1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. MINUTES APPROVAL
   A. Local Emergency Planning Committee (LEPC) - LEPC Meeting - Tuesday May 15th, 2018

5. INFORMATIONAL ITEMS
   A. Informational -- Federal Highway Administration - Jeff McSpaden
   B. Informational -- The Annual Report was submitted to the State Emergency Response Commission (SERC) per regulations by the July 1st date.
   C. Informational -- Appointed Members and alternate members have been recognized.
   D. Informational -- Information Coordinator Appointment - Bernadette Mason has been appointed the new Information Coordinator (non-voting) effective 8/1/2018.

6. ACTION ITEMS
   A. Action Item -- Joy Hinz was nominated from the floor on May 15, 2018 for another term as the DuPage LEPC Vice Chairperson. This vote is to elect Joy Hinz as the LEPC Vice Chairperson for a two year term.

7. OLD BUSINESS
   A. Bylaws

8. NEW BUSINESS

9. ADJOURNMENT
1. **CALL TO ORDER**

1:30 PM meeting was called to order by OHSEM Emerg Mgmt Coord Joseph Rogers at 1:30 PM.

2. **ROLL CALL**

   **PRESENT:** Alexander-Maxie (1:41 PM), Eckhoff, Fullam, Godden (Remote), Hronek, Radzinski, Rogers, Schultz, Tuman, Lutz
   
   **ABSENT:** Clark, Hinz, Kirts, O'Keefe, Ulrich

   Member Godden was listening to the meeting via conference phone.

   Mr. Lutz was the alternate for Member Kirts. Mr. Nebl and Mr. Boyle were also present.

3. **PUBLIC COMMENT**

   None

4. **MINUTES APPROVAL**

   **A. Local Emergency Planning Committee (LEPC) - LEPC Meeting - Feb 20, 2018 1:30 PM**

<table>
<thead>
<tr>
<th>RESULT</th>
<th>ACCEPTED [8 TO 0]</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOVER:</td>
<td>Michael Tuman, DOT Asst Co Engr</td>
</tr>
<tr>
<td>SECONDER:</td>
<td>John Radzinski, Itasca FPD Fire Chief</td>
</tr>
<tr>
<td>AYES:</td>
<td>Eckhoff, Fullam, Hronek, Radzinski, Rogers, Schultz, Tuman, Lutz</td>
</tr>
<tr>
<td>ABSENT:</td>
<td>Clark, Alexander-Maxie, Hinz, Kirts, O'Keefe, Ulrich</td>
</tr>
<tr>
<td>AWAY:</td>
<td>Godden</td>
</tr>
</tbody>
</table>

5. **INFORMATIONAL ITEMS**

   **A. Informational -- US DOT - PHMAS Central Region - Pipeline Safety**

   See attached presentation.
6. ACTION ITEMS

A. Action Item -- Vice Chairperson Nomination - Joy Hinz's term ends 4/16/18

Member Alexander-Maxie arrived at 1:41 PM.

The Board nominated Joy Hinz for a second term as Vice Chairperson.

RESULT: APPROVED [9 TO 0]
MOVER: Michael Tuman, DOT Asst Co Engr
SECONDER: John Radzinski, Itasca FPD Fire Chief
AYES: Alexander-Maxie, Eckhoff, Fullam, Hronek, Radzinski, Rogers, Schultz, Tuman, Lutz
ABSENT: Clark, Hinz, Kirts, O'Keefe, Ulrich
AWAY: Godden

B. Action Item -- Adjustment to Bylaws-Article VI to be adjusted in the standing DuPage LEPC bylaws, within Section 5.

RESULT: APPROVED [9 TO 0]
MOVER: John Radzinski, Itasca FPD Fire Chief
SECONDER: Michael Tuman, DOT Asst Co Engr
AYES: Alexander-Maxie, Eckhoff, Fullam, Hronek, Radzinski, Rogers, Schultz, Tuman, Lutz
ABSENT: Clark, Hinz, Kirts, O'Keefe, Ulrich
AWAY: Godden

C. Action Item -- Adjustment to Bylaws-Article V to be adjusted in the standing DuPage LEPC bylaws, item (d) quorum.

Discussion ensued about the additional verbiage that will be utilized in the bylaw. The verbiage was taken and modified from the County Board Attendance by Electronic Means policy. The revised bylaw will read as below (in addition to the presented information as notated in the attachment); the bylaw was voted/approved.

If a quorum of the members of the LEPC or of any of its committees is physically present as required by the Open Meetings act or by these Rules, a majority of the LEPC or of any of its committees may allow a member of that body to attend the meeting by video or audio conference if the member is prevented from physically attending because of employment purposes at the direction of the Armed Services of the United States or the regular business of the member.
If a member wishes to attend a meeting by video or audio conference, the member must notify the Information Coordinator, before the meeting, unless advance notice is impractical.

RESULT:  APPROVED [9 TO 0]
MOVER:  Michael Tuman, DOT Asst Co Engr
SECONDER:  Don Schultz, Bensenville EMA Coord
AYES:  Alexander-Maxie, Eckhoff, Fullam, Hronek, Radzinski, Rogers, Schultz, Tuman, Lutz
ABSENT:  Clark, Hinz, Kirts, O'Keefe, Ulrich
AWAY:  Godden

7.  OLD BUSINESS
July 1st all nominations will need to be submitted to the State.

8.  NEW BUSINESS
GIS: from 1989 to present has been mapping hazardous incidents.

9.  ADJOURNMENT

1.  Motion to Adjourn

Without objection, the meeting was adjourned at 2:25 PM.

RESULT:  APPROVED [9 TO 0]
MOVER:  Michael Tuman, DOT Asst Co Engr
SECONDER:  John Radzinski, Itasca FPD Fire Chief
AYES:  Alexander-Maxie, Eckhoff, Fullam, Hronek, Radzinski, Rogers, Schultz, Tuman, Lutz
ABSENT:  Clark, Hinz, Kirts, O'Keefe, Ulrich
AWAY:  Godden

10.  COMMUNICATIONS

A.  Meeting Handout

1.  Pipeline Presentation
DuPage County Local Emergency Planning Committee
Summary Report - LEPC Activities, July 2017 to July 2018

During calendar year 2017, the DuPage County Local Emergency Planning Committee (LEPC) conducted four quarterly meetings, scheduled for the 3rd Tuesday of the month. These dates are: August 15, 2017, November 21, 2017, February 20, 2018, and May 15, 2018.

The DuPage County LEPC is aware of 50 hazardous materials incidents that occurred from June 30, 2017 to July 01, 2018. The DuPage County LEPC represents 33 municipalities serving a total population of over 932,000 residents. The DuPage County LEPC verified all Tier II reports were submitted to the DuPage County LEPC and cross referenced the consistency of information submitted to the State of Illinois.

Training
The DuPage County LEPC focused on 3 primary training initiatives that took place over the last year. Several members of our committee needed to complete their Open Meetings Act (OMA) and Freedom of Information’s Act (FOIA) training through the Illinois Attorney General’s Office. The DuPage County LEPC strongly focused on determining the purpose of a regional LEPC for DuPage. We also included more content on applicable Federal and State laws related to EPCRA. This focus gives DuPage County LEPC members a new focus on what it means to be a policy group and what added value the committee can provide to our community. In doing this, the LEPC has been seeking out other professional and subject matter experts in the hazardous materials industry to present and better educate the committee.

Planning
The LEPC has constructed a Hazardous Materials Response Annex: Community Plan for the publics review. The purpose of this plan is to redact all the sensitive tactical information that is exempt from VOIA. The Committee has also constructed a PowerPoint to educate the public on the purpose and need of the LEPC. Both documents are available on the DuPage County website under the Office of Homeland Security and Emergency Management.

In being consistent with State code, the DuPage LEPC published their annual Newspaper article educating the public on the purpose, scope, & mission of the LEPC.

DuPage LEPC Changes
The DuPage County Local Emergency Planning Committee completed version 1 of their Bylaws in April 2016. Since the adoption of these Bylaws, the committee has continued to make updates to ensure membership participation and committee success. The committee intends to review its Hazardous Materials Response Annex this year and make any changes or corrections as needed. The DuPage LEPC did not participate in the HMEP Grant this year, but will most likely reapply in 2019.
# LEPC Roster

<table>
<thead>
<tr>
<th>Role</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairman Rogers</td>
<td>(elected) County EM</td>
</tr>
<tr>
<td>Member Hinz</td>
<td>(elected) Local Environment</td>
</tr>
<tr>
<td>Member Godden</td>
<td>(elected) Emergency Medical</td>
</tr>
<tr>
<td>Member O’Keefe</td>
<td>(appointed) Broadcast</td>
</tr>
<tr>
<td>Member Alexander-Maxie</td>
<td>(appointed) Red Cross</td>
</tr>
<tr>
<td>Member Radzinski</td>
<td>(appointed) Fire</td>
</tr>
<tr>
<td>Member Williams</td>
<td>(appointed) Health</td>
</tr>
<tr>
<td>Member Hronek</td>
<td>(appointed) Hospitals</td>
</tr>
<tr>
<td>Member Gillette</td>
<td>(appointed) Law Enforcement</td>
</tr>
<tr>
<td>Member Eckhoff</td>
<td>(appointed) Elected</td>
</tr>
<tr>
<td>Member Tuman</td>
<td>(appointed) Transportation</td>
</tr>
<tr>
<td>Member Kirts</td>
<td>(appointed) EPCRA</td>
</tr>
<tr>
<td>Member Schultz</td>
<td>(appointed) EMA</td>
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## Appointed Alternates

<table>
<thead>
<tr>
<th>Alternate</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Nebl</td>
<td>(stand in Rogers) County EM</td>
</tr>
<tr>
<td>Mr. Ullrich</td>
<td>(stand in for Gillette) Law Enforcement</td>
</tr>
<tr>
<td>Mr. Lutz/Kosak/Caudle</td>
<td>(stand in for Kirts) EPCRA</td>
</tr>
<tr>
<td>Mr. Boyle</td>
<td>(stand in for Hronek) Hospitals</td>
</tr>
<tr>
<td>Ms. Clark</td>
<td>(stand in for Alexander- Maxie) Red Cross</td>
</tr>
<tr>
<td>Mr. Anaszewicz</td>
<td>(stand in for Radzinski) Fire</td>
</tr>
</tbody>
</table>