1. **CALL TO ORDER**

9:15 AM meeting was called to order by Chairman Greg Hart at 9:26 AM. Member Kachiroubas moved, seconded by Member Rutledge, to accept Paul Bruckner as a member of the committee for the purpose of quorum. All ayes. Motion carried.

2. **ROLL CALL**

| PRESENT: | Berlin, Bucholz, Grogan, Hart, Henry, Kachiroubas, Rutledge |
| ABSENT:  | Chaplin, Healy, Mendrick, Ozog, Selmon |

Paul Bruckner was present as a representative for Member Bob Berlin, State's Attorney.

3. **CHAIRMAN'S REMARKS - GREG HART**

None.

4. **PUBLIC COMMENT**

None.

5. **APPROVAL OF MINUTES**

A. Technology Committee - Regular Meeting - Dec 10, 2019 9:15 AM

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>ACCEPTED [UNANIMOUS]</th>
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<tr>
<td>MOVER:</td>
<td>Sheila Rutledge, District 6</td>
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<td>Chris Kachiroubas, Circuit Court Clerk</td>
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6. **BUDGET TRANSFERS**

Member Kachiroubas moved, seconded by Member Rutledge, to combine and approve items 6A through 6C.
Member Henry asked about the transfer into the food and beverages line. Don Carlsen, CIO, responded that it is for a water cooler.

With no further discussion, the item was approved.

A. Budget Transfers -- Budget adjustment total of $11,395 -- $395 from 1100-2900-52100 (IT Equipment - Small Value) and $11,000 from 1100-2900-53020 (Information Technology Services); $390 to 1100-2900-52200 (Operating Supplies & Materials), $5 to 1100-2900-52210 (Food & Beverages), $2,625 to 1100-2900-53260 (Wireless Communication Services), $15 to 1100-2900-53510 (Travel Expenses), $240 to 1100-2900-53800 (Printing), and $8,120 to 1100-2900-53807 (Software Maintenance Agreements), to cover the purchase of water cooler services, wireless charges, employee mileage reimbursement for GIS conference, map framing, and annual software maintenance.

RESULT: APPROVED [UNANIMOUS]
MOVER: Chris Kachiroubas, Circuit Court Clerk
SECONDER: Sheila Rutledge, District 6
AYES: Berlin, Bucholz, Grogan, Hart, Henry, Kachiroubas, Rutledge
ABSENT: Chaplin, Healy, Mendrick, Ozog, Selmon

B. Budget Transfers -- Budget adjustment total of $77,915 from 1000-1110-53807 (Software Maintenance Agreements); $50 to 1000-1110-53500 (Mileage Expense); $3,800 to 1000-1110-53610 (Instruction & Schooling); $3,000 to 1000-1110-53800 (Printing), $500 to 1000-1110-53801 (Advertising), and $70,565 to 1000-1110-53806 (Software Licensing), to cover the purchase of software required for an ERP upgrade, additional printing costs, advertising for vacant positions, and for two employees to attend a SharePoint conference. A COBOL upgrade was needed prior to the upgrade.

RESULT: APPROVED [UNANIMOUS]
MOVER: Chris Kachiroubas, Circuit Court Clerk
SECONDER: Sheila Rutledge, District 6
AYES: Berlin, Bucholz, Grogan, Hart, Henry, Kachiroubas, Rutledge
ABSENT: Chaplin, Healy, Mendrick, Ozog, Selmon

C. Budget Transfers -- Budget adjustment total of $89,400 -- $85,000 from 1000-1110-53250 (Wired Communication Services) and $4,400 from 1000-1110-53260 (Wireless Communication Services); $55,300 to 1000-1110-53020 (Information Technology Services) and $34,100 to 1000-1110-53370 (Repair & Maintenance - Other Equipment), to cover the cost of staffing coverage due to unanticipated retirement of one employee and paternity leave for another, and software maintenance budgeted to the incorrect account.
RESULT: APPROVED [UNANIMOUS]
MOVER: Chris Kachiroubas, Circuit Court Clerk
SECONDER: Sheila Rutledge, District 6
AYES: Berlin, Bucholz, Grogan, Hart, Henry, Kachiroubas, Rutledge
ABSENT: Chaplin, Healy, Mendrick, Ozog, Selmon

7. PROCUREMENT REQUISITIONS

A. TE-P-0030-20 Recommendation for the approval of a contract purchase order to Telcom Innovations Group for the procurement of hardware and software maintenance of the telephone system, voice mail and auxiliary systems. This contract covers the period of November 1, 2019 through April 30, 2020 for Information Technology, for a contract total amount of $27,314.35. Exempt from bidding per 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00. This is required to cover the maintenance on the current phone system up and until the new phone system is in place.

Member Rutledge inquired as to why the start date of this contract is November 1, 2019. Mr. Carlsen explained that staff was negotiating the price with the vendor and figuring out how much time was needed for the contract since the new phone system is being implemented.

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert Grogan, County Auditor
SECONDER: Gwen Henry, Ex-Officio - Treasurer
AYES: Berlin, Bucholz, Grogan, Hart, Henry, Kachiroubas, Rutledge
ABSENT: Chaplin, Healy, Mendrick, Ozog, Selmon

B. 2020-25 Recommendation for the approval of a contract purchase order to Alphagraphics, Inc. to furnish and deliver printed letterhead and documents for DuPage County departments, for the period of February 1, 2020 through January 31, 2021, for a contract total amount of $7,000.00. This is the third and final twelve month renewal per low quote Q16-248-GV.

RESULT: APPROVED [UNANIMOUS]
MOVER: Chris Kachiroubas, Circuit Court Clerk
SECONDER: Sheila Rutledge, District 6
AYES: Berlin, Bucholz, Grogan, Hart, Henry, Kachiroubas, Rutledge
ABSENT: Chaplin, Healy, Mendrick, Ozog, Selmon
C. 2020-26 Recommendation for the approval of a contract issued to ESRI (Environmental Systems Research Institute) for the purchase of up to four (4) ArcGIS Enterprise Standard Cores licenses and maintenance, for Information Technology - GIS Division, for a contract total amount of $22,000.00. Exempt from bidding per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids - Sole Source. ESRI is the sole manufacturer of this software and maintenance.

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8. **OLD BUSINESS**  
None.

9. **NEW BUSINESS**  
None.

10. **ADJOURNMENT**  
With no further business, the meeting was adjourned.