DU PAGE COUNTY
ANIMAL SERVICES COMMITTEE
FINAL AGENDA

November 20, 2018
Regular Meeting
10:30 AM

ROOM 3500B
421 NORTH COUNTY FARM ROAD
WHEATON, IL  60187

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CHAIRMAN'S REMARKS

5. MINUTES APPROVAL

A. Animal Services Committee - Regular Meeting - Tuesday October 16th, 2018

6. PROCUREMENT REQUISITIONS

A. 2018-279 Recommendation for the approval of a contract purchase order to Animals Deserving of Proper Treatment dba A.D.O.P.T Pet Shelter to provide low cost spays/neuters, for DuPage Animal Services, for the period December 1, 2018 through November 30, 2019 for a contract total not to exceed $6,500.00, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids. Total contract amount will vary as it is based on FY 2018 and is dependent upon the program utilization of DuPage residents. (A Pet Population Fund (PPF) program partner)

B. 2018-280 Recommendation for the approval of a purchase order to Midwest Veterinary Partners, LLC, dba Bensenville Animal Clinic, to provide low cost spays/neuters, for DuPage Animal Services, for the period December 1, 2018 through November 30, 2019 for a contract total not to exceed $7,400.00, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids. Total contract amount will vary as it is based on FY 2018 spend and is dependent upon the program utilization of DuPage residents. (Pet Population Fund (PPF) program partner)

C. 2018-281 Recommendation for the approval of a purchase order to Glen Ellyn Animal Hospital, LTD, to provide low cost spays/neuters, for DuPage Animal Services, for the period December 1, 2018 through November 30, 2019 for a contract total not to exceed $13,000.00, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids. Total contract amount will vary as it is based on FY 2018 spend and is dependent upon the program utilization of DuPage residents. (Pet Population Fund (PPF) program partner)
D. 2018-282 Recommendation for the approval of a contract purchase order to Lombard Veterinary Hospital, to provide low cost spays/neuters for DuPage Animal Services, for the period December 1, 2018 through November 30, 2019 for a contract total not to exceed $17,600.00, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids. Total contract amount will vary as it is based on FY 2018 spend and is dependent upon the program utilization of DuPage residents. (A Pet Population Fund (PPF) program partner)

E. 2018-283 Recommendation for the approval of a contract purchase order to Pecoraco Veterinary Services, dba Knoll Animal Hospital to provide low cost spays/neuters, for DuPage Animal Services, for the period December 1, 2018 through November 30, 2019 for a contract total not to exceed $7,100.00, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids. Total contract amount will vary as it is based on FY 2018 spend and is dependent upon the program utilization of DuPage residents. (A Pet Population Fund (PPF) program partner)

F. 2018-284 Recommendation for the approval of a contract purchase order to Spay Illinois Pet Well Clinics, to provide low cost spays/neuters, for DuPage Animal Services, for the period December 1, 2018 through November 30, 2019 for a contract total not to exceed $11,300.00, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids. Total contract amount will vary as it is based on FY 2018 spend and is dependent upon the program utilization of DuPage citizens. (Pet Population Fund (PPF) program partner)

G. 2018-285 Recommendation for the approval of a contract purchase order to Cello Partnership d/b/a Verizon Wireless, for cellular wireless and data services for the DuPage County Animal Services, for the period December 1, 2018 through November 30, 2019 for a contract total not to exceed $8,000.00, Contract let pursuant to the Intergovernmental Joint Purchasing Act - State of Illinois Master Contract #CMS793372P.

H. 2018-286 Recommendation for the approval of a contract purchase order to the City of Wheaton, to provide water utility service for the DuPage Animal Services, for the period December 1, 2018 through November 30, 2019, for a contract total not to exceed $7,000.00. Public Utility.

7. OTHER ACTION ITEMS
A. Budget Transfers -- Recommendation to approve four (4) budget transfers for Animal Services 1100-1300: Transfer of funds from account no. 52000 (Equip Small Value) to account no. 52280 (Cleaning Supplies) in the total amount of $100.00 as the amount needed for FY 2018 was underestimated. Transfer of funds from account no. 54999 (New Program Requests) to account no. 52220 (Apparel) in the total amount of $3,000.00 due additional apparel required for Front Office staff and ACOs including new ACO. Transfer of funds from account no. 54999 (New Program Requests) to account no. 52320 (Medical/Dental/Lab Supplies) in the total amount of $13,000.00 as amount needed for animal care in FY 2018 was underestimated. The amount used YTD includes supplies and test kits for the Specialty Veterinary Vehicle. Going forward, supplies will be taken from Grant DAFSVV. Transfer of funds from account no. 54999 (New Program Requests) to account no. 53810 (Custodial Services) in the total amount of $8,500.00 as the amount needed for animal care in FY 2018 was underestimated.

B. Grant Proposal Notifications -- GPN #054-18 - DuPage Animal Friends Unrestricted Grant FY19 - DuPage Animal Friends - Animal Services - $50,000.00

C. Grant Proposal Notifications -- GPN #055-18 - PetSmart Charities Spay/Neuter Restricted Grant FY19 - PetSmart Charities - Animal Services - $49,785.00

D. Grant Proposal Notifications -- GPN #058-18 - DuPage Animal Friends Foundation Coordinator Grant FY19 - DuPage Animal Friends - Animal Services - $20,000.00

E. FI-R-0958-18 RESOLUTION -- Acceptance and Appropriation of the DuPage Animal Friends Foundation Coordinator FY19 Grant, Company 5000 - Accounting Unit 1310, in the amount of $20,000.00

8. ADMINISTRATIVE UPDATE

9. OLD BUSINESS

10. NEW BUSINESS

11. ADJOURNMENT