DU PAGE COUNTY
ECONOMIC DEVELOPMENT COMMITTEE
FINAL AGENDA

October 16, 2018  Regular Meeting  8:45 AM

ROOM 3500A
421 NORTH COUNTY FARM ROAD
WHEATON, IL  60187

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
   A. Economic Development Committee - Regular Meeting - Tuesday September 18th, 2018
4. CHAIRMAN'S REMARKS
5. PUBLIC COMMENT
6. CONSENT ITEMS
7. RESOLUTIONS
   A. FI-R-0907-18 RESOLUTION -- Approval of Issuance of Payments by DuPage County To Training Providers and Youth Contracts Through The Workforce Innovation and Opportunity Act (WIOA) Grant PY18 Inter-Governmental Agreement No. 18-681006 In the Amount of $2,080,420
   B. FI-R-0908-18 RESOLUTION -- Acceptance and Appropriation of Additional Funding for the Illinois Department of Commerce and Economic Opportunity WIOA Rapid Response Layoffs and Closings Grant PY17 Inter-Governmental Agreement No. 17-651006 $887
8. ACTION ITEMS
   A. Consent Item -- ATT - Decrease and Close PO 1425
9. CHOOSE DUPAGE - UPDATE
10. WORKNET - UPDATE
11. OLD BUSINESS
12. NEW BUSINESS
13. ADJOURNMENT
1. CALL TO ORDER

8:45 AM meeting was called to order by Chair Tonia Khouri at 8:45 AM.

2. ROLL CALL

PRESENT: Gavanes, DiCianni, Eckhoff, Khouri, Krajewski, Wiley
ABSENT: Wiley

3. APPROVAL OF MINUTES

A. Economic Development Committee - Regular Meeting - Aug 21, 2018 8:45 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Peter DiCianni, Vice Chair
SECONDER: Brian J Krajewski, District 3
AYES: Gavanes, DiCianni, Eckhoff, Khouri, Krajewski
ABSENT: Wiley

4. CHAIRMAN'S REMARKS

None

5. INCUMBENT WORKER TRAINING

A. Incumbent Worker Training Memo - Innovative Rack & Gear Co.

RESULT: ACCEPTED AND PLACED ON FILE [UNANIMOUS]
MOVER: Grant Eckhoff, District 4
SECONDER: Peter DiCianni, Vice Chair
AYES: Gavanes, DiCianni, Eckhoff, Khouri, Krajewski
ABSENT: Wiley
B. Public Comment

None

6. RESOLUTIONS

A. FI-R-0885-18 RESOLUTION -- Acceptance & Appropriation of the Illinois Department of Commerce and Economic Opportunity Workforce Innovation and Opportunity Act (WIOA) Grant PY18 Inter-Governmental Agreement No 18-681006 Company 500-Accounting Unit 2840 $4,924,841

RESULT: APPROVED [UNANIMOUS]
MOVER: Peter DiCianni, Vice Chair
SECONDER: Brian J Krajewski, District 3
AYES: Gavanes, DiCianni, Eckhoff, Khouri, Krajewski
ABSENT: Wiley

---

B. ED-R-0886-18 RESOLUTION -- Correction of Scrivener’s Error in Resolution ED-R-0078-18

RESULT: APPROVED [UNANIMOUS]
MOVER: Brian J Krajewski, District 3
SECONDER: Dino C. Gavanes, District 1
AYES: Gavanes, DiCianni, Eckhoff, Khouri, Krajewski
ABSENT: Wiley

---

7. ACTION ITEMS

A. 2018-224 Recommendation for the approval of a contract purchase order to Jaime Mehnert for the design and development of a new website to include survey and job posting functionality and site optimization for Google and mobile devices for Workforce Development, for a contract total amount not to exceed $7,500.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

Member Wiley arrived at 8:55AM and was present for this vote.

RESULT: APPROVED [5 TO 1]
MOVER: Peter DiCianni, Vice Chair
SECONDER: Grant Eckhoff, District 4
AYES: Gavanes, DiCianni, Eckhoff, Khouri, Wiley
NAYS: Krajewski
8. **CHOOSE DUPAGE - UPDATE**
John Carpenter shared the upcoming Choose DuPage Events with the Committee and distributed the new Intersect Illinois Economic Development Guide to the members. Lisa Miceli updated the Committee on nine new businesses looking to re-locate to the DuPage area.

9. **WORKNET - UPDATE**
Lisa Schvach discussed working with One Stop Center partners on an Integrated Business Services Process. Ms. Schvach is also working with counterparts on a Regional agreement for WIOA programming.

10. **OLD BUSINESS**
None

11. **NEW BUSINESS**
None

12. **ADJOURNMENT**
Without objection, this meeting was adjourned at 9:10 AM.
Resolution

FI-R-0907-18

APPROVAL OF ISSUANCE OF PAYMENTS BY DUPAGE COUNTY TO TRAINING PROVIDERS AND YOUTH CONTRACTS THROUGH THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) GRANT PY18 INTER-GOVERNMENTAL AGREEMENT NO. 18-681006 IN THE AMOUNT OF $2,080,420

WHEREAS, the County of DuPage receives grant funds and administers the Workforce Innovation and Opportunity Act (WIOA) Grant PY18, Inter-Governmental Agreement No. 18-681006, Company 5000 Accounting Unit 2840; and

WHEREAS, the job training budget for the Workforce Innovation and Opportunity Act (WIOA) Grant PY18, Inter-Governmental Agreement No. 18-681006 is $2,080,420 (TWO MILLION, EIGHTY THOUSAND, FOUR HUNDRED TWENTY AND NO/100 DOLLARS); and

WHEREAS, training programs are conducted by training providers who are approved by the State of Illinois (Attachment I); and

WHEREAS, the County of DuPage published a Request For Proposal (RFP) and approved youth job training contracts in accordance with grant guidelines and County policy (Attachment II); and

WHEREAS, the Economic Development Committee recommends County Board approval for the issuance of payments to the approved training providers and youth job training contracts for the Workforce Innovation and Opportunity Act (WIOA) Grant PY18, Inter-Governmental Agreement No. 18-681006, for the period July 1, 2018 through June 30, 2020, in amounts not to exceed the total training budget.

NOW, THEREFORE, BE IT RESOLVED that individual payments to provide training assistance in accordance with the Workforce Innovation and Opportunity Act (WIOA) Grant PY18, Inter-Governmental Agreement No. 18-681006, Company 5000 Accounting Unit 2840, for the period July 1, 2018 through June 30, 2020, for Economic Development, be and it is hereby approved for issuance to the approved training providers and youth job training contracts, in amounts not to exceed $2,080,420 (TWO MILLION, EIGHTY THOUSAND, FOUR HUNDRED TWENTY AND NO/100 DOLLARS).

Enacted and approved this 23rd day of October, 2018 at Wheaton, Illinois.

________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
List of Approved WIOA Training Providers

Below is the list of Training Providers that are eligible to receive WIOA and TAA funds. New training providers may periodically be added to the state-wide eligible provider system. If a training provider’s eligibility needs to be verified, and it is not on the list below, the provider’s information can be found in the illinoisworknet.com website. The Illinoisworknet.com site houses the directory of all WIOA-eligible providers in the state. Using this link: https://www.illinoisworknet.com/Training/Pages/WIOATrainingProgramSearch.aspx, the “WIOA Approved Training Programs” search tool can be used to locate eligible providers and programs. You can enter all or part of the provider’s name in the search criteria to find a provider.

Current Provider List

<table>
<thead>
<tr>
<th>Provider Name</th>
<th>Location Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>160 Driving Academy</td>
<td>Illinois Institute of Technology</td>
</tr>
<tr>
<td>A Plus Healthcare Training</td>
<td>Illinois Welding School</td>
</tr>
<tr>
<td>Able Career Institute at National Able Network</td>
<td>IT Expert System</td>
</tr>
<tr>
<td>Advantage Driver Training</td>
<td>Jane Addams Resource Corp</td>
</tr>
<tr>
<td>Ambria College of Nursing</td>
<td>Joliet Junior College</td>
</tr>
<tr>
<td>American Business College</td>
<td>Kishwaukee Community College</td>
</tr>
<tr>
<td>Aquarius Institute of Computer Sciences</td>
<td>Mexico Juarez Driving School</td>
</tr>
<tr>
<td>Aurora University</td>
<td>MicroTrain</td>
</tr>
<tr>
<td>B &amp; Da Inc.</td>
<td>Midwestern Career College</td>
</tr>
<tr>
<td>Benedictine University</td>
<td>National College of Health</td>
</tr>
<tr>
<td>Chamberlain College of Nursing</td>
<td>Northbrook College of Healthcare</td>
</tr>
<tr>
<td>Chicago Professional Center</td>
<td>Northern Illinois University</td>
</tr>
<tr>
<td>City Colleges/Richard J. Daley College</td>
<td>Northwest Suburban College</td>
</tr>
<tr>
<td>City Colleges/Wilbur Wright College South Campus</td>
<td>PCCTI/Verve Global/Verve College</td>
</tr>
<tr>
<td>COD Book Store/Follett</td>
<td>Prairie State College</td>
</tr>
<tr>
<td>College of DuPage</td>
<td>Premier Technology Consultants, Inc.</td>
</tr>
<tr>
<td>Computer Training source inc.</td>
<td>Professional Truck Driving School, Inc.</td>
</tr>
<tr>
<td>DePaul University</td>
<td>Progressive Driving School</td>
</tr>
<tr>
<td>DeVry University</td>
<td>Rasmussen College</td>
</tr>
<tr>
<td>Directions Training Center</td>
<td>Rock Valley College</td>
</tr>
<tr>
<td>eConsulting Group, Inc.</td>
<td>Star Truck Driving School, Inc.</td>
</tr>
<tr>
<td>Elgin Community College</td>
<td>Symbol Training Institute</td>
</tr>
<tr>
<td>Elmhurst College</td>
<td>Triton College</td>
</tr>
<tr>
<td>Genesis Healthcare Institute</td>
<td>Universal Technical Institute</td>
</tr>
<tr>
<td>Harper College</td>
<td>University of St. Francis</td>
</tr>
<tr>
<td>Harper College Professional Center</td>
<td>University of St. Francis/Barnes &amp; Noble College Bookstore</td>
</tr>
<tr>
<td></td>
<td>Waubonsee Community College</td>
</tr>
<tr>
<td></td>
<td>Wolf Driving School</td>
</tr>
</tbody>
</table>
List of Approved Youth Contracts

Below is a list of Youth Contracts that are currently eligible to receive WIOA funds. New youth contracts may periodically be added as approved through a Request For Proposal (RFP) process.

Outreach Community Services
Parents Alliance Employment Project
First Institute Training & Management
Resolution
FI-R-0908-18

ACCEPTANCE AND APPROPRIATION OF ADDITIONAL FUNDING FOR THE ILLINOIS DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY WIOA RAPID RESPONSE LAYOFFS AND CLOSINGS GRANT PY17 INTER-GOVERNMENTAL AGREEMENT NO. 17-651006 COMPANY 5000 - ACCOUNTING UNIT 2840

$887
(Under the administrative direction of the Human Resources Department)

WHEREAS, the County of DuPage heretofore accepted and appropriated the Illinois Department of Commerce and Economic Opportunity WIOA Rapid Response Layoffs and Closings Grant PY17, Company 5000 - Accounting Unit 2840, pursuant to Resolution FI-R-0433-17 for the period July 1, 2017 through December 31, 2018, as amended; and

WHEREAS, the County of DuPage has received a refund from the vendor in the amount of $887 (EIGHT HUNDRED EIGHTY SEVEN AND NO/100 DOLLARS) that needs to be appropriated to be used to provide services to unemployed and underemployed DuPage County residents; and

WHEREAS, no additional County funds are required to receive this funding; and

WHEREAS, acceptance of this refund does not add any additional subsidy from the County; and

WHEREAS, the County Board finds that the need to appropriate said refund creates an emergency within the meaning of the Counties Act, Budget Division (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the refund received in the amount of $887 (EIGHT HUNDRED EIGHTY SEVEN AND NO/100 DOLLARS) be and is hereby accepted; and

BE IT FURTHER RESOLVED that the additional appropriation on the attached sheet (Attachment) in the amount of $887 (EIGHT HUNDRED EIGHTY SEVEN AND NO/100 DOLLARS) be made and added to the Illinois Department of Commerce and Economic Opportunity WIOA Rapid Response Layoffs and Closings Grant PY17, Company 5000 - Accounting Unit 2840 and that the program continue as originally approved in all other respects; and
Resolution
FI-R-0908-18

BE IT FURTHER RESOLVED that should state and/or federal funding cease for this grant, the Economic Development Committee shall review the need for continuing the specified program and related headcount; and

BE IT FURTHER RESOLVED that should the Economic Development Committee determine the need for other funding is appropriate, it may recommend action to the County Board by Resolution.

Enacted and approved this 23rd day of October, 2018 at Wheaton, Illinois.

________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
ADDIITIONAL APPROPRIATION FOR THE
ILLINOIS DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY
WIOA RAPID RESPONSE LAYOFFS AND CLOSINGS GRANT PY17
INTER-GOVERNMENTAL AGREEMENT NO. 17-651006
COMPANY 5000 – ACCOUNTING UNIT 2840
$887

REVENUE

46006-0000 – Refunds and Overpayments $ 887

TOTAL ANTICIPATED REVENUE $ 887

EXPENDITURES

CONTRACTUAL SERVICES

53820 Grant Services $ 887

TOTAL CONTRACTUAL SERVICES $ 887

TOTAL ADDITIONAL APPROPRIATION $ 887
Request for Change Order
Procurement Services Division

<table>
<thead>
<tr>
<th>Purchase Order #: 1425-1-serv</th>
<th>Original Purchase Order Date: Feb 21, 2012</th>
<th>Change Order #: 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor Name: AT&amp;T</td>
<td></td>
<td>Vendor #: 10008</td>
</tr>
</tbody>
</table>

**Background and/or Reason for Change Order Request:**
- Line 4 - decrease by $21,827.42.

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**
- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

**INCREASE/DECREASE**

| A | Starting contract value | $31,023.45 |
| B | Net $ change for previous Change Orders | $3,500.00 |
| C | Current contract amount (A + B) | $34,523.45 |
| D | Amount of this Change Order | Decrease |
| E | New contract amount (C + D) | $12,696.03 |
| F | Percent of current contract value this Change Order represents (D / C) | -63.22% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | -59.08% |

**DECISION MEMO NOT REQUIRED**

- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change entire order
- Increase/Decrease quantity from: ____________ to: ____________
- Price shows: ____________ should be: ____________
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

**DECISION MEMO REQUIRED**

- Increase (greater than 29 days) contract expiration from: ____________ to: ____________
- Increase ≥ $2,500.00, or ≥ 10%, of current contract amount
- Funding Source ____________
- OTHER - explain below: 

---

**Prepared By (Initials)**: LS | **Date**: 9/11/18 | **Recommended for Approval (Initials)**: NE | **Date**: 9/20/18

**REVIEWED BY (Initials Only)**

**Buyer**: D | **Date**: 10-4-18 | **Procurement Officer**: | **Date**: 10-5-18

**Chief Financial Officer (Decision Memos Over $25,000)**: | **Date**: 10-5-18 | **Chairman's Office (Decision Memos Over $25,000)**: | **Date**: 

---

**Agenda Item**: ATT- Decrease and Close PO 1425

**Packet Pg. 11**