1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CHAIRMAN'S REMARKS

5. MINUTES APPROVAL

   A. Animal Services Committee - Regular Meeting - Tuesday October 2nd, 2018

6. PROCUREMENT REQUISITIONS

   A. AS-P-0274-18 Recommendation for the approval of a contract purchase order to Pethealth Services Inc., for new shelter database software for a five (5) year period beginning October 23, 2018, for a contract total not to exceed $243,850.00, per most qualified offeror per proposal 18-094-JM. Future required customized modules will be added via a Change Order.

7. OTHER ACTION ITEMS

   A. Change Order -- Amendment to Purchase Order 2588-0001-SERV issued to IDEXX for SNAP testing kits to DuPage Animal Services to increase the encumbrance $1,750.00 resulting in an amended contract total not to exceed $9,250.00, an increase of 23.33%
B. Budget Transfers -- Recommendation to approve five (5) budget transfers for Animal Services 1100-1300: Transfer of funds from account no. 54999 (New Program Requests) to account no. 52200 (Operating Supplies) in the total amount of $7,000.00 as the amount needed for FY 2018 was underestimated. Transfer of funds from account no. 54999 (New Program Requests) to account no. 52210 (Food & Beverage) in the total amount of $1,600.00 as the amount needed for FY 2018 was underestimated. Transfer of funds from account no. 54110 (Equipment & Machinery) and account no. 54999 (New Program Requests) to account no. 53807 (Software) in the total amount of $60,900.00 for the new shelter software due to the fact that 2018 funds for the project were originally budgeted under Equip. & Mach. and transfer of funds from New Programs is required as we underestimated amount needed for the implementation phase. Transfer of funds from account no. 54999 (New Program Requests) to account no. 53830 (Other Contractual Expenses) in the total amount of $3,100.00 due to needed journal entry to allocate yearly credit card fees.

8. ADMINISTRATIVE UPDATE

9. OLD BUSINESS

10. NEW BUSINESS

11. ADJOURNMENT