1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CHAIRMAN'S REPORT

5. MEMBERS' REMARKS

6. CONSENT AGENDA
   A. Monthly Staff Report
      1. 17-18-74 Monthly Report for November 13 Regular Meeting

   B. Revenue Report 911 Surcharge Funds
      1. 17-18-71 ETSB Revenue Report for November 13 Regular Meeting for Funds
         5820/Equalization, 5810/Wireless and 5800/Wireline

   C. Minutes Approval
      1. Emergency Telephone System Board - Regular Meeting - Tuesday September 4th, 2018

   D. 2019 Meeting Calendars
      1. 17-18-72 2019 Meeting Calendars - Emergency Telephone System Board,
         Committee of the Whole and Policy Advisory Committee

7. ACTION ITEMS
A. Payment of Claims

1. 17-18-73 Payment of Claims for November 13, 2018 for FY18 - Total Paylist: $577,705.80; Total for 4000-5800 (wireline): $0.00; Total for 4000-5810 (wireless): $0.00; Total for 4000-5820 (equalization): $577,705.80. Total for Inter-department transfers for 4000-5820: $99,402.48

B. Change Orders

1. ETS-CO-0029-18 Resolution Approving Change Order #7 to Comcast Holdings Corporation dba Comcast Business Communications, LLC PO 950906/2018-1 to allow read-only access to the system and additional non-charge configuration changes (Non-Monetary Change Order)

2. ETS-CO-0030-18 Resolution Approving Change Order #1 to AT&T Inc. PO 918114/2845-1 to combine line items in the County Finance software for payment of invoices. (Non-Monetary Change Order)

C. Purchase Resolutions

1. ETS-R-0051-18 Awarding Resolution to Priority Dispatch Corp. PO 918152 for the addition of ProQA software licensing in Spanish for Emergency Medical Dispatch (EMD) and Emergency Fire Dispatch (EFD) (Total Amount: $36,840.00)

2. ETS-R-0052-18 Awarding Resolution to 911 Datamaster, Inc. PO 919101 for a one (1) year renewal of SpatialStation software licensing (Total Amount: $13,000.00)

3. ETS-R-0053-18 Awarding Resolution to CDW Government LLC PO 919102 for a blanket purchase order for the purchase of computer equipment to support small projects (Total amount: $25,000.00)

4. ETS-R-0054-18 Awarding Resolution to Public Risk Underwriters of Illinois, LLC PO 919105 for a renewal of a one (1) year insurance policy for the ETSB (Total Amount: $103,575.00)

5. ETS-R-0055-18 Awarding Resolution to Environmental Systems Research Institute, Inc. (ESRI) PO 919106 for a one (1) year maintenance renewal of ArcGIS Desktop Advanced software (Total Amount: $10,900.00)

6. ETS-R-0056-18 Awarding Resolution to OpenText, Inc. PO 919107 for one (1) year maintenance renewal of Business Intelligence software (Total Amount: $21,763.10)

7. ETS-R-0057-18 Awarding Resolution to Dell Marketing LP PO 919112 for replacement servers for NetRMS (Total Amount: $36,121.91)
D. Resolutions

1. ETS-R-0028-18 Resolution to Approve Access to the DuPage Emergency Dispatch Interoperable Radio System Talk Groups Pursuant to Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS) as Requested by the Metra Police Department

2. ETS-R-0049-18 Resolution to Approve Access to the DuPage Emergency Dispatch Interoperable Radio System Talk Groups Pursuant to Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS) as Requested by the Western Springs Police Department

3. ETS-R-0050-18 Resolution to Adopt Policy 911-005.7 Procedure for Notification of Use of Talk Groups (DEDIRS)

4. ETS-R-0935-18 RESOLUTION -- Resolution to Approve the Intergovernmental Agreement Between the County of DuPage, Illinois on behalf of the Emergency Telephone System Board and the Village of Addison for the Reimbursement of Consolidate Costs (Total Amount: $506,859.00)

8. DUPAGE ETSB 911 SYSTEM DESIGN

9. DUPAGE JUSTICE INFORMATION SYSTEM PROJECT

10. OLD BUSINESS

11. NEW BUSINESS

12. EXECUTIVE SESSION

   A. Minutes
   B. Security procedures and the use of personnel and equipment; to 5 ILCS 120/2 (C) (8)
   C. Personnel Matters Pursuant to 5 ILCS 120/2 (C) (1)
   D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)

13. MATTERS REFERRED FROM EXECUTIVE SESSION

   A. Review Executive Session Minutes from November 12, 2009 Meeting
   B. Review Executive Session Minutes from November 4, 2010 Meeting
   C. Review Executive Session Minutes from November 14, 2017 Meeting

14. ADJOURNMENT
A. Next Meeting: Tuesday, November 27 at 8:50am in Room 3-500B
Submitted for your consideration is the DuPage ETSB monthly report for activity through October 31, 2018. This report highlights the activities of the DuPage ETSB as achieved by staff, work groups, committees and consultants.

**Administration** – Linda Zerwin

**911 Services Advisory Board (SAB) and 911 Legislation:**
The 911 Services Advisory Board did not meet. There are no additional reports at this time.

Dates for 2018 – All dates are Mondays
November 26 – cancelled
December 3 – new
December 17 – cancelled

**PSAP Consolidation and Funding:**
Total Funds disbursed for consolidation since 2010: $4,261,435.45

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<tr>
<th>Year</th>
<th>Amount</th>
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<tr>
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<td>FY14</td>
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<tr>
<td>TOTAL</td>
<td>$4,261,435.45</td>
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</table>

Pending: Consolidation costs for Addison (FY19 $102,471.19) and Bensenville FPD ($200,000 est). The Village of Addison has submitted for reimbursement for its consolidation costs to date. Additional costs have been identified for this consolidation which will be requested in FY19 as indicated above. These costs have been incurred over a period of fiscal years. The request for FY18 is: $506,859.00. If approved by the ETS Board, the disbursement will be remitted on the FY18 December 11 paylist.

**Executive Session Minutes:**
The executive session minutes from November 12, 2009, November 4, 2010 and November 14, 2017 are being provided to the Board for annual review to determine if these minutes should remain under rule of executive session or if they can be released to the public.

Recommendation: The staff recommendation is to release the November 12, 2009, November 4, 2010 and November 14, 2017 minutes.

**2019 Meeting Schedule**
On the Consent Agenda for approval this month are the 2019 schedules of meetings for the ETS Board Regular meeting, the Committee of the Whole, and the Policy Advisory Committee (PAC). The Committee of the Whole is scheduled for 8:35am with the Regular Meeting to follow at 8:40am. The ETS Board meeting and Committee of the Whole schedules are for two meetings per month with the exception of December 2019. This schedule will facilitate timely board action as major projects
continue through this next year. With the beginning FY19 the ETS Board will have several new board members, it is the recommendation to utilize the Committee of the Whole meetings to once again to an ETSB 101 overview for several meetings which highlight the 9-1-1 system design and major system functionality.

With ETSB and DU-COMM fully established in their new location, the PAC has been moved from the 421 Administrative building to 420 N. County Farm Road, Conference Room 107.

**Budget**

**Payment of Claims:**
On the agenda this month is the Payment of Claims as listed below. The Payment of Claims includes Chairman’s authorization letter, Detail listing of obligations vs. budget, DuPage County Auditor’s letter and Bank Account Payment History Report for Internal and External Payments for FY18.

**Bills List FY18**

**Internal Payment**
Total for Fund 5820: $99,402.48
$52.74 will be remitted to the Mailroom for copy paper supplies for September 2018
$21,848.35 is for CPA Accounting Services in FY18
$12,008.36 is for Accounts Payable Services in FY18
$22,394.62 is for Audit Review by the County Auditor in FY18
$43,098.41 is for Legal Services by the State’s Attorney in FY18

**External Payments**
Total for all invoices for three accounts in total amount of $577,705.80
Total for Fund 5800: $0.00
Total for Fund 5810: $0.00
Total for Fund 5820: $577,705.80

**Milestone Payments**
PURVIS: Before the Board this month are Milestones 4 and 5 for the PURVIS Fire Station Alerting System project. Milestone #4 was due “Upon installation of core equipment for Phase 1 ACDC” in the amount of $154,751.63. Milestone #5 was due “Upon installation of core equipment for Phase 2 DU-COMM” in the amount of $154,751.63. Per Policy 911-007: Approval of Scope of Work for Milestone for ETSB Contracts executed June 12, 2018, the Executive Director has approved and signed off on the milestones as completed. The amount due of $309,503.26 is included on this month’s Payment of Claims within Fund 5820.

**Change Orders:**
There are two requested change orders on the agenda this month.

Comcast PO 950906/2018-1: Change Order #7 will amend the Statement of Work (SOW) to provide read-only access to the system for up to three (3) ETSB identified users. This change order will also increase the quantity of monthly configuration changes and/or additions needed to be made to the system. This is a non-monetary change order.

AT&T Inc. PO 918114/2845-1: Change Order #1 is to combine line items in the County Finance ERP software to allow for payment and accounting of contractual obligations. This change order will allow for the costs to be entered into the County ERP system in a manner that matches the invoicing
provided by the vendor. PO 2845-1 for IP Flex is currently itemized in the ERP system per feature or service, but the invoices combine these charges. All of the services will be processed out of 5820-53250 and are monthly recurring payments. This is a non-monetary change order.

Revenue and Expenditures
Revenue: Wireline, Wireless and Equalization Revenue Reports are on the consent agenda.

NetRMS Reimbursement Costs by Agency

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<thead>
<tr>
<th>Agency</th>
<th>RMS Billed FY2015</th>
<th>RMS Billed FY2016</th>
<th>RMS Billed FY2017</th>
<th>RMS Billed FY2018</th>
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Emergency Telephone System Board of DuPage County

Monthly Report

November Board Meeting

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<th>Remitted</th>
<th>$ 2,767.22</th>
<th>$ 4,256.33</th>
<th>$ 2,736.14</th>
<th>$ 2,111.32</th>
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Procurement/Major Contracts

Open Purchase Order Utilization:

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<th>Purchase Order FY18</th>
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Purchase Requests:

On this agenda are seven purchase requests for Board consideration.

Priority Dispatch: Purchase Order 919152 is requested for the addition of ProQA software licenses to allow for protocols in Spanish for the DU-COMM and ACDC telecommunicators. This expansion of licensing for eight Emergency Medical Dispatch (EMD) and four Emergency Fire Dispatch (EFD) protocols. Approval of this cost will provide authorized Spanish speaking telecommunicators EMD and EFD protocols for 9-1-1 calls from residents who speak Spanish. This is an unbudgeted expense, but sufficient funds exist to increase the service of this product. This Priority Dispatch contract will be up for renewal in FY19/20 and this service and cost will be evaluated at that time. Total cost of the increased licensing is $36,840.00.

911 Datamaster, Inc.: Purchase Order 919101 is requested for a one (1) year renewal of SpatialStation software licensing. SpatialStation helps effectively maintain 9-1-1 data and prepare for Next Generation 911. This software also interfaces with ESRI ArcGIS to maintain map data for Computer Aided Dispatch (CAD) and Customer Premise Equipment (CPE). Total cost of the renewal: $13,000.00.

CDW Government LLC: Purchase Order 919102 is requested for a one (1) year blanket PO which will allow staff to purchase replacement parts for systems, to support small project initiatives, and to replace failed or end of life equipment in a timely manner. Total cost: $25,000.00.

Packet Pg. 8
Public Risk Underwriters of Illinois LLC: Purchase Order 919105 is requested for a one (1) year renewal of insurance services through VFIS. VFIS specializes in the unique needs of emergency service organizations. Total cost of the renewal premium: $103,575.00.

Environmental Systems Research Institute, Inc. (ESRI): Purchase Order 919106 is requested for a one (1) year renewal of ArcGIS Desktop Advanced software licensing and maintenance. ArcGIS software is used to edit and manage geographical data and includes advanced analysis and cartography tools. Total cost of the renewal: $10,900.00.

OpenText Inc.: Purchase Order 91907 is requested for a one (1) year renewal of maintenance for Business Intelligence software licenses. This software allows for query and reporting tools for analyzing information on the Computer Aided Dispatch (CAD) database. Total cost of the renewal: $21,763.10.

Dell Marketing, LP: Purchase Order 919112 is requested for replacement servers for NetRMS. The current servers have reached their end of life and are due to be replaced. These costs will be recovered through an equipment replacement reimbursement schedule with the NetRMS users. The users have been advised of this replacement and agree to the three (3) year repayment schedule. Total cost of the purchase: $36,121.91.

**9-1-1 Core System Management** – Matthew Theusch
Jerry Furmanski/Network, Kris Cieplinski/CAD, Mike DiGiannantonio/GIS

**Fire Station Alerting System (FSAS):**
Memorandum of Understanding (MOU) Fire Station Alerting System: To date, there are four agencies that have not returned an executed MOU to ETSB because of attorney review or board meeting schedules: Bartlett, Carol Stream, Westmont, and Wheaton. To date, we do not have any fire agencies indicating they do not wish to participate.

The Purvis installer has completed the installation of the FDACDC1 communities and is currently installing equipment at the FDACDC2 fire houses. This task is ahead of schedule.

The Purvis installer has completed the installation of the Radio Interface Unit (RIU) at each PSAP. This device integrates the radio with the Purvis system. The PSAPs are working with Purvis to develop the optimal configuration and connection settings. These discussions have included high level conversations about how the PSAPs and fire agencies communicate and relay information to first responders. To that end, ETSB created a draft survey and distributed it to the FSA points of contact for feedback. Once finalized the survey will be distributed to all ETSB fire agencies.

Purvis and Hexagon conducted a WebEx to discuss the interface of FSA and CAD. The two vendors have interfaced in other communities and do not anticipate any issues. Once the interface is completed, Purvis will provide Hexagon an opportunity to work through any issues at their test lab in Rhode Island.

Hexagon proposed in their RFP response an ability to integrate with existing phones and doorbells. To work these devices must meet specific requirements. A survey has been distributed to the fire station alerting points of contact to gather the information.
Customer Premise Equipment (CPE):
The CPE has been successfully deployed at all three PSAPs. AT&T technicians are working through punch list items and the project management team is still in place to address issues. AT&T successfully deployed backup networking for the Avaya system. This system enables redundancies to a level previously unavailable.

The PSAPs agreed to be a beta site for a punch list item that required a software patch to be resolved. AT&T, VESTA and ETSB staff met the week of October 29 to install the patch. Unfortunately, the patch did not install properly and was not able to be deployed. VESTA was able to isolate the problem but needs to bring it back to their test lab to vet before bringing it back onsite. An AT&T technician created a copy of our server and sent it to VESTA. This will allow the lab technicians the ability to test the software deployment on a server that has been configured identically with our equipment.

9-1-1Net and 9-1-1 Data:
This month you will receive a year to date report and the report for the previous month stats. These reports are generated from the internal analytics of the new CPE system. As a reminder in May, ACDC had a 9-1-1 trunk circuit issue that caused a looping effect. The net result was the 2600 1 sec activations from a “runaway circuit” that registered as abandon calls that presented to the system statistics as unknown. These were not unanswered or abandoned calls from people requesting.

Staff is still working to correct the 9-1-1Net data provided by West/Intrado for AT&T. Progress was made this month in correcting the issues. There are still two items to correct before the data can be considered useable.

Network:
Current Systems and Infrastructure:
ETSB is in the process of disconnecting the old managed internet connection at the Sheriff’s Office PSAP and redirecting traffic through Comcast network. The move reduces costs and will improve the system reliability and increases the speed.

Status update for Comcast network:
A project manager has been assigned to move the Ethernet Dedicated Internet (EDI) circuit. A date for this move has not been established. Comcast is in the process of making some minor configuration changes to facilitate the disconnection of the managed internet service and the move of Training Room A from 421 County Farm to 600 Wall Street.

NetMotion:
No major changes. Once the Comcast circuit has been moved, ETSB will setup system redundancy.

End of Life Equipment Disposal:
ETSB, PSAP, and County staff are coordinating the collection of equipment that can be removed from closed PSAPs and relocated due to consolidation or the ACDC building cutover. Staff will be working with the County for disposal of end of life equipment.

Records Management System (NetRMS):
The RMS Manager continues to provide NetRMS support and general NetRMS maintenance. ETSB Staff continue to assist, as needed. The new email for support tickets is rmssupport@dupageco.org. Users will continue to use the same phone number for emergency situations.
**NetRMS Service Requests**

<table>
<thead>
<tr>
<th></th>
<th>October</th>
<th>September</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of New Tickets</td>
<td>25</td>
<td>37</td>
</tr>
<tr>
<td>Number of Closed Tickets</td>
<td>21</td>
<td>31</td>
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<tr>
<td>Number of Open Tickets</td>
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<td>6</td>
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<tr>
<td>Average Age of Open Tickets</td>
<td>3 days</td>
<td>3 days</td>
</tr>
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</table>

**DuPage Justice Information System (DuJIS)**

**DuJIS IGA and Costs:**
Staff has received the draft amendment from Hexagon and is in the process of reviewing the document. Once reviewed by staff and the States Attorney’s Office, it will be provided to the PRMS Committee and ETS Board for consideration.

To date, eighteen participants have made their first installment for a total of $526,204.01. Thirteen participants have not remitted the first installment for a total of $307,807.36. At the last PRMS Committee meeting, the Committee elected to adjust the invoicing to allow participants to remit for personnel costs incurred by the County separately from the capital installment. This will occur for both the first installment and the second installment. Agencies will still be able to pay total costs if they choose to do so. Capital costs are held in a fund and will not be disbursed until go-live. This is a budget neutral issue for ETSB since the Board elected to utilize reimbursed funds for equipment replacement. Invoices for the second installment should be sent out to participants by the end of November.

**DuJIS PRMS:**
The RMS Manager’s monthly report is included at the end of this document.

**DuJIS CAD:**
The CAD administrator and GIS Coordinator attended the Hexagon Users Group conference in Denver, Colorado.

The month of October has primarily been spent optimizing interfaces. Currently, the critical interfaces have all been installed and are being tested. ETSB and DU-COMM staff have collaborated and installed a LiveMUM server. This server allows ETSB to configure the software to work with Hexagon CAD. DECCAN is working through a software package for ETSB to finalize the interface.

ETSB staff has relocated the workstations from training room A at 421 County Farm to 600 Wall St. This is being done in preparation of using the location to conduct end user training. CAD end user refresher training begins in January. Agency train the trainer sessions begin in March.

**DuJIS Geographic Information Systems Data:**
The GIS Coordinator attended the Illinois GIS Association Conference in Lisle, Illinois on October 22-23. He also participated as a presented on a panel discussion with and at the request of the State of Illinois 9-1-1 System Administrator. The GIS Coordinator also attended the Hexagon Public Safety Users Group Conference in Denver, Colorado.

The GIS Team is continuing to update the Hexagon CAD map and develop it to be the same across all public safety systems including the CPE Vesta Map. This is being done so all users will use a seamless map that is consistent anywhere it is being used.
There has been a request by West (formerly Intrado) for updated Wireless Boundaries. This request was made to finish the wireless re-route for Microcell units that are across DuPage County. The Microcells are being upgraded to be in line with wireless Phase 2 that is currently rolled out across all wireless towers in the County.

The GIS Team continues to document any feedback and enhancements to the Hexagon GIS data and map. These are taken under advisement and a priority is set on which changes take precedence.

**DuPage Interoperable Emergency Dispatch Radio System (DEDIRS)**

**DEDIRS Maintainer:**
The monthly DEDIRS maintainer report is included at the end of this document. The Motorola reporting tool was down for the first half of October. The associated graph only represents the last two weeks of the month.

**Policy Advisory Committee (PAC):**
The PAC met on November 6. Metra and Western Springs access applications were both approved. Western Springs access is still pending the 14 day review. Member Baarman gave update regarding third touch project and Motorola is able to combine the license dongles for GPS and TMDA which will make the process to program the portable radios more efficient.

Included on this agenda is Policy 911-005.7: Procedure for Notification of Use of Talk Groups (DEDIRS). This policy was developed by ETSB and PSAP staff to outline the process for requesting access to the DEDIRS system using Access Talk Groups 1-8. Since METRA will be one of the first users of this new process, staff also worked with their PSAP, Cook County Sheriff’s Office, to ensure operational viability. If approved, this policy will be provided to all PSAPs that will dispatch for agencies with access approval as well as the applicant. The PAC agreed with the language of the policy and by unanimous vote of the members motioned to recommend to the ETS Board approval of the policy.

Next meeting Wednesday, Dec 5.
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<th>INC Status</th>
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<th>Site ID</th>
<th>Site</th>
<th>INC Create Date</th>
<th>Resolution</th>
<th>Description</th>
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<td>LOW</td>
<td>SZ01401D48</td>
<td>DuComm</td>
<td>10/19/2018 0:00</td>
<td></td>
<td>John L. Opned Case to Configure Cam Server.</td>
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<td>INC000001422006</td>
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<td>Low</td>
<td>SZ01401D47</td>
<td>ACDC</td>
<td>10/19/2018 0:00</td>
<td></td>
<td>Multiple Fire Units had static while attempting to Tx via ACDC FD2. FSO Meet Up with ABEEP. Looked at recordings and when patch was broken, the static was on the VHF side. Will Close from Motorola Side.</td>
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<tr>
<td>INC00000142676</td>
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<td>SZ01401D47</td>
<td>ACDC</td>
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<td>Op Reset</td>
<td>Operator Position 9 Was Manually Reset</td>
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<td>INC1435829</td>
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<td>SZ01401D48</td>
<td>DuComm</td>
<td>10/29/2018 0:00</td>
<td></td>
<td>FSO Moved the Control relay to another relay on punch block which resolved issue. Closing Case</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Intermittent issue with the VHF fire south not setting off fire pagers. He needs the tech to check the IO levels</td>
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### Monthly ETSB PSAP Call Count

**For (Call Origin)**

**Creation Date:** 11/05/2018 12:55:17 PM  
**Grouping:** Site & Call Origin  
**Date Range:** 01/01/2018 12:00:00 AM - 11/05/2018 12:55:17 PM  
**Filter Criteria:** Site.Site Name NOT LIKE %default%

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#### Summary Information

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<th>Site</th>
<th>Total Calls</th>
<th>Call Category</th>
<th>Call Service (Emergency Incoming)</th>
<th>Outgoing</th>
<th>Abandoned</th>
<th>Avg Wait (Emergency, Non-Emergency, Other)</th>
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<tbody>
<tr>
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<td>Emergency</td>
<td>Non-Emergency</td>
<td>Other</td>
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<tr>
<td>DU-COMM</td>
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<td>227,560</td>
<td>631,499</td>
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<td>152,089</td>
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<tr>
<td><strong>Total</strong></td>
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## Monthly ETSB PSAP Call Count

**For (Call Origin)**

**Creation Date:** 11/05/2018 12:55:17 PM  
**Grouping:** Site & Call Origin  
**Date Range:** 01/01/2018 12:00:00 AM - 11/05/2018 12:55:17 PM  
**Filter Criteria:** Site.Site Name NOT LIKE %default%

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<td>121,414</td>
<td>0</td>
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<td>60,960</td>
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**Report Version:** 3.0.5.0

**Packet Pg. 15**
### Summary Information

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**Date Range:** 01/01/2018 12:00:00 AM - 11/05/2018 12:57:39 PM

**Filter Criteria:** Call Classifications.Call Category = Emergency AND First Occurrence of Xfer/Conf Target.Xfer/Conf Target Dial Action <> None/Empty

**Creation Date:** 11/05/2018 12:57:39 PM

**Grouping:** Site & Call Origin

**Report Version:** 3.0.5.0

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<th>Abandoned (Emergency)</th>
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<tr>
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### Summary Information

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<th>Outgoing (Emergency, Non-Emergency, Other)</th>
<th>Abandoned (Emergency)</th>
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<tr>
<td></td>
<td></td>
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Date Range: 10/01/2018 12:00:00 AM - 10/31/2018 11:59:59 PM
Filter Criteria: Site.Site Name NOT LIKE %default%
### Detail Information

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Report Version: 3.0.5.0
### Summary Information

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<th>Call Category</th>
<th>Call Service (Emergency Incoming)</th>
<th>Outgoing (Emergency, Non-Emergency, Other)</th>
<th>Abandoned (Emergency)</th>
<th>Avg W (Emergency)</th>
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<tr>
<td></td>
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<td>7,478</td>
<td>0</td>
<td>0</td>
<td>559</td>
<td>6,628</td>
</tr>
</tbody>
</table>
# Monthly ETSB PSAP Transfer Count

**For (Call Origin)**

**Creation Date:** 11/05/2018 12:56:55 PM  
**Grouping:** Site & Call Origin

**Date Range:** 10/01/2018 12:00:00 AM - 10/31/2018 11:59:59 PM  
**Filter Criteria:** Call Classifications.Call Category = Emergency  
AND First Occurrence of Xfer/Conf Target.Xfer/Conf Target Dial Action <> None/Empty

## Detail Information

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<tr>
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<td></td>
<td>Emergency</td>
<td>Non-Emergency</td>
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<td>Incoming</td>
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<td>1,147</td>
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<td>0</td>
<td>226</td>
<td>859</td>
</tr>
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<td>Total</td>
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<td>DU-COMM</td>
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</tr>
<tr>
<td>Total</td>
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<td>3,724</td>
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<td>139</td>
<td>3,510</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>7,478</td>
<td>7,478</td>
<td>0</td>
<td>0</td>
<td>559</td>
<td>6,628</td>
</tr>
</tbody>
</table>

**Report Version:** 3.0.5.0
COMCAST STRATEGIC ACCOUNT

CUSTOMER REPORT
FOR DuPage County ETSB
MAINTENANCE

1 Maintenance was performed between 10/1/18 through 10/31/18

<table>
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<th>CM #</th>
<th>Account #</th>
<th>Start Time</th>
<th>End Time</th>
<th>Duration in seconds</th>
<th>Notification Date</th>
<th>Street Address</th>
<th>EVC</th>
<th>UNI</th>
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<td>934577522</td>
<td>07:00 AM</td>
<td>11:00 AM</td>
<td>3600</td>
<td>08:26 AM</td>
<td>3 FRIENDSHIP PLZ, PATH A, ADDISON, IL 60101</td>
<td>22.VLXM.008201..CBCL..</td>
<td>22.KGGS.011092..CBCL..</td>
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**SERVICE ASSURANCE**

**Trouble Tickets were opened between 10/1/18 through 10/31/18**

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<tr>
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<th>Cause Description</th>
<th>Solution Description</th>
<th>Actual Start</th>
<th>Actual End</th>
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</table>

TO: PRMS Oversight Committee and ETS Board  
FROM: David Jordan, RMS Manager  
DATE: November 2, 2018  
RE: DuJIS RMS Monthly Update – October Update

The next PRMS Oversight Committee meeting is on December 04, 2018, at 2:00 pm.

**Milestone Status:**

As stated in last month’s report, six milestones have been established to demonstrate Hexagon’s progress. During the month of October, significant progress has been made on the first three milestones.

➢ **DuPage FBR Form Review:** The customization of the FBR Forms to meet DuPage Requirements  
   ▪ **Desired Outcome:** The forms are designed in a generally acceptable format and their use can be demonstrated in a live environment. We anticipate the forms to have some issues, but the layout, design and included data elements should be finalized and meet the needs of DuPage and its member agencies.  
   ▪ **Hexagon Activity:** Three developers on-site for two weeks to work directly with the County and agency staff.  
   ▪ **Outcome:** The forms are in an acceptable form. The County is reviewing the finalized forms.

➢ **DuPage Review of the Configuration Control Documentation (CCD):**  
   ▪ **Desired Outcome:** The CCD has been fully vetted and jointly reviewed with the DuPage Team.  
   ▪ **Hexagon Activity:**  
     ▪ Hexagon identified addition CCD requirements  
     ▪ Hexagon on-site and reviewed all CCD requirements with the RMS Team  
   ▪ **Outcome:** The CCD has been vetted and jointly agreed upon by both Hexagon and the County.

➢ **UCR and NIBR Report Testing**  
   ▪ **Desired Outcome:** The IUCR installation has been fully configured and gone through a testing phase, both remotely and on-site.  
   ▪ **Hexagon Activity:**  
     ▪ Installed UCR Validation rules  
     ▪ Added required custom fields to both FBR and WebRMS  
     ▪ Delivered the UCR Reporting tool  
   ▪ **Outcome:** Hexagon was able to install and demonstrate the UCR Reporting tool. The test phase has started. Complete testing is scheduled to be complete by the end of November.

The remaining three milestones are scheduled to be completed in early December. Additionally, many of the interfaces are scheduled to be delivered and tested by early December.
To: Linda Zerwin, ETSB Executive Director  
From: Michael Galvin, Project Manager  
Date: October 29, 2018  
Re: DuJIS Project Monthly Summary – September

**CAD/RMS Replacement Project**

The month of October was primarily focused on the development of the RMS and FBR client. During the first week of the month, Hexagon was on-site to review the existing test plans to ensure the original needs were captured correctly. This will be followed up with an additional test plan workshop in November to finalize the test plans and document additional plans as necessary. Hexagon staff was on-site for an additional two consecutive weeks to develop the additional FBR forms. In last month’s status report, it was noted that the original forms did not meet the expectations of DuPage, nor did they follow the original design documents; as such, DuPage requested Hexagon resources on-site so we could review the forms in progress and have daily interactions/review cycles. This change in development process has proven thus far to be extremely successful. The forms are in excellent shape with relatively minor modifications remaining (FBR completion is not planned to be fully complete until the end of November). In addition to being reviewed by the RMS Build Team, the forms have also been reviewed by members of the Law Enforcement Mobile Build Team. All parties have been pleased with the outcome and new process.

In addition to the FBR forms review, the RMS Build Team has also been reviewing the Configuration Control Document (CCD), which outlines the requirements of the RMS. This will be completed by the end of October. Additionally, DuPage worked with Hexagon to review UCR development in the RMS. As noted in last month’s status report, the goal was for Hexagon to make significant progress in regard to forms development, test plan review/finalization, configuration documentation, and IL-UCR configuration and testing. These goals have been accomplished.

On the CAD/Mobile development side, there are no specific workshops remaining this year. The team will continue to informally test the application and work with the Hexagon team to work through service requests as well as develop and test interfaces.

In the month of November, it is expected that the following will be completed:

- Hexagon completion of custom fields in the WebRMS as well as final module configuration
- Hexagon review of code tables with Hexagon
- Hexagon finalization of test plans

Lastly, due to recent medical issues, Hexagon has replaced their Project Manager. DELTAWRX will work closely with the new PM (George Preussel) to get him up to speed.
October Monthly Report

Customer Name: DuPage County, IL  
Alias: DUPG2.00.11  
Customer PM: Linda Zerwin/Mike Galvin  
Hexagon Sales: John Whitehead  
Hexagon Project Manager: George Preussel  
Project / Delivery Name: DuPage ETSB  
New Change Requests: None  
Reporting Period End: 10/31/2018

### Project Overview

<table>
<thead>
<tr>
<th>Budget</th>
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<th>Scope</th>
<th>Resources</th>
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<tbody>
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<td>On target</td>
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</tr>
<tr>
<td>Below target</td>
<td>Behind</td>
<td>Behind</td>
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</tr>
<tr>
<td>Above target</td>
<td>Ahead</td>
<td>Ahead</td>
<td>Good</td>
</tr>
</tbody>
</table>

**Project Activities**

**Objectives Completed This Period (All Numbers are utilizing the Oct 3 V1 Schedule)**

1. On Site meeting at DuPage 10/25/2018
2. Completed Review "Blue Items" from SAT1 Test Review (#22)
3. Added Fields to UCR (#23)
4. Verified that the following Interfaces will be added to the Amendment and schedule for SIS Alarm, ID Networks, Moto GPS, and Morpho
5. Added Validations (#24)
6. PDF Development (#25)
7. Hexagon Developer on site work in support of FBR Form completion (#26)
8. Reviewed Test Cases for CCD Coverage (#32)
9. Review Mind Map For Missing Requirements (#33)
10. Completed the assist of DuPage in updating existing Test Plans On Site (#37)
11. On Site Full Siebel Review (#41)
12. CAD Data Conversion (#338) has begun and on schedule, to close on 12/18
13. UCR On Site review and Testing (#46)
14. RMS to Informer for LEADS/NCIC Queries (#48)
15. Completed the Remote Reports Customization Workshop (#65)
16. Provided the Document for Site Failover Between sites (#157)
17. RMS OffenderTrack ICD completed. Sent to DuPage for Review.
18. DuPage to provide testing materials for LiveScan MorphoTrust.
19. DuPage to provide testing materials for LiveScan MorphoTrack.

**Objectives NOT Completed This Period**

1. DuPage Reviews and Approve Interface Informer to CAD OffenderWatch. DuPage will make a decision by 11/2.
2. CAD OffenderWatch ICD not complete. (On Hold)

**Objectives for Next Period (All items #s are referenced in Oct 31 Schedule)**

1. CAD/MPS SR Resolution Nov 18 (10)
2. PDF Form Completion after customer review (39)
<table>
<thead>
<tr>
<th>Change Orders</th>
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<th>Status</th>
<th>Description</th>
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<td>Visual Studio 2012 change to 2015 version &amp; VMWare vCenter</td>
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<td>Change Order #3</td>
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<td>Change Order #4</td>
<td>11/27/17</td>
<td>Complete - 12/13/2017</td>
<td>Add Addison hardware move.</td>
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New Project Issues

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<td>Nov/16</td>
<td>Dec/16</td>
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<tr>
<td>Jan/17</td>
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<tr>
<td>Jul/17</td>
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<tr>
<td>Aug/17</td>
<td>Aug/17</td>
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</tr>
<tr>
<td>Nov/17</td>
<td>Dec/17</td>
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</tr>
<tr>
<td>Sep/18</td>
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<td></td>
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<td>Oct/18</td>
<td>Oct/18</td>
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<td>Dec/18</td>
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<td>Feb/19</td>
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<tr>
<td>Mar/18</td>
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</tr>
<tr>
<td>Mar/18</td>
<td>Mar/18</td>
<td></td>
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</tr>
</tbody>
</table>

Milestones will need to be relooked and scheduled

This will be discussed at the Executive Level and the Hexagon Team will make documentation changes once finalized.

Owner: Hexagon Executive Team and DuPage Executive Team
Date: TBD

Milestones / Deliverables

<table>
<thead>
<tr>
<th>Milestone</th>
<th>Baseline Date</th>
<th>New Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - Project Kickoff Meeting</td>
<td>Aug/16</td>
<td>Aug/16</td>
<td>Completed and acceptance form delivered, payment received</td>
</tr>
<tr>
<td>2 - Server HW order</td>
<td>Aug/16</td>
<td>Aug/16</td>
<td>Completed and acceptance form delivered, payment received</td>
</tr>
<tr>
<td>3 - Installation of base COTS I/CAD software in first environment</td>
<td>Nov/16</td>
<td>Dec/16</td>
<td>Completed and acceptance form delivered, payment received</td>
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<tr>
<td>4 - Installation of base COTS WebRMS SW in first environment</td>
<td>Nov/16</td>
<td>Dec/16</td>
<td>Completed and acceptance form delivered, payment received</td>
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<tr>
<td>5 - I/CAD Essentials for Core Team (IPST 2001)</td>
<td>Jan/17</td>
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<td>Completed and acceptance form delivered, payment received</td>
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<tr>
<td>6 - WebRMS and FBR System Overview Training</td>
<td>Jan/17</td>
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<td>Completed and acceptance form delivered, payment received</td>
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<tr>
<td>7 - CAD System Configure 3</td>
<td>Jul/17</td>
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<tr>
<td>8 - WebRMS Configuration Workshop 3</td>
<td>Apr/17</td>
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<tr>
<td>9 - Mobile for Public Safety Configuration Workshop 3 for Law</td>
<td>Aug/17</td>
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<td>Completed and acceptance form delivered, payment received</td>
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<tr>
<td>10 - WebRMS Configuration Workshop 5</td>
<td>Jun/17</td>
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<td>11 - Map Roll Consulting for I/CAD Systems (IPST8004)</td>
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<td>Nov/17</td>
<td>Completed and acceptance form delivered, payment received</td>
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<tr>
<td>12 - CAD, MPS and CAD Integration Testing</td>
<td>Nov/17</td>
<td>Dec/17</td>
<td>Completed and acceptance form delivered</td>
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<td>13 - WebRMS, FBR and WebRMS Integration Testing</td>
<td>Sep/18</td>
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<td>Task realignment necessary. (CO #5)</td>
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<td>14 - RMS Train-the-Trainer Training</td>
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<td>15 - CAD Train-the-Trainer Training</td>
<td>Dec/18</td>
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<td>16 - Cutover of WebRMS and FBR Subsystems to Production Use at the</td>
<td>Feb/19</td>
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<tr>
<td>17 - Cutover of I/CAD and MPS Subsystems to Production Use at the</td>
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<tr>
<td>18 - Acceptance of 30 day Reliability Period for CAD</td>
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<tr>
<td>19 - 30 day Reliability Period for WebRMS</td>
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<td>20 - Cutover of Firehouse Interface in First Additional Agency</td>
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<td>21 - Cutover of Smart911 in First Additional Agency</td>
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<td>22 - Cutover of BEAST Interface in First Additional Agency</td>
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<tr>
<td>23 - Cutover of LiveScan Interface in First Additional Agency</td>
<td>Mar/18</td>
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<td></td>
</tr>
</tbody>
</table>

Notes

1. The Amendment is being pulled back to add the 4 other interfaces. Then it will be resubmitted for DuPage review. Milestones will be redone.
Memorandum

TO: Linda Zerwin, ETSB Executive Director
DATE: Monday, October 1, 2018
FROM: Matthew Baarman, Deputy Director
RE: DEDIRS Maintenance Status Report

Starcom Site Trunking Event:
On the evening of Wednesday, September 26, some agencies started to experience coverage issues with STARCOM talkgroups. The issues was reported to the STARCOM NOC. The next morning, Thursday, September 27, around 7 am the entire DuPage STARCOM Radio Site went into Site Trunking. PSAPs moved dispatch to control stations, but this event was different as the radio sites were failing and restoring rapidly between “Wide” and “Site” Trunking. The bouncing caused the radios to bonk users as radios were actively searching for other sites that were up. STARCOM forced the DuPage Radio site into Site Trunking to give users some stability in accessing the channels.

The STARCOM team determined some tollway fiber was crushed, which caused site links to multiple sites to fail. Both site links for the DuPage Radio site and some of the simulcast subsites went through the same fiber cable. The tollway started repairs, but while completing splices they found additional damage along the fiber. Finally, around 7pm the DuPage radio site returned to Wide Trunking and the user experience returned to normal. The STARCOMM team is putting together an after action report which will be provided to ETSB. ETSB and the PSAPs will be working with STARCOMM and the Illinois Tollway Authority to develop a plan of action in the event of future outages in order to prevent lengthy disruptions in service.

Next Touch Progress:
All fire agencies have been visited for Third Touch programming. There are a handful of agencies that need to bring a few radios to DU-COMM, as they were not available at the time of programming. With Fire Third Touch complete focus will shift to Police radios.

The following changes, approved in PAC, are coming in the Police template code plugs: removing the home zone from all other police agencies radios, standardizing aliases in all police radios, renaming a few of the encrypted talkgroups to a more generic “task force + # “ format, and removing UHF aliases. With the STARCOM Site Trunking event, a few additional changes are going to be investigated like: assigned backup talkgroup channel to the same location in the radio, remove scrollable zones, and ensure PSAPs have dispatch zones with primary and backup channels for each channel. Code plug creation is starting while we work with Motorola in the TDMA and GPS license upgrade process.

A schedule for programming is being developed and is planned to be sent in October. Agencies need to make all radios available on the first day of their schedule. Additional day(s) of programming will be reserved for agencies with a large number of radios to ensure all radios received updates. John Lozar will contact each agency roughly two weeks prior to the scheduled date to confirm the programming details. If you have questions, please contact John Lozar (jlozar@ducomm.org).
**Radio Repairs:**
The most common issue has been the top knob assembly. A supply of spare parts was purchased to improve the repair turnaround time. The repairs for the last 13 months is as follows:

![Radio Repairs Chart]

**Talkgroup Usage:**
The twenty (20) busiest DuPage talkgroups on the DEDIRS STARCOM21 site from September 1 thru September 30, 2018 are as follows (all time in seconds):
September Track-it Issues:
- Number of New Tickets = 38
- Number of Closed Tickets = 61
- Number of Open Tickets = 39
- Average age of Open Tickets = 523 days  A few of the largest categories are
  - 11 tickets - Loaner request - 883 days (tickets left open while radios are on loan)
  - 11 tickets - Third Touch - 786 days
Memorandum

TO: Linda Zerwin, ETSB Executive Director
DATE: Friday, November 2, 2018
FROM: Matthew Baarman, Deputy Director
RE: DEDIRS Maintenance Status Report

Next Touch Progress:
Motorola is working to provide a single upgrade dongle to add both GPS and TDMA at the same time. If successful, this will allow Police radios to be updated in about the same time as past touches. Once received, DU-COMM will test the upgrade process and start to schedule programming for all Police agencies. Agencies need to make all radios available on the first day of their schedule. Additional day(s) of programming will be reserved for agencies with a large number of radios to ensure all radios receive updates. John Lozar will contact each agency roughly two weeks prior to the scheduled date to confirm the programming details. If you have questions, please contact John Lozar (jlozar@ducomm.org).

Naperville Patch:
DuPage has renamed two spare talkgroups to “NV FD1” and “NVFDGD1” in third touch. These talkgroups will be patched to a control station that will be tuned to the respective frequencies. Motorola completed the initial site walk last week and picked up the CCGW to start programing equipment. Once completed, the equipment will be deployed at the Wheaton Tower, so DuPage users will be able to select the above talkgroups and talk to Naperville on these channels. We are hopeful testing of this configuration will begin in November.

Radio Repairs:
The most common issue has been the top knob assembly. A supply of spare parts was purchased to improve the repair turnaround time. The repairs for the last 13 months is as follows:
**Talkgroup Usage:**
The twenty (20) busiest DuPage talkgroups on the DEDIRS STARCOM21 site from October 1 thru October 31, 2018 are as follows (all time in seconds):

<table>
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<tr>
<th>Talkgroup Alias</th>
<th>Total Group Time</th>
<th>Group Count</th>
<th>Longest Call Time</th>
<th>Total Group Busy Time</th>
<th>Group Busy Count</th>
<th>Longest Busy Time</th>
<th>Count of Rejects</th>
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<td>282,167</td>
<td>92,312</td>
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<td>77,676</td>
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<td>61</td>
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**October Track-it Issues:**
- Number of New Tickets = 38
- Number of Closed Tickets = 54
- Number of Open Tickets = 51
- Average age of Open Tickets = 429 days  A few of the largest categories are
  - 11 tickets - Loaner request - 914 days *(tickets left open while radios are on loan)*
  - 11 tickets - Third Touch - 817 days
  - 12 tickets – Service Broken Part – 40 days
## EQUALIZATION SURCHARGE AND REVENUE FOR FISCAL YEAR: FY2018

### Fiscal Year 2018

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<td>Mar 18</td>
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### EQUALIZATION SURCHARGE HISTORY

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<th>AUG</th>
<th>SEP</th>
<th>OCT</th>
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### WIRELESS SURCHARGE AND REVENUE FOR FISCAL YEAR: FY2018

#### Month Received:
- Dec 17
- Jan 18
- Feb 18
- Mar 18
- Apr 18
- May 18
- Jun 18
- Jul 18
- Aug 18
- Sep 18
- Oct 18
- Nov 18

#### TOTALS
- $ -
- $ -
- $ -
- $ -
- $ -
- $ -
- $ -
- $ -
- $ -
- $ -

#### State Disbursement
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- $ -
- $ -
- $ -
- $ -
- $ -
- $ -
- $ -
- $ -
- $ -

#### Surplus 5 Disb.
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- $ -
- $ -
- $ -
- $ -
- $ -
- $ -
- $ -
- $ -
- $ -

#### Radio Reimbursement
- $ -
- $ -
- $ -
- $ -
- $ -
- $ -
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- $ -
- $ -
- $ -

#### Total
- $ -
- $ -
- $ -
- $ -
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- $ -
- $ -
- $ -
- $ -
- $ -

** for additional equipment requested by agencies or insurance claims reimbursements

#### Wireless Revenue History - Surcharge Remittance Only

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<th>APR</th>
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#### Other reimbursements
- PSIC Grant for radio system transferred for $970 for grant, received grant reimbursement in March FY11

#### Subtotal
- $6,704,523.66
- $5,406,633.43
- $6,076,481.53
- $5,364,086.90
- $7,066,337.60
- $5,198,128.25
- $5,412,307.05
- $5,717,810.59
- $5,953,708.63
- $5,702,093.41
- $5,438,273.36
- $7,579,496.84
- $73,078,882.15

---

*PSIC Grant for radio system transferred for $970 for grant, received grant reimbursement in March FY11*
### Wireline Surcharge and Revenue for Fiscal Year: FY2018

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<th>Month Received</th>
<th>17-Dec</th>
<th>18-Jan</th>
<th>18-Feb</th>
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<th>18-Apr</th>
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<tr>
<td>NetRMS Reim.</td>
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### Remitted for Month Received

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<td>Misc. and Refunds</td>
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<td>$4,120.00</td>
<td>$39.75</td>
<td>$4,060.23</td>
<td>$4,316.09</td>
<td>$1,096.26</td>
<td>$2,314.33</td>
<td>$43,160.19</td>
<td>$13,479.95</td>
<td>$1,096.26</td>
<td>$2,314.33</td>
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<tr>
<td>2018</td>
<td>Other Payments</td>
<td>$13,479.95</td>
<td>$43,160.19</td>
<td>$1,096.26</td>
<td>$2,314.33</td>
<td>-$</td>
<td>-$</td>
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<td>-$</td>
<td>-$</td>
<td>-$</td>
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<tr>
<td>2019</td>
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<td>-$</td>
<td>-$</td>
<td>-$</td>
<td>-$</td>
<td>-$</td>
</tr>
<tr>
<td>2020</td>
<td>Misc. and Refunds</td>
<td>$6,090.52</td>
<td>$4,120.00</td>
<td>$39.75</td>
<td>$4,060.23</td>
<td>$4,316.09</td>
<td>$1,096.26</td>
<td>$2,314.33</td>
<td>$43,160.19</td>
<td>$13,479.95</td>
<td>$1,096.26</td>
<td>$2,314.33</td>
<td>$10,250.27</td>
</tr>
</tbody>
</table>

**TOTAL** $6,090.52 $4,120.00 $39.75 $4,060.23 $4,316.09 $1,096.26 $2,314.33 $43,160.19 $13,479.95 $8,259.07 $161,191.52
1. CALL TO ORDER

12:30 PM meeting was called to order by Chairman Timothy Hayden at 12:33 PM.

2. ROLL CALL

PRESENT: Baarman, Hayden, Buckley, Romanelli

ABSENT: Baarman, Hayden, Buckley, Romanelli

Attendees:
- Linda Zerwin, DuPage Emergency Telephone Systems Board, Director
- Matthew Teusch, DuPage Emergency Telephone Systems Board
- John Lozar, DU-COMM
- Michealeena Trakas, Addison Police Department, Secretary
- Kevin Peralta, DuPage Mayor’s and Manager’s Conference

On roll call, Chairman Hayden, Member Romanelli, Member Baarman, and Member Buckley were present, which constituted a quorum.

3. CHAIRMAN'S REPORT

There was none.

4. PUBLIC COMMENT

There was no Public comment.

5. APPROVAL OF MINUTES

A. ETSB - Policy Advisory Committee - Special Call - Aug 13, 2018 2:00 PM

A motion was made by Member Romanelli, seconded by Member Buckley, to forward this item to the Emergency Telephone Systems Board of DuPage County (DuPage ETS Board) to receive and place on file. Motion passed unanimously.
RESULT: ACCEPTED [UNANIMOUS]
MOVER: Anthony Romanelli, Chief
SECONDER: John Buckley, Chief
AYES: Baarman, Hayden, Buckley, Romanelli

6. CONSENT ITEMS

A. Radio Maintainer Report

1. 17-18-59 DEDIRS Monthly Maintainer Report - August

   Member Baarman gave an overview of the August DEDIRS report.

   Member Baarman said that Third Touch for fire agencies was coming to a close. He stated that Naperville’s talkgroups were programmed into the radios and that the patch is ready; Motorola needs to finalize work on the Wheaton tower and then the patch can be used.

   A motion was made by Member Buckley, seconded by Member Romanelli, to forward this item to the DuPage ETS Board to receive and place on file. Motion passed unanimously.

7. DEDIRS ACCESS REQUEST

A. ETS-R-0028-18 Resolution to Approve Access to the DuPage Emergency Dispatch Interoperable Radio System Talk Groups Pursuant to Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS) as Requested by the Metra Police Department

   Director Zerwin stated that this item would still need to be tabled and that the DuPage ETS Board is working with Metra to come up with a plan. There also will be further discussion with leadership of the Incident Management Assistance Team.

   Member Baarman made a motion to table this item, seconded by Member Romanelli. Motion passed unanimously.

RESULT: TABLED [UNANIMOUS]  
MOVER: Matt Baarman
SECONDER: Anthony Romanelli, Chief
AYES: Baarman, Hayden, Buckley, Romanelli

Next: 11/6/2018 12:30 PM

8. ACTION ITEMS
A. Third Touch

Member Baarman said that the police template has been approved, but there were a few changes made before programming begins. Coordinator Lozar said that there was a punch list of items that needed to be resolved with Chief Herron and Chief Madden.

The PAC agreed that the UHF frequencies should be kept until the new backup is operational.

The PAC discussed the renaming of the police task force talkgroups to generic Task Force 1-4. They discussed that the encryption policy and how these task forces would have access to encrypted talkgroups. More discussion and adjustments will be needed regarding the encryption access policy; however, all task force talkgroups would remain encrypted. The PAC had no opposition to renaming the talkgroups to Task Force 1-4.

Coordinator Lozar said that they will be getting the aliases formatted and ready for all police departments. They will get a master list and do a code plug dump. There were a number of other small outstanding technical tasks that needed to be done to prepare police for Third Touch.

Coordinator Lozar said that there needs to be system administration direction regarding TDMA. The PAC discussed TDMA and that it was beneficial for the police side to go TDMA. The DuPage ETS Board had voted to go TDMA, and Member Baarman said TDMA, along with GPS, had been purchased for the radios. The PAC discussed how the DuPage ETS Board-owned versus agency-owned radios would be handled for TDMA, as well as a timeline for when all agencies should have TDMA radios. The PAC discussed giving at least one budget cycle to allow agencies to budget for new radios. Director Zerwin suggested to give agencies suggestions of replacement radios to help keep the number of code plugs down. Since the radios do not yet need replacement, there was time to research and make recommendations to the ETS Board and agencies. Coordinator Lozar pointed out that a new code plug would need to be made if an agency did not have TDMA and GPS-enabled radios, and the PAC discussed that the agency would be responsible for the cost of creating and programming the code plug if they did not have TDMA and GPS on their radios.

9. OLD BUSINESS

Member Buckley asked to discuss the Wave application. Member Baarman stated that Motorola has not responded about if there could be an alias or other way to find out who was using the application. The PAC agreed that the use of the Wave application should be administrative and not mission critical. Director Zerwin said that a policy would be needed regarding use of the Wave application, and a review of the existing policy would be done to see if there was already applicable language.

10. NEW BUSINESS

There was none.

11. NEXT MEETING:
12. ADJOURNMENT

Member Baarman made a motion to adjourn the meeting at 1:24 PM, seconded by Member Romanelli.

Respectfully submitted,
Michealeena Trakas
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<th>TIME</th>
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</tr>
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TO: DuPage County Finance Department

FROM: Gary Grasso, Chairman
Emergency Telephone System Board of DuPage County

DATE: November 13, 2018

SUBJECT: ETSB Inter-department Claims FY18 November 13, 2018

The Inter-fund transfer for Payment of Claims as detailed on the following page has been approved by the ETS Board at a meeting held on November 13, 2018

FY 2018 Total Inter-fund Payment of Claims: $99,402.48

APPROVED BY:

______________________________
Gary Grasso, Chairman

ATTEST:

______________________________
Secretary
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TO:  DuPage County Treasurer’s Office

FROM:  Gary Grasso, Chairman
Emergency Telephone System Board of DuPage County

DATE:  November 13, 2018

SUBJECT:  ETSB Payment of Claims List FY18 – November 13, 2018

The payment of the below listed accounts has been approved by the ETS Board at a meeting held on November 13, 2018. You are hereby authorized to pay the invoices as listed on the attached DuPage County Payment Listing Transaction report dated November 2 2018.

FY2018 Wireline Fund (4000-5800): $ 0
FY2018 Wireless Fund (4000-5810): $ 0
FY2018 Equalization Fund (4000-5820): $ 577,705.80

Total for all accounts: $ 577,705.80

APPROVED BY:

_________________________________
Gary Grasso, Chairman

ATTEST:

_________________________________
Secretary
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<th>COMP</th>
<th>AU</th>
<th>Account</th>
<th>Description</th>
<th>ANNUAL BUDGET</th>
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<th>% YTD REMAINING</th>
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**EXPENDITURES FOR PERIOD: October 1, 2018 - October 31, 2018**

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<th>Account</th>
<th>Description</th>
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<th>EXPENDED</th>
<th>ENCUMBERED</th>
<th>REMAINING AVAILABLE</th>
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<td>OTHER PROFESSIONAL SERVICES</td>
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<td>$152,414.97</td>
<td>-</td>
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<tr>
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<td>53250-0000</td>
<td>WIRED COMMUNICATION SERVICES</td>
<td>$1,453,361.00</td>
<td>$249,432.96</td>
<td>$1,203,928.04</td>
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<tr>
<td>4000</td>
<td>5810</td>
<td>53370-0000</td>
<td>REPAIR &amp; MTCE OTHER EQUIPMENT</td>
<td>$1,330,499.13</td>
<td>$229,454.62</td>
<td>$754,858.08</td>
<td>$346,186.43</td>
<td>17%</td>
<td>26%</td>
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<td>0%</td>
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<tr>
<td>4000</td>
<td>5810</td>
<td>53380-0000</td>
<td>OTHER CONTRACTUAL EXPENSES</td>
<td>$1,356,524.00</td>
<td>$825,599.00</td>
<td>$530,925.00</td>
<td>-</td>
<td>61%</td>
<td>0%</td>
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<tr>
<td>4000</td>
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<td>54100-0000</td>
<td>IT EQUIPMENT</td>
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<td>$2,258,305.36</td>
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<td>31%</td>
<td>5%</td>
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**5810 Total**

| | | | | $11,881,866.78 | $3,764,386.97 | $7,416,902.79 | $700,597.02 | 32% | 6% |

**EXPENDITURES FOR PERIOD: October 1, 2018 - October 31, 2018**

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<th>COMP</th>
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<th>Account</th>
<th>Description</th>
<th>ANNUAL BUDGET</th>
<th>EXPENDED</th>
<th>ENCUMBERED</th>
<th>REMAINING AVAILABLE</th>
<th>% YTD EXPENDED</th>
<th>% YTD REMAINING</th>
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<td>REGULAR SALARIES</td>
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<td>33%</td>
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<td>18%</td>
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<td>0%</td>
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<tr>
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<td>FURN/MACH/EQUIP SMALL VALUE</td>
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<td>OPERATING SUPPLIES &amp; MATERIALS</td>
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<td>$2,110.30</td>
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<td>30%</td>
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<td>FOOD AND BEVERAGE</td>
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<td>0%</td>
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<tr>
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<td>MAINTENANCE SUPPLIES</td>
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<td>4000</td>
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<td>52280-0000</td>
<td>CLEANING SUPPLIES</td>
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<td>50%</td>
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<td>AUDITING &amp; ACCOUNTING SERVICES</td>
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<td>LEGAL SERVICES</td>
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<td>0%</td>
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<tr>
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<td>5820</td>
<td>53090-0000</td>
<td>TECHNICAL/PROFESSIONAL SERVICES</td>
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<td>-</td>
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<td>0%</td>
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<td>WATER &amp; SEWER</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
<td>100%</td>
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<td>32%</td>
<td>6%</td>
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<tr>
<td>4000</td>
<td>5820</td>
<td>53300-0000</td>
<td>OTHER PROFESSIONAL SERVICES</td>
<td>$1,356,524.00</td>
<td>$825,599.00</td>
<td>$530,925.00</td>
<td>-</td>
<td>61%</td>
<td>0%</td>
</tr>
<tr>
<td>4000</td>
<td>5820</td>
<td>53380-0000</td>
<td>OTHER CONTRACTUAL EXPENSES</td>
<td>$7,344,321.65</td>
<td>$2,258,305.36</td>
<td>$4,731,605.70</td>
<td>$354,159.30</td>
<td>31%</td>
<td>5%</td>
</tr>
</tbody>
</table>

**5820 Total**

| | | | | $15,226,398 | $5,408,658.20 | $8,818,904.35 | $563,859.14 | 36% | 4% |

**EXPENDITURES FOR PERIOD: October 1, 2018 - October 31, 2018**
The Office of the County Auditor has completed a limited scope internal audit of the transaction processing of ETSB invoices submitted for payment. The audit identified one invoice for $454.33 that was entered with an incorrect account code. The Accounts Payable Division of the Finance Department corrected the erroneous entry. The invoice has been recommended for payment by the County Auditor. The results of the audit are presented below.

Results

My Office has performed voucher pre-audit procedures for the invoices submitted for approval by the ETSB at the November 13, 2018 Board Meeting. The invoices listed on the Bank Account Payment History Report dated November 2, 2018 have been examined by the Office of the DuPage County Auditor and are recommended for payment:

- FY2018 Wireline Fund (4000-5800) $ 0.00
- FY2018 Wireless Fund (4000-5810) $ 0.00
- FY2018 Equalization Fund (4000-5820) $ 577,705.80

Audit procedures identified one invoice for $454.33 that was entered with an incorrect account code. The Accounts Payable Division of the Finance Department corrected the erroneous entry. The invoice has been recommended for payment by the County Auditor.
Objective

The County Auditor will perform a series of procedures designed to evaluate the internal controls involved in the processing of transactions in the Enterprise Resource Planning (ERP) system and the MHC Image Express (MHC) system. The actual procedures performed will depend upon the County Auditor's assessment of risks associated with the transactions.

Background/Audit Scope

Invoices and the related supporting documentation are initially prepared and submitted for payment processing by County departments to the centralized accounts payable function administered by the Finance Department. The implementation of the ERP system has resulted in significant changes to the processing and reporting of transactions compared to the accounting systems formerly used by the County. One of the many benefits of the ERP system is the ability to reduce duplicate payments to vendors by requiring unique vendor invoice numbers.

The County Auditor performs audit procedures on the payment documentation after the information has been entered into the ERP system by the Finance Department’s Accounts Payable staff. These procedures include reviewing the submitted documentation and comparing it to the information entered into the ERP system. Significant discrepancies noted between the supporting documentation and the information recorded in the ERP system are identified by County Auditor staff as exceptions. In these situations, the invoice recorded in the ERP system is transferred by the County Auditor to a non-processing batch until the exception is resolved. The hard-copy invoice and supporting documentation are returned to the Finance Department with an exception notice.

The County Auditor also performs audit procedures on the payment documentation after the information has been entered into the MHC system. These procedures include reviewing the scanned images of the invoice and supporting documentation and comparing it to the information entered into the MHC system. As is the case with transactions entered into the ERP system, significant discrepancies noted between the supporting documentation and the information recorded in the MHC system are identified by County Auditor staff as exceptions. In these situations, the invoice image scanned in the MHC system is disapproved by the County Auditor and forwarded to the Accounts Payable Division of the Finance Department for correction.

Additionally, after the Bank Account Payment History Report has been generated by the Accounts Payable Division of the Finance Department, the County Auditor verifies that each of the recommended payments was properly posted to the County’s General Ledger.

During the claims pre-audit process, the County Auditor reviewed 43 invoices scanned into the MHC system. One exception was noted.
Invoice number 9813729818 ETSB for $454.33 payable to Verizon Wireless was erroneously entered into the MHC system with the incorrect accounting unit by the Finance Department’s Accounts Payable Division. The invoice was disapproved in the MHC system by County Auditor staff on October 18, 2018. The accounting unit was subsequently corrected by Accounts Payable the same day. The invoice was recommended for payment by the County Auditor on October 19, 2018.

The exception is listed below:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
<th>Exception</th>
</tr>
</thead>
<tbody>
<tr>
<td>Verizon Wireless</td>
<td>$454.33</td>
<td>The invoice was entered with an incorrect accounting unit</td>
</tr>
</tbody>
</table>

**Recommendations**

The Finance Department should verify the accuracy of the data entered into the ERP and MHC systems prior to forwarding to the County Auditor for review and payment recommendation.

Departments should regularly review available ERP reports and real-time transaction information to monitor the progress of invoices submitted for payment to preclude the potential for duplicate or incorrect payments.

Thank you for your continued assistance.

cc: Linda Zerwin, Executive Director  
Tom Cuculich, County Administrator  
Paul Rafac, CFO
User Name: DP\ERP.FNMAW
Job Name: AP255-4000
Step Nbr: 1

Pay Group: 4000
Cash Code: 1414
Class C Accounts Payable
Payment Date: 110218 - 110218
Payment Numbers: -
Payment Code: 7.A.1.a

### Bank Account Payment History

**AP255 Date 11/02/18**  
**Time 13:38**  
**Pay Group 4000 ETSB PAY GROUP**  
**USD**  
**Bank Account Payment History**  

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<th>Payment Currency</th>
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<td>1414</td>
<td>071923909</td>
<td>11/02/18 thru 11/02/18</td>
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<table>
<thead>
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</tr>
</thead>
<tbody>
<tr>
<td>ACH</td>
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</tr>
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</table>

| Payment Date Range | 11/02/18 thru 11/02/18 |  |

| Time 13:38 |  |

---

**Cash Code 1414**  
**Bank 071923909**  
**Payment Code ACH**  

---

**Payment Date Range 11/02/18 thru 11/02/18**  
**Payment Currency USD**  

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**Vendor Invoice Voucher Auth PL Due Date Dsc Date Scheduled Amount Discount Amount Net Payment Amount**  
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<table>
<thead>
<tr>
<th>Payment Number</th>
<th>Vendor</th>
<th>Invoice</th>
<th>Voucher</th>
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<th>Due Date</th>
<th>Dsc Date</th>
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<th>Discount Amount</th>
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**Payment Count 2**
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<th>Payment Amount</th>
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**Total**

- **Payment Code CHK** Total: 562,563.50
- **Cash Code 1414** Total: 577,705.80
RESOLUTION APPROVING CHANGE ORDER #7 TO COMCAST HOLDINGS CORPORATION DBA COMCAST BUSINESS COMMUNICATIONS, LLC PO 950906/2018-1 TO ALLOW READ-ONLY ACCESS TO THE SYSTEM AND ADDITIONAL NO CHARGE CONFIGURATION CHANGES (NON-MONETARY CHANGE ORDER)

WHEREAS, the DuPage County Emergency Telephone System Board (“DU PAGE ETSB”) is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 (“Act”); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Coordinator recommends DU PAGE ETS Board approval of Comcast Holdings Corporation dba Comcast Business Communications, LLC Change Order #7, PO 950906/2018-1, to allow read-only access to the system and additional monthly no charge configuration changes. This is a non-monetary change order.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Change Order #7 to Comcast Business Communications, LLC PO 950906/2018-1, dated October 24, 2018, covering said, allow read-only access and additional system configuration changes, be, and is hereby approved by the DU PAGE ETSB.

Enacted and approved this 13th day of November, 2018 at Wheaton, Illinois.

________________________________
GARY GRASSO, CHAIRMAN

Attest: _______________________
PAUL HINDS, COUNTY CLERK
Request for Change Order

Procurement Services Division
Attach copies of all prior Change Orders

Date: Oct 24, 2018

Vendor Name: Comcast Holdings Corporation dba Comcast Business Communications, LLC
Vendor #: 12382
Vendor Contact: Eve Kraus
Department: ETSB

Background and/or Reason for Change Order Request:
Request for Change Order #7 to PO #950906/2018-1 to add read-only access for up to three (3) ETSB appointed users. The change order will allow for scheduled monthly changes to the Comcast network. This is a non-monetary change order.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

☐ (A) Were not reasonably foreseeable at the time the contract was signed.
☐ (B) The change is germane to the original contract as signed.
☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

| A | Starting contract value | $3,950,328.00 |
| B | Net $ change for previous Change Orders | $0.00 |
| C | Current contract amount (A + B) | $3,950,328.00 |
| D | Amount of this Change Order | $0.00 |
| E | New contract amount (C + D) | $3,950,328.00 |
| F | Percent of current contract value this Change Order represents (D / C) | 0.00% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | 0.00% |

DECISION MEMO NOT REQUIRED

☐ Cancel entire order
☐ Close Contract
☐ Contract Extension (29 days)
☐ Consent Only
☐ Increase/Decrease quantity from: to:
☐ Price shows: _______ should be: _______
☐ Decrease remaining encumbrance and close contract
☐ Increase encumbrance and close contract
☐ Decrease encumbrance
☐ Increase encumbrance

DECISION MEMO REQUIRED

☐ Increase (greater than 29 days) contract expiration from: to:
☐ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount
☐ Funding Source _______
☐ OTHER - explain below:

Amendment to the contract to add read-only access and monthly change allowances.

Attachment: Comcast 950906 CO7 access Redacted (ETS-CO-0026-18 : Comcast CO7 Access and configuration)
Decision Memo
Procurement Services Division
This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

<table>
<thead>
<tr>
<th>Requesting Department: ETSB</th>
<th>Department Contact: Eve Kraus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Email: <a href="mailto:etsb911@dupageco.org">etsb911@dupageco.org</a></td>
<td>Contact Phone: 630-550-7743</td>
</tr>
<tr>
<td>Vendor Name: Comcast Business Communications, LLC</td>
<td>Vendor #: 12382</td>
</tr>
</tbody>
</table>

**Action Requested** - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Recommendation for approval of Change Order #7 to PO 950906/2018-1 to add read-only access and scheduled monthly change allowances.

**Summary Explanation/Background** - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The Comcast network has been installed for the new Computer Aided Dispatch (CAD) system. This change order will amend the Statement of Work (SOW) to provide read-only access to the system for up to three (3) ETSB identified users.

**Strategic Impact**
Financial Planning  
Select one of the five strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

Change Order #7 will allow ETSB staff to gain access to the equipment to see the Comcast configurations. It will also increase the amount of no charge configuration changes and/or additions needed to be made to the system.

**Source Selection/Vetting Information** - Describe method used to select source.

The original contract was vetted through County Procurement RFP #P16-150-RC.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1. Approve Change Order #7 and amend the Statement of Work (SOW) to provide ETSB staff with a more seamless approach to maintaining the network.
2. Deny Change Order #7 and delay services that are requested on a monthly basis.

**Fiscal Impact/Cost Summary** - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

This is a non-monetary Change Order.
THIRD AMENDMENT

to
Statement of Work No. 1

This Third Amendment ("Amendment") made effective as of the date of the last signature below ("Effective Date") modifies and amends the Statement of Work No. 1, dated September 13, 2016 ("SOW"), as previously amended, under the Comcast Enterprise Managed Service Master Services Agreement No. IL-8162902-mazad, dated September 9, 2016 ("Agreement") by and between Comcast Cable Communications Management, LLC ("Comcast") and DuPage County – Emergency Telephone System Board ("Customer"), individually referred to herein as "Party" and jointly referred to as "Parties". In the event of an explicit conflict between this Amendment and the Agreement, the terms and conditions of this Amendment shall take precedence in the interpretation of the explicit matter in question. Unless otherwise set forth herein, all capitalized terms set forth herein shall have the same meaning as set forth in the Agreement.

Whereas, Customer and Comcast have previously entered into the SOW and whereby Comcast agreed to provide Customer the Services more particularly described therein;

Whereas, the Parties desire to amend the SOW by this writing to reflect the amended or additional terms and conditions to which the Parties have agreed to;

Now, therefore, in consideration of the mutual covenants, promises, and consideration set forth in this Amendment, the Parties agree as follows:

1. The following language is hereby added to the Special Service Notes for Unified Threat Management (MS0030):

"Customer will not have write access to the Equipment. Comcast will provide read-only access to the Fortinet firewalls for up to three (3) Customer-identified users."

2. The following language is hereby added to the Special Service Notes for Managed Router (MR0001), Managed VPN (MS0001), Unified Threat Management (MS0030), and Managed Switch (MR0020):

"Customer will be allowed up to two (2) change windows per calendar month. All requested changes must be submitted to Comcast at least seventy-two (72) hours prior to the change window and reviewed by the Comcast Network Engineering change request team. Additionally, Customer will be allowed up to ten (10) site-level changes per calendar month at no additional charge. The site-level tickets must be opened by Customer via the Portal and all changes will be scheduled within twenty-four (24) hours from the time the ticket is generated."

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment as of the day and year written below and the persons signing covenant and warrant that they are duly authorized to sign for and on behalf of the respective Parties. Except as otherwise modified by this Amendment, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

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<th>DuPage County – Emergency Telephone System Board</th>
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<tr>
<td>Printed Name:</td>
<td>Printed Name:</td>
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<tr>
<td>Title:</td>
<td>Title:</td>
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<td>Date:</td>
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Comcast Cable Communications Management, LLC
RZR
RESOLUTION APPROVING CHANGE ORDER #1 TO AT&T INC. PO 918114/2845-1 TO COMBINE LINE ITEMS IN THE COUNTY FINANCE SOFTWARE FOR PAYMENT OF INVOICES (NON-MONETARY CHANGE ORDER)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Coordinator recommends DU PAGE ETS Board approval of AT&T Inc. Change Order #1, PO 918114/2845-1, to combine the line items in the County Finance software into one for payment and accounting of contractual obligations. This is a non-monetary change order.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Change Order #1 to AT&T Inc. PO 918114/2845-1, dated November 1, 2018, covering said, combine line items in Finance software, be, and is hereby approved by the DU PAGE ETSB.

Enacted and approved this 13th day of November, 2018 at Wheaton, Illinois.

GARY GRASSO, CHAIRMAN

Attest: _________________________________

PAUL HINDS, COUNTY CLERK
Request for Change Order
Procurement Services Division
Attach copies of all prior Change Orders

Date: Nov 1, 2018

Purchase Order #: 2845-1
Original Purchase Order Date: Nov 14, 2017
Change Order #: 1
Department: ETSB
Vendor Name: AT&T Inc.
Vendor #: 10008
Dept Contact: Eve Kraus

Background and/or Reason for Change Order Request:
Change Order #1 to AT&T Inc, PO 918114/2845-1 is requested to combine all nine (9) line items in the County Finance software into one (1) line item to be processed out of 4000-5820-53250 for payment and accounting of contractual obligations. No monetary changes are being made to this contract.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

| A | Starting contract value | $270,414.00 |
| B | Net $ change for previous Change Orders | $0.00 |
| C | Current contract amount (A + B) | $270,414.00 |
| D | Amount of this Change Order | $0.00 |
| E | New contract amount (C + D) | $270,414.00 |
| F | Percent of current contract value this Change Order represents (D / C) | 0.00% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | 0.00% |

DECISION MEMO NOT REQUIRED

Cancel entire order
Change budget code from: to:
Increase/Decrease quantity from: to:
Price shows: should be:
Decrease remaining encumbrance and close contract
Increase encumbrance and close contract
Decrease encumbrance
Increase encumbrance

DECISION MEMO REQUIRED

Increase (greater than 29 days) contract expiration from: to:
Increase ≥ $2,500.00, or ≥ 10%, of current contract amount
Funding Source
OTHER - explain below:
Combine individual line items in ERP into one for payment of invoices

EK
630-550-7743
Nov 1, 2018
630-878-2509
Prepared By (Initials) Phone Ext Date Recommended for Approval (Initials) Phone Ext Date

REVIEWED BY (Initials Only)

Buyer Date Procurement Officer Date
Chief Financial Officer Date Chairman's Office Date
(Decision Memos Over $25,000)
(Decision Memos Over $25,000)
AWARDING RESOLUTION TO PRIORITY DISPATCH CORP. PO 918152 FOR THE ADDITION OF PROQA SOFTWARE LICENSING IN SPANISH FOR EMERGENCY MEDICAL DISPATCH (EMD) AND EMERGENCY FIRE DISPATCH (EFD) (TOTAL AMOUNT: $36,840.00)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Coordinator recommends DU PAGE ETS Board approval of Procurement Purchase Order Requisition 918152 to Priority Dispatch Corp. for the addition of ProQA software licensing in Spanish for Emergency Medical Dispatch (EMD) and Emergency Fire Dispatch (EFD). The renewal amount is $36,840.00.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Requisition 918152, dated October 30, 2018, covering said, addition of Spanish licensing for EMD and EFD, be, and is hereby approved by the DU PAGE ETSB to Priority Dispatch Corp., 110 S. Regent Street, Suite 500, Salt Lake City, UT 84111, for a total amount of $36,840.00.

Enacted and approved this 13th day of November, 2018 at Wheaton, Illinois.

______________________________
GARY GRASSO, CHAIRMAN

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
### Procurement Review Checklist

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions  
Attach Required Vendor Ethics Disclosure Statement

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<th>Vendor: Priority Dispatch</th>
<th>Vendor #: 10486</th>
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<tr>
<td>Dept: ETSB</td>
<td>Contact: Eve Kraus</td>
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<td>Contract Term: 11/15/18-12/30/19</td>
<td>Phone: 630-550-7743</td>
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<td>Contract Total: $36,840.00</td>
<td>Assigned Committee: ETSB</td>
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**Description of Procurement/Scope of Work/Background**
Request for approval of Purchase Order 918152 to Priority Dispatch for the addition of ProQA software licenses for eight (8) Spanish Emergency Medical Dispatch (EMD) and four (4) Spanish Emergency Fire Dispatch (EFD) along with their 12 respective backup cardsets.

**Reason for Procurement**
This is an increase in licensing for dispatching protocols in Spanish for the DU-COMM and ACDC Public Safety Answering Points (PSAPs).

### FUNDING SOURCE

☑ Procurement budgeted for (FY and budget code(s)): FY18-4000-5820-54100

☐ Budget Transfer (Date) ________________ Add'l Information

### DECISION MEMO NOT REQUIRED

☐ LOWEST RESPONSIBLE QUOTE # or BID # ________________ (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)

☐ RENEWAL, Enter Bid # ________________ Intergovernmental Agreement

☐ SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)

☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00 ○ Public Utility

☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

### DECISION MEMO REQUIRED

☐ Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)

☐ EXPLANATION OF REQUEST FOR PROPOSAL RFP # ________________ (include Evaluation Summary if applicable)

☐ RENEWAL OF RFP # ________________

☐ PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)

☐ OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)

☐ REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)

☐ OTHER THAN LOWEST RESPONSIBLE, BID # ________________

### PREPARED BY AND APPROVAL(S) (Initials Only)

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<th>Date</th>
<th>Recommended for Approval</th>
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<th>IT Approval, if required</th>
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Packet Pg. 65
# Purchase Requisition
## Procurement Services Division

### Send Purchase Order To:
- **Vendor:** Priority Dispatch  
  - **Vendor #:** 10486  
- **Attn:** Jon Stones  
  - **Email:** jon.stones@prioritydispatch.net  
- **Address:** 110 Regent Street, Suite 500  
  - **City:** Salt Lake City  
  - **State:** UT  
  - **Zip:** 84111  
- **Phone:** 800-363-9127  
  - **Fax:**

### Send Invoices To:
- **Dept:** DuPage ETSB  
- **Attn:** 9-1-1 Coordinator  
  - **Email:** etsb911@dupageco.org  
- **Address:** 421 N. County Farm Road  
  - **City:** Wheaton  
  - **State:** IL  
  - **Zip:** 60187  
- **Phone:** 630-550-7743  
  - **Fax:**

### Send Payments To:
- **Vendor:** Priority Dispatch  
  - **Vendor #:** 10486  
- **Attn:** Jon Stones  
  - **Email:**
- **Address:** 110 Regent Street, Suite 500  
  - **City:** Salt Lake City  
  - **State:** UT  
  - **Zip:** 84111  
- **Phone:**

### Ship To:
- **Dept:** DuPage ETSB  
- **Attn:** 9-1-1 Coordinator  
  - **Email:** etsb911@dupageco.org  
- **Address:** 421 N. County Farm Road  
  - **City:** Wheaton  
  - **State:** IL  
  - **Zip:** 60187  
- **Phone:** 630-550-7743  
  - **Fax:**

### Payment Terms  
- **F.O.B.**

### Use for:
- **PO25 only**
  - **Contract Administrator:** Eve Kraus  
  - **Contract Start Date:** Nov 15, 2018  
  - **Contract End Date:** Dec 30, 2019  

### LN  Qty  UOM  Item Detail (Product #)  Description  FY  Dept #  Acctg. Unit  Acct #  Sub-Accts and/or Activity #  Unit Price  Extension

<table>
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<tr>
<th>LN</th>
<th>Qty</th>
<th>UOM</th>
<th>Item Detail (Product #)</th>
<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acctg. Unit</th>
<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
<th>Unit Price</th>
<th>Extension</th>
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<td>ProQA Software Licenses Additional Language Additional Languages for Automated call-taking software EMD/ EFD Licenses: North American Spanish</td>
<td>18</td>
<td>4000</td>
<td>5820</td>
<td>54100</td>
<td></td>
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<td>18</td>
<td>4000</td>
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<td>MPDS Backup Cardset License (North American Spanish) Licensed manual protocol set for backup</td>
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<td>Priority Dispatch System Annual Maintenance ESP- (P) EMD/EFDMaintenance, service and support (North American Spanish). 8 EMD/ 4 EFD LicensesTerm: Dec 1, 2018-Dec 30, 2019</td>
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**Requisition Total:** $36,840.00

### Header Comments:
(These comments will appear on the PO20 and PO25 Purchase Order):

### Special Instructions/Comments to Buyer or Approver:
(These comments will NOT appear on the Purchase Order):

- Electronic delivery

---

FORM OPTIMIZED FOR ADOBE READER VERSION 9 OR LATER

Packet Pg. 66
# JUSTIFICATION FOR SOLE SOURCE

(Please complete and attach to purchase requisition)

<table>
<thead>
<tr>
<th>REQUISITION #</th>
<th>918152</th>
<th>DEPARTMENT</th>
<th>DuPage ETSB</th>
</tr>
</thead>
<tbody>
<tr>
<td>MANUFACTURER</td>
<td>Priority Dispatch</td>
<td>PRODUCT #</td>
<td>Spanish EMD and EFD licensing</td>
</tr>
</tbody>
</table>

**Describe item being justified and its function:**

This procurement is for ProQA software licenses in an additional language for the DU-COMM and ACDC telecommunicators. This is automated call taking software that will allow the TCs to communicate with 9-1-1 callers in Spanish regarding Emergency Medical Dispatch (EMD) and Emergency Fire Dispatch (EFD). This purchase also includes backup cardsets for each of the licenses provided.

**This is a sole source because vendor is:**

- [x] sole provider of a licensed or patented good or service
- [ ] sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
- [ ] sole provider of factory-authorized warranty service
- [ ] sole authorized distributor – manufacturer has established territories (e.g. Caterpillar parts) (Please attach letter from the manufacturer)
- [ ] the manufacturer (please detail below or attach information regarding why only this manufacturer product can be used)
- [ ] the software manufacturer (and sole maintenance/update provider)
- [ ] other – (please detail below or in an attachment)

The vendor's sole source letter is attached.

**Requested source**

<table>
<thead>
<tr>
<th>REQUESTED SOURCE</th>
<th>Priority Dispatch</th>
<th>CONTACT</th>
<th>Jon Stones</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHONE</td>
<td>801-746-5678</td>
<td>WEBSITE</td>
<td><a href="http://www.prioritydispatch.net">www.prioritydispatch.net</a></td>
</tr>
</tbody>
</table>

**What necessary and unique features does this vendor's product or service provide which are not available from other vendors? (Please be specific)**

ETSB already owns several licenses through Priority Dispatch. This expansion of licensing for EMD and EFD protocols in Spanish will ensure seamless delivery of service for a 9-1-1 caller as the telecommunicator vets the call for service in Spanish.

**Has the market been tested lately (last 12 months) on the applicability of sole source? (If not, why not?)**

This is an increase in software licenses to include Spanish as an additional language, and as such, cannot be tested.

**What steps were taken to verify that these features are not available elsewhere? Were other brands/manufacturers examined? (Please list other products or services examined — include names & phone numbers of people contacted)**

The only other option would be to purchase a new software system which would be cost prohibitive.

**Department approval**

[10/31/2018]

**Purchasing review**

[ ]
MEMORANDUM OF SOLE SOURCE
Emergency Medical, Police, and Fire Priority Dispatch Systems
4 September 2018

Priority Dispatch Corp. (evolved from Medical Priority Consultants, Inc.) is the only all-purpose and comprehensive Priority Dispatch systems provider company in the world. This includes the following exclusive areas within Emergency Dispatch:

1) Only provider of Expert System Priority Dispatch call-taking software
2) Only provider of fully two-way CAD integrated Priority Dispatch software system (ProQA)
3) Only provider of Automated Quality Assurance Priority Dispatch Case Review software (AQUA)
4) Only provider of 24 hour/7-day technical support service for Priority Dispatch-related software
6) Only contracted provider of the International Academies of Emergency Dispatch's unified alternate care/referral protocol OMEGA (Medical Priority Dispatch System) version 13.1 OMEGA
7) Only contracted provider of the IAEMD's Principles of Emergency Medical Dispatch, 6th Edition
8) Only provider of Comprehensive Implementation of MPDS, FPDS, and FPDS Consulting Services (IAED Accreditation Eligibility services)
9) Only contracted Emergency Dispatch Instructor Training organization through the International Academies of Emergency Dispatch
10) Only contracted ED-Q Training organization through International Academies of Emergency Dispatch
11) Only contracted National Q comprehensive quality assurance program
12) Only contracted Priority Dispatch International Emergency Dispatch Leadership Certification Seminar Training organization through International Academies of Emergency Dispatch
13) Only Priority Dispatch CD-ROM-based continuing education (CDE) program provider
14) Only contracted provider of IAED-approved Priority Dispatch standards and versions update materials
15) Only provider of automated EMD Dispatch Diagnostics (Agonal Breathing Detector Dx, Pulse Check Dx, CPR Compressions Monitor and Metronome, Childbirth Contractions Timer Dx, Stroke Diagnostic Tool Dx, Aspirin Diagnostic and Instruction Tool, Meningitis Diagnostic Tool)

Priority Dispatch takes pride in being the sole source for the majority of Priority Dispatch-related systems and services and is generally acknowledged as both the inventor of the science and the leader in the field of Priority Dispatch.

If any further information is required, please contact me directly.

Sincerely,

Jeff J. Clawson, M.D.
CEO & Medical Director
Director, Division of Research & Standards

CC: Office of the President
Contracts Division
Director of Sales and Service
Director of Consulting
Director of Technical Support
Director of Software Development Group
Director of International Services
Manager of Research
Manager of Standards and Translation
Manager of Quality Assurance

State of Utah

County of Salt Lake
On this 4th day of September, 2018,
before me Amanda Elser, a notary public, personally appeared

Jeff J. Clawson, M.D.

whose identity is personally known to me and whose name is subscribed to this instrument, and acknowledged he executed the same.

Witness my hand and official seal.

Notary Public - State of Utah
My Comm. Exp 09/11/2021
Commission # 690113

©2018 PDC
Packet Pg. 68
110 South Regent Street, Suite 500 • Salt Lake City, Utah 84111 USA • phone: 800.363.9127
### QUOTE

**Bill To:**
DuPage County ETSB 911  
421 N. County Farm Road  
Wheaton, Illinois 60187  
United States

**Ship To:**
DuPage County ETSB 911  
421 N. County Farm Road  
Wheaton, Illinois 60187  
United States

<table>
<thead>
<tr>
<th>Line</th>
<th>Product Name</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
</table>
| 1    | ProQA Software Licenses Additional Language Additional Languages for Automated call-taking software  
EMD Licenses: North American Spanish | 8   | 1,875.00   | 15,000.00 |
| 2    | ProQA Software Licenses Additional Language Additional Languages for Automated call-taking software  
EFD Licenses: North American Spanish | 4   | 1,875.00   | 7,500.00  |
| 3    | MPDS Backup Cardset License (North American Spanish)  
Licensed manual protocol set for backup | 8   | 595.00     | 4,760.00  |
| 4    | FPDS Backup Cardset License (North American Spanish)  
Licensed manual protocol set for backup | 4   | 595.00     | 2,380.00  |
| 5    | Priority Dispatch System Annual Maintenance ESP- (P) EMD/EFD  
License renewal, service and support (North American Spanish). 8 EMD/  
4 EFD Licenses | 1   | 7,200.00   | 7,200.00  |
| 6    | Shipping & Handling                                                          | 1   | 0.00       | 0.00     |

**Subtotal**  
USD 36,840.00

**Estimated Tax**

**Total**  
USD 36,840.00

**Customer Signature:**

**Date:**

**Customer Name:**

**Purchase Order ID:**

**Credit Card #:**

**Expiration Date:**

---

**TERMS AND CONDITIONS**

"To lead the creation of meaningful change in public safety and health."

---

Page 1 of 2
This quote is valid for 120 days from date of issue. All prices quoted are exclusive of any applicable taxes, duties, or government assessments relating to this transaction, which are the sole obligation of Buyer. For further information see https://prioritydispatch.net/license-agreement/
The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, “contractor or vendor” includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

- **NONE (check here) - If no contributions have been made**

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

- **NONE (check here) - If no contacts have been made**

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

**Continuing disclosure is required, and I agree to update this disclosure form as follows:**
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

**The full text for the county’s ethics and procurement policies and ordinances are available at:**
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature:

Printed Name: Brent E. Hawkins

Title: Vice President & General Counsel

Date: Oct 30, 2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)
W-9
Form W-9 (Rev. 11-2017)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1. Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
   Medical Priority Consultants, INC.

2. Business name disregard entity name, if different from above
   Priority Dispatch Corp

3. Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.
   C Corporation
   S Corporation
   Partnership
   Trust/estate
   Individual/sole proprietor or single-member LLC
   Limited liability company. Enter the tax classification (C, S, or Partnership)

Note: Check the appropriate box in line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

4. Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3).
   Exempt payee code (if any) ________________
   Exemption from FATCA reporting code (if any) ________________
   (Blank if accounts maintained outside the U.S.)

5. Address (number, street, and apt. or suite no. See instructions.)
   110 S Regent St. STE 500
   Salt Lake City, Utah 84111
   List account number(s) here (optional)

6. City, state, and ZIP code
   Salt Lake City, Utah 84111

7. Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to Get a TIN, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out Item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, Item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Signature

Date

10/29/2018

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

* Form 1099-INT (interest earned or paid)
* Form 1099-DIV (dividends, including those from stocks or mutual funds)
* Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
* Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
* Form 1099-S (proceeds from real estate transactions)
* Form 1099-K (merchant card and third party network transactions)
* Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
* Form 1098-C (canceled debt)
* Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.
AWARDING RESOLUTION TO 911 DATAMASTER, INC., PO 919101 FOR A ONE (1) YEAR RENEWAL OF SPATIALSTATION SOFTWARE LICENSING
(TOTAL AMOUNT: $13,000.00)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Coordinator recommends DU PAGE ETS Board approval of Procurement Purchase Order Requisition 919101 to 911 Datamaster, Inc. for a one (1) year renewal of SpatialStation software licensing. The purchase amount is $13,000.00.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Requisition 919191, dated October 12, 2018, covering said, to renew software licensing, be, and is hereby approved by the DU PAGE ETSB to 911 Datamaster, Inc., 7500 College Boulevard, Suite 500, Overland Park, KS 66210, for a total amount of $13,000.00.

Enacted and approved this 13th day of November, 2018 at Wheaton, Illinois.

________________________________
GARY GRASSO, CHAIRMAN

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
**Procurement Review Checklist**

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

<table>
<thead>
<tr>
<th>Vendor: 911 Datamaster, Inc.</th>
<th>Vendor #: 21528</th>
<th>Contract Term: 1 year</th>
<th>Contract Total: $13,000.00</th>
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<tbody>
<tr>
<td>Dept: ETS8</td>
<td>Contact: Eve Kraus</td>
<td>Phone: 630-550-7743</td>
<td>Assigned Committee: ETS8</td>
</tr>
</tbody>
</table>

**Description of Procurement/Scope of Work/Background**

Request for approval of Purchase Order 919101 to 911 Datamaster, Inc. for a one (1) year renewal of SpatialStation software licensing. SpatialStation software helps effectively maintain 911 data and prepare for Next Generation 911. This software also interfaces with ESRI ArcGIS to maintain current GIS data.

**Reason for Procurement**

Renewing SpatialStation licensing ensures uninterrupted maintenance of 911 GIS data in the 911 systems.

**FUNDING SOURCE**

- [ ] Procurement budgeted for (FY and budget code(s)): FY19 4000-5820-53807
- [ ] Budget Transfer (Date) Add'l Information

**DECISION MEMO NOT REQUIRED**

- [ ] LOWEST RESPONSIBLE QUOTE # or BID # ____________ (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)
- [ ] RENEWAL, Enter Bid # ________________________ _[ ] Intergovernmental Agreement
- [ ] SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(S) (attach Sole Source Justification form)
- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00 _[ ] Public Utility
- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

**DECISION MEMO REQUIRED**

- [ ] Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
- [ ] EXPLANATION OF REQUEST FOR PROPOSAL RFP # _______________ (Include Evaluation Summary if applicable)
- [ ] RENEWAL OF RFP # ________________________
- [ ] PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- [ ] OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- [ ] REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- [ ] OTHER THAN LOWEST RESPONSIBILE, BID #

**PREPARED BY AND APPROVAL(S) (Initials Only)**

<table>
<thead>
<tr>
<th>EK</th>
<th>Oct 12, 2018</th>
<th>Recommended for Approval</th>
<th>Date</th>
<th>IT Approval, if required</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>Prepared By</td>
<td>Date</td>
<td>10/12/2018</td>
<td>N/A</td>
<td>Date</td>
<td></td>
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</table>

**REVIEWED BY (Initials Only)**

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<tr>
<th>Buyer</th>
<th>Date</th>
<th>Procurement Officer</th>
<th>Date</th>
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</table>

<table>
<thead>
<tr>
<th>Chief Financial Officer (Decision Memos Over $25,000)</th>
<th>Date</th>
<th>Chairman's Office (Decision Memos Over $25,000)</th>
<th>Date</th>
</tr>
</thead>
</table>

**7.C.2.a**

Attachment: 911 Datamaster PO 919101_Redacted (ETS-R-0052-18 : 911 Datamaster PO 919101)

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER
## Purchase Requisition

**Procurement Services Division**

### Send Purchase Order To:
- **Vendor:** 911 Datamaster, Inc.
- **Vendor #:** 21528
- **Attn:** Kelly Krehbiel
- **Email:** kellyk@911datamaster.com
- **Address:** 7500 College Blvd., Suite 500
- **City:** Overland Park
- **State:** KS
- **Zip:** 66210
- **Phone:**
- **Fax:**

### Send Invoices To:
- **Vendor:** 911 Datamaster, Inc.
- **Vendor #:** 21528
- **Attn:** 9-1-1 Coordinator
- **Email:** etsb911@dupageco.org
- **Address:** 421 N. County Farm Road
- **City:** Wheaton
- **State:** IL
- **Zip:** 60187
- **Phone:**
- **Fax:**

### Send Payments To:
- **Vendor:** 911 Datamaster, Inc.
- **Vendor #:** 21528
- **Attn:**
- **Email:**
- **Address:** 7500 College Blvd., Suite 500
- **City:** Overland Park
- **State:** KS
- **Zip:** 66210
- **Phone:**
- **Fax:**

### Ship To:
- **Vendor:** 911 Datamaster, Inc.
- **Vendor #:** 21528
- **Attn:**
- **Email:**
- **Address:**
- **City:**
- **State:** IL
- **Zip:**
- **Phone:**
- **Fax:**

### Payment Terms
- **Per 50 ILCS 505/1**
- **Destination**

### F.O.B.
- **Use for PO25 only**

### PO20 Delivery Date
- **Contract Start Date:** Dec 14, 2018
- **Contract End Date:** Dec 13, 2019
- **Requisitioner:** Eve Kraus

<table>
<thead>
<tr>
<th>LN</th>
<th>Qty</th>
<th>UOM</th>
<th>Item Detail (Product #)</th>
<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
<th>Unit Price</th>
<th>Extension</th>
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<tbody>
<tr>
<td>1</td>
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<td>EA</td>
<td>Annual SpatialStation Software License 1st copy</td>
<td>19 4000</td>
<td>5820</td>
<td>53807</td>
<td></td>
<td>7,500.00</td>
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<tr>
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<td>0.00</td>
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</table>

**Requisition Total:** $13,000.00

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):
- Quote 54

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):
- Electronic Distribution, nothing will be shipped.
**JUSTIFICATION FOR SOLE SOURCE**

(Please complete and attach to purchase requisition)

<table>
<thead>
<tr>
<th>REQUISITION #</th>
<th>919101</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPARTMENT</td>
<td>ETSB</td>
</tr>
<tr>
<td>MANUFACTURER</td>
<td>911 Datamaster, Inc.</td>
</tr>
<tr>
<td>PRODUCT #</td>
<td>SpatialStation</td>
</tr>
</tbody>
</table>

**DESCRIBE ITEM BEING JUSTIFIED AND ITS FUNCTION:**

This is a one year renewal for licensing for SpatialStation software. 911 Datamaster, Inc. confirms that it is the sole developer of the software, maintenance and installation of this product.

**THIS IS A SOLE SOURCE BECAUSE VENDOR IS:**

- [ ] sole provider of a licensed or patented good or service
- [ ] sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
- [ ] sole provider of factory-authorized warranty service
- [ ] sole authorized distributor – manufacturer has established territories (e.g. Caterpillar parts) (Please attach letter from the manufacturer)
- [ ] the manufacturer (please detail below or attach information regarding why only this manufacturer's product can be used)
- [ ] the software manufacturer (and sole maintenance/update provider)
- [ ] other – (please detail below or in an attachment)

**REQUESTED SOURCE** 911 Datamaster, Inc.  
**CONTACT** Kelly Krehbiel  
**PHONE** 913-469-4625  
**WEBSITE** www.911datamaster.com

**WHAT NECESSARY AND UNIQUE FEATURES DOES THIS VENDOR'S PRODUCT OR SERVICE PROVIDE WHICH ARE NOT AVAILABLE FROM OTHER VENDORS? (Please be specific)**

This product was previously vetted before the initial purchase. This is a renewal of licensing.

**HAS THE MARKET BEEN TESTED LATELY (LAST 12 MONTHS) ON THE APPLICABILITY OF SOLE SOURCE? (If not, why not?)**

The map for the new CAD and CPE systems is being built using this SpatialStation and ESRI software. It would not be practical to change software at this time. CPE has been deployed and the CAD system is in process.

**WHAT STEPS WERE TAKEN TO VERIFY THAT THESE FEATURES ARE NOT AVAILABLE ELSEWHERE? WERE OTHER BRANDS/MANUFACTURERS EXAMINED? (Please list other products or services examined – include names & phone numbers of people contacted)**

As the sole source letter indicates, 911 Datamaster, Inc. is the sole developer of software, maintenance and installation of SpatialStation.

**DATE** 10/12/2018  
**PURCHASING REVIEW**  
**DATE**
<table>
<thead>
<tr>
<th>Description</th>
<th>Qty</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual SpatialStation Software License 1st copy</td>
<td>1</td>
<td>7,500.00</td>
</tr>
<tr>
<td>Annual SpatialStation Software License 2nd copy</td>
<td>1</td>
<td>5,500.00</td>
</tr>
</tbody>
</table>

Support dates: 12/14/18 to 12/13/19

Thank you for your business.

Total

$13,000.00
October 12th, 2018

DuPage County ETSB 911
421 N. County Farm Road
Wheaton, IL 60187

Re: Sole Source of Critical 911 Data Management Software

Please accept this letter to confirm 911 Datamaster, Inc. is the sole developer of software, maintenance, and installation of the following products: 911 DMBS, WebDBMS, ALI, Remarks, Cellular Steering, Spatial Station, and Spatial Scene.

Sincerely,

Kelly Krehbiel
Vice President HR/Finance

911 Datamaster
Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

1. Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
   911 Datamaster, Inc.

2. Business name/disregarded entity name, if different from above.

3. Check appropriate box for federal tax classification; check only one of the following seven boxes:
   - Individual/sole proprietor
   - C Corporation
   - S Corporation
   - Partnership
   - Trust/estate
   - Limited liability company
   - Other (see instructions)
   
   Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.

4. Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
   - Exempt payee code (if any)
   - Exemption from FATCA reporting code (if any)
   (Applies to accounts maintained outside the U.S.)

5. Address (number, street, and apt. or suite no.)
   7500 College Blvd. Ste 500
   Overland Park, KS 66210

6. City, state, and ZIP code

7. List account number(s) here (optional)

Requestor's name and address (optional)

Part I  
Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to Get a TIN on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Part II  
Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign
Date 10/12/2018

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN), which may be your social security number (SSN), individual taxpayer identification number (TIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County’s Contractual Obligation.

Company Name: 911 Datamaster, Inc.  Company Contact: Kelly Krehbiel
Contact Phone: (913) 469-6401  Contact Email: kelly@911datamaster.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, “contractor or vendor” includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

X NONE (check here) - if no contributions have been made

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description (e.g. cash, type of item, in-kind services, etc.)</td>
<td>Amount/Value</td>
</tr>
</tbody>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

X NONE (check here) - if no contacts have been made

| Lobbyists, Agents, Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name: Kelly Krehbiel
Title: VP HR/Finance
Date: Oct 12, 2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page _______ of _______ (total number of pages)
AWARDING RESOLUTION TO CDW GOVERNMENT LLC PO 919102 FOR A BLANKET PURCHASE ORDER FOR THE PURCHASE OF COMPUTER EQUIPMENT TO SUPPORT SMALL PROJECTS (TOTAL AMOUNT: $25,000.00)

WHEREAS, the DuPage County Emergency Telephone System Board (“DU PAGE ETSB”) is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 (“Act”); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB ordinance; and

WHEREAS, the 9-1-1 System Coordinator recommends DU PAGE ETS Board approval of Procurement Purchase Order Requisition 919102 to CDW Government LLC for a blanket purchase order to cover future purchases of computer equipment to support small project initiatives and to replace failed or end of life equipment. Total contract amount of $25,000.00.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Requisition 919102, dated October 16, 2018, covering said, blanket purchase order, be, and is hereby affirmed and approved by the DU PAGE ETSB to CDW Government LLC, 230 N. Milwaukee Avenue, Vernon Hills, IL 60061, for a total of $25,000.00.

Enacted and approved this 13th day of November, 2018 at Wheaton, Illinois.

______________________________
GARY GRASSO, CHAIRMAN

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
**Procurement Review Checklist**

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

<table>
<thead>
<tr>
<th>Vendor: CDW Government LLC</th>
<th>Vendor #: 10667</th>
<th>Contract</th>
<th>Contract Total:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept: ETSB</td>
<td>Contact: Eve Kraus</td>
<td>Term: 1 Year</td>
<td>$25,000.00</td>
</tr>
<tr>
<td></td>
<td>Phone: 630-550-7743</td>
<td>Assigned Committee: ETSB</td>
<td></td>
</tr>
</tbody>
</table>

**Description of Procurement/Scope of Work/Background:**

This open purchase order in the amount of $25,000 will allow the ETSB to purchase computer equipment to support small project initiatives and to replace failed or end of life equipment.

**Reason for Procurement:**

Each year, the ETSB purchases equipment to replace similar equipment that has reached end of life. The remaining funds are used to purchase small incidental equipment such as cabling and switches, to replace malfunctioning equipment and to support small project initiatives.

**FUNDING SOURCE**

- [x] Procurement budgeted for (FY and budget code(s)): FY19 4000-5820-52100

- [ ] Budget Transfer (Date) ____________________ Add'l Information 

**DECISION MEMO NOT REQUIRED**

- [ ] LOWEST RESPONSIBLE QUOTE # or BID # ____________________ (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)

- [ ] RENEWAL, Enter Bid and/or PO# ____________________ [ ] Intergovernmental Agreement

- [ ] SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)

- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00

- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

**BASIS OF DECISION MEMO (attach Decision Memo)**

- [x] EXEMPT FROM BIDDING PER ILLINOIS COMPILED STATUTES

- [ ] PER COOPERATIVE DuPage Ordinance (4-107) and 30ILCS 525/2 (select one below)

  National IPA/TCPM # IPA2018011-01 and Sourcewell formerly NJPA 100614#CDW

- [ ] EXPLANATION OF REQUEST FOR PROPOSAL RFP # ____________________ (include Evaluation Summary if applicable)

- [ ] PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)

- [ ] OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)

- [ ] REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)

- [ ] OTHER THAN LOWEST RESPONSIBLE, BID # ____________________

**PREPARED BY AND APPROVAL(S) (Initials Only)**

<table>
<thead>
<tr>
<th>Prepared By:</th>
<th>Date: Oct 16, 2018</th>
<th>Recommended for Approval:</th>
<th>Date:</th>
<th>IT Approval, if required:</th>
<th>Date:</th>
</tr>
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<tbody>
<tr>
<td>EK</td>
<td></td>
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</table>

**REVIEWED BY (Initials Only)**

<table>
<thead>
<tr>
<th>Buyer:</th>
<th>Date:</th>
<th>Procurement Officer:</th>
<th>Date:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Chief Financial Officer: (Decision Memos Over $25,000)</th>
<th>Date:</th>
<th>Chairman's Office: (Decision Memos Over $25,000)</th>
<th>Date:</th>
</tr>
</thead>
</table>
# Purchase Requisition
## Procurement Services Division

### Send Purchase Order To:
- **Vendor:** CDW Government LLC
- **Vendor #:** 10667
- **Attn:** Jennifer Lagoni
  - **Email:** jennandmeagan@cdwg.com
- **Address:** 230 N. Milwaukee Ave.
- **City:** Vernon Hills
  - **State:** IL
  - **Zip:** 60061
- **Phone:** (866) 245-8102

### Send Payments To:
- **Vendor:** CDW Government LLC
  - **Vendor #:** 10667
- **Attn:**
- **Address:** 75 Remittance Drive, Suite 1515
  - **City:** Chicago
  - **State:** IL
  - **Zip:** 60675
- **Phone:**

### Send Invoices To:
- **Dept:** DuPage ETSB
- **Attn:** 9-1-1 Coordinator
  - **Email:** etsb911@dupageco.org
- **Address:** 421 N. County Farm Road
  - **City:** Wheaton
  - **State:** IL
  - **Zip:** 60187
- **Phone:** (630) 550-7743

### Ship To:
- **Dept:** DuPage ETSB
- **Attn:** 9-1-1 Coordinator
  - **Email:** etsb911@dupageco.org
- **Address:** 421 N. County Farm Road
  - **City:** Wheaton
  - **State:** IL
  - **Zip:** 60187
- **Phone:** (630) 550-7743

### Payment Terms:
- **PER 50 ILCS 505/1**: Contract Administrator

### F.O.B.:
- **Destination:**

### PO 20 Delivery Date:
- **Dec 1, 2018**

### Requisitioner:
- **Use for:** PO25 only
- **ByName:** Eve Kraus

### LN | Qty | UOM | Item Detail (Product #) | Description | FY | Dept # | Acctg Unit | Acct # | Sub-Accts and/or Activity # | Unit Price | Extension |
<table>
<thead>
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>EA</td>
<td>Purchase of computer equipment in support of 2019 projects and replacements of failed equipment</td>
<td>19</td>
<td>4000</td>
<td>5830</td>
<td>52100</td>
<td></td>
<td></td>
<td>25,000.00</td>
<td>25,000.00</td>
</tr>
</tbody>
</table>

### Requisition Total:
- $25,000.00

### Header Comments (these comments will appear on the PO20 and PO25 Purchase Order):

**Term:** 12/1/18 - 11/30/2019

**919102**

**Special Instructions/Comments to Buyer or Approver (these comments will NOT appear on the Purchase Order):**

**User Department Internal Notes (these comments will NOT appear on the Purchase Order):**

---

Attachment: CDWG PO 919102 FY19_Redacted (ETS-R-0053-18 : CDWG 919102 PO FY19)
Decision Memo
Procurement Services Division
This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

Requesting Department: ETSB
Contact Email: etsb911@dupageco.org
Vendor Name: CDW Government LLC

Department Contact: Eve Kraus
Contact Phone: 630-550-7743
Vendor #: 10667

Date: Oct 16, 2018
MinuteTraq (IQM) ID #: ___________
Department Requisition #: 919102

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.
Utilizing the open purchase order, the ETSB can purchase small equipment and replacement parts to replace similar equipment with a value of less than $5,000. Remaining funds are used to purchase incidental equipment. This is an open purchase order request for $25,000.00 to replace necessary equipment in a timely manner.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.
CDW-G has supplied the ETSB with necessary computer hardware such as printers, monitors, switches and cabling. This open purchase order will allow the ETSB to purchase replacement parts for systems as needed throughout the fiscal year.

Strategic Impact
Financial Planning
Select one of the five strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.
The open purchase order allows the ETSB to purchase equipment immediately to avoid gaps in service resulting from failure.

Source Selection/Vetting Information - Describe method used to select source.
This purchase order is made through utilization of the Sourcewell formerly NJPA 100614#CDW contract and IPA2018011-01.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.
1. Approve the purchase order 919102 to allow timely repair or replacement of computer hardware and software.
2. Deny the purchase order 919102 and delay procurement of necessary items.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.
These costs are budgeted for FY19 4000-5820-52100 and approval will allow staff to encumber funds.
January 1, 2018

To CDW Government LLC Customers:

CDW Government LLC is your supplier/vendor. CDW Government LLC’s FEIN is 36-4230110. This is the number displayed on our invoices.

CDW Government LLC is treated as a disregarded entity for federal income tax purposes. The Internal Revenue Service requires the W-9 to be completed by an entity that is not a disregarded entity for federal tax purposes. For CDW Government LLC, that entity is the parent corporation, CDW LLC, FEIN 36-3310735. Consequently, CDW Government LLC’s W-9 lists CDW LLC as the “Name (as shown on the income tax return)” and the “Business name” as CDW Government LLC.

The address on our W-9, (230 N. Milwaukee Ave. Vernon Hills, IL 60061), is our mailing address registered with the IRS. CDW Government LLC requests your payments to be mailed to another address, (75 Remittance Dr, Suite 1515, Chicago, IL 60675). This is merely for payment processing and is not a CDW Government LLC physical location.

We apologize for any confusion our organizational structure may cause you; however, we have completed the W-9 as required by the Internal Revenue Service.

Please feel free to contact us at taxteam@cdw.com should you have any questions or require additional documentation.

Thank you,

CDW Tax Department
W-9
Request for Taxpayer Identification Number and Certification

G.ov Form to the requester. Do not send to the IRS.

1. Name (as shown on your income tax return). Name is required on this line, do not leave this line blank.

CDW LLC

2. Business name disregarded entity name, if different from above.

CDW Government LLC, CDW Government

3. Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes:

☐ Individual/sole proprietor or single member LLC

☐ Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter tax classification (LLC, corporation, S corporation, partnership).

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4. Exemptions: (codes apply only to certain entities, not individuals, see instructions on page 2)

☐ Exempt payee code (if any)

5. Exemption from FATCA reporting code (if any)

Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose name to enter.

230 N Milwaukee Avenue

Vernon Hills, IL 60061

Social security number

or

Employer Identification number

3 6 3 3 1 0 7 3 5

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)

- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)

- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)

- Form 1099-S (proceeds from real estate transactions)

- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)

- Form 1099-C (canceled debt)

- Form 1098-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien) to provide your correct TIN. If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What Is Backup Withholding, later.
The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

**NONE (check here) - If no contributions have been made**

<table>
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<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

**NONE (check here) - If no contacts have been made**

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name: Matt Flood
Title: Proposals Supervisor
Date: Oct 16, 2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)
AWARDING RESOLUTION TO PUBLIC RISK UNDERWRITERS OF ILLINOIS, LLC
PO 919105 FOR RENEWAL OF A ONE (1) YEAR INSURANCE POLICY FOR THE ETSB
(TOTAL AMOUNT: $103,575.00)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Coordinator recommends DU PAGE ETS Board approval of Procurement Purchase Order Requisition 919105 to Public Risk Underwriters of Illinois, LLC, for the renewal of a one (1) year insurance policy. The renewal amount is $103,575.00.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Requisition 919105, dated October 22, 2018, covering said, one (1) year insurance policy renewal, be, and is hereby approved by the DU PAGE ETSB to Public Risk Underwriters of Illinois, LLC, 555 Waters Edge, Suite 105, Lombard, Illinois 60148, for a total amount of $103,575.00.

Enacted and approved this 13th day of November, 2018 at Wheaton, Illinois.

________________________________________
GARY GRASSO, CHAIRMAN

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
**Procurement Review Checklist**  
**Procurement Services Division**  
This form must accompany all Purchase Order Requisitions  
Attach Required Vendor Ethics Disclosure Statement

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Public Risk Underwriters of Illinois, LLC</th>
<th>Vendor #: 29089</th>
<th>Contract Term: 1 Year</th>
<th>Contract Total: $103,575.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept.</td>
<td>DuPage ETSB</td>
<td>Contact: Eve Kraus</td>
<td>Phone: 630-550-7743</td>
<td>Assigned Committee: ETSB</td>
</tr>
</tbody>
</table>

**Description of Procurement/Scope of Work/Background**  
Request for approval of Purchase Order 919105 to Public Risk Underwriters of Illinois, LLC for a one (1) year renewal of insurance services. This vendor provides ETSB insurance through VFIS, a company that specializes in the unique needs of emergency service organizations. The total cost of the premium for 2019 is $103,575.00.

**Reason for Procurement**  
This is a renewal of insurance services for 2019.

**Funding Source**  
☑ Procurement budgeted for (FY and budget code(s)): FY19 4000-5820-53130

**Decision Memo Not Required**

☐ LOWEST RESPONSIBLE QUOTE # or BID # ______________________ (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)

☐ RENEWAL, Enter Bid # ______________________ ☐ Intergovernmental Agreement

☐ SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)

☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00 ☐ Public Utility

☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

**Decision Memo Required**

☐ Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)

☐ EXPLANATION OF REQUEST FOR PROPOSAL RFP # ______________________ (include Evaluation Summary if applicable)

☐ RENEWAL OF RFP # ______________________

☐ PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)

☑ OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)

☐ REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)

☐ OTHER THAN LOWEST RESPONSIBLE, BID # ______________________

**Prepared By and Approval(s) (Initials Only)**

<table>
<thead>
<tr>
<th>EK</th>
<th>Oct 22, 2018</th>
<th>10/24/2018</th>
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<tr>
<td>Prepared By</td>
<td>Date</td>
<td>Recommended for Approval Date</td>
<td>IT Approval, if required Date</td>
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**Reviewed By (Initials Only)**

<table>
<thead>
<tr>
<th>Buyer</th>
<th>Date</th>
<th>Procurement Officer</th>
<th>Date</th>
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<tbody>
<tr>
<td>Chief Financial Officer (Decision Memos Over $25,000)</td>
<td>Date</td>
<td>Chairman's Office (Decision Memos Over $25,000)</td>
<td>Date</td>
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</table>
### Purchase Requisition

**Procurement Services Division**

**Send Purchase Order To:**
- **Vendor:** Public Risk Underwriters of Illinois, LLC
  - **Vendor #:** 29089
- **Attn:** Dave Christensen
  - **Email:** dchristensen@bbins.com
- **Address:** 555 Water Edge, Suite 105
  - **City:** Lombard
  - **State:** IL
  - **Zip:** 60148
- **Phone:** Fax:

**Send Invoices To:**
- **Dept:** DuPage ETSB
  - **Division:**
- **Attn:** 9-1-1 Coordinator
  - **Email:** etsb911@dupageco.org
- **Address:** 421 N. County Farm Road
  - **City:** Wheaton
  - **State:** IL
  - **Zip:** 60187
- **Phone:** 630-550-7743
  - **Fax:**

**Send Payments To:**
- **Vendor:** Public Risk Underwriters of Illinois, LLC
  - **Vendor #:** 29089
- **Attn:**
- **Address:** 555 Waters Edge, Suite 105
  - **City:** Lombard
  - **State:** IL
  - **Zip:** 60148
- **Phone:** Fax:

**Payment Terms**
- **PER 50 ILCS 505/**

**F.O.B.**
- **Destination**

**PO 20 Delivery Date**
- **Requisitioner**

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<th>UOM</th>
<th>Item Detail (Product #)</th>
<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acctg Unit</th>
<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
<th>Unit Price</th>
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<tr>
<td>1</td>
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<td>Insurance Policy for 2019</td>
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<td></td>
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</table>

**Requisition Total:** $103,575.00

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

919105

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):

Nothing will be shipped.
Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

<table>
<thead>
<tr>
<th>Requesting Department: DuPage ETSB</th>
<th>Department Contact: Eve Kraus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Email: etsb911.dupageco.org</td>
<td>Contact Phone: 630-550-7743</td>
</tr>
<tr>
<td>Vendor Name: Public Risk Underwriters of Illinois, LLC</td>
<td>Vendor #: 29089</td>
</tr>
</tbody>
</table>

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Recommendation for approval to renew VFIS insurance through Public Risk Underwriters of Illinois, LLC for a period of one (1) year, for a total amount of $103,575.00.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

Public Risk Underwriters of Illinois, LLC provides property, portable equipment, general liability, management liability, and umbrella insurance coverage through VFIS. This procurement is for the renewal of the insurance policy for the ETSB for the period of 12/19/18 to 12/18/19.

Strategic Impact

Select one of the five strategic imperatives in the County’s Strategic Plan this action will most impact and provide a brief explanation.

Financial Planning: Adequate insurance coverage will protect the ETSB from the costs of unforeseen events or disasters.

Source Selection/Vetting Information - Describe method used to select source.

The ETSB has been purchasing VFIS insurance through Public Risk Underwriters of Illinois, LLC (formerly Ideal Insurance Agency) for a number of years. VFIS is the Gold Standard of insurance for agencies such as ETSB, and that there are no other carriers that can provide the same coverage for equipment for the prices quoted from VFIS.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1. Approve Purchase Order 919105 to renew the VFIS insurance policy through Public Risk Underwriters of Illinois, LLC for continued coverage.
2. Deny the renewal of the VFIS policy and attempt to find an alternative provider; however, VFIS is the Gold Standard for the types of ETSB exposures and there is no other company that can provide the same coverage for the price offered by VFIS.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

The renewal for this insurance policy is $103,575.00. For FY19, $100,000.00 was budgeted for this insurance renewal in account 4000-5820-53130. ETSB will submit a budget transfer from contingencies in the amount of $3,575.00 when the second semi-annual invoice becomes due.
A PROPERTY & CASUALTY PROPOSAL
PREPARED FOR:

DUPAGE COUNTY 911 EMERGENCY TELEPHONE SYSTEMS BOARD

PRESENTED BY: PUBLIC RISK UNDERWRITERS OF ILLINOIS LLC
555 WATERS EDGE SUITE 105
LOMBARD, IL 60148 - 0000
(630) 889-3516

DATE PREPARED: October 03, 2018

This proposal is valid for 90 days
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
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<td>TABLE OF CONTENTS</td>
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<td>YOUR QUOTE:</td>
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<tr>
<td>GENERAL INFORMATION</td>
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<tr>
<td>RISK CONTROL SERVICES and RISK MANAGEMENT</td>
<td>4</td>
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<tr>
<td>PROPERTY</td>
<td>6</td>
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<td>PROPERTY - Optional</td>
<td>8</td>
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<td>CRIME</td>
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<td>PREMIUM SUMMARY</td>
<td>22</td>
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<tr>
<td>PROPOSAL NOTES</td>
<td>23</td>
</tr>
<tr>
<td>VFIS ORDER FORM</td>
<td>24</td>
</tr>
<tr>
<td>STATE-SPECIFIC FRAUD WARNING NOTICES</td>
<td>25</td>
</tr>
</tbody>
</table>
GENERAL INFORMATION

First Named Insured: DUPAGE COUNTY 911 EMERGENCY TELEPHONE SYSTEMS BOARD

Mailing Address: 421 NORTH COUNTY FARM ROAD
WHEATON, IL 60187 - 0000
RISK CONTROL SERVICES and RISK MANAGEMENT

As a valuable service to your organization, VFIS provides risk control services. Employing risk control techniques will accomplish two major objectives. The first is to reduce or eliminate the loss producing conditions and exposures of your organization.

This in turn will achieve the second objective of risk control, which is to help you control the costs of your insurance program and reduce uninsured losses. While insurance coverages should take care of the majority of covered losses, you should understand that claims often contain hidden costs, known as indirect losses, which are not covered by insurance. Some examples of indirect losses are deductibles that must be paid, downtime of equipment or apparatus, temporary or permanent reductions in staffing, costs of overtime, fines, lowered morale and poor public image.

VFIS Risk Control Services can provide your organization with a number of resources to assist you in accomplishing these objectives. While we cannot eliminate all of your exposures, we can help you reduce the potential for losses through consistent and ongoing risk control and risk management efforts.

Risk Control Services

Our experienced technical staff of professionals can assist you in your risk control efforts in many ways. VFIS is proud to offer these valuable services at no cost to your organization. The following are just some of the services available to VFIS clients:

- Mutual Aid by VFIS - An emergency services self audit and resource identification guide which highlights known loss producing exposures and directs you to available VFIS resources to assist your organization in addressing them.
- Communiqué’s - Technical reference bulletins addressing specific areas of operation and offering suggested management controls in SOG/SOP language. Available by contacting VFIS Risk Control Services or by visiting our website at www.vfis.com.
- Direct Contact - Risk control professionals are available to answer questions regarding codes, laws and standards; technical issues; and management and operational policies and procedures.
- On-Site Services - VFIS clients, meeting certain eligibility requirements, will benefit from having an on-site loss control survey conducted by one of our risk control professionals. The purpose of these surveys is to evaluate your existing policies and procedures to determine their effectiveness in controlling your organization’s specific exposures. If necessary, VFIS will then provide you with recommendations and resources to enhance or support current practices.
- Professional Referrals - VFIS Risk Control Services has a nationwide network of resources in many aspects of emergency services work. If we cannot assist you directly, we will be happy to put you in contact with an agency or individual who can provide you with the needed assistance.
Risk Management

The practice of risk management will allow your organization to identify and evaluate your exposures to loss. To evaluate your exposures, you’ll need to understand some basic risk management principles:

1. **Never risk more than you can afford to lose.** If a given loss would cripple your organization, then you need to transfer the risk to someone else.

2. **Do not risk too much for too little return.** For example, accepting a higher level of deductible on your vehicle coverage may provide only marginal premium savings.

3. **Know the odds.** If the potential for a given loss is very remote, then you may be able to address the exposure a different way than if the potential is more common.

In summary, you need to know how much money, time and equipment is at risk. Then determine if you can afford to assume the risk of losses yourself or transfer them to someone else. Lastly, know where frequent or serious losses are more likely to come from and address them accordingly.

Once you understand this, there are four risk management methods you may employ:

1. **Eliminate the exposure.** Stopping the sale or distribution of alcoholic beverages in your social hall is an easy way to eliminate your liquor law liability exposure.

2. **Assume the risk yourself.** Insurance deductibles are an example of assuming risk. If you don’t believe you will have a frequency of losses or if your organization has enough financial resources, you may want to take on a larger deductible, such as $1,000 or $2,500 as opposed to a $250 deductible.

3. **Reduce the exposure.** When backing up, use a spotter whenever possible. This practice does not eliminate the possibility of an accident, but it reduces the chances.

4. **Transfer the risk.** If an exposure cannot be reduced or eliminated and assuming it is too risky, then transfer the exposure to a third party. Although insurance is the most common method of transfer of risk, it is not the only method. Another commonly used method is a hold harmless agreement or indemnification clause in a contract.

VFIS risk control professionals are always available to assist you with your risk control and risk management needs.
# PROPERTY

## Schedule of Locations

<table>
<thead>
<tr>
<th>Premises/Item</th>
<th>Address</th>
<th>Occupancy</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 / 1</td>
<td>501 N COUNTY FARM RD</td>
<td>DISPATCH OFFICE</td>
</tr>
<tr>
<td>2 / 1</td>
<td>600 WALL ST</td>
<td>DISPATCH OFFICE</td>
</tr>
<tr>
<td>3 / 1</td>
<td>666 S VISTA AVE</td>
<td>MICROWAVE EQUIPMENT/ANTENNA</td>
</tr>
<tr>
<td>4 / 1</td>
<td>136 N COUNTY FARM RD</td>
<td>SHELTER</td>
</tr>
<tr>
<td>4 / 2</td>
<td>136 N COUNTY FARM RD</td>
<td>GENERATOR BLDG (INCLDS PERM ATTACH EQUIP)</td>
</tr>
<tr>
<td>5 / 1</td>
<td>LISLE TOLLWAY TOWER</td>
<td>MICROWAVE EQUIPMENT/ANTENNA</td>
</tr>
<tr>
<td>6 / 1</td>
<td>420 COUNTY FARM RD</td>
<td>DISPATCH CENTER</td>
</tr>
<tr>
<td>7 / 1</td>
<td>1471 JEFFREY DR</td>
<td>DISPATCH CENTER &amp; ETSB OFFICE</td>
</tr>
</tbody>
</table>

## Schedule of Limits

<table>
<thead>
<tr>
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</tbody>
</table>

Blanket Contents Limit: $27,955,351  *Indicates Contents included in Blanket Limit

Special deductibles apply to loss caused by earthquake or flood and may, in some cases apply to wind as well. See the coverage highlights and any Property notes in the following pages.
## PROPERTY - Optional

### Schedule of Locations

<table>
<thead>
<tr>
<th>Premises/Item</th>
<th>Address</th>
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<tr>
<td>6 / 1</td>
<td>420 COUNTY FARM RD</td>
<td>DISPATCH CENTER</td>
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<tr>
<td>7 / 1</td>
<td>1471 JEFFREY DR</td>
<td>DISPATCH CENTER &amp; ETSB OFFICE</td>
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### Schedule ofLimits

<table>
<thead>
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<th>Premises/Item</th>
<th>Building Valuation</th>
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</table>

Blanket Contents Limit: $27,955,351  *Indicates Contents included in Blanket Limit

Special deductibles apply to loss caused by earthquake or flood and may, in some cases apply to wind as well. See the coverage highlights and any Property notes in the following pages.
CRIME

*** Coverage Not Requested ***
PORTABLE EQUIPMENT
Blanket Portable Equipment Coverage

<table>
<thead>
<tr>
<th>Covered For</th>
<th>Limit</th>
<th>Deductible</th>
</tr>
</thead>
<tbody>
<tr>
<td>All causes of physical loss unless excluded</td>
<td>Guaranteed Replacement Cost</td>
<td>$250</td>
</tr>
</tbody>
</table>

If Portable Equipment coverage is provided on a blanket basis, coverage is provided for all portable firefighting, ambulance and rescue related equipment owned or furnished for your regular use. Note that boats over 100 horsepower are not covered under blanket; they must be scheduled.

Scheduled Portable Equipment Coverage

***Coverage Not Requested***
PORTABLE EQUIPMENT - Optional
Blanket Portable Equipment Coverage

<table>
<thead>
<tr>
<th>Covered For</th>
<th>Limit</th>
<th>Deductible</th>
</tr>
</thead>
<tbody>
<tr>
<td>All causes of physical loss unless excluded</td>
<td>Guaranteed Replacement Cost</td>
<td>$1,000</td>
</tr>
</tbody>
</table>

If Portable Equipment coverage is provided on a blanket basis, coverage is provided for all portable firefighting, ambulance and rescue related equipment owned or furnished for your regular use. Note that boats over 100 horsepower are not covered under blanket; they must be scheduled.

Scheduled Portable Equipment Coverage

*** Coverage Not Requested ***
AUTO

Coverage | Symbol | Limits
---|---|---
Bodily Injury / Property Damage Combined Single Limit | 8,9 | $1,000,000
"No Fault" or Statutory Personal Injury Protection | | Not Included
Medical Payments | | Not Included
Uninsured Motorists | 8, 9 | $1,000,000
Underinsured Motorists Insurance | 8 | $1,000,000
Hired & Borrowed Vehicles | Included
Commandeered Vehicles | Included
Volunteers/Employees as Insureds Under Non-Owned Autos | included (Excess)
Temporary Substitute Vehicles | Included
Fellow Member Liability | Included
Incidental Garage Liability | Not Included
Physical Damage Comprehensive | 10 | see schedule below
Physical Damage Collision | 10 | see schedule below

Schedule of Covered Vehicles

|---|---|---|---|---|---|---|---|

VFIS Proposal
GENERAL LIABILITY

This coverage contains the following four sections:

- **Coverage A. Bodily Injury and Property Damage Liability** protects you when claims are made against you because of injury to others or damage to their property, unless caused by an auto.

- **Coverage B. Personal and Advertising Injury Liability** protects you when claims are made against you because of offenses such as false arrest, wrongful eviction or slander.

- **Coverage C. Professional Health Care Liability** protects you when claims are made against you as a result of your handling of patients, or providing, or failing to provide, medical services.

- **Coverage D. Medical Expense** protects you when claims are made against you as a result of injuries suffered by the public (not your volunteers or employees) because of your premises or operations. These expenses are payable even if the injury occurred through no fault of your own.

<table>
<thead>
<tr>
<th>Coverages</th>
<th>Limits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each Occurrence or Medical Incident</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Personal and Advertising Injury (each offense)</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Fire Damage Legal Liability (any one fire)</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Medical Expense (each accident)</td>
<td>$10,000</td>
</tr>
<tr>
<td>General Aggregate</td>
<td>$3,000,000</td>
</tr>
<tr>
<td>(the total payable in any policy term)</td>
<td></td>
</tr>
<tr>
<td>Products / Completed Operations Aggregate</td>
<td>$3,000,000</td>
</tr>
<tr>
<td>(the total payable in any policy term)</td>
<td></td>
</tr>
</tbody>
</table>

**Optional Coverages (apply only if checked)**

- **Employer’s (Stop Gap) Liability**
  - Provides General Liability and Auto Liability coverage to you (the insured organization) if a volunteer or employee alleges they were injured on the job and are entitled to sue the organization and seek damages beyond the benefits available under the applicable Workers’ Compensation statute.
  - Needed when the insured’s Workers’ Compensation policy provided for your volunteers and/or employees does not contain Part Two — Employer’s Liability.

- **Owned Watercraft Liability (boats exceeding 100 horsepower)**
MANAGEMENT LIABILITY

<table>
<thead>
<tr>
<th></th>
<th>Limits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each Offense or Wrongful Act</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Aggregate (the total payable in any policy term)</td>
<td>$3,000,000</td>
</tr>
<tr>
<td>Defense Expense for Injunctive Relief</td>
<td>$50,000</td>
</tr>
</tbody>
</table>

☐ "Claims made" basis
- This means that coverage is provided only for claims that are reported during the policy period, regardless of when the incident giving rise to a claim occurred. VFIS covers claims arising from incidents that occurred prior to the initial policy period as long as you had no reason to suspect that a claim might be presented as a result of the incident.
- If you are aware of any such incidents, be sure to report them to your agent immediately.

☐ "Occurrence" basis
- This means that coverage is provided only for claims arising out of incidents that occur during the policy period, regardless of when the claim is eventually reported.
- You should not purchase occurrence coverage unless:
  - You are currently insured on an occurrence basis, or
  - You are currently insured on a claims made basis and you have decided to purchase a supplemental extended reporting period from your current carrier.

Cyber Liability and Privacy Crisis Management Expense
- Cyber Liability protects you when claims are made against you for monetary damages arising out of an electronic information security event.
- Privacy Crisis Management Expense reimburses for expenses you incur as a result of a privacy crisis management event first discovered during the policy period. This first party coverage is intended to provide professional expertise in the identification and mitigation of a privacy breach while satisfying all Federal and State statutory requirements.
- Cyber Extortion Expense reimburses for expenses you incur as a result of a cyber extortion threat first made against you during the policy period.

Cyber Liability
Each Event Limit: $1,000,000
Retroactive Date: None

Privacy Crisis Management Expense
Each Event Limit: $50,000
Retroactive Date: None
Deductible: $0

Cyber Extortion Expense
Each Event Limit: $20,000
Deductible: $0

Privacy Crisis Management Expense and Cyber Extortion Expense
Aggregate Limit: $50,000
MANAGEMENT LIABILITY

Coverage Highlights

Management Liability coverage protects you against claims for monetary damages arising out of:

- **Employment-related practices**, such as wrongful termination, failure to promote or sexual harassment.

  **Example:** A paid firefighter is terminated in July of 1999, and she is unable to find other similar employment until January of 2001. At a trial held later that year, she is successful in proving that she was wrongfully terminated and is awarded lost wages for the eighteen months she was unemployed. The organization’s liability for these wages would be covered; liability for back wages, overtime or similar damages required by law or regulation are the obligation of the organization and would not be covered. This coverage would provide you with the cost of your legal defense, and pay an award up to the limit of liability.

- Errors in the **administration of employee benefit plans**, such as Accident and Sickness coverage, Group Life or Workers’ Compensation.

  **Example:** A paramedic covered under an Accident & Sickness policy gives instructions to the squad’s insurance administrator to name his daughter as his beneficiary. Following his death from an on-the-job traffic accident, his daughter learns that she is not entitled to any benefits under the policy because the change of beneficiary card was misplaced and never processed. She brings suit to recover the money she would have received had the change of beneficiary been handled properly. This coverage would provide you with the cost of your legal defense, and pay an award up to the limit of liability.

- Other **wrongful acts** not specifically excluded.

  **Example:** A taxpayer group brings suit against their fire district and its commissioners, alleging the improper spending of public funds. They argue that the commissioners have wasted their tax money by purchasing a state-of-the-art aerial device for $750,000 even though there are no structures in the district more than two stories tall. This coverage would provide you and your commissioners with the cost of your legal defense, and pay an award up to the limit of liability.

  **Example:** Bids are solicited from outside contractors to build a new ambulance garage. The lowest bid is not accepted, even though it was made by a fully qualified contractor of good reputation. The contractor sues the ambulance district, arguing that his bid was rejected for no good reason and alleging favoritism in the awarding of the contracts. This coverage would provide you with the cost of your legal defense, and pay an award up to the limit of liability.
MANAGEMENT LIABILITY

Coverage Highlights

The following apply unless noted otherwise in this proposal:

**Defense Expense for Injunctive Relief**

A plaintiff may sue your organization not for money but to require action of some type. They're seeking injunctive relief; they want your organization to do something or to stop doing something. This automatic coverage will reimburse your organization up to $50,000 for reasonable legal fees incurred in your defense.

**Example:** A person who was denied volunteer membership by you brings legal action to be admitted as a member.

**Example:** A resident seeks an injunction to stop the fire department's installation of a siren directly behind her house.

**Outside Directorship Liability**

- Automatically covers your volunteers or employees who choose to serve on the board of directors of an outside organization as long as that organization:
  - is not-for-profit, and
  - is related to the emergency services.
- Coverage is excess of any insurance.

**Volunteers and Employees as Insureds**

- Covers all volunteers (whether or not they are members of your organization) and employees while acting on behalf of your organization.
- Other insureds include your officers, directors, commissioners or trustees.
- Also included is your medical director (if any).
- VFIS coverage is primary for all of the above insureds, not excess of any personal insurance that may apply.

**Estates, Heirs, and Legal Representatives**

- Included as insureds.

**Spousal Liability**

- Included, but only for acts within the course and scope of your operations.

**Unlimited Defense Costs**

- The cost to defend you against covered claims is the responsibility of the company and will not erode your liability limits.

**Fair Labor Standards Act Suit Defense Coverage**

- Limit of $100,000 each claim incurred provided for the defense of any claim for violation of the Fair Labor Standards Act.
## MANAGEMENT LIABILITY

### Coverage Highlights

<table>
<thead>
<tr>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blanket Additional Insureds</td>
<td>Automatically covers any person or organization that may be liable for your employment practices, your administration of employee benefit plans or other wrongful acts, but only to the extent of that liability.</td>
</tr>
<tr>
<td>Unintentional Release of HIPAA Information</td>
<td>Limit of $100,000 provided for the payment of fines and penalties assessed upon the insured for HIPAA violations.</td>
</tr>
<tr>
<td>Expanded Aggregate Limit</td>
<td>The Aggregate Limit shown in the schedule applies separately to each named insured (unless you have selected a $10,000,000 aggregate limit).</td>
</tr>
</tbody>
</table>
MANAGEMENT LIABILITY

Cyber Liability and Privacy Crisis Management Expense
Coverage Highlights

Cyber Liability

- Coverage applies to each electronic information security event which includes:
  - Transmission of malware from your computer system to a third party;
  - The inability of an authorized user to access your web site or your computer system because of a denial of service attack;
  - A personal identity event or corporate privacy event caused by information that is obtained or released directly from your computer system.

As used in this definition, a denial of service attack means an intentional attack directly on your computer system that prevents or slows down access to your web site or your computer network. However, a denial of service attack which affects the internet at large and is not directed at your computer system is not an electronic information security event.

Personal Identity Event or Corporate Privacy Event

- What is a personal identity event or corporate privacy event?
  - Unauthorized disclosure of or failure to protect identifiable or confidential corporate information from misappropriation;
  - The failure to disclose or warn of an actual or potential disclosure of misappropriation of personally identifiable or confidential corporate information;
  - Violation of any federal or state privacy statute pertaining to the disclosure or misappropriation of personally identifiable or confidential corporate information.

Privacy Crisis Management Expense Coverage

- Pays on behalf applicable reasonable and necessary fees because of a privacy event which includes:
  - To conduct a computer forensic analysis to determine the cause and extent of the privacy event;
  - Provide a crisis management review and advice by an approved independent crisis management or legal firm;
  - Notification to affected parties for printing, advertising, mailing of materials or other costs;
  - Travel expenses by directors and employees to mitigate damages;
  - Call center services for credit monitoring as well as identity theft education and assistance for affected individuals.

- Privacy crisis management expenses shall not include:
  - Compensation, fees, benefits or overhead of any insured or "employee" of any insured;
  - Costs or expenses that would have been incurred in the absence of the "privacy event";
  - Costs or expenses associated with upgrading, maintaining, improving, repairing or remediating any "computer system", procedures, services or property as a result of a "privacy event".
MANAGEMENT LIABILITY

Cyber Liability and Privacy Crisis Management Expense
Coverage Highlights

Privacy Event
- What is a privacy event?
  - Unauthorized disclosure by you of personally identifiable or confidential corporate information or your failure to protect personally identifiable or confidential corporate information from misappropriation;
  - Failure to disclose or warn of an actual or potential disclosure or misappropriation of personally identifiable or confidential corporate information;
  - Violation of any federal or state privacy statute pertaining to the disclosure or misappropriation of personally identifiable or confidential corporate information.

Cyber Extortion Expense
- Reimburses you for expenses paid in response to a cyber extortion threat.

Cyber Extortion Threat
- What is a cyber extortion threat?
  A cyber extortion threat is a demand for monetary payment based on a credible threat directly involving your computer system (not the internet at large) to:
  - Launch a denial of service attack;
  - Steal, release or publish personally identifiable information or confidential corporate information;
  - Alter, damage or destroy electronic data;
  - Cause you to transfer, pay or deliver any funds or property without your authorization.

Coverage Territory
For cyber liability, privacy crisis management expense and cyber extortion expense coverage, the coverage territory means worldwide, but the event and suit must take place in the U.S., Puerto Rico or Canada.
EXCESS LIABILITY

Excess Liability coverage protects you with the following:

1. It provides excess coverage over your primary liability insurance stated on a schedule of underlying insurance.

2. The Excess Liability policy will automatically take the place of primary liability policies whose aggregate limits have been exhausted.

**Policy Type:** Excess Liability

<table>
<thead>
<tr>
<th>Limits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each Occurrence</td>
</tr>
<tr>
<td>Annual Aggregate</td>
</tr>
<tr>
<td>Retained Limit on Uninsured / Self-Insured Exposures</td>
</tr>
</tbody>
</table>

**Coverage Highlights**

The following apply unless noted otherwise in this proposal:

**Liquor Liability**
- Follows form with underlying coverages.

**Pollution Liability**
- Follows form with underlying coverages.

**Management Liability**
- Follows form with underlying coverages.

**Employer’s Liability**
- Follows form with underlying coverages.

**Unlimited Defense Costs**
- The cost to defend you against covered claims is the responsibility of the company and will not erode your liability limits.

**Expanded Aggregate Limit**
- The aggregate limit shown in the schedule applies separately to each location.

**Unmanned Aircraft (Drones)**
- Coverage is included for unmanned aircraft that is owned, operated, rented or loaned to you.
- $1,000,000 each occurrence/aggregate sublimit applies.
## PREMIUM SUMMARY

### DUPAGE COUNTY 911 EMERGENCY TELEPHONE SYSTEMS BOARD (IL) C01652

<table>
<thead>
<tr>
<th></th>
<th>Premium</th>
<th>Optional Version</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property</td>
<td>$52,970</td>
<td>$39,541</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Decrease of $13,429)</td>
</tr>
<tr>
<td>Crime</td>
<td>Not Requested</td>
<td>Not Requested</td>
</tr>
<tr>
<td>Portable Equipment</td>
<td>$31,667</td>
<td>$22,166</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Decrease of $9,501)</td>
</tr>
<tr>
<td>Auto</td>
<td>$613</td>
<td>Not Requested</td>
</tr>
<tr>
<td>General Liability</td>
<td>$1,388</td>
<td>Not Requested</td>
</tr>
<tr>
<td>Management Liability</td>
<td>$8,111</td>
<td>Not Requested</td>
</tr>
<tr>
<td>Excess Liability</td>
<td>$8,826</td>
<td>Not Requested</td>
</tr>
<tr>
<td><strong>Total Estimated Annual Premium</strong></td>
<td><strong>$103,575</strong></td>
<td><strong>$80,645</strong></td>
</tr>
</tbody>
</table>
PROPOSAL NOTES

Auto
Note: Your Auto Liability quote is for hired and non-owned autos only.

Excess Liability
Note: Coverage is quoted excess of Auto Liability and General Liability and Management Liability.
VFIS ORDER FORM
DUPAGE COUNTY 911 EMERGENCY TELEPHONE SYSTEMS
BOARD (IL) C01652

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Effective/Expiry Dates</th>
<th>Accept Initial to accept coverage</th>
<th>Decline Initial to decline coverage</th>
<th>Premium Quoted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crime</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Portable Equipment</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auto</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Liability</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Management Liability</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Excess Liability</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Payment Plans: Installment Option [ ] Semi-Annual ($2,500 account minimum)
(no installment fee) [ ] Quarterly ($3,500 account minimum)
[ ] Ten Pay ($10,000 account minimum and 25% down payment)

Signature of Insurance Representative ________________________________ Date ______________
Agency Name/Address _____________________________________________
Producer/Service Rep _____________________________________________

Before you return this form, you must:
1. Provide the INSURED’S Federal ID:
2. Identify all mortgagees, loss payees and (for Auto only) additional insureds/lessors (provide address).
3. Choose $1,000,000 underlying limits when there is Excess Liability.

This is not a binder, nor should it be used as one. This form is solely for the purpose of ordering property and casualty insurance coverages for which VFIS has provided a valid quote.

GENERAL FRAUD WARNING NOTICE
Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent act, which is a crime and may subject the person to criminal and civil penalties.

Signature of Insured ________________________________ Date ______________

Comments/Notes:

VFIS Proposal 24
STATE-SPECIFIC FRAUD WARNING NOTICES

Alabama Fraud Warning
Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution fines or confinement in prison, or any combination thereof.

Arkansas Fraud Warning
Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Colorado Fraud Warning
It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

Delaware Fraud Warning
Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, commits a fraudulent act, which is a crime and may subject the person to criminal and civil penalties.

Florida Fraud Warning
Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

Kansas Fraud Warning
Any person who commits a fraudulent insurance act is guilty of a crime and may be subject to restitution, fines and confinement in prison. A fraudulent insurance act means an act committed by any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer or insurance agent or broker, any written statement as part of, or in support of, an application for insurance, or the rating of an insurance policy, or a claim for payment or other benefit under an insurance policy, which such person knows to contain materially false information concerning any material fact thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto.

Kentucky Fraud Warning
Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

Louisiana Fraud Warning
Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Maine Fraud Warning
It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

Maryland Fraud Warning
Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

New Hampshire Statement of Residency
To procure automobile insurance, I hereby attest that I am, and each named insured is, a resident of the State of New Hampshire. I understand that if I falsely claim for myself or any named insured to be a resident of the State of New Hampshire, I am subject to prosecution, imprisonment of up to one year, a fine of $2,000 and the denial of coverage for any loss, not occurring in New Hampshire, under the automobile insurance policy for which I am applying. I also understand that this statement will be relied upon in connection with future renewal of the automobile insurance policy for which I am applying, and that it is my responsibility to inform my insurance company before my next renewal after I or any named insured ceases to be a New Hampshire resident and that I will be subject to the penalties listed above if I fail to do so.

New Jersey Fraud Warning
Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

New Mexico Fraud Warning
Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.
New York Fraud Warning

Commercial Insurance: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

Automobile Insurance: Any person who knowingly and with intent to defraud any insurance company or other person files an application for commercial insurance or a statement of claim for any commercial or personal insurance benefits containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, and any person who, in connection with such application or claim, knowingly makes or knowingly assists, abets, solicits or conspires with another to make a false report of the theft, destruction, damage or conversion of any motor vehicle to a law enforcement agency, the department of motor vehicles or an insurance company, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the value of the subject motor vehicle or stated claim for each violation.

Ohio Fraud Warning

Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

Oklahoma Fraud Warning

WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

Oregon Fraud Warning

Any person who knowingly and with intent to defraud or solicit another to defraud an insurer: (1) by submitting an application, or (2) by filing a claim containing a false statement as to any material fact, may be violating state law.

Pennsylvania Fraud Warning

All Types of Insurance: Any person who knowingly and with intent to defraud any insurance company or other person files an application or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Motor Vehicle Insurance: Any person who knowingly and with intent to injure or defraud any insurer files an application or claim containing any false, incomplete or misleading information shall, upon conviction, be subject to imprisonment for up to seven years and payment of a fine of up to $15,000.

Rhode Island Fraud Warning

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Tennessee Fraud Warning

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

Vermont Fraud Warning

Any person who knowingly presents a false statement in an application for insurance may be guilty of a criminal offense and subject to penalties under state law.

Virginia Fraud Warning

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

Washington Fraud Warning

It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

West Virginia Fraud Warning

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
Form W-9

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1. Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Public Risk Underwriters of Illinois, LLC

2. The name of the entity is a different name of the following seven boxes:

- Individual proprietor or
- Corporation
- Corporation
- Partnership
- Trust/estate
- Other non-taxable entities

3. Limited liability company. Enter the tax classification (LLC Corporation, S-Corporation, Partnership)

Note: Check the appropriate box in line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded for federal income tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

4. Exemptions (codes apply only to certain entities; see instructions on page 3):

- Exempt payee code (if any)
- Exemption from FATCA reporting (for IL)

Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.

Part II Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, is generally your social security number (SSN) for individuals, see the instructions for Part II later. For other entities, it is your employer identification number (EIN). If you do not have a number, see how to get a TIN later.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and

3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is (are) correct.

Certification instructions. You must check all items above if you have been notified by the IRS that you are subject to backup withholding because you have failed to report all interest and dividends on your income tax return. For real estate transactions, Form 1099-INT does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you may not be required to sign this certification, but you must provide your correct TIN. See the instructions for Part II later.

Sign Here

Signature of U.S. person

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (TIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1097-B (proceeds from real estate transactions)
- Form 1096-K (merchandise and third-party network transactions)
- Form 1099 (home mortgage interest, 1098-E (student loan interest), 1098-T (tuition))
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: ____________________________

Bid/Contract/PO #: ____________________________

Company Name: Public Risk Underwriters of Illinois, LLC
Company Contact: David Christensen
Contact Phone: 630-889-3513 Contact Email: DChristensen@bbins.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, “contractor or vendor” includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

X ✔ NONE (check here) - If no contributions have been made

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

X ✔ NONE (check here) - If no contacts have been made

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>David Christensen</td>
<td>630-889-3513</td>
<td><a href="mailto:DChristensen@bbins.com">DChristensen@bbins.com</a></td>
</tr>
</tbody>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name: David Christensen
Title: Sales Representative
Date: Oct 4, 2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page ___ of ___ (total number of pages)
AWARDING RESOLUTION TO ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. (ESRI) PO 919106 FOR A ONE (1) YEAR MAINTENANCE RENEWAL OF ARCGIS DESKTOP ADVANCED SOFTWARE (TOTAL AMOUNT: $10,900.00)

WHEREAS, the DuPage County Emergency Telephone System Board (“DU PAGE ETSB”) is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 (“Act”); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Coordinator recommends DU PAGE ETS Board approval of Procurement Purchase Order Requisition 919106 to Environmental Systems Research Institute, Inc. for a one (1) year maintenance renewal of ArcGIS Desktop Advanced software. The renewal amount is $10,900.00.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Requisition 919106, dated October 12, 2018, covering said maintenance renewal of ArcGIS Desktop Advanced software, be, and is hereby approved by the DU PAGE ETSB to Environmental Systems Research Institute, Inc., 380 New York Street, Redlands, CA 92373, for a total amount of $10,900.00.

Enacted and approved this 13th day of November, 2018 at Wheaton, Illinois.

______________________________
GARY GRASSO, CHAIRMAN

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
**Procurement Review Checklist**  
**Procurement Services Division**  
This form must accompany all Purchase Order Requisitions  
Attach Required Vendor Ethics Disclosure Statement

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Environmental Systems Research Institute, Inc.</th>
<th>Vendor #: 10337</th>
<th>Contract Term: 1 year</th>
<th>Contract Total: $10,900.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept:</td>
<td>ETSB</td>
<td>Contact: Eve Kraus</td>
<td>Phone: 630-550-7743</td>
<td>Assigned Committee: ETSB</td>
</tr>
</tbody>
</table>

**Description of Procurement/Scope of Work/Background**  
Request for approval of Purchase Order 919106 to Environmental Systems Research Institute, Inc. (ESRI) for a one (1) year renewal of ArcGIS Desktop Advanced, ArcGIS Network Analyst for Desktop and ArcGIS Enterprise Standard software licensing. ArcGIS software is used to edit and maintain Geographic Information Systems (GIS) data in 9-1-1 systems.

**Reason for Procurement**  
Renewing ESRI licensing ensures uninterrupted support of the GIS software tools necessary for CAD and CPE maintenance.

**FUNDING SOURCE**
- [ ] Procurement budgeted for (FY and budget code(s)): FY19 4000-5820-53807
- [ ] Budget Transfer (Date) ___________ Add/Remove Information

**DECISION MEMO NOT REQUIRED**
- [ ] LOWEST RESPONSIBLE QUOTE # or BID # ________________________________  
  (QUOTE < $25,000, BID  {$25,000}; attach Tabulation)
- [ ] RENEWAL, Enter Bid # ________________________________  
  Intergovernmental Agreement
- [x] SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)
- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (b) IT/Telecom purchases under $35,000.00  
  [ ] Public Utility
- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding, Explain below:

**DECISION MEMO REQUIRED**
- [ ] Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
- [ ] EXPLANATION OF REQUEST FOR PROPOSAL RFP # ________________________________  
  (Include Evaluation Summary if applicable)
- [ ] RENEWAL OF RFP # ________________________________
- [ ] PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- [ ] OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- [ ] REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- [ ] OTHER THAN LOWEST RESPONSIBLE, BID # ________________________________

---

**PREPARED BY AND APPROVAL(S) (Initials Only)**

<table>
<thead>
<tr>
<th>Prepared By</th>
<th>Date</th>
<th>Recommended for Approval</th>
<th>Date</th>
<th>IT Approval, if required</th>
<th>Date</th>
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<tr>
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<td>Oct 12, 2018</td>
<td></td>
<td>10/12/2018</td>
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</table>

**REVIEWED BY (Initials Only)**

<table>
<thead>
<tr>
<th>Buyer</th>
<th>Date</th>
<th>Procurement Officer</th>
<th>Date</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Chief Financial Officer (Decision Memos Over $25,000)</th>
<th>Date</th>
<th>Chairman's Office (Decision Memos Over $25,000)</th>
<th>Date</th>
</tr>
</thead>
</table>
## Purchase Requisition
**Procurement Services Division**

### Send Purchase Order To:
- **Vendor:** Environmental Systems Research Institute, Inc.
  - **Vendor #:** 10337
  - **Attn:** Shannon Robertson
  - **Email:** srobertson@esri.com
  - **Address:** 380 New York Street
  - **City:** Redlands
  - **State:** CA
  - **Zip:** 92373-8100
  - **Phone:** Fax:

### Send Payments To:
- **Vendor:** Environmental Systems Research Institute, Inc.
  - **Vendor #:** 10337
  - **Attn:** Email:
  - **Address:** PO Box 741076
  - **City:** Los Angeles
  - **State:** CA
  - **Zip:** 90074-1076
  - **Phone:** Fax:

### Send Invoices To:
- **Dept:** DuPage ETSB
  - **Division:**
  - **Attn:** 9-1-1 Coordinator
  - **Email:** etsb911@dupageco.org
  - **Address:** 421 N. County Farm Road
  - **City:** Wheaton
  - **State:** IL
  - **Zip:** 60187
  - **Phone:** 630-550-7743
  - **Fax:**

### Ship To:
- **Dept:** DuPage ETSB
  - **Division:**
  - **Attn:** Email:
  - **Address:** N/A
  - **City:** State:
  - **Zip:**
  - **Phone:** Fax:

### Payment Terms
- **PER 50 ILCS 505/1**
- **Destination**
  - **PO 20 Delivery Date:**
  - **Requisitioner**
  - **Use for:** Contract Start Date: Dec 1, 2018
  - **Contract End Date:** Nov 30, 2019
  - **Use for:** PO25 only

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<th>Dept #</th>
<th>Acctg Unit</th>
<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
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<th>Extension</th>
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<td>4000</td>
<td>5820</td>
<td>53807</td>
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<td>ArcGIS Enterprise Standard Up to Four Cores Maintenance</td>
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</tr>
</tbody>
</table>

**Requisition Total:** $10,900.00

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

Quote 25860648

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):

Electronic Distribution - nothing will be shipped.

---

Attachment: ESRI PO 919106_Redacted (ETS-R-0055-18 : ESRI PO 919106)
# JUSTIFICATION FOR SOLE SOURCE

**PLEASE COMPLETE AND ATTACH TO PURCHASE REQUISITION**

<table>
<thead>
<tr>
<th>REQUISITION #</th>
<th>919106</th>
</tr>
</thead>
<tbody>
<tr>
<td>MANUFACTURER</td>
<td>ESRI</td>
</tr>
<tr>
<td>PRODUCT #</td>
<td>ArcGIS for Desktop Advanced renewal</td>
</tr>
</tbody>
</table>

## DESCRIBE ITEM BEING JUSTIFIED AND ITS FUNCTION:

This is a request to renew the software maintenance agreement which is used to edit and manage geographical data and includes advanced analysis and cartography tools. It is also used to create, manage, and distribute GIS services.

## THIS IS A SOLE SOURCE BECAUSE VENDOR IS:

- [ ] sole provider of a licensed or patented good or service
- [ ] sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
- [ ] sole provider of factory-authorized warranty service
- [ ] sole authorized distributor – manufacturer has established territories (e.g. Caterpillar parts) (Please attach letter from the manufacturer)
- [ ] the manufacturer (please detail below or attach information regarding why only this manufacturers product can be used)
- [ ] the software manufacturer (and sole maintenance/update provider)
- [ ] other – (please detail below or in an attachment)

Vendor's sole source letter is attached.

<table>
<thead>
<tr>
<th>REQUESTED SOURCE</th>
<th>ESRI</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHONE</td>
<td>(888) 377-4575</td>
</tr>
<tr>
<td>CONTACT</td>
<td>Shannon Robertson</td>
</tr>
<tr>
<td>WEBSITE</td>
<td>esri.com</td>
</tr>
</tbody>
</table>

## WHAT NECESSARY AND UNIQUE FEATURES DOES THIS VENDOR’S PRODUCT OR SERVICE PROVIDE WHICH ARE NOT AVAILABLE FROM OTHER VENDORS? (Please be specific)

ESRI is the owner and manufacturer of the ArcGIS software and is the sole-source provider of the maintenance (technical support plus ESRI software updates/upgrades).

## HAS THE MARKET BEEN TESTED LATELY (LAST 12 MONTHS) ON THE APPLICABILITY OF SOLE SOURCE? (If not, why not?)

ESRI is the sole source provider (owner and manufacturer) of software maintenance for ESRI products in the United States.

## WHAT STEPS WERE TAKEN TO VERIFY THAT THESE FEATURES ARE NOT AVAILABLE ELSEWHERE? WERE OTHER BRANDS/MANUFACTURERS EXAMINED? (Please list other products or services examined – include names & phone numbers of people contacted)

As the sole source letter indicates, these services are specific to and provided by ESRI.

---

**DATE**

10/10/2018

**PURCHASING REVIEW DATE**
Subject: Renewal Quotation

Date: 09/01/2018
To: Mike DiGiannantonio
Organization: Dupage County ETSB 911
Fax #: 630-955-1130  Phone #: (630) 550-7784
From: Shannon Robertson
Fax #: 809-307-3083  Phone #: 888-377-4575 Ext. 1533
Email: srobertson@esri.com

Number of pages transmitted (including this cover sheet): 4  Quotation #25860648  Document Date: 09/01/2018

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level:

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit:

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.
Quotation

Date: 09/01/2018

Quotation Number: 25860648

Contract Number: 2011MPA3795

Send Purchase Orders To:
Environmental Systems Research Institute, Inc
380 New York Street
Redlands, CA 92373-8100
Attn: Shannon Robertson

Please include the following remittance address on your Purchase Order:
Environmental Systems Research Institute, Inc
P.O. Box 741076
Los Angeles, CA 90074-1076

For questions regarding this document, please contact Customer Service at 888-377-4575.

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
<th>Material#</th>
<th>Unit Price</th>
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<tbody>
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<td>52384</td>
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<td></td>
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<td>ArcGIS Desktop Advanced Concurrent Use Primary Maintenance</td>
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<td>Start Date: 12/01/2018</td>
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<td>End Date: 11/30/2019</td>
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</table>

Quotation is valid for 90 days from document date.

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization’s budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state’s taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

Issued By: Shannon Robertson Ext: 1533

To expedite your order, please reference your customer number and this quotation number on your purchase order.
<table>
<thead>
<tr>
<th>Date: 09/01/2018</th>
<th>Quotation Number: 25860648</th>
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</thead>
<tbody>
<tr>
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<tr>
<td>Estimated Tax</td>
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</tr>
<tr>
<td>Total</td>
<td>USD 10,900.00</td>
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</table>

DUNS/CEC: 06-313-4175  CAGE: 0AMS3
Date: 09/01/2018  Quotation No: 25860648  Customer No: 363108  Contract No: 2011MPA3795

<table>
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<tr>
<th>Item</th>
<th>Qty</th>
<th>Material#</th>
<th>Unit Price</th>
<th>Extended Price</th>
</tr>
</thead>
</table>

IF YOU WOULD LIKE TO RECEIVE AN INVOICE FOR THIS MAINTENANCE QUOTE YOU MAY DO ONE OF THE FOLLOWING:
- RESPOND TO THIS EMAIL WITH YOUR AUTHORIZATION TO INVOICE
- SIGN BELOW AND FAX TO 909-307-3083
- FAX OR EMAIL YOUR PURCHASE ORDER TO 909-307-3083/Service@esri.com

REQUESTS VIA EMAIL OR SIGNED QUOTE INDICATE THAT YOU ARE AUTHORIZED TO OBLIGATE FUNDS FOR YOUR ORGANIZATION AND THAT YOUR ORGANIZATION DOES NOT REQUIRE A PURCHASE ORDER.

If there are any changes required to your quotation please respond to this email and indicate any changes in your invoice authorization.
If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at http://www.esri.com/~ /media/Files/Pdfs/legal/pdfs/e300.pdf, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri’s standard terms and conditions found at http://www.esri.com/~ /media/Files/Pdfs/legal/pdfs/ma-full/ma-full.pdf apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri’s GSA Federal Supply Schedule. Supplemental terms and conditions found at http://www.esri.com/legal/supplemental-terms-and-conditions apply to some state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri’s offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. The quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy, GSA, BPA) on your ordering document.

By signing below, you are authorizing Esri to issue a software support invoice in the amount of USD__________ plus sales tax, if applicable.

Please check one of the following:

_____ I agree to pay any applicable sales tax.

_____ I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

Signature of Authorized Representative  Date

Name (Please Print)  Title
SOLE SOURCE LETTER
Environmental Systems Research Institute, Inc. (Esri)
380 New York Street
Redlands, CA 92373
E-mail: jricks@esri.com

DATE: October 4, 2018

TO: To Whom It May Concern

FROM: Jackie Ricks, Esri Contract Coordinator/Contracts & Legal Department

RE: Esri Sole Source Justification for Geographic Information System Software

This letter confirms that Esri, as owner and manufacturer, is the sole-source provider of software maintenance (technical support plus Esri software updates/upgrades) for Esri products in the United States.

Esri is the sole-source provider of the following Esri products in the U.S. commercial, state, and local government marketplace:

- AppStudio for ArcGIS
- ArcGIS Desktop & Extensions Subscription (Basic, Advanced, Standard)
- ArcGIS Desktop Advanced
- ArcGIS Desktop Standard
- ArcGIS Developer Subscription
- ArcGIS Enterprise
- ArcGIS for Aviation Bundle
- ArcGIS for Maritime Bundle
- ArcGIS for Server and extensions
- ArcGIS GeoAnalytics Server
- ArcGIS GeoEvent Server
- ArcGIS GIS Server and extensions
- ArcGIS Hub
- ArcGIS Image Server
- ArcGIS Monitor
- ArcGIS Online (excluding data owned by 3rd party providers)
- ArcGIS Runtime and Extensions
- Drone2Map for ArcGIS
- Esri Business Analyst Online
- Esri Business Analyst Server
- Esri Community Analyst
- Esri Defense Mapping Bundle
- Esri MapStudio
- Esri Maps Products
- Esri Services Packages
- Insights for ArcGIS
- Navigator for ArcGIS
- Portal & Hosted Portal for ArcGIS

In an effort to support diversity in federal contracting, Esri has authorized certain businesses (see GSA Advantage! for details) as resellers of perpetual licenses for the following Esri products to eligible entities purchasing under a GSA Schedule. Esri GSA resellers cannot sell Esri software to state or local entities:

- ArcGIS Desktop Advanced
- ArcGIS Desktop Standard

Esri also distributes certain software licenses in combination with non-Esri software or services through open-market value-added resellers and OEMs. If you have further questions, please contact me at 909-793-2853, extension 1-1990.

Jackie Ricks
Required Vendor Ethics Disclosure Statement

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, 'contractor or vendor' includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

- NONE (check here) - If no contributions have been made

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

- NONE (check here) - If no contacts have been made

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature
[Signature]

Printed Name
Chris Johnson

Title
Manager, Commercial & Government Contracts

Date
10/4/18

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)
Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1. Name (as shown on your income tax return); Name is required on this line; do not leave this line blank.
   Environmental Systems Research Institute, Inc
   Esri, Inc

2. Business name/disregarded entity name, if different from above

   Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes:

   - Individual/solo proprietor or single-member LLC
   - C Corporation
   - S Corporation
   - Partnership
   - Trust/estate
   - Limited liability company. Enter the tax classification (C, S, or partnership) later.

   Note: Check the appropriate box for the tax classification of the single-member LLC. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded as a separate entity for federal tax purposes. If you do not have a number, see "How to get a TIN," later.

3. Address (number, street, and apt. or suite no.) See instructions.
   380 New York St (physical) or PO Box 741076 (remittance)

4. Other see instructions (optional)

5. City, state, and ZIP code
   Redlands, CA 92373-8100 (physical) or Los Angeles, CA 90074-1076 (remit)

6. List account number(s) here (optional)

Part I | Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see "How to get a TIN," later.

Note: If the account is in more than one name, see the instructions for line 1. Also see "What Name and Number To Give the Requester" for guidelines on whose name to enter.

Social security number

Employer Identification number

952775732

Part II | Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest and dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person

Date

01/31/2018

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.
AWARDING RESOLUTION TO OPENTEXT, INC. PO 919107 FOR ONE (1) YEAR MAINTENANCE RENEWAL OF BUSINESS INTELLIGENCE SOFTWARE (TOTAL AMOUNT: $21,763.10)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Coordinator recommends DU PAGE ETS Board approval of Procurement Purchase Order Requisition 919107 to OpenText, Inc. for one (1) year maintenance renewal of Business Intelligence software. The renewal amount is $21,763.10.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Requisition 919107, dated October 22, 2018, covering said, Business Intelligence software maintenance renewal, be, and is hereby approved by the DU PAGE ETSB to OpenText, Inc., 2950 S. Delaware Street, Bay Meadows Station Building 3, San Mateo, CA 94403, for a total amount of $21,763.10.

Enacted and approved this 13th day of November, 2018 at Wheaton, Illinois.

__________________________________________
GARY GRASSO, CHAIRMAN

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
## Procurement Review Checklist

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

<table>
<thead>
<tr>
<th>Vendor: OpenText, Inc.</th>
<th>Contract Term: 1 year</th>
<th>Contract Total: $21,763.10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept: ETSB</td>
<td>Contact: Eve Kraus</td>
<td>Assigned Committee: ETSB</td>
</tr>
<tr>
<td>Phone: 630-550-7743</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Description of Procurement/Scope of Work/Background

Request for approval of Purchase Order 919107 to OpenText for a one (1) year renewal of maintenance for Business Intelligence software licenses. The total amount of the renewal for this maintenance agreement is $21,763.10.

### Reason for Procurement

OpenText Business Intelligence software provides query and reporting tools for analyzing information on the Computer Aided Dispatch (CAD) database.

### FUNDING SOURCE

- [x] Procurement budgeted for (FY and budget code(s)): FY19 4000-5820-53807
- [ ] Budget Transfer (Date) __________ Add'l Information

### DECISION MEMO NOT REQUIRED

- [ ] LOWEST RESPONSIBLE QUOTE # or BID # __________ (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)
- [ ] RENEWAL, Enter Bid # __________ Intergovernmental Agreement
- [x] SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)
- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00
- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

### DECISION MEMO REQUIRED

- [ ] Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
- [ ] EXPLANATION OF REQUEST FOR PROPOSAL RFP # __________ (include Evaluation Summary if applicable)
- [ ] RENEWAL OF RFP # __________
- [ ] PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- [ ] OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- [ ] REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- [ ] OTHER THAN LOWEST RESPONSIBLE, BID # __________

### PREPARED BY AND APPROVAL(S) (Initials Only)

<table>
<thead>
<tr>
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<th>Oct 29, 2018</th>
<th>10/13/2018</th>
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<tr>
<td>Prepared By</td>
<td>Date</td>
<td>Recommendation for Approval</td>
<td>Date</td>
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### REVIEWED BY (Initials Only)

<table>
<thead>
<tr>
<th>Buyer</th>
<th>Date</th>
<th>Procurement Officer</th>
<th>Date</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Chief Financial Officer</th>
<th>Date</th>
<th>Chairman's Office</th>
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<tbody>
<tr>
<td>(Decision Memos Over $25,000)</td>
<td>Date</td>
<td>(Decision Memos Over $25,000)</td>
<td>Date</td>
</tr>
</tbody>
</table>

---

Form Optimized for Acrobat and Adobe Reader Version 9 or Later
## Purchase Requisition

**Procurement Services Division**

### Send Purchase Order To:
- **Vendor:** OpenText, Inc.  
  **Vendor #:** 10509  
  **Attn:** Matthew Moffit  
  **Email:** mmoffit@opentext.com  
  **Address:** 2950 S. Delaware Street, Bay Meadows Station Building 3  
  **City:** San Mateo  
  **State:** CA  
  **Zip:** 94403  
  **Phone:** 905-762-6395  
  **Fax:**

### Send Invoices To:
- **Dept:** DuPage ETSB  
  **Division:**
- **Attn:** 9-1-1 Coordinator  
  **Email:** etsb911@dupagecc.org  
  **Address:** 421 N. County Farm Road  
  **Room:**
  **City:** Wheaton  
  **State:** IL  
  **Zip:** 60187  
  **Phone:** 630-550-7743  
  **Fax:**

### Send Payments To:
- **Vendor:** OpenText, Inc.  
  **Vendor #:** 10509  
  **Attn:**
  **Email:**
  **Address:** 24685 Network Place (c/o JP Morgan Lockbox)  
  **City:** Chicago  
  **State:** IL  
  **Zip:** 60673-1246  
  **Phone:**  
  **Fax:**

### Ship To:
- **Dept:** DU-COMM  
  **Division:**
- **Attn:** Scott Klein  
  **Email:** sklein@ducomm.org  
  **Address:** 420 N. County Farm Road  
  **Room:**
  **City:** Wheaton  
  **State:** IL  
  **Zip:** 60187  
  **Phone:**  
  **Fax:**

### Payment Terms
- **PER 50 ILCS 505/1**  
  **Destination**

### Use for
- **PO25 only**
  
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<th>Dept #</th>
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<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
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<td>(20) Business Intelligence Server Concurrent Ports NT Maintenance 12/1/18-11/30/19 (S-BINT12620000_M)</td>
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<td>1000018670 (10) Business Intelligence User 32Bit (English) Maintenance 12/1/18-11/30/19 (S-B322202101E_M)</td>
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<td>EA</td>
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<td></td>
<td>580.33</td>
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</tr>
</tbody>
</table>

**Requisition Total $ 21,763.1**

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

**Reference Number:** RC328927; **Contract Number:** 0012019069; **Term:** 12/1/18-11/30/19

**Special Instructions/Comments to Buyer or Approver** (these comments will **NOT** appear on the Purchase Order):

**User Department Internal Notes** (these comments will **NOT** appear on the Purchase Order):
JUSTIFICATION FOR SOLE SOURCE

(PLEASE COMPLETE AND ATTACH TO PURCHASE REQUISITION)

<table>
<thead>
<tr>
<th>REQUISITION #</th>
<th>919107</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPARTMENT</td>
<td>ETSB</td>
</tr>
<tr>
<td>MANUFACTURER</td>
<td>OpenText, Inc.</td>
</tr>
<tr>
<td>PRODUCT #</td>
<td>Business Intelligence software</td>
</tr>
</tbody>
</table>

**DESCRIBE ITEM BEING JUSTIFIED AND ITS FUNCTION:**

This service provides query and reporting tools for analyzing information on the Computer Aided Dispatch (CAD) database. This software tool was originally provided to DuPage ETSB by Motorola, however, Motorola no longer maintains a third party relationship with OpenText. ETSB now obtains the support directly from OpenText.

**THIS IS A SOLE SOURCE BECAUSE VENDOR IS:**

- [ ] sole provider of a licensed or patented good or service
- [ ] sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
- [ ] sole provider of factory-authorized warranty service
- [ ] sole authorized distributor – manufacturer has established territories (e.g. Caterpillar parts) (Please attach letter from the manufacturer)
- [ ] the manufacturer (please detail below or attach information regarding why only this manufacturer's product can be used)
- [x] the software manufacturer (and sole maintenance/update provider)
- [ ] other – (please detail below or in an attachment)

**REQUESTED SOURCE**

| OpenText, Inc. |
| PHONE          | 905-762-6395 |
| CONTACT        | Matthew Moffitt |
| WEBSITE        | opentext.com |

**WHAT NECESSARY AND UNIQUE FEATURES DOES THIS VENDOR'S PRODUCT OR SERVICE PROVIDE WHICH ARE NOT AVAILABLE FROM OTHER VENDORS? (Please be specific)**

This software allows for query and reporting tools for analyzing information on the CAD database. This is a renewal of licensing.

**HAS THE MARKET BEEN TESTED LATELY (LAST 12 MONTHS) ON THE APPLICABILITY OF SOLE SOURCE? (If not, why not?)**

OpenText is the sole/exclusive owner of all intellectual property required to deliver maintenance and support for the software.

**WHAT STEPS WERE TAKEN TO VERIFY THAT THESE FEATURES ARE NOT AVAILABLE ELSEWHERE? WERE OTHER BRANDS/MANUFACTURERS EXAMINED? (Please list other products or services examined – include names & phone numbers of people contacted)**

As the sole source letter indicates, OpenText, Inc. is the owner and manufacturer of the Business Intelligence software.

10/31/2018

DATE

PACKET PG. 134
## Renewal Notice

**Date:** 10/29/18  
**Reference Number:** RC328927  
**Contract Number:** 0012019069  
**Maintenance Term Start Date:** 12/1/18  
**Maintenance Term Expiration Date:** 11/30/19  
**Quote Expires:** 11/30/18  
**Payment Terms:** Net 30  
**Previous PO Number:** 2849-0001 SERV

### End User Information:
- **Bill To:** Dupage County - ETSB, Emergency Telephone System Board - 10141103  
  421 N County Farm Rd  
  Wheaton, IL, 60187-3978  
  United States
- **Ship To:** Dupage County - ETSB Emergency Telephone System Board - 10141103  
  420 N County Farm Rd  
  Wheaton, IL, 60187-3908  
  United States
- **Send Payments To:** OpenText Inc.  
  24585 Network Place  
  Chicago, IL 60673-1246  
  US

### QTY | PRODUCT | AMOUNT
--- | --- | ---
20 | Business Intelligence Server Concurrent Ports NT Maintenance  
12/01/18 to 11/30/19 | 7,470.05  
(S-BINTI26200000_M)  
1 | Lic BI Server SEnc NT Eng Maintenance  
12/01/18 to 11/30/19 | 6,104.14  
(S-BINTI2620101E_M)  
1 | Business Intelligence Server (Broker) Ad Hoc, NT Maintenance  
12/01/18 to 11/30/19 | 3,052.05  
(S-BINTI26400000_M)  
30 | LIC, BI Server (Broker) Named Ports Maintenance  
12/01/18 to 11/30/19 | 2,394.70  
(S-BISGOO26300000_M)  
10 | Business Intelligence Query User 32Bit (English) Maintenance  
12/01/18 to 11/30/19 | 2,161.83  
(S-BI32I220T101E_M)  
1 | Business Intelligence Query Admin 32Bit (English) Maintenance  
12/01/18 to 11/30/19 | 580.33  
(S-BI32I2201101E_M)

### Summary

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<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subtotal</td>
<td>21,763.10 USD</td>
</tr>
<tr>
<td>Tax</td>
<td>0.00 USD</td>
</tr>
<tr>
<td>Total</td>
<td>21,763.10 USD</td>
</tr>
<tr>
<td>Total After 12/1/18</td>
<td>22,415.99 USD</td>
</tr>
</tbody>
</table>

**Important Reminder**

Renewals on or after the term start date are considered late; a late payment charge will apply and is included herein for reference. Pricing is valid through the quote expiration date, after which time a new quote will be provided, and additional fees assessed.

**Pay Online by Credit Card or Upload a Purchase Order:**
https://support.opentext.com/ir-RC328927-2178310
Renewal Notice
Reference Number: RC328927

Direct All Inquiries to:
Matt Moffit @ 905-762-6395 or ec-supportrenewals@opentext.com or Fax: 905-762-6404
Please reference #RC328927

By accepting this Renewal Notice you authorize OpenText to invoice you for this support renewal.
Should you wish to accept this Renewal Notice through your signature, please sign and email this Renewal Notice to ec-supportrenewals@opentext.com or fax to 905-762-6404

By signing this Renewal Notice or accepting it by email or by issuing a purchase order for the amount set forth above, without introducing changes to the terms, to renew the Support Services or by paying such amount you have entered into a valid agreement for the provision of Support Services on the terms and fees set out herein. You, (i) confirm that you have read, understood and agree to the terms and conditions accompanying this Renewal Notice; and (ii) warrant that you have the authority to bind the End User (Customer) identified above to the details of this Renewal Notice and that no further steps, approvals or authorisations are required to be obtained. OpenText is authorised to issue an invoice for the amounts specified in this Renewal Notice. In the event you require a purchase order or any other document to be issued in order to renew the Support Services, you acknowledge and agree that any preprinted terms contained in or accompanying such purchase order shall have no legal effect even if such purchase order is later in time or OpenText acknowledges or issues an invoice to Customer after receiving the purchase order.

Authorized Signature: 

Name (printed): 

Bill To Address (if different from above): 

Email Address: 

Date: 

Title: 

Terms and Conditions

- With your acceptance of this Renewal Notice OpenText agrees to supply, and Customer agrees to buy, Support Services specified in the Renewal Notice in accordance with the terms and conditions set out in the applicable Software Maintenance Program Handbook available at www.opentext.com/agreements (“SMPH”) and in either (i) the Software Support Terms and Conditions for the country of the OpenText entity named in this Renewal Notice, available at www.opentext.com/agreements, or (ii) a signed agreement between you and Open Text covering the provision of Support Services.

- All Support Software must be licensed by Customer in accordance with the applicable software license agreement signed by the parties, or in the absence of such signed agreement, under the terms of the applicable OpenText End User License Agreement (“EULA”) in force at the time of the original software license purchase for the country of the OpenText entity from which the Support Software was purchased. The current EULA is available at www.opentext.com/agreements.

- OpenText will issue an invoice to Customer and payment is due on or before the date specified on the invoice. A failure to pay the invoice on the due date may entitle Open Text to suspend or terminate the Support Services.

- If you have purchased additional support packages, OpenText customer support services are provided in accordance with the terms of and governed by the applicable OpenText support handbook applicable to the relevant support program subscription sent to you with this quote or available on www.opentext.com/agreements.

- Hardware Service Contract: Where your Renewal Notice includes a hardware service contract, you understand that a failure to provide a Purchase Order due date (if applicable), the hardware manufacturer has the right to conduct an on-site inspection (at your expense) of your equipment before acceptance.
Renewal Notice
Reference Number: RC328927

• Billing/Invoice Address:
  If different from quote, please complete the following:
  Bill To Company: ________________________________

  Bill To Contact: ________________________________

  Bill To Address: ________________________________

• Bill To Arrangements: If you are a third party payer renewing Open Text support on behalf of an Open Text software End User, then you hereby confirm that, by submitting this Renewal Notice, the End User is purchasing support from OpenText on the terms of the applicable SMPH and that the End User constitutes the "customer" under the SMPH located at www.opentext.com/agreements. You acknowledge that payment is on behalf of the End User and that you have no rights to the support services and any failure to make payment to OpenText of any amount due shall be deemed a failure by End User to pay such amount. OpenText may require that you provide confirmation of End User’s acceptance of the terms of the SMPH. OpenText may contact the End User directly. You shall not make any representations, warranties, or guarantees regarding OpenText support services or products and you agree to indemnify OpenText against any and all claims arising as a result of a breach of the foregoing obligations.

"Go Green" To align with OpenText’s corporate efficiency goals, OpenText will deliver a PDF copy of your invoice to the same email address this Support Renewal is being delivered to, unless you specifically request otherwise. If you would prefer an alternate delivery method or that the invoice be sent to an alternate email address, please contact einvoice@opentext.com.
Dear OpenText Customer:

OpenText receives requests for Sole Source letters from time to time. We are providing this statement to you to bring awareness to the options available to you that may assist with your procurement process.

At OpenText, we value our Customers and the opportunity to engage with them directly through the entire Customer Support Service experience. With over 1500 technical support staff worldwide, we believe we are best equipped to meet the support services needs of our Customers.

Participation in the OpenText Software Maintenance Program is a significant factor in the ongoing success of your application of the OpenText family of products. Maintenance and Support for the products developed or acquired by OpenText is offered exclusively by OpenText and its authorized support partners. OpenText is the sole/exclusive owner of, or has sufficient rights to, all intellectual property required to deliver Maintenance and Support for its products, as described in the OpenText Software Maintenance Program Handbook.

We do understand that Customers may have requirements that extend beyond our offerings, and some Customers may prefer to work through a third party for their support services or support procurement needs. OpenText offer Customers (End Users) flexible options and puts the power of these decisions in the hands of our Customers. Please refer to the following pages for more information on the various ways we offer our Software Support and Maintenance program.

Please note that any tender or RFP process is solely the Customer’s process and responsibility. The renewal for Maintenance and Support is expected prior to the anniversary date, where if lapsed, late fees may apply.

If you have any questions, please contact your Support Renewal Specialist (supportrenewals@opentext.com).

Sincerely,

Lisa Boyle
SVP, Customer Support Revenue Programs
Authorized OpenText Support Partner

OpenText offers the designation "Authorized Support Partner" to OpenText Global Partner Program entities on an invitation only basis. Authorized Support Partners are required to:

- maintain technical certifications,
- meet performance standards for support request troubleshooting, and
- satisfy performance standards in relation to End User renewal.

Authorized Support Partners are listed in the OpenText Partner Directory, and if not selected by the Customer as part of the initial software license transaction, would simply require email confirmation from the End User of their preference to work with the Authorized Support Partner.

In this relationship, the Authorized Support Partner resells an OpenText Software Maintenance Program and is solely responsible for engaging with OpenText Customer Support on the Customer's behalf to log support requests and provide level 0/level 1 support, and the Customer engages with the Authorized Support Partner only. OpenText in turn is solely responsible for all maintenance for OT software and provides level 2 and level 3 support services to the Authorized Support Partner in accordance with the applicable OpenText Software Maintenance Program Handbook (SMPH) available at www.opentext.com/agreements. By exception, if OpenText resells a solution that is 100% Third Party (not embedded in the OpenText solution), the Third Party is responsible for level 2 and level 3 support services, and OpenText engages the Third-Party vendor for support services on behalf of the Authorized Support Partner.

Please see the Appendix for expanded support level descriptions.

Any services that a Partner offers over and above those outlined in the applicable SMPH available at www.opentext.com/agreements are the sole responsibility of the Partner.

Escalations

Even in cases where a Customer elects to work through an OpenText Authorized Support Partner, the Customer can raise concerns it may have relating to support delivery matters with OpenText and may request to work directly with OpenText or another Authorized Support Partner.

Other Authorized Contacts

Customers may assign Customer-trusted "Authorized Contacts" or "Agents" that are responsible for acting on the Customer's behalf in relation to support matters. Such third parties are not required to be members of the OpenText Global Partner Program nor are they required to be OpenText Authorized Support Partners.
Authorized Technical Point of Contact

Customers control the roles of their contacts associated with their account in MySupport. This self-management tool is available to Customers 7x24, except during maintenance outages.

"Technical" points of contact are authorized to open support requests and engage with OpenText technical support resources. The Customer Admin has the right to promote/demote account points of contact to Technical or Read Only. This extends to any third-party point of contact as well. A Customer point of contact is the Admin in all cases and controls the permissions of contacts associated with their account, even if working through an OpenText Authorized Support Partner.

Alternatively, Customers may contact OpenText and provide written authorization of a third-party contact (email is acceptable). It is the responsibility of the Customer, however, to audit and maintain account access. The appointment of third-party contacts is done by way of an arrangement between the Customer and the third-party, there is no contractual relationship between OpenText and the third-party.

About OpenText

OpenText enables the digital world, creating a better way for organizations to work with information, on-premises or in the cloud. For more information about OpenText (NASDAQ: OTEX, TSX: OTEX), visit opentext.com.

Connect with us:

OpenText CEO Mark Barrerechea's blog

Twitter | LinkedIn

The Information Company
Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

1. Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

OPEN TEXT INC

2. Business name/described entity name, if different from above.

3. Check appropriate box for federal tax classification of the person whose name is on line 1. Check only one of the following seven boxes.

- Individual sole proprietor or single-member LLC
- C Corporation
- S Corporation
- Partnership
- Trust/estate
- Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership)
- Other (see instructions)

4. Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

- Exempt paysor code (if any)
- Exemption from FATCA reporting code (if any)

(Appplies to accounts maintained outside the U.S.)

5. Address (number, street, and apt. or suite no.) See instructions.

24685 NETWORK PLACE (C/O JP MORGAN LOCKBOX)

6. City, state, and ZIP code.

CHICAGO, IL 60673-1246

7. List account number(s) here (optional).

Requestor's name and address (optional)

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole owner, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.

Social security number

or

Employer identification number

4 6 0 5 2 5 4 8 3

Part II. Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and

3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person

Date

Feb 02, 2018

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-INT (interest earned or paid)
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County’s Contractual Obligation.

Date: Oct 18, 2018
Bid/Contract/PO #: RC326927

Company Name: OpenText Inc.
Contact Phone: (905) 762-6395
Company Contact: Matt Moffit
Contact Email: supportrenewals@opentext.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

**NONE (check here) - If no contributions have been made**

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

**NONE (check here) - If no contacts have been made**

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order除外 those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name: Alan MacDonald
Title: Director, Maintenance Renewals
Date: Oct 31, 2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page of (total number of pages)
AWARDING RESOLUTION TO DELL MARKETING LP PO 919112 FOR REPLACEMENT SERVERS FOR NETRMS (TOTAL AMOUNT: $36,121.91)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB ordinance; and

WHEREAS, the 9-1-1 System Coordinator recommends DU PAGE ETS Board approval of Procurement Purchase Order Requisition 919112 to Dell Marketing LP to replace servers for NetRMS that have reached end of life. Total amount of $36,121.91.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Requisition 919112, dated October 24, 2018, covering said, replacement of NetRMS servers, be, and is hereby approved by the DU PAGE ETSB to Dell Marketing LP, One Dell Way, Round Rock, TX 78682 for a total of $36,121.91.

Enacted and approved this 13th day of November, 2018 at Wheaton, Illinois.

________________________________
GARY GRASSO, CHAIRMAN

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
**Procurement Review Checklist**

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions

Attach Required Vendor Ethics Disclosure Statement

<table>
<thead>
<tr>
<th>Vendor: Dell Marketing, LP</th>
<th>Vendor #: 10850</th>
<th>Contract Term: One time purchase</th>
<th>Contract Total: $36,121.91</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept: ETSB</td>
<td>Contact: Eve Kraus</td>
<td>Phone: 630-550-7743</td>
<td>Assigned Committee: ETSB</td>
</tr>
</tbody>
</table>

**Description of Procurement/Scope of Work/Background**

Recommendation for approval of Purchase Order 919112 to Dell Marketing, LP per Master Price Agreement MHEC-07012015 for replacement servers for NetRMS. The requested purchase is for a total of $36,121.91.

**Reason for Procurement**

The current NetRMS servers have reached their end of life and are due to be replaced.

**FUNDING SOURCE**

- [ ] Procurement budgeted for (FY and budget code(s)): FY19 4000-5820-54100
- [ ] Budget Transfer (Date) ________________ Add'l Information

**DECISION MEMO NOT REQUIRED**

- [ ] LOWEST RESPONSIBLE QUOTE # or BID # ____________________ (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)
- [ ] RENEWAL, Enter Bid # ____________________ Intergovernmental Agreement
- [ ] SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)
- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00 [ ] Public Utility
- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

**DECISION MEMO REQUIRED**

- [ ] Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCSS25)
  - Under Government Joint Purchasing Act (30ILCSS25) select one below
  - [ ] Other Government Entity: MHEC-07012015, Dell Contract No 99AGZ

- [ ] EXPLANATION OF REQUEST FOR PROPOSAL RFP # ____________________ (include Evaluation Summary if applicable)
- [ ] RENEWAL OF RFP # ____________________
- [ ] PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- [ ] OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- [ ] REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- [ ] OTHER THAN LOWEST RESPONSIBLE, BID # ____________________

**PREPARED BY AND APPROVAL(S) (Initials Only)**

<table>
<thead>
<tr>
<th>Prepared By</th>
<th>Date</th>
<th>Recommended for Approval</th>
<th>Date</th>
<th>N/A Approval, if required</th>
<th>Date</th>
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<tr>
<td>EK</td>
<td>Oct 24, 2018</td>
<td>____________________</td>
<td>10/3/2018</td>
<td>N/A</td>
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**REVIEWED BY (Initials Only)**

<table>
<thead>
<tr>
<th>Buyer</th>
<th>Date</th>
<th>Procurement Officer</th>
<th>Date</th>
</tr>
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<tbody>
<tr>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Chief Financial Officer</th>
<th>Date</th>
<th>Chairman's Office</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Decision Memos Over $25,000)</td>
<td>______</td>
<td>(Decision Memos Over $25,000)</td>
<td>______</td>
</tr>
</tbody>
</table>
Purchase Requisition
Procurement Services Division

Send Purchase Order To: Vendor: Dell Marketing, LP  Vendor #: 10850
Attn: Devin Wells  Email: devin.wells@dell.com
Address: One Dell Way
City: Round Rock  State: TX  Zip: 78682
Phone: Fax:

Send Invoices To: Dept: DuPage ETSB  Division:
Attn: 9-1-1 Coordinator  Email: etsb911@dupageco.org
Address: 421 N. County Farm Road  Room;
City: Wheaton  State: IL  Zip: 60187
Phone: Fax:

Send Payments To: Vendor: Dell Marketing, LP  Vendor #: 10850
Attn:  Email: etsb911@dell.com
Address: c/o Dell USA LP, PO Box 802816
City: Chicago  State: IL  Zip: 60680
Phone: Fax:

Payment Terms F.O.B. PO 20 Delivery Date Requisitioner
PER 50 ILCS 505/1 Destination Dec 1, 2018 Eve Kraus
Use for Contract Administrator  Use for
PO25 only

<table>
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<th>UOM</th>
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<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
<th>Unit Price</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
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<td>EA</td>
<td>Dell EMC ME4024 Storage Array - [amer_me4024_13100]</td>
<td>Dell EMC ME4024 Storage Array - [amer_me4024_13100]</td>
<td>19</td>
<td>4000</td>
<td>5820</td>
<td>54100</td>
<td>11,331.25</td>
<td>11,331.25</td>
</tr>
<tr>
<td>2</td>
<td>1</td>
<td>EA</td>
<td>2x SAS 12Gb/s HBA External Controller, Full-Height, Cus Kit - Supports 13G and 14G Servers</td>
<td>2x SAS 12Gb/s HBA External Controller, Full-Height, Cus Kit - Supports 13G and 14G Servers</td>
<td>19</td>
<td>4000</td>
<td>5820</td>
<td>54100</td>
<td>271.66</td>
<td>271.66</td>
</tr>
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<td>3</td>
<td>2</td>
<td>EA</td>
<td>PowerEdge R640</td>
<td>PowerEdge R640</td>
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<tr>
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<td>EA</td>
<td>PowerEdge R740</td>
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<td>5820</td>
<td>54100</td>
<td>8,226.35</td>
<td>16,452.70</td>
</tr>
</tbody>
</table>

Requisition Total $ 36,121.91

Header Comments (these comments will appear on the PO20 and PO25 Purchase Order):
Quotes: 3000030127158.1; 3000030114921.1; 3000030114822.1 919112

Special Instructions/Comments to Buyer or Approver (these comments will NOT appear on the Purchase Order):

User Department Internal Notes (these comments will NOT appear on the Purchase Order):
Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Recommendation for the approval of Purchase Order 919112 made through the Master Price Agreement MHEC-07012015 for servers for NetRMS in the amount of $36,121.91.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The current NetRMS servers have reached their end of life and are due to be replaced. The users have been advised of this replacement and agree to the three (3) year repayment schedule.

Strategic Impact

Select one of the five strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

This procurement allows ETSB to purchase replacement equipment at a discounted rate. These costs will be recovered through an equipment replacement reimbursement schedule with the NetRMS users.

Source Selection/Vetting Information - Describe method used to select source.

This Purchase Order 919112 is made through the master price agreement between Midwestern Higher Education Commission and Dell Marketing, L.P. (MHEC-07012015), Dell contract code 99AGZ, at a discounted rate, through quote numbers: 3000030127158.1, 3000030114921.1 and 3000030114822.1.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1. Approve Purchase Order 919112 to allow for the purchase of servers to replace end of life equipment.
2. Deny Purchase Order 919112 and delay the procurement of replacement servers to run NetRMS.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

This is a budgeted expense for FY19 4000-5820-54100.
A quote for your consideration!

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

Quote number: 3000030127158.1
Quote date: Oct. 23, 2018
Quote expiration: Nov. 22, 2018
Solution ID: 10236327
Deal ID: 15389468

Company name: DUPAGE COUNTY
Customer number: 15805502
Phone: (630) 682-7530

Sales rep information:
Devin Wells
Devin_Wells@Dell.com
(800) 456-3355
Ext: 5131453

Billing Information:
DUPAGE COUNTY
421 N COUNTY FARM RD
WHEATON
IL 60187-3978
US
(630) 682-7530

Pricing Summary

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dell EMC ME4024 Storage Array - [amer_me4024_13100]</td>
<td>1</td>
<td>$11,331.25</td>
<td>$11,331.25</td>
</tr>
<tr>
<td>2x SAS 12Gbps HBA External Controller, Full-Height ,Cus Kit -</td>
<td>1</td>
<td>$271.66</td>
<td>$271.66</td>
</tr>
<tr>
<td>Supports 13G and 14G Servers</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Subtotal: $11,602.91
Shipping: $0.00
Environmental Fees: $0.00
Non-Taxable Amount: $11,602.91
Taxable Amount: $0.00
Estimated Tax: $0.00

Total: $11,602.91

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.
Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,
Devin Wells

Order this quote easily online through your Premier page, or if you do not have Premier, using Quote to Order.

Group 1 - Group 1

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2x SAS 12Gbps HBA External Controller, Full-Height, CusKit - Supports 13G and 14G Servers

Estimated delivery date: Nov. 1, 2018
Contract No: 99AGZ
Customer Agreement No: MHEC-07012015

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Subtotal: $11,602.91
Shipping: $0.00
Environmental Fees: $0.00
Estimated Tax: $0.00
Total: $11,602.91
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If this purchase includes services: in addition to the foregoing applicable terms, the terms of your service contract will apply (Consumer;Commercial). If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S (www.dell.com/SEULA).

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at https://mozy.com/about/legal/terms.

If your purchase is for Boomi services or support, your use of the Boomi Services (and related professional service) is subject to the terms and conditions located at https://boomi.com/msa.

If this purchase is for (a) a storage product identified in the DELL EMC Satisfaction Guarantee Terms and Conditions located at http://www.emc.com/collateral/sales/dell EMC-satisfaction-guarantee-terms-and-conditions_ex-gc.pdf(“Satisfaction Guarantee”) and (ii) three (3) years of a ProSupport Service for such storage product, in addition to the foregoing applicable terms, such storage product is subject to the Satisfaction Guarantee.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: Dell Marketing L.P.

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.
A quote for your consideration!

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

Quote number: 3000030114921.1
Quote date: Oct. 22, 2018
Quote expiration: Nov. 21, 2018
Deal ID: 16003447

Company name: DUPAGE COUNTY
Sales rep information: Devin Wells
Devin_Wells@Dell.com
(800) 456-3355
Ext: 513143

Customer number: 15805502
Billing Information:
DUPAGE COUNTY
421 N COUNTY FARM RD
WHEATON
IL 60187-3978
US
(630) 682-7530

Pricing Summary

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Subtotal: $8,066.30
Shipping: $0.00
Environmental Fees: $0.00
Non-Taxable Amount: $8,066.30
Taxable Amount: $0.00
Estimated Tax: $0.00
Total: $8,066.30

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.
Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,

Devin Wells

Order this quote easily online through your Premier page, or if you do not have Premier, using Quote to Order

Shipping Group 1

Shipping Contact: JOAN MORANGE
Shipping phone: (630) 682-7530
Shipping via: Standard Delivery
Shipping Address:
421 NORTH COUNTY FARM RD
WHEATON
IL 60187-3978
US

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Subtotal: $8,066.30
Shipping: $0.00
Environmental Fees: $0.00
Estimated Tax: $0.00
Total: $8,066.30
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If your purchase is for Boomi services or support, your use of the Boomi Services (and related professional service) is subject to the terms and conditions located at https://boomi.com/msa.

If this purchase is for (a) a storage product identified in the DELL EMC Satisfaction Guarantee Terms and Conditions located at http://www.emc.com/collateral/sales/dellemc-satisfaction-guarantee-terms-and-conditions_ex-gc.pdf("Satisfaction Guarantee") and (ii) three (3) years of a ProSupport Service for such storage product, in addition to the foregoing applicable terms, such storage product is subject to the Satisfaction Guarantee.

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A quote for your consideration!

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Quote number: 3000030114822.1
Quote date: Oct. 22, 2018
Quote expiration: Nov. 21, 2018
Deal ID: 16003447

Company name: DUPAGE COUNTY
Sales rep information:
Devin Wells
Devin_Wells@Dell.com
(800) 456-3355
Ext: 5131453

Customer number: 15805502
Phone: (630) 682-7530

Billing Information:
DUPAGE COUNTY
421 N COUNTY FARM RD
WHEATON
IL 60187-3978
US
(630) 682-7530

Pricing Summary

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Subtotal: $16,452.70
Shipping: $0.00
Environmental Fees: $0.00
Non-Taxable Amount: $16,452.70
Taxable Amount: $0.00
Estimated Tax: $0.00
Total: $16,452.70

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Devin Wells

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Shipping Group 1

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<td>374-BBNL Intel Xeon Gold 6126 2.6G, 12C/24T, 10.4GT/s, 19.25M Cache, Turbo, HT (125W) DDR4-2666</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>412-AAIQ Standard 1U Heatsink</td>
<td>2</td>
<td></td>
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</tr>
<tr>
<td>412-AAIQ Standard 1U Heatsink</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>370-ADNU 2666MT/s RDIMMs</td>
<td>2</td>
<td></td>
<td></td>
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<tr>
<td>370-AAIP Performance Optimized</td>
<td>2</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Part Number</td>
<td>Description</td>
<td>Quantity</td>
<td></td>
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<tr>
<td>-------------</td>
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<tr>
<td>780-BCDP</td>
<td>RAID 5</td>
<td>2</td>
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<tr>
<td>405-AAMR</td>
<td>PERC H730P RAID Controller, 2GB NV Cache, Adapter, Full Height</td>
<td>2</td>
<td></td>
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<tr>
<td>619-ABVR</td>
<td>No Operating System</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>421-5736</td>
<td>No Media Required</td>
<td>2</td>
<td></td>
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<tr>
<td>379-BCQY</td>
<td>iDRAC Group Manager, Disabled</td>
<td>2</td>
<td></td>
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<tr>
<td>379-BCSG</td>
<td>iDRAC, Legacy Password</td>
<td>2</td>
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<tr>
<td>330-BBHE</td>
<td>Riser Config 3, 2 x8, 3 x16 slots</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>540-BBUK</td>
<td>Broadcom 57416 2 Port 10Gb Base-T + 5720 2 Port 1Gb Base-T, rNDC</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>429-ABBJ</td>
<td>No Internal Optical Drive</td>
<td>2</td>
<td></td>
<td></td>
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<tr>
<td>384-BBPY</td>
<td>6 Standard Fans for R740/740XD</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>450-ADWP</td>
<td>Single, Hot-plug Power Supply (1+0), 495W</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>350-BBBW</td>
<td>No Bezel</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>350-BBKJ</td>
<td>Dell EMC Luggage Tag</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>350-BBJV</td>
<td>No Quick Sync</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>750-AAAF</td>
<td>Power Saving Dell Active Power Controller</td>
<td>2</td>
<td></td>
<td></td>
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<tr>
<td>770-BBBQ</td>
<td>ReadyRails Sliding Rails Without Cable Management Arm</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>631-AACK</td>
<td>No Systems Documentation, No OpenManage DVD Kit</td>
<td>2</td>
<td></td>
<td></td>
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<tr>
<td>332-1286</td>
<td>US Order</td>
<td>2</td>
<td></td>
<td></td>
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<tr>
<td>813-9119</td>
<td>Dell Hardware Limited Warranty Plus On-Site Service</td>
<td>2</td>
<td></td>
<td></td>
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<tr>
<td>813-9126</td>
<td>ProSupport: Next Business Day On-Site Service After Problem Diagnosis, 3 Years</td>
<td>2</td>
<td></td>
<td></td>
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<tr>
<td>813-9138</td>
<td>ProSupport: 7x24 HW/SW Technical Support and Assistance, 3 Years</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>989-3439</td>
<td>Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800-945-3355</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>900-9997</td>
<td>On-Site Installation Declined</td>
<td>2</td>
<td></td>
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<tr>
<td>973-2426</td>
<td>Declined Remote Consulting Service</td>
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<tr>
<td>370-ADNF</td>
<td>32GB RDIMM 2666MT/s Dual Rank</td>
<td>4</td>
<td></td>
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<tr>
<td>400-ASHE</td>
<td>1TB 7.2K RPM NLSAS 12Gbps 512n 2.5In Hot-plug Hard Drive</td>
<td>6</td>
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<td></td>
</tr>
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<td>Part Number</td>
<td>Description</td>
<td>Quantity</td>
<td>Price</td>
<td>Total</td>
</tr>
<tr>
<td>-------------</td>
<td>-------------</td>
<td>----------</td>
<td>-------</td>
<td>-------</td>
</tr>
<tr>
<td>385-BBKS</td>
<td>iDRAC9, Express</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>528-BCBW</td>
<td>MAC Address Reporting Service</td>
<td>2</td>
<td></td>
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<tr>
<td>450-AALV</td>
<td>NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America</td>
<td>2</td>
<td></td>
<td></td>
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<tr>
<td>800-BBDM</td>
<td>UEFI BIOS Boot Mode with GPT Partition</td>
<td>2</td>
<td></td>
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</tbody>
</table>

Subtotal: $16,452.70  
Shipping: $0.00  
Environmental Fees: $0.00  
Estimated Tax: $0.00  
Total: $16,452.70
Unless you have a separate written agreement that specifically applies to this order, your order is subject to Dell's Terms of Sale (for consumers the terms include a binding arbitration provision). Please see the legal disclaimers below for further information.

Important Notes

Terms of Sale

Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request: Dell's Terms of Sale (www.dell.com/learn/us/en/uscorp1/terms-of-sale), which include a binding consumer arbitration provision and incorporate Dell's U.S. Return Policy (www.dell.com/returnpolicy) and Warranty (for Consumer warranties; for Commercial warranties).

If this purchase includes services: in addition to the foregoing applicable terms, the terms of your service contract will apply (Consumer; Commercial). If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S (www.dell.com/SEULA).

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at https://mozy.com/about/legal/terms.

If your purchase is for Boomi services or support, your use of the Boomi Services (and related professional service) is subject to the terms and conditions located at https://boomi.com/msa.

If this purchase is for (a) a storage product identified in the DELL EMC Satisfaction Guarantee Terms and Conditions located at http://www.emc.com/collateral_sales/dellemc-satisfaction-guarantee-terms-and-conditions_ex-gc.pdf ("Satisfaction Guarantee") and (ii) three (3) years of a ProSupport Service for such storage product, in addition to the foregoing applicable terms, such storage product is subject to the Satisfaction Guarantee.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: Dell Marketing L.P.

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.
W-9

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1. Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
   Dell Marketing LP

2. Business name/disregarded entity name, if different from above

3. Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.
   - Individual/sole proprietor or single-member LLC
   - Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership)
   - Other (see instructions)

4. Exemptions (codes apply only to certain entities, not individuals; see instructions on page 9):
   - Exempt payee code (if any)
   - Exemption from FATCA reporting code (if any)

5. Address (number, street, and apt. or suite no.) See instructions.
   C/O Dell USA LP P.O. Box 802816
   Chicago, IL 60680-2816

6. City, state, and ZIP code

7. List account number(s) here (optional)

Part I
Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part II, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.

Social security number

Employer Identification number

Part II
Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or number for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of person

Date

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1098-K (merchant card and third party network transactions)
- Form 1099 (home mortgage interest)
- Form 1086 (student loan interest)
- Form 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.
**Required Vendor Ethics Disclosure Statement**

Failure to complete and return this form may result in delay or cancellation of the County’s Contractual Obligation.

<table>
<thead>
<tr>
<th>Company Name: Dell Marketing L.P.</th>
<th>Company Contact: James L. Carranco</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Phone: 1800 981 3355 Ext. 5139196</td>
<td>Contact Email: <a href="mailto:James_L_Carranco@dell.com">James_L_Carranco@dell.com</a></td>
</tr>
</tbody>
</table>

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

   - **NONE (check here) - If no contributions have been made**

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

   - **NONE (check here) - If no contacts have been made**

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

   - **Dell will notify SAM of any changes in status. Dell cannot notify all customers individually.**

   - **Continuing disclosure is required, and I agree to update this disclosure form as follows:**
     - If information changes, within five (5) days of change, or prior to county action, whichever is sooner
     - 30 days prior to the optional renewal of any contract
     - Annual disclosure for multi-year contracts on the anniversary of said contract
     - With any request for change order except those issued by the county for administrative adjustments

The full text for the county’s ethics and procurement policies and ordinances are available at:

   - http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

   - Authorized Signature: Digitally signed by Cyndi Radel - Date: 2018.04.24 06:50:16 -04'00

   - Printed Name: Cynthia B. Radel

   - Title: Contract Program Manager

   - Date: Apr 24, 2018

   - To the best of my knowledge and belief

   - Attach additional sheets if necessary. Sign each sheet and number each page. Page of (total number of pages)
RESOLUTION TO APPROVE ACCESS TO THE DU PAGE EMERGENCY DISPATCH INTEROPERABLE RADIO SYSTEM TALK GROUPS PURSUANT TO POLICY 911-005.2: ACCESS TO THE DU PAGE EMERGENCY DISPATCH INTEROPERABLE RADIO SYSTEM (DEDIRS), AS REQUESTED BY THE METRA POLICE DEPARTMENT

WHEREAS, the DuPage County Emergency Telephone System Board (“DU PAGE ETSB”) is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 (“Act”); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System; and

WHEREAS, the DU PAGE ETSB DuPage Emergency Dispatch Interoperable Radio System (“DEDIRS”) was implemented to provide Emergency 9-1-1 radio communication services through STARCOM21 Site 1 for secure and accessible communications for its member users; and

WHEREAS, the Metra Police Department has requested access to certain talk groups of DEDIRS pursuant to Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS), and in the spirit of public safety and first responder interoperability; and

WHEREAS, the Metra Police Department’s Application has been recommended for approval by the DU PAGE ETSB Policy Advisory Committee (“PAC”) in accordance with policy; and

WHEREAS, the DU PAGE ETS Board has received and reviewed the application of the Metra Police Department detailed in Attachment A of this resolution.

NOW, THEREFORE BE IT RESOLVED, that DuPage ETSB hereby grants access to DEDIRS by the Metra Police Department according to ETS-R-0013-18, Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS), by this resolution.

Enacted and approved this 13th day of November, 2018 at Wheaton, Illinois.

GARY GRASSO, CHAIRMAN

Attest: PAUL HINDS, COUNTY CLERK
**DuPage ETSB DEDIRS Access Application**

### AGENCY INFORMATION

<table>
<thead>
<tr>
<th>Type of Application:</th>
<th>[X] New</th>
<th>[ ] Modification</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAME OF AGENCY:</td>
<td>METRA Police Department</td>
<td></td>
</tr>
<tr>
<td>POINT OF CONTACT:</td>
<td>Commander Brian Windle</td>
<td></td>
</tr>
<tr>
<td>BUSINESS ADDRESS:</td>
<td>546 W. Jackson Blvd, Chicago, IL 60661</td>
<td></td>
</tr>
<tr>
<td>EMAIL ADDRESS:</td>
<td><a href="mailto:bwindle@metarr.com">bwindle@metarr.com</a></td>
<td></td>
</tr>
<tr>
<td>BUSINESS TELEPHONE:</td>
<td>312-322-8911</td>
<td></td>
</tr>
<tr>
<td>MOBILE TELEPHONE:</td>
<td>312-877-2678</td>
<td></td>
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</table>

### APPLICATION INFORMATION

<table>
<thead>
<tr>
<th>Please complete the following information</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Applicant is a unit of local government. If no, explain: (use a separate sheet)</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>The Applicant is requesting access to DEDIRS for certified sworn police personnel or certified fire service personnel.</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>The Applicant is requesting monitoring capabilities only</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>The Applicant is a member of STARCOM21</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>The Applicant understands and accepts that any fees or cost incurred for programming will be the responsibility of the Applicant.</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>The Applicant has received DEDRIS Policy 911-005.7: Procedure for Notification of Use of Access Talk Groups and provided it to their PSAP.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Applicant Equipment Information

- The total number of portable radios (portable and mobile) covered under this request is: 150
- The total number of radios which will be affiliated during any daily operational shift is: 5
- Do the portable radios have encryption: [ ] No [ ] hardware encryption [x ] software encryption
- Are the portables TDMA: [x ] Yes [ ] No If no, use a separate sheet to indicate if/when TDMA will be operational
- Brand and model of radios to be programmed with a DEDIRS talk group: APX 8000 (still tentative as of October 2018)

- The Applicant is requesting use of:
  - [X ] Access Talk Groups 1-8
  - [ ] Any additional talk groups. List on a separate sheet include an explanation as to the need (ie: daily mutual aid etc.)

### Committee/ETS Board Review Process Checklist:

- Applicant has submitted proper paperwork [ ] Yes [ ] No
- Vendor Technical Review of Application Complete [ ] Yes [ ] No
- 14 Day Notice to Members via PSAPs is complete [ ] Yes [ ] No
- Posted on Committee Agenda Date: ____________________________ [ ] Yes [ ] No
- Vote of Committee: Ayes_____ Opposed_____ Abstain_____ Absent_____ Approved [ ] Yes [ ] No
- Action or Direction Based on Vote: [ie TOT ETSB, request additional information, denied] [ ] Yes [ ] No
- Posted on ETSB Agenda Date: ____________________________ [ ] Yes [ ] No
- Vote of ETSB Board: Ayes_____ Opposed_____ Abstain_____ Absent_____ Resolution No: Approved [ ] Yes [ ] No

Additional Information or Action from ETS Board:
June 1, 2018

Linda Zerwin, Director DuPage E.T.S.B.
421 N. County Farm Road
Wheaton, IL 60187

Ms. Zerwin,

This letter is to request the Metra Police Department access/authority onto the DuPage E.T.S.B. DEDIRS, this for the purpose of communicating with DuPage police and fire agencies within DuPage County. The Metra Police Department is in the process of becoming a StarCom21 customer and when in the area will utilize our existing DuPage (DEDIRS) StarCom21 radio infrastructure for their communications. With that said, there appears to me there will be no additional radio traffic experienced by allowing Metra Police Department access onto the DuPage StarCom21 radio system.

This request is for the Metra Police Department, in exchange for the DuPage County E.T.S.B. allowing the Metra Police Department access onto our talkgroups, the Metra Police Department will allow DuPage Users access onto dispatch and some administrative Metra Police Department talkgroups.

Talkgroups that are being requested by Metra Police Department are listed below:

<table>
<thead>
<tr>
<th>Metra Police Talkgroup</th>
<th>DuPage Police Talkgroup</th>
<th>Metra Police Talkgroup</th>
</tr>
</thead>
<tbody>
<tr>
<td>DU 1East</td>
<td>FD North</td>
<td>DU GLENE LCL</td>
</tr>
<tr>
<td>DU 1North</td>
<td>FD South</td>
<td>DU HINSD LCL</td>
</tr>
<tr>
<td>DU 1South</td>
<td>FD East</td>
<td>DU HPARK LCL</td>
</tr>
<tr>
<td>DU 3South</td>
<td>FD West</td>
<td>DU ITASC LCL</td>
</tr>
<tr>
<td>DU 1West</td>
<td>DU ACDC Fire1</td>
<td>DU LISLE LCL</td>
</tr>
<tr>
<td>DU 3East</td>
<td>DU ACDC Fire2</td>
<td>DU LMBRD LCL</td>
</tr>
<tr>
<td>DU 3South</td>
<td>DU ACDC Fire3</td>
<td>DU ROSEL LCL</td>
</tr>
<tr>
<td>DU 3West</td>
<td>DU UNITED 1</td>
<td>DU VPKAR LCL</td>
</tr>
<tr>
<td>DU 7West</td>
<td>DU UNITED 2</td>
<td>DU WARVL LCL</td>
</tr>
<tr>
<td>DU ACDC1</td>
<td>DU UNITED 3</td>
<td>DU WESTM LCL</td>
</tr>
<tr>
<td>DU ACDC2</td>
<td>DU BARTL LCL</td>
<td>DU WHCGO LCL</td>
</tr>
<tr>
<td>DU ACDC3</td>
<td>DU BNSV LCL</td>
<td>DU WHETN LCL</td>
</tr>
<tr>
<td>DU ACDC4</td>
<td>DU CLRHN LCL</td>
<td>DU WOODL LCL</td>
</tr>
<tr>
<td>DU DPSO F1</td>
<td>DU DWGRV LCL</td>
<td>DU DWG WT2</td>
</tr>
</tbody>
</table>
In the past there have been conversations on the best way for Metra Police to communicate with the agencies they work with, this solution seems to the most productive and efficient way to allow access to their respective police and fire channels. A recommendation should be made by the Policy Advisory Committee to discuss this further and determine the best practice for the Metra Police Department to communicate if this is not acceptable to ETSB. It should be noted the Metra Police Department is not requesting any encrypted talkgroups at this time, of course as technology changes their desire too may change.

As stated before, the Metra Police Department has applied to become a customer on the Motorola StarCom21 system. Their usage of the DuPage County DEDIRS radios channels should have no additional impact on the current DEDIRS system, provided they are allowed StarCom21 access.

The Metra Police Department understands they will be responsible for all programming costs of their radios.

Allowing the Metra Police Department access to specified talkgroups in DuPage County makes sense to every police and fire department where the Metra Rail Lines cross within their communities. This takes interoperability to the next step, allowing State Police, County Police, Municipal Police, Fire Fighters and Paramedics to talk to one another. The Metra Police Department and Metra Rail lines play an integral role in all our mutual aid plans.

I recommend the Metra Police Department be allowed access onto the DuPage County DEDIRS for the purpose of performing public safety communications.

If I can be of further assistance, please do not hesitate in contacting me.

Respectfully,

Steve Hérron
Chief of Police
Roselle Police Department
DuPage Emergency Dispatch Interoperable Radio System
Talk Group Access Agreement

This Talk Group Access Agreement is between Metra Police Department, an [Illinois] [not-for-profit][business] corporation (Agency), having its principal business address at 547 W. Jackson Blvd. Chicago, IL 60661 and the Emergency Telephone System Board of DuPage County ("ETSB"), an Emergency Telephone System Board established pursuant to 50 ILCS 750/et. seq., having its principal business address at 421 N. County Farm Rd., Wheaton, Illinois 60187.

Section 1 - Definitions. [Intentionally Left Blank]

Section 2 - Grant of Access. Pursuant to ETSB Resolution a copy of which is attached to and incorporated in this Agreement as if fully set forth herein, the ETSB authorizes the Agency and only those personnel members whose names it provides to the ETSB to access the DuPage Emergency Dispatch Interoperable Radio System ("DEDIRS").

Section 3 - Scope of Use. The Agency shall, at all times, ensure that its personnel utilize its access to DEDIRS in strict conformance with the provisions of this Agreement, its application to the ETSB, and such rules and policies as the ETSB or its subordinate entities may from time to time establish. The Agency shall not permit its personnel to utilize the Agency’s access to DEDIRS in any manner that exceeds this scope of use or in violation of law.

Section 4 - Termination. The Agency may terminate its access to DEDIRS at any time by providing written notice to the ETSB. The ETSB may terminate the Agency’s access to DEDIRS at any time and for any reason with or without written notice.

Section 5 - Indemnification. (a) The Agency shall, at all times, fully indemnify, hold harmless, and defend the ETSB and the County of DuPage and their officers, agents, and employees from and against any and all claims and demands, actions, causes of action, and cost and fees of any character whatsoever made by anyone whomsoever on account of or in any way growing out of use of DEDIRS by the Agency and its employees, or because of any act or omission, neglect or misconduct of the Agency, its employees and agents or its subcontractors including, but not limited to, any claims that may be made by the employees themselves for injuries to their person or property or otherwise, and any claims that may be made by the employees themselves or by the Illinois Department of Labor for the Agency’s violation of the Illinois Prevailing Wage Act (820 ILCS 130/1 et seq.). The forgoing obligation of the Agency to indemnify shall not be limited by reason of insurance or immunity.

(b) Nothing contained herein shall be construed as prohibiting the ETSB or the County and their officers, agents, or its employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them. The Agency shall likewise be liable for the cost, fees and expenses incurred in defense of any such claims, actions, or suits.

(c) The Agency shall be responsible for any damages incurred as a result of its errors, omissions or negligent acts.
(d) Neither the ETSB nor the County waives any defense or immunity which may be available to it, including those provided by the Local Government and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq. or by reason of indemnification or insurance.

Section 6 – Duty to Contract for Access, Costs. The Agency shall contract with Motorola Solutions, Inc. for access to its STARCOM21 System on which DEDIRS operates. The Agency shall be solely responsible for all costs associated with its access to DEDIRS. The Agency shall be solely responsible for the acquisition any equipment it requires to access DEDIRS.

Section 7 – Notices. All notices required to be given pursuant to this Agreement shall be in writing and addressed to the parties at their respective addresses set forth below

<table>
<thead>
<tr>
<th>If to the ETSB:</th>
<th>If to the Agency:</th>
</tr>
</thead>
<tbody>
<tr>
<td>9-1-1 System Coordinator</td>
<td>Commander Brian Windle</td>
</tr>
<tr>
<td>Emergency Telephone System Board of</td>
<td>547 W. Jackson Blvd.</td>
</tr>
<tr>
<td>DuPage County</td>
<td>Chicago, IL 60661</td>
</tr>
<tr>
<td>421 N. County Farm Rd.</td>
<td></td>
</tr>
<tr>
<td>Wheaton, IL 60187</td>
<td></td>
</tr>
</tbody>
</table>

Section 8 – Covenant Not to Sue. In consideration of the ETSB’s grant of access to EDIRS, the Agency covenants and agrees that it shall not sue, institute, cause to be instituted or permit to be instituted on its behalf, or by or on behalf of its past, present or future officials, officers, employees, attorneys, agents or assigns, any proceeding or other action with or before any local, state and/or federal agency, court or other tribunal, against the ETSB or the County of DuPage, their board members, officers, commissioners, employees, attorneys, agents or assigns, arising out of, or from, or otherwise relating, directly or indirectly, to this Agreement to the extent authorized by law.

Section 9 – Representations. The Agency represents that it has the authority to enter into this Agreement and undertake the duties and obligations contemplated by this Agreement and that it has taken or caused to be taken all necessary action to authorize the execution. Further, the Agency represents that the signatory of this Agreement has the authority to bind the Agency to all obligations herein contained.

Section 10 – Survival. The Agency’s obligations under Section 5 and Section 8 shall survive the termination of this Agreement.

Section 11 – Assignment. Neither the Agency nor any of its personnel may assign or transfer any rights afforded to it under this Agreement to any third party for any purpose without the express written permission of the ETSB Board.

Title: Chief of Police

Date: 10-25-18
RESOLUTION TO APPROVE ACCESS TO THE DU PAGE EMERGENCY DISPATCH INTEROPERABLE RADIO SYSTEM TALK GROUPS PURSUANT TO POLICY 911-005.2: ACCESS TO THE DU PAGE EMERGENCY DISPATCH INTEROPERABLE RADIO SYSTEM (DEDIRS), AS REQUESTED BY THE WESTERN SPRINGS POLICE DEPARTMENT

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System; and

WHEREAS, the DU PAGE ETSB DuPage Emergency Dispatch Interoperable Radio System ("DEDIRS") was implemented to provide Emergency 9-1-1 radio communication services through STARCOM21 Site 1 for secure and accessible communications for its member users; and

WHEREAS, the Western Springs Police Department has requested access to certain talk groups of DEDIRS pursuant to Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS), and in the spirit of public safety and first responder interoperability; and

WHEREAS, the Western Springs Police Department's Application has been recommended for approval by the DU PAGE ETSB Policy Advisory Committee ("PAC") in accordance with policy; and

WHEREAS, the DU PAGE ETS Board has received and reviewed the application of the Western Springs Police Department detailed in Attachment A of this resolution.

NOW, THEREFORE BE IT RESOLVED, that DuPage ETSB hereby grants access to DEDIRS by the Western Springs Police Department according to ETS-R-0013-18, Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS), by this resolution.

Enacted and approved this 13th day of November, 2018 at Wheaton, Illinois.

______________________________
GARY GRASSO, CHAIRMAN

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
DuPage ETSB DEDIRS Access Application

**AGENCY INFORMATION**

<table>
<thead>
<tr>
<th>Type of Application:</th>
<th>[X] New</th>
<th>[ ] Modification</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAME OF AGENCY:</td>
<td>Western Springs Police Department</td>
<td></td>
</tr>
<tr>
<td>POINT OF CONTACT:</td>
<td>Terry Madler</td>
<td></td>
</tr>
<tr>
<td>BUSINESS ADDRESS:</td>
<td>740 Hillgrove Avenue, Western Springs IL 60558</td>
<td></td>
</tr>
<tr>
<td>EMAIL ADDRESS:</td>
<td><a href="mailto:Tmadler@wsprings.com">Tmadler@wsprings.com</a></td>
<td></td>
</tr>
<tr>
<td>BUSINESS TELEPHONE:</td>
<td>708-246-8540</td>
<td></td>
</tr>
<tr>
<td>MOBILE TELEPHONE:</td>
<td>312-909-9473</td>
<td></td>
</tr>
</tbody>
</table>

**APPLICATION INFORMATION**

Please complete the following information

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Applicant is a unit of local government</td>
<td>X</td>
</tr>
<tr>
<td>If no, explain: (use a separate sheet if necessary)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Applicant is requesting access to DEDIRS for certified sworn police personnel or certified fire service personnel.</td>
<td>X</td>
</tr>
<tr>
<td>The Applicant is requesting monitoring capabilities only</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Applicant is a member of STARCOM21</td>
<td>X</td>
</tr>
<tr>
<td>The Applicant understands and accepts that any fees or cost incurred for programming will be the responsibility of the Applicant.</td>
<td></td>
</tr>
</tbody>
</table>

**Applicant Equipment Information**

| The total number of portable radios (portable and mobile) covered under this request is: | 34 |
| The total number of radios which will be affiliated during any daily operational shift is: | 5 |
| Do the portable radios have encryption: | [ ] No | [ ] hardware encryption | [X] software encryption |
| Type of radios to be programmed with a DEDIRS talk group: | APX7000 |

The Applicant is requesting use of:

| [X] Access Talk Groups 1-8 |
| [ ] Any additional talk groups. List on a separate sheet include an explanation as to the need (ie: daily mutual aid etc.) |

| [X] Yes | [ ] No |
| The Applicant radios are TDMA: |

If no, is there a plan to move to TDMA? Please provide the tentative date:

**Committee/ETS Board Review Process Checklist:**

| Applicant has submitted proper paperwork | [ ] Yes | [ ] No |
| Vendor Technical Review of Application Complete |
| 14 Day Notice to Members via PSAPs is complete | [ ] Yes | [ ] No |
| Posted on Committee Agenda Date: | |
| Vote of Committee: Ayes_______ Opposed_______ Abstain_______ Absent_______ | Approved |
| Action or Direction Based on Vote: [ie TOT ETSB, request additional information, denied] | [ ] Yes | [ ] No |
| Posted on ETSB Agenda Date: | |
| Vote of ETSB Board: Ayes_______ Opposed_______ Abstain_______ Absent_______ Resolution No: | Approved |
| [ ] Yes | [ ] No |
| Additional Information or Action from ETS Board: | |
DuPage Emergency Dispatch Interoperable Radio System
Access Talk Group Agreement

This Talk Group Access Agreement is between Western Springs Police Department, an [Illinois] [not-for-profit][business] corporation (Agency), having its principal business address at 740 Hillgrove Avenue, Western Springs IL 60558 and the Emergency Telephone System Board of DuPage County ("DUPAGE ETSB"), an Emergency Telephone System Board established pursuant to 50 ILCS 750/et. seq., having its principal business address at 421 N. County Farm Rd., Wheaton, Illinois 60187.

Section 1 - Definitions. [Intentionally Left Blank]

Section 2 – Grant of Access. Pursuant to DUPAGE ETSB Resolution a copy of which is attached to and incorporated in this Agreement as if fully set forth herein, DUPAGE ETSB authorizes the Agency and only those personnel members whose names it provides to DUPAGE ETSB to access the DuPage Emergency Dispatch Interoperable Radio System ("DEDIRS").

Section 3 – Scope of Use. The Agency shall, at all times, ensure that its personnel utilize its access to DEDIRS in strict conformance with the provisions of this Agreement, its application to DUPAGE ETSB, and such rules and policies as DUPAGE ETSB or its subordinate entities may from time to time establish. The Agency shall not permit its personnel to utilize the Agency’s access to DEDIRS in any manner that exceeds this scope of use or in violation of law.

Section 4 – Termination. The Agency may terminate its access to DEDIRS at any time by providing written notice to DUPAGE ETSB. DUPAGE ETSB may terminate the Agency’s access to DEDIRS at any time and for any reason with or without written notice.

Section 5 – Indemnification.
(a) The Agency shall, at all times, fully indemnify, hold harmless, and defend DUPAGE ETSB and the County of DuPage and their officers, agents, and employees from and against any and all claims and demands, actions, causes of action, and cost and fees of any character whatsoever made by anyone whomsoever on account of or in any way growing out of use of DEDIRS by the Agency and its employees, or because of any act or omission, neglect or misconduct of the Agency, its employees and agents or its subcontractors including, but not limited to, any claims that may be made by the employees themselves for injuries to their person or property or otherwise, and any claims that may be made by the employees themselves or by the Illinois Department of Labor for the Agency’s violation of the Illinois Prevailing Wage Act (820 ILCS 130/1 et seq.). The forgoing obligation of the Agency to indemnify shall not be limited by reason of insurance or immunity.

(b) Nothing contained herein shall be construed as prohibiting DUPAGE ETSB or the County and their officers, agents, or its employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them. The Agency shall likewise be liable for the cost, fees and expenses incurred in defense of any such claims, actions, or suits.

(c) The Agency shall be responsible for any damages incurred as a result of its errors, omissions or negligent acts.
(d) Neither DUPAGE ETSB nor the County waives any defense or immunity which may be available to it, including those provided by the Local Government and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq. or by reason of indemnification or insurance.

**Section 6 – Duty to Contract for Access, Costs.** The Agency shall contract with Motorola Solutions, Inc. for access to its STARCOM21 System on which DEDIRS operates. The Agency shall be solely responsible for all costs associated with its access to DEDIRS. The Agency shall be solely responsible for the acquisition any equipment it requires to access DEDIRS.

**Section 7 – Notices.** All notices required to be given pursuant to this Agreement shall be in writing and addressed to the parties at their respective addresses set forth below

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<thead>
<tr>
<th>If to the DUPAGE ETSB:</th>
<th>If to the Agency:</th>
</tr>
</thead>
<tbody>
<tr>
<td>9-1-1 System Coordinator</td>
<td>Western Springs Police Department</td>
</tr>
<tr>
<td>Emergency Telephone System Board of DuPage County</td>
<td>740 Hillgrove Avenue</td>
</tr>
<tr>
<td>421 N. County Farm Rd.</td>
<td>Western Springs IL 60558</td>
</tr>
<tr>
<td>Wheaton, IL 60187</td>
<td></td>
</tr>
</tbody>
</table>

**Section 8 – Covenant Not to Sue.** In consideration of the DUPAGE ETSB’s grant of access to DEDIRS, the Agency covenants and agrees that it shall not sue, institute, cause to be instituted or permit to be instituted on its behalf, or by or on behalf of its past, present or future officials, officers, employees, attorneys, agents or assigns, any proceeding or other action with or before any local, state and/or federal agency, court or other tribunal, against the DUPAGE ETSB or the County of DuPage, their board members, officers, commissioners, employees, attorneys, agents or assigns, arising out of, or from, or otherwise relating, directly or indirectly, to this Agreement to the extent authorized by law.

**Section 9 – Representations.** The Agency represents that it has the authority to enter into this Agreement and undertake the duties and obligations contemplated by this Agreement and that it has taken or caused to be taken all necessary action to authorize the execution. Further, the Agency represents that the signatory of this Agreement has the authority to bind the Agency to all obligations herein contained.

**Section 10 – Survival.** The Agency’s obligations under Section 5 and Section 8 shall survive the termination of this Agreement.

**Section 11 – Assignment.** Neither the Agency nor any of its personnel may assign or transfer any rights afforded to it under this Agreement to any third party for any purpose without the express written permission of DUPAGE ETSB Board.

_________________________  Date: _________________________________
Title:
RESOLUTION TO ADOPT POLICY 911-005.7: PROCEDURE FOR NOTIFICATION OF USE OF TALK GROUPS (DEDIRS)

WHEREAS, the DuPage County Emergency Telephone System Board (“DU PAGE ETSB”) is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 (“Act”); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System; and

WHEREAS, the DU PAGE ETSB shall develop policies in order to plan, implement, upgrade, and maintain the DuPage ETSB 9-1-1 System; and

WHEREAS, DU PAGE ETSB Policy 911-005.7: Procedure for Notification of Use of Talk Groups (DEDIRS) has been created in draft form to facilitate such use so long as it is not detrimental to the DU PAGE ETSB 9-1-1 mission and operations; and

WHEREAS, Policy 911-005.7: Procedure for Notification of Use of Talk Groups (DEDIRS) has been approved by the DU PAGE ETSB Policy Advisory Committee (“PAC”) as Section 5.2.1; and

WHEREAS, the Board members of DU PAGE ETSB have reviewed Policy 911-005.7: Procedure for Notification of Use of Talk Groups (DEDIRS) which allows for access to DEDIRS talk groups as detailed in Attachment A of this resolution.

NOW, THEREFORE BE IT RESOLVED, that the DU PAGE ETSB Policy 911-005.7: Procedure for Notification of Use of Talk Groups (DEDIRS), be, and it is hereby adopted.

Enacted and approved this 13th day of November, 2018 at Wheaton, Illinois.

_____________________________
GARY GRASSO, CHAIRMAN

Attest: _______________________________
PAUL HINDS, COUNTY CLERK
7.D.3.a

Emergency Telephone System Board
Of DuPage County
Policy and Procedures

Policy #: 911-005.7
Previous Policy(s): New
Effective Date: November 13, 2018
Revised: New

PROCEDURE FOR NOTIFICATION OF USE OF TALK GROUPS (DEDIRS)

Purpose:
The purpose of this policy is to ensure compliance with State of Illinois STARCOM21 and DEDIRS requirements for use and access of DEDIRS talk groups for the purpose of interoperability for emergency communications.

Additional Authority:
Public Act 100-002
50 ILCS 750 Emergency Telephone System Act
50 ILCS 751 Wireless Emergency Telephone Safety Act
83 Illinois Administrative Code Part 725
83 Illinois Administrative Code Part 1325.415(m)
OEX-0038-89 Amending Section 40-20 of the DuPage County Code Pertaining to the Emergency Telephone System Board

Goal:
It is the goal of the Emergency Telephone System Board of DuPage County (DuPage ETSB) to provide one seamless method of interoperable communication for use by agencies on DEDIRS for non-member agencies.

Scope:
This policy shall apply to all Public Safety Answering Points (PSAPs) in the DuPage ETSB 9-1-1 System, including all Telecommunicators and other employees of the PSAP, user agencies or DuPage ETSB staff, contracted vendors or other authorized agents, DEDIRS users and agencies receiving approval to access DEDIRS talk groups.

I. Policy Statement

DuPage ETSB leases a portion of the Motorola Solutions, Inc. STARCOM21 network in Illinois as an integrated component of its emergency dispatch telephone system. The system permits communication between telecommunicators and the first responding personnel they dispatch in response to calls placed to 9-1-1. The system also permits personnel from public safety agencies throughout the County to communicate with each other during emergency joint response situations.

Effective with the Third Touch reprogramming of subscriber units, DEDIRS will create eight (8) or more multi-use talk groups for the purpose of interoperability with outside agencies who meet the access requirements, herein referred to as “Access Talk Groups” as approved in Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS).

Outside agencies that have received permission to have the Access Talk Groups programmed into their radios will be patched by PSAP Telecommunicators during an event in which interoperability is required. Once the event is completed, the patch will be disabled. The Public Safety Answering Points (PSAPs) that dispatch for the requesting agency shall be provided this policy and asked to adhere to these procedures.
II. Notification Procedure

When an agency determines it has a need to communicate with an existing DEDIRS member for public safety purposes, the following procedure will apply:

A. Contact Information
   A requesting PSAP shall contact the appropriate DEDIRS PSAP using the contact telephone numbers on Attachment A.

   Addison Consolidated Dispatch Center (ACDC): [Redacted]
   DuPage Public Safety Communications (DU-COMM): [Redacted]
   DuPage Sheriff’s Office: [Redacted]

   In the event that STARCOM implements a regional point to point talk group for PSAPs, the requesting PSAP may utilize point to point for contact with DEDIRS PSAPs for the purpose of interoperability for a major event.

   The primary notification will be via telephone.

B. Outside Agency Requesting Use of Access Talk Groups 1-8:
   a. The PSAP for the requesting agency will contact the appropriate DEDIRS PSAP and request access by stating:
      i. The PSAP requesting on behalf of (state the agency)
      ii. The purpose of the requested access
      iii. The name of the talk group requesting access/patch
      iv. The call sign of the highest ranked user
   b. The DEDIRS PSAP will respond with:
      i. An acknowledgement of request
      ii. Provide the Access Talk Group number (1-8) the requesting agency should switch to and state that they will advise when the patch is in place.
      iii. Upon completion of the patch, the DEDIRS PSAP will test the patch by performing an over the air test message with the requesting PSAP and with the call sign user designed in Section II: B(a)(iv).
      iv. Upon successful acknowledgement of the outside agency patch, the DEDIRS PSAP will advise the requesting DEDIRS agency supervisor the patch is complete.

C. DEDIRS Agency Requesting the Patch of Access Talk Groups 1-8 for an outside agency:
   a. A DEDIRS agency may have need to patch an outside agency (ie: Communication with METRA Police for a specific event). The DEDIRS PSAP will contact the appropriate PSAP and request the ability to patch a talk group by stating:
      i. The PSAP requesting on behalf of (state the agency)
      ii. The purpose of the requested access
      iii. The name of the talk group requesting access/patch
      iv. The Access Talk Group number (1-8) that will be patched
   v. Upon completion of the patch, the DEDIRS PSAP will test the patch by performing a test message with the requesting PSAP, and advise the requesting DEDIRS agency supervisor that the patch is complete.
b. The Outside agency PSAP will respond with:
   i. An acknowledgement of request
   ii. Provide the name of the Talk Group to be patched, the Access Talk Group number (1-8) the requesting agency should switch to, and state that they will advise when the patch is in place.

III. Outside PSAP Responsibilities

DuPage ETSB assumes that the outside PSAP had obtained the appropriate permissions within their system to complete the patch for interoperability.

The Outside PSAP will be responsible to follow its internal policies regarding interoperability.

The Outside PSAP will be responsible to notify DuPage ETSB of any changes to internal policy that conflict with this policy and inhibit the ability to complete this procedure.

The Outside PSAP will be responsible for any internal training of its employees and radio users.

The Outside PSAP and user agency agree to provide access to STARCOM21 talk groups to DEDIRS members to which they currently have direct access for the purpose of interoperability for mutual aid and emergency communications and according to their own policies.

IV. DEDIRS PSAP Responsibilities

DEDIRS PSAPs will be responsible to follow the internal process for creating a patch for interoperability.

DEDIRS PSAPs will be responsible to follow the internal process for terminating the patch at the end of the incident.

V. Use of Access Talk Groups 1-8

The use of Access Talk Groups 1-8:
1. Will be initiated by police and fire supervisors.
2. Will be incorporated into the Telecommunications Interoperability Communications Plan (TICP) Static 205s for major events.
3. Is not permitted to low priority talk groups other than as detailed in the TICP.
4. Will be utilized for major events relating to outside agencies (ie: Metra railway event, special task force or details with outside agencies).
5. Can be utilized by the Incident Commander for immediate interoperability for critical incidents.
6. Is not appropriate for auto-aid and mutual aid operations between agencies that regularly communicate.

Policy adopted: __________________________

______________________________
Gary Grasso, Chairman
Resolution
ETS-R-0935-18

RESOLUTION TO APPROVE THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF DU PAGE, ILLINOIS ON BEHALF OF THE EMERGENCY TELEPHONE SYSTEM BOARD AND THE VILLAGE OF ADDISON FOR THE REIMBURSEMENT OF CONSOLIDATION COSTS (TOTAL AMOUNT: $506,859.00)

WHEREAS, the County of DuPage, Illinois (“County”) and the Village of Addison (“Village”) on behalf of the Emergency Telephone System Board (“DuPage ETSB”) are public agencies within the meaning of the Illinois “Intergovernmental Cooperation Act” and as authorized by Article 7, Section 10 of the Constitution of the State of Illinois; and

WHEREAS, the purposes of the “Intergovernmental Cooperation Act” and Article 7 of the Constitution of the State of Illinois include fostering cooperation among government bodies; and

WHEREAS, the County and Village are part of a collaboration to enhance their ability to effectively respond to emergency calls to 9-1-1 through interoperable public safety communications capabilities available throughout the service area of the DuPage ETSB; and

WHEREAS, the Constitution and laws of the State of Illinois permit units of local government to enter into intergovernmental agreements in such a manner as is not restricted by law or ordinance; and

WHEREAS, the ETSB is further charged with the responsibility of providing wireless 9-1-1 emergency services and has designated one of its answering points to serve as a primary wireless 9-1-1 public safety answering point for its jurisdiction; and

WHEREAS, the County and Village are entering into an agreement based on the following criteria:

1. The Village is a public safety agency that is a member of the DuPage ETSB.
2. The Village has submitted, in writing, its intent to migrate to a consolidated center for purposes of E9-1-1 dispatch services and seeks financial assistance for this purpose.
3. Providing financial assistance is in the best interests of and will result in an overall cost savings to the DuPage ETSB.
4. The DuPage ETSB has submitted this change in the 9-1-1 System to the Illinois State Police Office of the 9-1-1 Administrator for approval.
5. The Illinois State Police Office of the 9-1-1 Administrator approved this modification to the 911 System.
6. The parties have reviewed the expenses and agreed upon the applicable costs associated with the closure of the Village’s PSAP and the migration of the Village’s E9-1-1 dispatch services to a consolidated center. These costs are a made a part of the Intergovernmental Agreement as Attachment A.
Resolution
ETS-R-0935-18

7. The agreed upon costs are allowed by statute, administrative code and/or ICC regulations; and pursuant to the DuPage ETSB’s Policy 911-001, Consolidation of 9-1-1 Services, Transfer and Decommissioning of Public Safety Answering Points, and Policy 911-002, Reimbursement of Consolidation Cost Policies.

8. The County is executing this Agreement on behalf of the DuPage ETSB and shall not be liable for any acts or omissions of the DuPage ETSB arising from this Agreement.

WHEREAS, the DuPage ETSB will bear the financial responsibility for the re-engineering and relocation of the 9-1-1 System services and equipment as designed in the ICC approved modifications to the DuPage ETSB 9-1-1 System Plan as detailed in the Intergovernmental Agreement; and

WHEREAS, the DuPage ETSB will provide said financial assistance as reimbursement for the migration to a consolidated center to the Village as detailed in Attachment A of the Intergovernmental Agreement; and

WHEREAS, an Intergovernmental Agreement has been prepared and is attached that outlines the rights and responsibilities of the County on behalf of DuPage ETSB and the Village; and

WHEREAS, an Intergovernmental Agreement must be executed to define the rights and responsibilities of the County on behalf of DuPage ETSB and the Village in order to facilitate the reimbursement of allowable costs for consolidation in the amount of $506,589.00; and

WHEREAS, the Village acknowledges that the participation of the County, a unit of local government, is required solely for the execution of this Agreement on behalf of the DuPage ETSB and for no other purpose. Upon execution, the County shall have no other duties, rights, or responsibilities with respect to the Agreement. The Village shall indemnify and hold the County harmless and all of its present, former and future officers, including board members, commissioners, employees, attorneys, agents and assigns from and against any and all losses, liabilities, damages, claims, demands, fines, penalties, causes of action, costs and expenses whatsoever, including, but not limited to, attorneys’ fees and court costs, present or future, known or unknown, sounding in law or equity that arise out of or from or otherwise relate, directly or indirectly, to this Agreement. The DuPage ETSB shall reimburse the County for any and all expenses it may incur as a result of this Agreement.

WHEREAS, each party represents to the other that:

1. it has obtained all necessary approvals, consents and authorizations to enter into the Agreement; and

2. the person executing the Agreement on behalf of their party has the authority to do so; and

3. upon execution of this Agreement by the parties, it is a valid and binding, enforceable in accordance with its terms; and

4. the execution, delivery, and performance of this Agreement does not violate any bylaw, charter, regulation, law or any other governing authority of either Party.
Resolution
ETS-R-0935-18

WHEREAS, AS IT HAS BEEN RESOLVED by the DuPage ETSB that the INTERGOVERNMENTAL AGREEMENT between the County on behalf of DuPage ETSB and the Village of Addison is hereby accepted and approved; and

BE IT FURTHER RESOLVED that the Chairman of the DuPage County Board is hereby authorized and directed to execute the AGREEMENT on behalf of the DuPage County for the DuPage ETSB.

NOW, THEREFORE, IT IS APPROVED by the DuPage County Board that the INTERGOVERNMENTAL AGREEMENT between the County on behalf of DuPage ETSB and the Village of Addison is hereby accepted and approved.

Enacted and approved this 13th day of November, 2018 at Wheaton, Illinois.

_______________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK
Appendix C – PSAP Consolidation Funding

Intergovernmental Agreement By and Between the County of DuPage on behalf of its Emergency Telephone System Board and the Village of Addison

The County of DuPage, hereinafter referred to as "the County", a body corporate and politic, on behalf of its Emergency Telephone System Board, hereinafter referred to as "DuPage ETSB," and the Village of Addison for its Police Department and Addison Consolidated Dispatch Center (ACDC), hereinafter referred to as "the Agency," are entering into this agreement based on the following criteria:

1. The Agency has a Public Safety Answering Point (PSAP) that is a member of the DuPage ETSB.
2. The Agency has submitted, in writing, its intent to become a consolidated center for purposes of E9-1-1 dispatch services and seeking financial assistance for this purpose.
3. Financial assistance for Criteria 2 are in the best interest of and will result in an overall cost savings to DuPage ETSB.
4. DuPage ETSB has submitted the change in 9-1-1 System to the Illinois State Police 9-1-1 System Administrator for approval and has received approval for the plan modification.
5. The parties have reviewed the cost sheet and agreed upon the applicable costs associated with the closure of the PSAP and the migration of the Agency to a consolidated center. The expenses are made a part of this Agreement as Attachment A.
6. The agreed upon costs are allowed by statute, administrative code and/or ICC regulations.
7. The agreement has been reviewed and approved by the DuPage County State's Attorney's office.
8. The County is executing this Agreement on behalf of the DuPage County ETSB and shall not be liable for any acts or omissions of the ETSB arising from this Agreement.

The DuPage ETSB will bear the financial responsibility for the re-engineering and relocation of the 9-1-1 System services and equipment as designed in the ICC approved modifications to the DuPage ETSB 9-1-1 System Plan as detailed in this agreement.

The DuPage ETSB will provide financial assistance for the migration of a hosting agency or a requesting agency to a consolidated center as detailed in Attachment A.

The Agency further understands and agrees that it shall not be eligible for any additional financial support from DuPage ETSB if it breaks the governance agreement under which the DuPage ETSB provided monetary assistance. The Agency understands and agrees that any desired change in the method by which it receives E9-1-1 services must have prior approval from the DuPage ETSB Board and subsequently the ICC as defined by statute. If the change in the E9-1-1 Plan is in the best interest of and will result in an overall cost savings to DuPage ETSB, then DuPage ETSB Board may consider providing financial assistance.

Funding received for any costs that are not a part of the E9-1-1 system this agreement constitutes a onetime reimbursement. DuPage ETSB has no continuing obligation for the maintenance, support, or replacement of any such item on Attachment A.

DuPage ETSB and the Agency hereby release and agree that each shall indemnify and hold harmless the other party and all of its present, former and future officers, including board members, commissioners, employees, attorneys, agents and assigns from and against any and all losses, liabilities, damages, claims, demands, fines, penalties, causes of action, costs and expenses whatsoever, including, but not limited to, attorneys' fees and court costs, present or future, known or unknown, sounding in law or equity that arise out of or from or otherwise relate, directly or indirectly, from its duties under this Agreement or to the use of the items for which DuPage ETSB has provided reimbursement to the extent authorized by law, including, but not limited to any injury or damage caused by the failure of the supplied equipment to function properly or to operate as designed.

The Agency acknowledges that the participation of the County, a unit of local government, is required solely for the execution of this Agreement on behalf of the DuPage ETSB and for no other purpose. Upon
Appendix C – PSAP Consolidation Funding

execution, the County shall have no other duties, rights, or responsibilities with respect to the Agreement. The Agency shall indemnify and hold the County harmless and all of its present, former and future officers, including board members, commissioners, employees, attorneys, agents and assigns from and against any and all losses, liabilities, damages, claims, demands, fines, penalties, causes of action, costs and expenses whatsoever, including, but not limited to, attorneys' fees and court costs, present or future, known or unknown, sounding in law or equity that arise out of or from or otherwise relate, directly or indirectly, to this Agreement. The DuPage ETSB shall reimburse the County for any and all expenses it may incur as a result of this Agreement.

This Agreement shall cover the costs of reimbursement for the consolidation of Addison Police Department, Wood Dale Police Department, Itasca Police Department, Glendale Heights Police Department, Westmont Police and Fire, Tri-State Fire Protection District, Tri-State Fire Protection District PSAP, Pleasantview Fire Protection District, Pleasantview Fire Protection District PSAP. Notwithstanding anything to the contrary, nothing in this Agreement precludes the Village of Addison from making additional requests for funding or collecting additional funds in the future for ETSB approved PSAP consolidations or the migration of other agencies to ACDC.

Each party represents to the other that:

1. it has obtained all necessary approvals, consents and authorizations to enter into this Agreement;
2. the person executing this Agreement on behalf of their party has the authority to do so;
3. upon execution of this Agreement by the parties, it is a valid and binding, enforceable in accordance with its terms; and
4. the execution, delivery, and performance of this Agreement does not violate any bylaw, charter, regulation, law or any other governing authority of the party.

The parties hereby enter into this Agreement as of the Effective Date.

DuPage ETSB

By: __________________________
Name: Gary Grasso
Title: Chairman
Date: ________________________

Village of Addison

By: __________________________
Name: [Signature]
Title: Deputy Mayor
Date: 10/1/18

COUNTY OF DUPAGE

By: __________________________
Name: Daniel J. Cronin
Title: Chairman
Date: ________________________
## VOA 911 Consolidation Costs 2015-2018

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**TOTAL:** $506,859.00

Attachment: VOA Consolidation Reimbursement 2018_Redacted (ETS-R-0935-18 : ETSB Resolution IGA for Village of Addison)