TO: Peter DiCianni, Chairman and Committee Members  
Health and Human Services Committee

FROM: Mary A. Keating, Director,  
Department of Community Services

DATE: November 12, 2019

RE: Community Development Block Grant – United Cerebral Palsy Seguin of Greater Chicago (UCP Seguin) Agreement Modification One – Life Skills and Employment Center

On November 5, 2019, the Community Development Commission approved the following recommendation.

Community Development Commission Agreement CD19-08 was adopted by Resolution #HHS-R-0116-19 on March 12, 2019. The agreement awarded $400,000 to fund the acquisition and renovation of a 3,500 to 4,500 sq. ft., Americans with Disability Act-compliant Employment & Life Skills Training Center located in DuPage County for the delivery of community-based employment and life skills training services for up to 40 people with developmental disabilities annually.

Given the challenges of identifying and securing a suitable site for the project, UCP Seguin has made a formal, written request to modify the scope of work to broaden the square footage to 3,000-7,000 sq. ft. Expanding the range of the building size will allow UCP Seguin greater flexibility to pursue their building search within an already limited real estate market.

This modification does not impact the sales price associated with the comparable properties which were submitted with the project’s application. Further, this modification does not include a request for additional funds.

Modification One to the agreement will modify the original scope from a 3,500-4,500 sq. ft. building to a 3,000-7,000 sq. ft. building.

Recommendation: The Community Development Commission Executive Committee recommends approval of Modification One to the CDBG Agreement CD19-08 to modify the original scope from a 3,500-4,500 sq. ft. building to a 3,000-7,000 sq. ft. building.