUL HINDS, COUNTY CLERK